



REGULAR MEETING

Chico Area Recreation and Park District Board

545 Vallombrosa Avenue, Chico, CA 95926 | (530) 895-4711

Thursday, June 22, 2023 – 4:00 P.M.

DRAFT

Board Members Present:	Michael McGinnis, Chair Tom Lando, Board Member Christopher Norden, Board Member
Board Members Absent:	Dave Donnan, Vice-Chair Michael Worley, Board Member
Staff Members Present:	Annabel Grimm, General Manager Angela Carpenter, Finance Manager Holli Drobny, Business Services Manager Anjie Goulding, Recreation Manager Scott Schumann, Parks and Facilities Manager
Legal Counsel Present:	Jeff Carter, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. CLOSED SESSION Pursuant to Government Code Section 54957 – Public Employment compensation related to considering new classifications.

Closed session announcement

The Board received information from General Manager Annabel Grimm on the creation of a new position classification and associated salary range. A decision was made and action is pending.

3. PUBLIC COMMENTS

Correspondence was received related to...

4. CONSENT AGENDA

4.1. Minutes of the Regular Meeting of the Board of Directors of May 25, 2023.

4.2. Monthly Financial Report

M/S/C/ (Directors Lando/Norden) Board of Directors approved the consent agenda.

The motion was unanimously approved.

Absent: Donnan, Worley

5. REGULAR AGENDA

5.1. Committee Report Out

5.1.1. Facility Committee- no meeting

5.1.2. Finance Committee

5.2. Establishing Appropriations Limits for Fiscal Year 2023-2024

M/S/C/ (Directors Lando/Norden) Board of Directors adopted Resolution 23-011 establishing Appropriations Limits for the 2023-2024 Fiscal Year.

The motion was unanimously approved.

Absent: Donnan, Worley

5.3. Public Hearing on the proposed Community Facilities District (CFD) No. 2023-01 (Park Maintenance) and a Future Annexation Area

The Board of Directors held a public hearing to consider all public comments related to this topic. There were no public comments.

5.4. Form Community Facilities District (CFD) No. 2023-01 and Levy Special Taxes Therein

M/S/C/ (Directors Lando/Norden) Board of Directors adopted Resolution 23-012, forming a CFD and Future Annexation Area.

The motion was unanimously approved.

Absent: Donnan, Worley

5.5. Calling a Special Tax Election for Community Facilities District (CFD) No. 2023-01 (Park Maintenance)

M/S/C/ (Directors Lando/Norden) Board of Directors adopted Resolution 23-013, calling for the Special Tax Election to authorize a special tax be levied within CFD No. 2023-01.

The motion was unanimously approved.

Absent: Donnan, Worley

5.6. Results and Direct Recording of Notice of Special Tax Election

M/S/C/ (Directors Lando/Norden) Board of Directors adopted Resolution 23-014, declaring the results of the Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien for CFD No. 2023-01 (Park Maintenance).

The motion was unanimously approved.

Absent: Donnan, Worley

5.7. Resolution Levying Special Taxes within Community Facilities District (CFD) No. 2023-01

M/S/C/ (Directors Lando/Norden) Board of Directors adopted Resolution 23-015 which authorizes and levies special taxes within the CFD No. 2023-01 (Park Maintenance) pursuant to the Mello-Roos Community Facilities Act of 1982 and in accordance with the Rate and Method of Apportionment of Special Tax.

The motion was unanimously approved.

Absent: Donnan, Worley

5.8. Adopting the Final Budget for the Fiscal Year 2023-2024

M/S/C/ (Directors McGinnis/Lando) Board of Directors approved Resolution 23-016 adopting the Final Budget for Fiscal Year 2023-2024. There was discussion related to allocation of the Capital Campaign to ensure there was a feasibility study and a fundraising plan.

The motion was unanimously approved.

Absent: Donnan, Worley

5.9. Credit Card Policy

M/S/C/ (Directors Lando/Norden) Board of Directors approved the updated credit card policy.

The motion was unanimously approved.

Absent: Donnan, Worley

5.10. Community Center Parking Lot ADA Updates Contract Award

M/S/C/ (Directors Lando/McGinnis) Board of Directors reviewed informal construction bids and selected Franklin Construction as the awardee for the project for \$95,944 with a contingency of 30%.

The motion was unanimously approved.

Absent: Donnan, Worley

6. NEW BUSINESS

6.1. Consideration of New Classification and Associated Pay Range

M/S/C/ (Directors Lando/Norden) Board of Directors approved the proposed position classification and associated pay range into the District salary schedule.

The motion was unanimously approved.

Absent: Donnan, Worley

6.2. Retaining New District Counsel

The Board of Directors gave directions that the Board interview potential District Counsel. A special meeting will be held to facilitate the interview process.

7. DIRECTORS' COMMENTS

8. STAFF COMMENTS

9. ADJOURNMENT

Adjourned to the next meeting of the Board of Directors of the Chico Area Recreation

and Park District at 4:53.