



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 15, 2018 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, February 9, 2018*

BOARD MEMBERS:

Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.
Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, February 15, 2018 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, February 9, 2018*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of December 21, 2017

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register for December 2017 - *Action Requested—that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.3 Monthly Financial Report for December 2017 - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

5.4 Monthly Bills and Refund Register for January 2018 - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.5 Monthly Financial Report for January 2018 - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

5.6 Resolution Directing the Preparation of the Engineer's Report for the Continuation of the three (3) Maintenance Assessment Districts: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (Staff Report 18-1) - *Action Requested – that the Board of Directors approve the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2018-19.*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 18-2) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, the Humboldt Avenue Skate Park Improvements, Community Park Court Resurfacing/Transformation, CARD Center Roof Project, City of Chico/CARD MOU, Humboldt Avenue Property, CARD Park Rules and Regulations, and program updates including the California Naturalists Program, Inclusive/Adaptive Recreation, and Wrestling - *Information/Possible Action*

7.2 Capital Improvement Plan for Sycamore Field (Staff Report 18-3) - *Action Requested – that the Board of Directors direct staff to include a portolet enclosure, baseline fence extension, and electrical upgrades and backstop outlet at Sycamore Field in the District's Capital Improvement Plan and prioritize them among existing projects on an annual basis until they are complete.*

8.0 NEW BUSINESS

8.1 Facility Needs Assessment and Feasibility Study - Request for Proposal (Staff Report 18-4) - *Action Requested – that the Board of Directors authorize the General Manager to enter into a contract with Conventions, Sports and Leisure in an amount not to exceed \$55,000 to conduct a Facility Needs Assessment and Feasibility Study.*

8.2 Business Office Staffing Reorganization (Staff Report 18-5) - *Action Requested – that the Board of Directors (1) approve the reorganization of the business office, (2) approve the proposed salary schedule, (3) authorize the General Manager to hire a full-time Human Resources/Payroll Specialist in May 2018, and (4) authorize the General Manager to hire a full-time Finance Specialist in November 2018.*

8.3 District Security Services (Staff Report 18-6) - *Action Requested – that the Board of Directors authorize the General Manager to enter into an agreement with A.G. Private Protection for an additional \$3,100 per month to provide increased security services.*

8.4 Park Impact Fee Update (Staff Report 18-7) - *Action Requested – that the Board of Directors authorize staff to direct correspondence to the City of Chico requesting that the Nexus Study Update include an amendment to the Community Park fee to include an acquisition fee of \$540.*

8.5 Appointment to Consolidated Redevelopment Agency Oversight Board for Butte County (Staff Report 18-8) - *Action Requested – that the Board of Directors determine if they would like to nominate a Board Member for the position of Special District Representative to the Consolidated Redevelopment Agency Oversight Board for Butte County and direct staff how to proceed.*

8.6 Board Committee Assignments - *Action Requested* - that the Board Chair appoint members of the Board to serve on the following Committees:

- a. *Finance Committee*
- b. *Intergovernmental Committee*
- c. *City/CARD MOU Ad Hoc Committee*
- d. *Master Plan Ad Hoc Committee*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Finance Committee

9.3 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on March 15, 2018.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES**

December 21, 2017

Board Members Present: Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis, Board Member
Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no public comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Sneed) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann and Park and Recreation Director Zeller reviewed their staff report with the Board and provided an update on the Humboldt Avenue Skate Park Improvements, Community Park Court Resurfacing/Transformation, Facility Feasibility Study, Breakfast with Santa, CARD's 70th Anniversary, Rentals at the Chico Creek Nature Center, Picnic Rentals, Facility Rental Fees, Park Security, and District Office Holiday Closure.

8.1 Memorial Bench Request

Chair Malowney requested that this Agenda Item be moved up.

M/S/C/ (Directors Lando/Ellis) that the Board of Directors authorizes the placement of a memorial bench in honor of Emilio Roy Tadeo at DeGarmo Park.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

7.2 Draft Master Plan Update

M/S/C/ (Directors Lando/Ellis) that the Board of Directors directs staff to meet with Director Sneed to review and incorporate any needed changes, and begin community outreach.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.0 NEW BUSINESS

8.2 Resolution 17-13 of the Board of Directors of the Chico Area Recreation and Park District Declaring that Governing Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing their Services

The consensus of the Board was to obtain more information from the District's workers compensation carrier regarding the reference to volunteers in the Resolution, and present further information to the Board at a future Board Meeting.

8.3 District Credit Card Program

M/S/C/ (Directors Lando/Ellis) that the Board of Directors approves Resolution 17-14, and authorizes the General Manager to withdraw the District from the US Bank Credit Card Program, and commence with the Umpqua Credit Card Program beginning January 2018.

The vote was as follows: Ayes carried

Ayes: Sneed, Ellis, Lando, Worley

Noes: None

Abstain: Malowney

Absent: None

8.4 Approval of Budget Calendar for 2018-2019 Fiscal Year

M/S/C/ (Directors Lando/Ellis) that the Board of Directors accepts the Budget Calendar for Fiscal Year 2018/2019 as presented with the following correction: Have a Special Board Meeting on July 12, 2018 to Adopt the Final Budget, rather than including it on the Regular Board Meeting Agenda on July 19, 2018.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.5 January 2018 Regular Board Meeting

M/S/C/ (Directors Lando/Ellis) that the Board of Directors moves the Finance Committee meeting to January 22, 2018 and the Regular Board Meeting to January 25, 2018.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.6 Election of Officers

M/S/C/ (Directors Malowney/Lando) that the Board of Directors elects Jan Sneed as Chair.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

M/S/C/ (Directors Ellis/Worley) that the Board of Directors elects Bob Malowney as Vice-Chair.

The vote was as follows: Ayes carried
Ayes: Malowney, Sneed, Ellis, Lando, Worley
Noes: None
Abstain: None
Absent: None

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

Director Lando provided an update on the mosquito abatement plan.

9.2 Finance Committee

There were no comments.

9.3 Other Reports

Chair Malowney stated that the Master Plan Committee met and reviewed the updated Master Plan that was presented to the Board.

10.0 DIRECTORS' COMMENTS

The Board stated that they appreciate staff and all of their hard work this year.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann stated that she attended the PERS meeting in Sacramento, and it was determined that at this time, PERS will be keeping the discounted rate.

General Manager Willmann stated that she appreciates staff and all of the support the Board has given her this year.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:54 p.m.

Respectfully submitted,



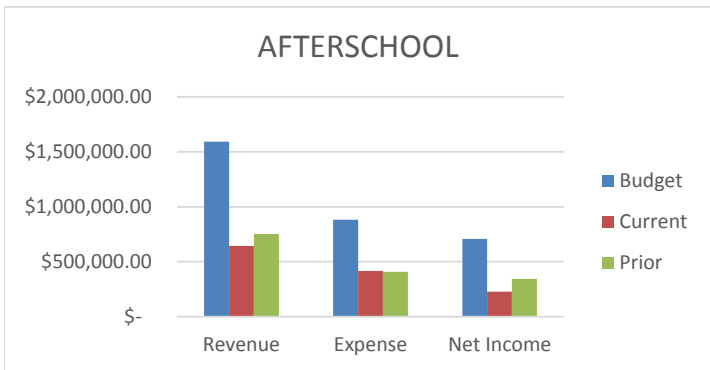
Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018
DECEMBER 2017
50% of the Year**

AFTERSCHOOL

We are at 40% of Budgeted Revenues and 47% of Budgeted Expenses. The Afterschool Program began on August 21, 2017. Our Net Income is \$117,379.32 less than this time last year. This is due to the fact that last year at this time we had received payment from Chico Unified School District. Once received, this will add \$307,420.32 to Afterschool Revenue.

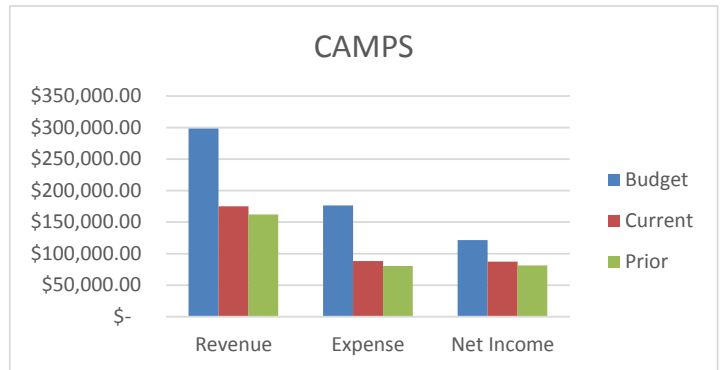
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,591,186.00	\$ 643,388.69	\$ 752,438.35
EXPENSES	\$ 882,956.00	\$ 416,295.95	\$ 407,966.29



CAMPS

We are at 59% of Budgeted Revenues and 50% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Therefore we are at the half-way mark for CAMPS for the Fiscal Year. Our Net Income is currently \$5,704.26 over last year.

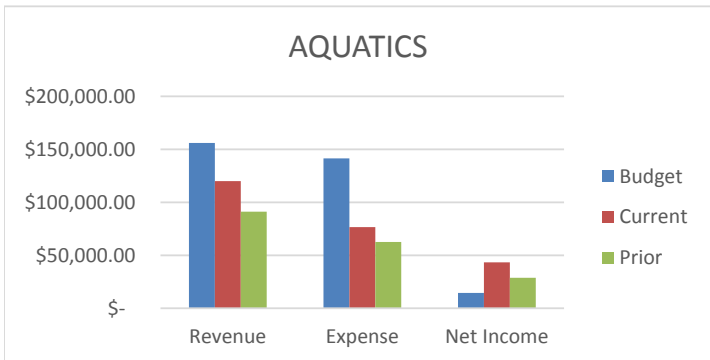
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 298,240.00	\$ 175,287.34	\$ 161,949.60
EXPENSES	\$ 176,551.00	\$ 88,154.18	\$ 80,520.70



AQUATICS

We are at 77% of Budgeted Revenues and 54% of Budgeted Expenses. Aquatics is seasonal. Programming runs June-August. Therefore we are past the half-way mark for the Fiscal Year. Our Net Income is currently \$14,602.68 over this time last year.

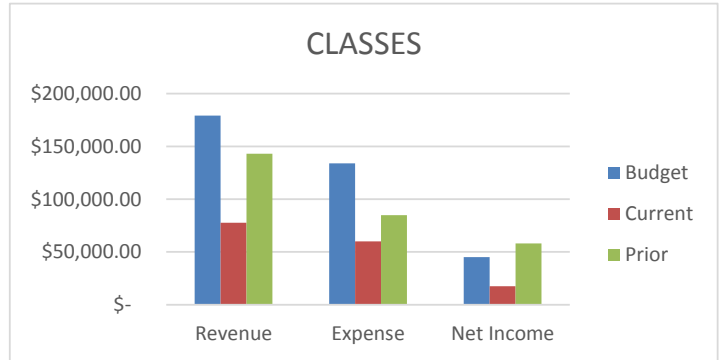
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 155,950.00	\$ 119,943.67	\$ 91,253.20
EXPENSES	\$ 141,442.00	\$ 76,577.06	\$ 62,489.27



CLASSES

We are at 43% of Budgeted Revenues and 45% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$40,696.85 less than this time last year. This is mainly due to the fact that we no longer have the THRIVE program.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 179,150.00	\$ 77,629.38	\$ 143,161.43
EXPENSES	\$ 133,890.00	\$ 76,577.06	\$ 84,988.26

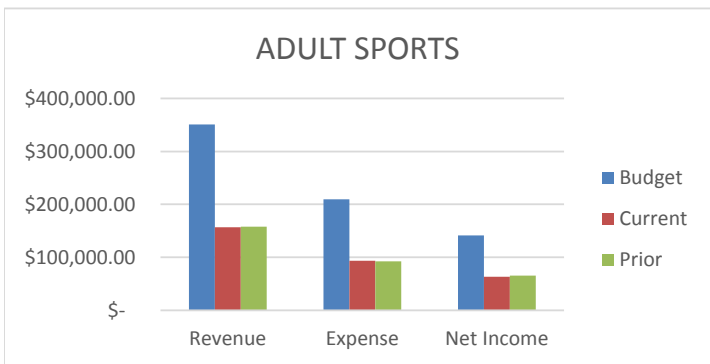


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018
DECEMBER 2017
50% of the Year**

ADULT SPORTS

We are at 45% of Budgeted Revenues and 45% of Budgeted Expenses. Our Net Income is \$2,260.47 less than this time last year.

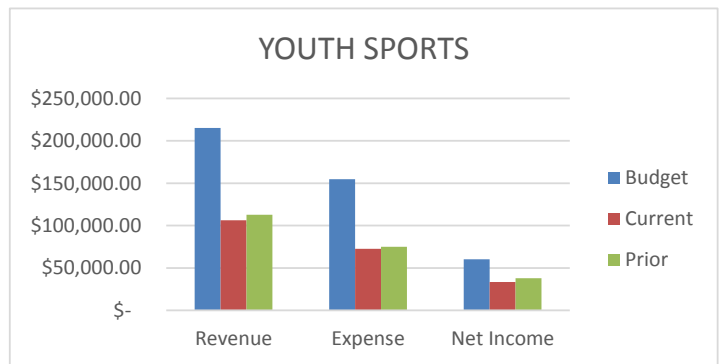
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 350,600.00	\$ 157,047.78	\$ 157,931.54
EXPENSES	\$ 209,400.00	\$ 93,839.02	\$ 92,462.31



YOUTH SPORTS

We are at 49% of Budgeted Revenues and 47% of Budgeted Expenses. Our Net Income is \$4,312.70 less than this time last year.

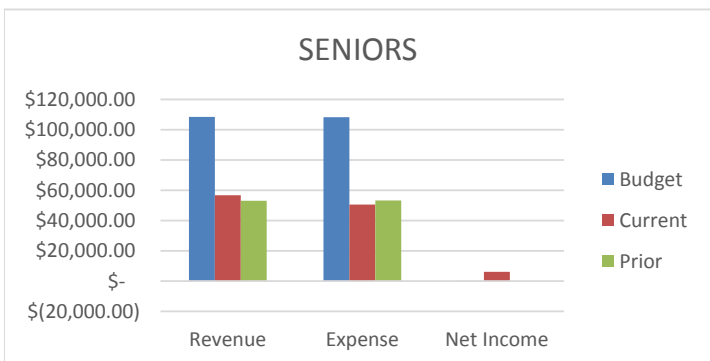
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 215,100.00	\$ 106,110.68	\$ 112,967.52
EXPENSES	\$ 154,700.00	\$ 72,613.88	\$ 75,158.02



SENIORS

We are at 52% of Budgeted Revenues and 47% of Budgeted Expenses. Our Net Income is \$6,311.26 over this time last year.

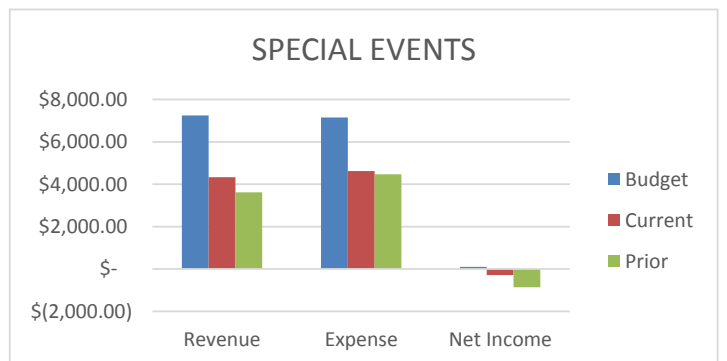
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 108,520.00	\$ 56,689.94	\$ 53,042.85
EXPENSES	\$ 108,330.00	\$ 50,556.44	\$ 53,220.61



SPECIAL EVENTS

We are at 60% of Budgeted Revenues and 65% of Budgeted Expenses. Our Net Income is \$582.85 over this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 7,250.00	\$ 4,334.40	\$ 3,610.00
EXPENSES	\$ 7,150.00	\$ 4,614.38	\$ 4,472.83

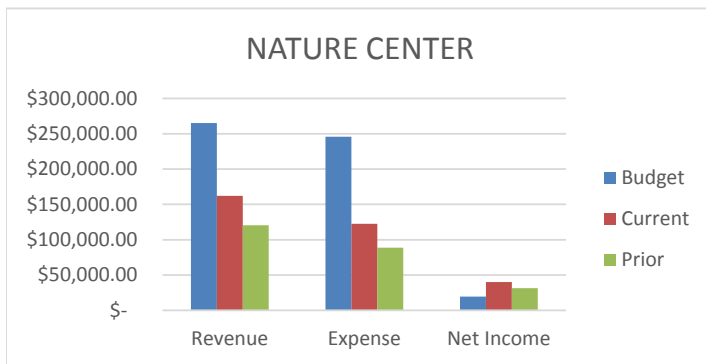


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018
DECEMBER 2017
50% of the Year**

NATURE CENTER

We are at 61% of Budgeted Revenues and 50% of Budgeted Expenses. Our Net Income is \$8,531.34 over this time last year.

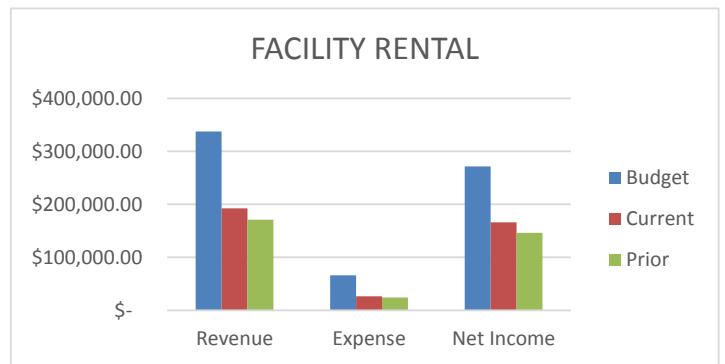
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 265,080.00	\$ 162,289.07	\$ 120,282.61
EXPENSES	\$ 245,726.00	\$ 122,405.23	\$ 88,930.11



FACILITY RENTAL

We are at 57% of Budgeted Revenues and 40% of Budgeted Expenses. Our Net Income is \$19,633.64 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 337,591.00	\$ 192,479.95	\$ 170,902.18
EXPENSES	\$ 66,000.00	\$ 26,392.91	\$ 24,448.78



* Net Revenue may be affected by changes in our registration software

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	December 2017	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	December 2016	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,591,186.00	104,498.38	643,388.69	40%	947,797.31	1,750,430.00	114,225.31	752,438.35	43%	(109,049.66)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(62,106.00)	(5,095.11)	(29,244.02)	47%	(32,861.98)	(66,840.00)	(3,852.42)	(24,668.38)	37%	(4,575.64)
CONTRACT SERVICES	(3,500.00)	-	-	0%	(3,500.00)	(3,500.00)	(298.00)	(2,617.60)	75%	2,617.60
PART-TIME WAGES	(817,350.00)	(90,310.44)	(387,051.93)	47%	(430,298.07)	(946,494.00)	(84,423.18)	(380,680.31)	40%	(6,371.62)
TOTAL AFTERSCHOOL	708,230.00	9,092.83	227,092.74	32%	481,137.26	733,596.00	25,651.71	344,472.06	47%	(117,379.52)
				0%						
CAMPS										
INCOME	298,240.00	3,850.00	175,287.34	59%	122,952.66	325,000.00	5,606.00	161,949.60	50%	13,337.74
PROGRAM SUPPLIES	(18,700.00)	(436.96)	(4,048.92)	22%	(14,651.08)	(18,000.00)	(305.31)	(6,156.87)	34%	2,107.95
PROGRAM TRANSPORTATION	(1,500.00)	-	(1,255.70)	84%	(244.30)	(1,500.00)	-	-	0%	(1,255.70)
CONTRACT SERVICES	(46,600.00)	-	(28,732.28)	62%	(17,867.72)	(57,500.00)	(401.50)	(27,206.30)	47%	(1,525.98)
PART-TIME WAGES	(91,751.00)	(1,632.29)	(54,117.28)	58%	(37,633.72)	(97,842.00)	(1,381.89)	(47,157.53)	48%	(6,959.75)
INSTRUCTOR WAGES	(18,000.00)	-	-	0%	(18,000.00)	(30,000.00)	-	-	0%	-
TOTAL CAMPS	121,689.00	1,780.75	87,133.16	72%	34,555.84	120,358.00	3,517.30	81,428.90	68%	5,704.26
				0%						
AQUATICS										
INCOME	155,950.00	2,607.70	119,943.67	77%	36,006.33	126,110.00	107.35	91,253.20	72%	28,690.47
PROGRAM SUPPLIES	(5,165.00)	-	(1,907.73)	37%	(3,257.27)	(4,265.00)	-	(1,258.64)	30%	(649.09)
CLOTHING	(800.00)	-	-	0%	(800.00)	(700.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(3,785.00)	-	-	0%	(3,785.00)	-	-	-	0%	-
PART-TIME WAGES	(135,477.00)	(510.44)	(74,384.33)	55%	(61,092.67)	(114,593.00)	(39.22)	(61,230.63)	53%	(13,153.70)
TOTAL AQUATICS	10,723.00	2,097.26	43,651.61	407%	(32,928.61)	6,552.00	68.13	28,763.93	439%	14,887.68
				0%						
CLASSES										
INCOME	179,150.00	7,345.10	77,629.38	43%	101,520.62	230,400.00	11,522.90	143,161.43	62%	(65,532.05)
ADVERTISING	-	-	-	0%	-	(750.00)	-	-	0%	-
PROGRAM SUPPLIES	(4,000.00)	(188.11)	(2,900.56)	73%	(1,099.44)	(7,600.00)	(312.98)	(4,079.47)	54%	1,178.91
CLOTHING	-	-	-	0%	-	(750.00)	-	(898.22)	120%	898.22
CONTRACT SERVICES	(27,325.00)	(105.00)	(5,792.42)	21%	(21,532.58)	(34,400.00)	(603.60)	(7,974.70)	23%	2,182.28
PART-TIME WAGES	(11,740.00)	(445.64)	(2,854.98)	24%	(8,885.02)	(48,360.00)	(3,827.96)	(31,431.56)	65%	28,576.58
INSTRUCTOR WAGES	(91,000.00)	(9,526.84)	(48,605.10)	53%	(42,394.90)	(76,500.00)	(10,015.92)	(40,604.31)	53%	(8,000.79)
TOTAL CLASSES	45,085.00	(2,920.49)	17,476.32	39%	27,608.68	62,040.00	(3,437.56)	58,173.17	94%	(40,696.85)
				0%						
ADULT SPORTS										
INCOME	350,600.00	6,697.25	157,047.78	45%	193,552.22	348,200.00	7,553.80	157,931.54	45%	(883.76)
PROGRAM SUPPLIES	(26,300.00)	(660.20)	(11,004.13)	42%	(15,295.87)	(25,780.00)	(40.24)	(12,068.20)	47%	1,064.07
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	(1,500.00)	(1,500.00)	22%	1,500.00
PART-TIME WAGES	(176,300.00)	(4,567.98)	(32,604.26)	18%	(143,695.74)	(72,875.00)	(4,302.38)	(71,896.89)	99%	39,292.63
OFFICIALS WAGES	-	(3,725.20)	(50,230.63)	0%	50,230.63	(100,000.00)	(2,582.00)	(6,997.22)	7%	(43,233.41)
TOTAL ADULT SPORTS	141,200.00	(2,256.13)	63,208.76	45%	77,991.24	142,745.00	(870.82)	65,469.23	46%	(2,260.47)
				0%						

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	December 2017	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	December 2016	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	215,100.00	9,603.62	106,110.68	0%	108,989.32	214,900.00	11,217.87	112,967.52	0%	(6,856.84)
PROGRAM SUPPLIES	(8,600.00)	(258.24)	(4,130.91)	49%	(4,469.09)	(9,375.00)	(314.58)	(4,016.42)	53%	(114.49)
PROGRAM TRANSPORTATION	(1,600.00)	-	-	0%	(1,600.00)	(1,700.00)	-	-	0%	-
CLOTHING	(10,300.00)	(1,817.28)	(9,545.59)	93%	(754.41)	(10,000.00)	-	(8,227.70)	82%	(1,317.89)
CONTRACT SERVICES	(13,900.00)	(500.00)	(1,119.90)	8%	(12,780.10)	(13,750.00)	(667.15)	(1,266.99)	9%	147.09
PART-TIME WAGES	(120,300.00)	(7,811.54)	(57,817.48)	48%	(62,482.52)	(117,100.00)	(8,286.36)	(61,646.91)	53%	3,829.43
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	60,400.00	(783.44)	33,496.80	55%	26,903.20	62,975.00	1,949.78	37,909.50	60%	(4,312.70)
SENIOR PROGRAMS										
INCOME	108,520.00	9,193.98	56,689.94	0%	51,830.06	113,092.00	9,411.62	53,042.85	0%	3,647.09
PROGRAM SUPPLIES	(5,250.00)	(27.31)	(2,101.51)	52%	(3,148.49)	(5,300.00)	(67.96)	(2,697.47)	47%	595.96
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(36,700.00)	(3,054.44)	(18,175.86)	40%	(18,524.14)	(37,400.00)	(4,430.39)	(21,517.91)	51%	3,342.05
PART-TIME WAGES	(46,380.00)	(4,246.14)	(20,132.83)	50%	(26,247.17)	(44,680.00)	(3,438.04)	(17,634.02)	58%	(2,498.81)
INSTRUCTOR WAGES	(20,000.00)	(2,862.21)	(10,146.24)	43%	(9,853.76)	(7,500.00)	(2,395.05)	(11,371.21)	39%	1,224.97
TOTAL SENIOR PROGRAMS	190.00	(996.12)	6,133.50	3228%	(5,943.50)	18,212.00	(919.82)	(177.76)	152%	6,311.26
SPECIAL EVENTS										
INCOME	7,250.00	4,334.40	4,334.40	0%	2,915.60	9,150.00	3,720.00	3,610.00	0%	724.40
PROGRAM SUPPLIES	(4,350.00)	(220.58)	(2,100.27)	60%	(2,249.73)	(7,400.00)	(237.41)	(1,947.50)	39%	(152.77)
MILEAGE	-	-	-	48%	-	-	-	-	26%	-
CONTRACT SERVICES	(2,800.00)	(100.98)	(2,514.11)	0%	(285.89)	-	-	(2,525.33)	0%	11.22
PART-TIME WAGES	-	-	-	90%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	100.00	4,012.84	(279.98)	-280%	379.98	1,750.00	957.26	(862.83)	0%	582.35
NATURE CENTER										
INCOME	248,580.00	5,883.24	159,692.60	0%	88,887.40	219,845.00	1,238.46	111,244.48	0%	48,448.12
FACILITY RENTALS	2,500.00	25.00	165.00	64%	2,335.00	7,000.00	500.00	2,671.00	51%	(2,506.00)
FUNDRAISING (DONATIONS)	14,000.00	456.37	2,431.47	7%	11,568.53	12,000.00	749.00	6,367.13	38%	(3,935.66)
GRANT FUNDING	-	-	-	17%	-	-	-	-	53%	-
ENDOWMENT	-	-	-	0%	-	5,000.00	-	-	0%	-
FULL-TIME WAGES	(55,000.00)	(6,252.01)	(27,082.42)	0%	(27,917.58)	(48,510.00)	(5,752.80)	(23,851.60)	0%	(3,230.82)
PART-TIME WAGES	(115,876.00)	(4,862.33)	(56,191.69)	49%	(59,684.31)	(106,123.00)	(4,948.06)	(37,542.15)	49%	(18,649.54)
FICA	(13,500.00)	(949.48)	(12,401.83)	48%	(1,098.17)	(12,163.00)	(818.61)	(4,696.62)	35%	(7,705.21)
RETIREMENT	(10,000.00)	(141.65)	(1,501.55)	92%	(8,498.45)	(5,500.00)	(439.72)	(2,980.03)	39%	1,478.48
MEDICAL	(12,000.00)	(1,280.78)	(4,643.54)	15%	(7,356.46)	(11,610.00)	(1,186.74)	(4,864.90)	54%	221.36
WC INSURANCE	(8,000.00)	-	-	39%	(8,000.00)	(6,720.00)	-	-	42%	-
CLOTHING	(3,700.00)	-	(1,604.79)	0%	(2,095.21)	(3,480.00)	-	-	0%	(1,604.79)
STAFF TRAINING	(600.00)	(10.91)	(150.91)	43%	(449.09)	(1,500.00)	-	(135.00)	0%	(15.91)
ADVERTISING	(500.00)	-	-	25%	(500.00)	(1,600.00)	-	(459.69)	9%	459.69
COPYING	(3,275.00)	(99.44)	(2,025.37)	0%	(1,249.63)	(1,500.00)	-	(651.62)	29%	(1,373.75)
EQUIPMENT/SOFTWARE	(500.00)	-	(11.48)	62%	(488.52)	(500.00)	-	-	43%	(1.48)
CONTRACT SERVICES	(1,500.00)	(372.00)	(1,420.09)	2%	(79.91)	(1,000.00)	(527.16)	(2,525.36)	0%	1,105.27
PROGRAM SUPPLIES	(19,575.00)	(2,052.07)	(15,292.43)	95%	(4,282.57)	(18,215.00)	(1,364.83)	(11,223.14)	253%	(4,069.29)
MILEAGE	(500.00)	-	(79.13)	78%	(420.87)	(500.00)	-	-	62%	(79.13)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	December 2017	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	December 2016	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	(1,200.00)	-	-	0%	(1,200.00)	(1,000.00)	-	-	0%	-
TOTAL NATURE CENTER	19,354.00	(9,546.06)	39,883.84	206%	(20,529.84)	23,924.00	(12,550.46)	31,352.50	131%	8,531.34
FACILITY RENTAL										
INCOME	337,591.00	14,338.47	192,479.95	0%	145,111.05	314,591.00	10,904.00	170,902.18	0%	21,577.77
PROGRAM SUPPLIES	(8,000.00)	(42.36)	(1,547.83)	57%	(6,452.17)	(8,000.00)	(984.33)	(1,867.06)	54%	319.23
CONTRACT SERVICES	(16,000.00)	-	(2,065.48)	19%	(13,934.52)	(24,000.00)	(603.00)	(4,828.00)	23%	2,762.52
PART-TIME WAGES	(42,000.00)	(3,670.43)	(22,779.60)	13%	(19,220.40)	(36,000.00)	(3,139.08)	(17,753.72)	20%	(5,025.88)
TOTAL FACILITY RENTAL	271,591.00	10,625.68	166,087.04	61%	105,503.96	246,591.00	6,177.59	146,453.40	59%	19,633.64
RECREATION - MISC. & ADMIN										
INCOME	-	85.44	(8,580.72)	0%	8,580.72	-	(181.34)	(6,947.13)	0%	(1,633.59)
PUBLICATIONS/LEGAL NOTICE	(21,000.00)	(5,356.67)	(12,495.25)	0%	(8,504.75)	(21,000.00)	-	(11,488.65)	0%	(1,006.60)
CONFERENCES	(6,000.00)	-	(7,465.10)	60%	1,465.10	(6,000.00)	-	-	55%	(7,465.10)
MILEAGE	(1,000.00)	-	-	124%	(1,000.00)	(1,000.00)	-	-	0%	-
OFFICE SUPPLIES	(12,300.00)	(153.31)	(3,916.82)	0%	(8,383.18)	(12,300.00)	(214.24)	(3,666.25)	0%	(250.57)
CLOTHING	(200.00)	-	(140.21)	32%	(59.79)	(200.00)	-	-	30%	(140.21)
ACL/OVERTIME	(5,000.00)	-	-	70%	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(5,000.00)	-	-	0	(5,000.00)	(12,000.00)	-	(3,230.60)	0%	3,230.60
FULL TIME WAGES	(395,000.00)	(50,781.20)	(214,749.81)	0%	(180,250.19)	(384,490.00)	(49,475.03)	(199,356.09)	27%	(15,393.72)
TOTAL RECREATION - MISC. & ADMIN	(445,500.00)	(56,205.74)	(247,347.91)	56%	(198,152.09)	(421,990.00)	(49,870.61)	(224,688.72)	53%	(22,659.19)
TOTAL PROGRAM SUMMARY	933,062.00	(45,098.62)	436,535.88	47%	496,526.12	996,753.00	(29,327.50)	568,193.38	57%	(131,657.50)

**CHICO AREA RECREATION AND PARK DISTRICT
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DECEMBER 2017**

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NOTE: This completes 6 months of the fiscal year and represents 50% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2017

	DECEMBER 2017	DECEMBER 2016
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,941,870.25	5,041,923.18
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,641.01	2,419.95
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	81,197.02	74,787.19
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	55,291.98	53,428.33
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	54,462.66	60,228.98
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	101,360.41	98,198.67
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,533.83	16,478.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	155,480.80	168,623.19
PETTY CASH	500.00	500.00
BANK SUSPENSE	70,239.55	4,180.00
SUBTOTAL	5,479,078.47	5,521,269.28
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	(287,375.04)	101,150.66
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,825.00	1,265.00
INTEREST RECEIVABLE (GENERAL FUND)	-	-
INTEREST RECEIVABLE (PARK FUND)	(0.00)	-
INTEREST RECEIVABLE (OAK WAY)	-	-
INTEREST RECEIVABLE (PETERSON PARK)	-	-
INTEREST RECEIVABLE (BARONI PARK)	-	-
RECEIVABLES	(273,550.04)	102,415.66
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	108,896.75	108,896.75
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	108,896.75	108,896.75
TOTAL CURRENT ASSETS	5,314,425.18	5,732,581.69
PREPAID PENSION CONTRIBUTION	244,817.85	275,420.08
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,769,004.40	24,260,700.41
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2017

	DECEMBER 2017	DECEMBER 2016
EQUIPMENT	848,968.25	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	270,450.99
EQUIPMENT - AUTOS	371,592.10	349,973.72
CONSTRUCTION IN PROGRESS	54,646.86	15,753.16
SUBTOTAL	39,053,664.00	38,478,799.57
ACCUMULATED DEPRECIATION	(12,290,441.83)	(11,415,180.23)
SUBTOTAL	26,763,222.17	27,063,619.34
TOTAL ASSETS	32,322,465.20	33,071,621.11
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	789,365.00	385,292.00

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2017

	DECEMBER 2017	DECEMBER 2016
LIABILITIES		
ACCOUNTS PAYABLE	182,123.50	50,261.75
ACCRUED EXPENSES		
ACCRUED PAYROLL	98,815.61	83,614.80
PAYROLL FEDERAL TAXES	9,664.42	7,999.95
PAYROLL STATE TAXES	2,634.32	2,171.97
PAYROLL EMPLOYEE MEDI & FICA	9,448.55	8,293.59
PAYROLL EMPLOYER MEDI & FICA LIAB	8,018.90	8,293.59
PAYROLL SDI	2,662.70	994.83
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	387.15	846.26
UNION DUES - SUPERVISORS	435.17	472.22
UNION DUES - PARKS	281.07	235.40
CALPERS 2% AT 62	-	3,819.63
457 EMPLOYEE CONTRIBUTIONS	5,278.00	1,563.14
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	-
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	4,082.24	4,807.47
ACCRUED INTEREST EXPENSE (PARK FUND)	-	5,917.53
ACCRUED EXPENSES	140,177.29	129,030.38
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	39,963.16	39,963.16
DUE TO GENERAL FUND FROM PETERSON PARK FUND	36,407.78	36,407.78
DUE TO GENERAL FUND FROM BARONI PARK FUND	32,525.81	32,525.81
SUBTOTAL	108,896.75	108,896.75
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	4,907.24	(214.25)
DEFERRED REVENUE	(45,619.30)	214,053.36
OTHER LIAB - CLASS CLEARING ACCT	35.70	-
UNEARNED REVENUE	83,753.39	2,837.25
SECURITY DEPOSITS	10,700.00	29,100.00
SUBTOTAL	53,777.03	245,776.36
TOTAL CURRENT LIABILITIES	484,974.57	533,965.24
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	28,800.96	56,361.20
NOTE PAYABLE - LAKESIDE PAVILLION	520.42	542,720.22
NET PENSION LIABILITY	2,378,682.00	1,758,201.00
LIABILITY FOR COMPENSATED ABSENCES	148,022.39	114,705.84
SUBTOTAL	2,556,025.77	2,471,988.26
TOTAL LIABILITIES	3,041,000.34	3,005,953.50

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
DECEMBER 2017

	DECEMBER 2017	DECEMBER 2016
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>121,178.00</u>	<u>347,282.00</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2017

	DECEMBER 2017	DECEMBER 2016
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	701,910.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	1,700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	685,500.00
SUBTOTAL	2,135,500.00	1,482,410.00
SPENDABLE - UNASSIGNED	(111,353.53)	325,722.95
NON-SPENDABLE	26,220,444.05	26,361,709.42
TOTAL FUND BALANCE - GENERAL FUND	29,446,090.52	29,371,342.37
FUND BALANCE - PARK FUND	(29,445.27)	45,301.69
FUND BALANCE - OAK WAY	6,335.25	6,335.25
FUND BALANCE - PETERSON PARK	13,302.06	13,302.06
FUND BALANCE - BARONI PARK	48,191.49	48,191.49
NET INCOME (LOSS)		
GENERAL FUND	125,123.73	595,003.83
PARK FUND	52,690.15	20,843.27
OAK WAY	1,858.41	(1,449.91)
PETERSON PARK	(4,882.81)	(4,942.15)
BARONI PARK	2,072.02	9,749.71
TOTAL NET INCOME (LOSS)	176,861.50	619,204.75
TOTAL FUND BALANCE	29,661,335.55	30,103,677.61

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,154,576	1,491,543.76	47.3%	3,551,572	1,580,651.84	44.5%	(89,108.08)
OTHER INCOME	463,920	215,194.48	46.4%	461,201	222,837.75	48.3%	(7,643.27)
RDA PASSTHROUGH	1,064,000	585,965.02	55.1%	1,035,000	1,074,523.26	103.8%	(488,558.24)
INVESTMENT INCOME	40,000	15,334.61	38.3%	24,000	11,030.15	46.0%	4,304.46
TAX INCOME / COUNTY	2,896,000	1,618,565.86	55.9%	2,806,000	1,241,442.55	44.2%	377,123.31
TOTAL REVENUE	7,618,496	3,926,603.73	51.5%	7,877,773	4,130,485.55	52.4%	(203,881.82)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,389,670	2,711,097.60	50.3%	5,388,906	2,567,926.61	47.7%	143,170.99
SERVICES AND SUPPLIES	1,823,944	906,980.81	49.7%	1,885,789	853,809.80	45.3%	53,171.01
CONTRIB. TO OTHER AGENCIES	15,000	8,728.22	58.2%	15,000	10,875.07	72.5%	(2,146.85)
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	96,914	10,401.02	10.7%	107,577	12,489.45	11.6%	(2,088.43)
TOTAL OPERATING EXPENDITURES	7,350,528	3,637,207.65	49.5%	7,422,272	3,445,100.93	46.4%	192,106.72
NET REVENUE BEFORE SPEC. EXP.	267,968	289,396.08	108.0%	455,501	685,384.62	150.5%	(395,988.54)
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	975,500	176,490.45	18.1%	467,000	59,055.15	12.6%	117,435.30
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	975,500	176,490.45	18.1%	467,000	59,055.15	12.6%	117,435.30
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(12,218.10)	0.0%	-	31,325.64	0.0%	(43,543.74)
TOTAL SPECIALLY ALLOCATED	975,500	164,272.35	16.8%	467,000	90,380.79	19.4%	(43,543.74)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(707,532)	125,123.73		(11,499)	595,003.83		(469,880.10)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,591,186	643,388.69	40.4%	1,750,430	752,438.35	43.0%	(109,049.66)
CAMPS	298,240	175,287.34	58.8%	325,000	161,949.60	49.8%	13,337.74
SUBTOTAL	1,889,426	818,676.03	43.3%	2,075,430	914,387.95	44.1%	(95,711.92)
AQUATICS	155,950	119,943.67	76.9%	126,110	91,253.20	72.4%	28,690.47
CLASSES							
GENERAL CLASSES	70,000	38,064.68	54.4%	55,000	34,723.79	63.1%	3,340.89
ADULT CLASSES	1,650	818.53	49.6%	1,400	1,626.86	116.2%	(808.33)
SENIOR ADULT CLASSES	43,000	23,945.80	55.7%	40,000	21,528.76	53.8%	2,417.04
YOUTH CLASSES	107,500	38,746.17	36.0%	174,000	106,810.78	61.4%	(68,064.61)
SUBTOTAL	222,150	101,575.18	45.7%	270,400	164,690.19	60.9%	(63,115.01)
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	49,500	21,391.82	43.2%	46,000	22,105.81	48.1%	(713.99)
BASKETBALL	34,000	15,183.14	44.7%	35,500	13,723.00	38.7%	1,460.14
SOFTBALL	215,300	93,095.05	43.2%	217,400	101,029.63	46.5%	(7,934.58)
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	45,000	27,377.77	60.8%	42,500	21,073.10	49.6%	6,304.67
SUBTOTAL	350,600	157,047.78	44.8%	348,200	157,931.54	45.4%	(883.76)
NATURE CENTER							
PROGRAM FEE INCOME	248,580	159,692.60	64.2%	219,845	111,244.48	50.6%	48,448.12
GRANT FUNDING	-	-	0.0%	214,445	-	0.0%	-
SUBTOTAL	248,580	159,692.60	64.2%	434,290	111,244.48	25.6%	48,448.12
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(14,389.43)	84.6%	(17,000)	(7,520.10)	44.2%	(6,869.33)
CO-SPONSORED & MISCELLANEOUS	17,000	5,808.71	34.2%	17,000	572.97	3.4%	5,235.74
SPECIAL EVENTS	7,250	4,334.40	59.8%	9,150	3,610.00	39.5%	724.40
SENIOR ADULT PROGRAMS	65,520	32,744.14	50.0%	73,092	31,514.09	43.1%	1,230.05
YOUTH SPORTS	215,100	106,110.68	49.3%	214,900	112,967.52	52.6%	(6,856.84)
SUBTOTAL	287,870	134,608.50	46.8%	297,142	141,144.48	47.5%	(6,535.98)
TOTAL FEE BASED PROGRAMS	3,154,576	1,491,543.76	47.3%	3,551,572	1,580,651.84	44.5%	(89,108.08)
OTHER INCOME							
FACILITY RENTAL INCOME	340,091	192,644.95	56.6%	321,591	173,573.18	54.0%	19,071.77
REBATES & REIMBURSED COSTS	35,000	10,233.09	29.2%	35,000	9,485.57	27.1%	747.52
REIMBURSEMENTS - CITY PARKS	63,829	-	0.0%	76,610	24,402.68	31.9%	(24,402.68)
MISCELLANEOUS	10,000	9,448.47	94.5%	10,000	4,987.53	49.9%	4,460.94
ENDOWMENTS	-	-	0.0%	5,000	-	0.0%	-
DONATIONS	15,000	2,867.97	19.1%	13,000	10,388.79	79.9%	(7,520.82)
TOTAL OTHER INCOME	463,920	215,194.48	46.4%	461,201	222,837.75	48.3%	(7,643.27)
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,064,000	585,965.02	55.1%	1,035,000	1,074,523.26	103.8%	(488,558.24)
INVESTMENT INCOME	40,000	15,334.61	38.3%	24,000	11,030.15	46.0%	4,304.46
TAX INCOME / COUNTY	2,896,000	1,618,565.86	55.9%	2,806,000	1,241,442.55	44.2%	377,123.31
TOTAL REVENUE FROM OTHER AGENCIES	4,000,000	2,219,865.49	55.5%	3,865,000	2,326,995.96	60.2%	(107,130.47)
TOTAL REVENUE	7,618,496	3,926,603.73	51.5%	7,877,773	4,130,485.55	52.4%	(203,881.82)

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,036,000	1,011,872.88	49.7%	1,928,000	946,447.86	49.1%	65,425.02
PART-TIME SALARIES	2,027,870	980,165.01	48.3%	2,126,648	900,987.79	42.4%	29,865.74
ACCUMULATED LEAVE	13,800	-	0.0%	15,350	-	0.0%	-
INSTRUCTORS	129,000	58,751.34	45.5%	129,182	83,407.08	64.6%	24,655.74
SUBTOTAL	4,206,670	2,050,789.23	48.8%	4,199,180	1,930,842.73	46.0%	119,946.50
BENEFITS							
FICA	322,500	153,218.36	47.5%	316,000	144,688.14	45.8%	8,530.22
RETIREMENT	375,000	161,170.03	43.0%	416,000	185,508.78	44.6%	(24,338.75)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	370,000	193,624.70	52.3%	367,000	187,261.30	51.0%	6,363.40
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	37,500	2,115.86	5.6%	42,500	20,814.00	49.0%	(18,698.14)
WORKERS COMP INSURANCE	218,000	221,066.42	101.4%	190,000	169,698.66	89.3%	51,367.76
ALLOCATION TO OTHER FUNDS	(140,000)	(70,887.00)	50.6%	(141,774)	(70,887.00)	50.0%	-
SUBTOTAL	1,183,000	660,308.37	55.8%	1,189,726	637,083.88	53.5%	23,224.49
TOTAL SALARIES AND BENEFITS	5,389,670	2,711,097.60	50.3%	5,388,906	2,567,926.61	47.7%	143,170.99

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	12,500	2,040.47	16.3%	14,350	3,676.53	25.6%	(1,636.06)
AGRICULTURE	32,854	9,837.31	29.9%	34,200	9,436.99	27.6%	400.32
CLOTHING	22,000	14,966.21	68.0%	22,130	12,756.31	57.6%	2,209.90
COMMUNICATIONS	50,609	25,234.65	49.9%	51,709	23,825.50	46.1%	1,409.15
HOUSEHOLD SUPPLIES	38,300	19,209.27	50.2%	35,000	21,550.80	61.6%	(2,341.53)
INSURANCE	75,000	70,372.32	93.8%	66,000	63,279.29	95.9%	7,093.03
EQUIPMENT REPAIRS	18,000	7,805.67	43.4%	17,500	12,289.42	70.2%	(4,483.75)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	46.73	0.0%	(46.73)
FIELD EQUIPMENT	1,750	1,041.89	59.5%	1,750	66.57	3.8%	975.32
PROGRAM EQUIPMENT	750	179.00	23.9%	750	74.04	9.9%	104.96
VEHICLE MAINTENANCE	12,500	4,705.58	37.6%	12,500	7,883.59	63.1%	(3,178.01)
POOL SUPPLIES	12,000	6,145.71	51.2%	12,000	7,156.70	59.6%	(1,010.99)
POOL EQUIPMENT	4,000	102.07	2.6%	4,000	679.20	17.0%	(577.13)
STRUCTURE & GROUNDS	74,350	45,349.22	61.0%	77,400	41,501.15	53.6%	3,848.07
SHOP SUPPLIES	5,000	1,871.73	37.4%	5,000	2,746.79	54.9%	(875.06)
VANDALISM	5,550	1,977.14	35.6%	5,800	1,964.67	33.9%	12.47
MEDICAL FIRST AID	2,400	1,565.43	65.2%	2,800	1,132.40	40.4%	433.03
MEMBERSHIP/PERIODICALS	16,400	14,597.25	89.0%	16,400	12,220.59	74.5%	2,376.66
OFFICE SUPPLIES	26,575	11,277.94	42.4%	24,800	12,127.91	48.9%	(849.97)
CONTRACT SERVICES	745,985	334,690.58	44.9%	821,375	331,122.11	40.3%	3,568.47
PUBS/LEGAL NOTICES	21,000	12,495.25	59.5%	21,000	11,488.65	54.7%	1,006.60
RENT/LEASE EQUIPMENT	2,750	1,647.85	59.9%	2,500	1,516.13	60.6%	131.72
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	2,400	1,226.95	51.1%	373.05
SMALL TOOLS	2,850	1,379.00	48.4%	2,825	1,238.01	43.8%	140.99
EDUCATION & TRAINING	5,000	150.00	3.0%	5,000	23.00	0.5%	127.00
DISTRICT OFFICE SPECIAL EXP	9,000	3,039.89	33.8%	9,000	3,087.23	34.3%	-
PROGRAM SUPPLIES	204,046	80,188.48	39.3%	211,775	77,316.41	36.5%	2,872.07
DISTRICT OFFICE MEETING EXP	6,500	238.13	3.7%	6,500	285.68	4.4%	(47.55)
MILEAGE	31,500	18,589.79	59.0%	38,500	12,672.21	32.9%	5,917.58
PROGRAM TRANSPORTATION	3,100	1,255.70	40.5%	3,200	-	0.0%	1,255.70
DIST OFFICE BOARD MTG EXP	10,000	5,496.82	55.0%	10,000	4,193.04	41.9%	1,303.78
USE TAX	1,200	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,100	10,835.49	46.9%	25,000	6,930.03	27.7%	3,905.46
SUBTOTAL	1,479,769	709,885.84	48.0%	1,564,364	685,514.63	43.8%	24,418.55
UTILITIES							
WATER	68,675	43,714.65	63.7%	67,675	40,235.65	59.5%	3,479.00
ELECTRICITY	223,350	139,357.69	62.4%	209,500	114,214.55	54.5%	25,143.14
GAS	44,550	11,734.92	26.3%	35,950	11,464.85	31.9%	270.07
SEWER	7,600	2,287.71	30.1%	8,300	2,380.12	28.7%	(92.41)
SUBTOTAL	344,175	197,094.97	57.3%	321,425	168,295.17	52.4%	28,799.80
TOTAL SERVICE & SUPPLY	1,823,944	906,980.81	49.7%	1,885,789	853,809.80	45.3%	53,218.35

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
DECEMBER 2017**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	7,000	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	2,500	1,762.00	70.5%	5,400	1,462.00	27.1%	300.00
HOME SCHOOL	10,830	5,250.00	48.5%	45,000	3,000.00	6.7%	2,250.00
FIELD TRIPS	21,000	5,238.00	24.9%	14,000	3,286.00	23.5%	1,952.00
CAMPS	158,650	114,190.40	72.0%	123,125	76,810.94	62.4%	37,379.46
PRESCHOOL	17,100	12,450.75	72.8%	4,320	5,305.67	122.8%	7,145.08
TEACHER WORKSHOPS	2,500	1,710.00	68.4%	4,500	680.00	15.1%	1,030.00
SPECIAL EVENTS	21,000	14,968.00	71.3%	13,500	19,819.52	146.8%	(4,851.52)
MEMBERSHIPS	2,000	823.45	41.2%	6,000	1,005.35	16.8%	(181.90)
FACILITY RENTALS	2,500	165.00	6.6%	7,000	2,671.00	38.2%	(2,506.00)
PARTY RENTALS	6,000	3,300.00	55.0%	4,000	(125.00)	-3.1%	3,425.00
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	5,000	-	0.0%	-
FUNDRAISING (DONATIONS)	14,000	2,431.47	17.4%	12,000	6,367.13	53.1%	(3,935.66)
TOTAL INCOME	265,080	162,289.07	61.2%	243,845	120,282.61	49.3%	42,006.46
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	214,376	101,821.03	47.5%	190,626	73,935.30	38.8%	27,885.73
SERVICES AND SUPPLIES							
ADVERTISING	500	-	0.0%	1,600	459.69	28.7%	(459.69)
COMMUNICATIONS	1,800	1,097.66	61.0%	1,800	930.49	51.7%	167.17
HOUSEHOLD SUPPLIES	2,500	945.57	37.8%	3,000	1,802.40	60.1%	(856.83)
INSURANCE	1,200	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	2,116.06	47.0%	5,000	2,170.65	43.4%	(54.59)
OFFICE SUPPLIES	3,275	2,025.37	61.8%	1,500	651.62	43.4%	1,373.75
CLOTHING	3,700	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,500	1,420.09	94.7%	1,000	2,525.36	252.5%	(1,105.27)
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	2,400	1,226.95	51.1%	373.05
PROGRAM SUPPLIES	19,575	15,292.43	78.1%	18,215	11,223.14	61.6%	4,069.29
MILEAGE	500	79.13	15.8%	500	-	0.0%	79.13
CONFERENCES	600	150.91	25.2%	1,500	135.00	9.0%	15.91
ELECTRIC	7,500	3,271.22	43.6%	8,400	2,654.00	31.6%	617.22
GAS	1,900	308.87	16.3%	1,800	93.34	5.2%	215.53
SUBTOTAL	52,250	28,307.31	54.2%	47,715	23,872.64	50.0%	4,434.67
EQUIPMENT/SOFTWARE	500	11	2.3%	500	-	0.0%	11.48
TOTAL OPERATING EXPENDITURES	267,126	130,139.82	48.7%	238,841	97,807.94	41.0%	32,331.88
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,046)	32,149.25		5,004	22,474.67		9,674.58

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	59,375	59,375.00	100.0%	59,375	28,500.00	48.0%	30,875.00
INTEREST INCOME	325	(6,739.80)	-2073.8%	325	138.55	42.6%	(6,878.35)
FAIR MARKET VALUE ADJUSTMENT	-	54.95	0.0%	-	(320.58)	0.0%	375.53
TOTAL INCOME	59,700	52,690.15	88.3%	59,700	28,317.97	47.4%	24,372.18
NOTES PAYABLE / LEASE PYMTS	82,222	-	0.0%	80,935	7,474.70	9.2%	(7,474.70)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,522)	52,690.15		(21,235)	20,843.27		31,846.88

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	60,966	32,856.45	53.9%	59,137	29,809.75	50.4%	3,046.70
INTEREST	-	73.49	0.0%	175	63.26	36.1%	10.23
FAIR MARKET VALUE ADJUSTMENT	-	51.15	0.0%	-	(147.57)	0.0%	198.72
TOTAL INCOME	60,966	32,981.09	54.1%	59,312	29,725.44	50.1%	3,255.65
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	22,595.52	48.4%	45,191	22,595.52	50.0%	-
SERVICES AND SUPPLIES							
AGRICULTURE	1,842	335.27	18.2%	1,450	1,214.79	83.8%	(879.52)
HOUSEHOLD SUPPLIES	1,200	1,916.75	159.7%	670	744.70	111.1%	1,172.05
STRUCTURES & GROUNDS	4,556	2,294.67	50.4%	4,556	2,360.23	51.8%	(65.56)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	350	-	0.0%	75	150.00	200.0%	(150.00)
CONTRACT SERVICES	4,680	3,427.13	73.2%	4,679	3,308.83	70.7%	118.30
WATER	1,500	553.34	36.9%	1,500	801.28	53.4%	(247.94)
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	17,528	8,527.16	48.6%	16,330	8,579.83	52.5%	(52.67)
TOTAL OPERATING EXPENDITURES	64,184	31,122.68	48.5%	61,521	31,175.35	50.7%	(52.67)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(3,218)	1,858.41		(2,209)	(1,449.91)		3,308.32

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	23,008.80	54.1%	42,560	23,498.80	55.2%	(490.00)
INTEREST	275	103.74	37.7%	275	98.37	35.8%	5.37
FAIR MARKET VALUE ADJUSTMENT	-	72.25	0.0%	-	(230.05)	0.0%	302.30
TOTAL INCOME	42,835	23,184.79	54.1%	42,835	23,367.12	54.6%	(182.33)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	26,424	12,847.98	48.6%	25,696	12,847.98	50.0%	-
SERVICES AND SUPPLIES							
AGRICULTURE	2,165	386.85	17.9%	1,850	611.35	33.0%	(224.50)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	326.47	13.1%	2,500	300.59	12.0%	25.88
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	2,349.14	94.0%	2,500	2,354.22	94.2%	(5.08)
WATER	14,000	12,090.58	86.4%	14,000	12,128.46	86.6%	(37.88)
ELECTRIC	300	66.58	22.2%	300	66.67	22.2%	(0.09)
SUBTOTAL	21,565	15,219.62	70.6%	21,250	15,461.29	72.8%	(241.67)
TOTAL OPERATING EXPENDITURES	47,989	28,067.60	58.5%	46,946	28,309.27	60.3%	(241.67)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(5,154)	(4,882.81)		(4,111)	(4,942.15)		59.34

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
DECEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	65,039	32,298.72	49.7%	63,341	40,284.60	63.6%	(7,985.88)
INTEREST	300	226.95	75.7%	300	155.11	51.7%	71.84
FAIR MARKET VALUE ADJUSTMENT	-	158.13	0.0%	-	(362.82)	0.0%	520.95
TOTAL INCOME	65,339	32,683.80	50.0%	63,641	40,076.89	63.0%	(7,393.09)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	22,595.52	48.4%	45,191	22,595.52	50.0%	-
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	193.43	17.9%	850	308.26	36.3%	(114.83)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	646.23	64.6%	1,000	478.53	47.9%	167.70
VANDALISM	550	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	2,349.15	94.0%	2,500	2,354.23	94.2%	(5.08)
WATER	8,050	4,827.45	60.0%	8,050	4,590.64	57.0%	236.81
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	13,383	8,016.26	59.9%	13,150	7,731.66	58.8%	284.60
TOTAL OPERATING EXPENDITURES	60,039	30,611.78	51.0%	58,341	30,327.18	52.0%	284.60
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	2,072.02		5,300	9,749.71		(7,677.69)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

December 2017

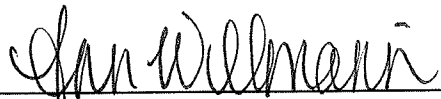
Salary & Benefits	2,323.67
Service & Supply	179,805.33
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
TOTAL	182,129.00

Check #'s 069349-069425

Approved by the Board of Directors

January 25, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 12, 2018

FAXED
 1/12/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/12/2018	069349	ACTIVE NETWORK, LLC	\$ 26.80	520000
1/12/2018	069350	AFLAC	\$ 640.02	510000
1/12/2018	069351	AIRGAS USA, LLC	\$ 152.82	520000
1/12/2018	069352	ASCAP	\$ 1,113.00	520000
1/12/2018	069353	AT&T	\$ 1,080.49	520000
1/12/2018	069354	BATTERIES PLUS BULBS # 311	\$ 183.01	520000
1/12/2018	069355	C&M AUTOMOTIVE	\$ 204.80	520000
1/12/2018	069356	CAPITAL ONE COMMERCIAL	\$ 2,299.26	520000
1/12/2018	069357	CARTER LAW OFFICES	\$ 1,012.50	520000
1/12/2018	069358	CATHY'S SEWING MACHINE & VACUUM	\$ 343.18	520000
1/12/2018	069359	CED - SACRAMENTO	\$ 398.90	520000
1/12/2018	069360	CHICO CREEK DANCE CENTRE	\$ 105.00	520000
1/12/2018	069361	CHICO FARM AND ORCHARD	\$ 111.61	520000
1/12/2018	069362	CHICO POWER EQUIPMENT INC	\$ 16.30	520000
1/12/2018	069363	CHICO SPORTS CLUB	\$ 232.40	520000
1/12/2018	069364	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,786.55	520000
1/12/2018	069365	CITY OF CHICO	\$ 2,115.97	520000
1/12/2018	069366	COLLIER HARDWARE	\$ 185.96	520000
1/12/2018	069367	COMMERCIAL TIRE WAREHOUSE	\$ 35.00	520000
1/12/2018	069368	DAN'S ELECTRICAL SUPPLY	\$ 25.89	520000
1/12/2018	069369	DEPT. OF JUSTICE	\$ 728.00	510000
1/12/2018	069370	EWING IRRIGATION PRODUCTS, INC.	\$ 1,445.10	520000
1/12/2018	069371	FASTENAL COMPANY	\$ 267.49	520000
1/12/2018	069372	GATES RESALE	\$ 482.14	520000
1/12/2018	069373	GOLDEN VALLEY BANK	\$ 1,282.37	520000
1/12/2018	069374	GOLDEN VALLEY BANK	\$ 7,558.32	520000
1/12/2018	069375	GRINDLINE SKATEPARKS, INC.	\$ 128,439.21	520000
1/12/2018	069376	HAYDEN FIRE PROTECTION	\$ 345.35	520000
1/12/2018	069377	HERMAN ELLIS	\$ 125.00	520000
1/12/2018	069378	HILLYARD/SACRAMENTO	\$ 888.03	520000
1/12/2018	069379	HOME DEPOT CREDIT SERVICES	\$ 42.87	520000
1/12/2018	069380	HUNTERS SERVICES, INC.	\$ 371.00	520000
1/12/2018	069381	IN MOTION FITNESS	\$ 35.00	520000
1/12/2018	069382	INDUSTRIAL POWER PRODUCTS	\$ 361.22	520000
1/12/2018	069383	IUOE LOCAL 39	\$ 435.17	510000
1/12/2018	069384	J & M BOOTS & REPAIR	\$ 155.51	520000
1/12/2018	069385	J.C. NELSON SUPPLY CO	\$ 3,126.98	520000
1/12/2018	069386	JANIS A. SNEED	\$ 100.00	520000
1/12/2018	069387	JASON ALEXANDER MILLER	\$ 3,379.99	520000
1/12/2018	069388	JERALD BRAYTON	\$ 13.92	520000
1/12/2018	069389	LASH'S GLASS	\$ 85.59	520000
1/12/2018	069390	LEANNE MILLER	\$ 46.96	520000
1/12/2018	069391	LIMEY TEES	\$ 99.64	520000
1/12/2018	069392	LOCKSMITHING ENTERPRISES	\$ 204.29	520000
1/12/2018	069393	LOWE'S	\$ 69.64	520000
1/12/2018	069394	MAGOON SIGNS	\$ 64.35	520000
1/12/2018	069395	MEEKS BUILDING CENTER	\$ 246.02	520000
1/12/2018	069396	MICHAEL WORLEY	\$ 100.00	520000
1/12/2018	069397	MIRACLE PLAYSYSTEMS INC	\$ 34.23	520000
1/12/2018	069398	MISSION LINEN & UNIFORM	\$ 173.45	520000
1/12/2018	069399	MISSION LINEN & UNIFORM	\$ 1,553.84	520000
1/12/2018	069400	MJB WELDING SUPPLY	\$ 12.19	520000
1/12/2018	069401	NORTHERN STAR MILLS	\$ 23.57	520000
1/12/2018	069402	NORTHGATE PETROLEUM COMPANY	\$ 136.46	520000
1/12/2018	069403	NORTHSTAR	\$ 3,153.85	520000
1/12/2018	069404	O'REILLY AUTOMOTIVE STORES, INC.	\$ 139.88	520000
1/12/2018	069405	OFFICE DEPOT	\$ 494.87	520000

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 12, 2018

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/12/2018	069406	PAYLESS BUILDING SUPPLY	\$ 306.41	520000
1/12/2018	069407	PLATT ELECTRIC SUPPLY, INC.	\$ 17.79	520000
1/12/2018	069408	RECOLOGY BUTTE COLUSA COUNTIES	\$ 2,532.21	520000
1/12/2018	069409	ROBERT H MALOWNEY	\$ 125.00	520000
1/12/2018	069410	SAVE MART SUPERMARKET	\$ 166.17	520000
1/12/2018	069411	SEIU LOCAL 1021	\$ 520.48	510000
1/12/2018	069412	SESAC	\$ 1,357.00	520000
1/12/2018	069413	THOMAS J. LANDO	\$ 200.00	520000
1/12/2018	069414	THOMAS WELDING & MACHINE, INC.	\$ 224.35	520000
1/12/2018	069415	THRIFTY ROOTER	\$ 110.00	520000
1/12/2018	069416	TURF PLUS OF CHICO LLC	\$ 515.00	520000
1/12/2018	069417	TURF STAR INC.	\$ 18.69	520000
1/12/2018	069418	U.S. BANK	\$ 1,790.83	520000
1/12/2018	069419	VALLEY-WIDE FASTENERS	\$ 29.31	520000
1/12/2018	069420	VERIZON WIRELESS	\$ 1,911.72	520000
1/12/2018	069421	WAL-MART COMMUNITY	\$ 614.16	520000
1/12/2018	069422	WASTE MANAGEMENT	\$ 620.88	520000
1/12/2018	069423	WORK TRAINING CENTER	\$ 1,575.00	520000
1/12/2018	069424	YBA SPORTS	\$ 1,140.00	520000
1/12/2018	069425	ZEE MEDICAL COMPANY	\$ 63.04	520000

Total of Register

\$ 182,129.00



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 2,323.67	Acct 510000
Service & Supply	\$ 179,805.33	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 182,129.00</u>	

Terry A. Zeller
Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

December 2017

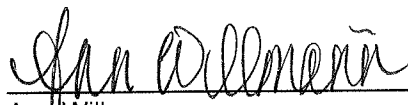
Salary & Benefits	64,355.29
Salary & Benefits-ACH Payroll Tax Transfer	71,517.54
Salary & Benefits-ACH CalPERS	23,899.56
Service & Supply	36,318.19
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	196,090.58

Check #'s 069210-069223
 069311-069337

Approved by the Board of Directors

January 25, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 1, 2017

FAXED
 12-01-17
 (C)

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/1/2017	069210	BLUE SHIELD OF CALIFORNIA	\$ 25,543.44	510000
12/1/2017	069211	HUMANA INSURANCE CO	\$ 3,378.99	510000
12/1/2017	069212	MEDICAL EYE SERVICES	\$ 495.07	510000
12/1/2017	069213	AG PRIVATE PROTECTION	\$ 2,000.00	520000
12/1/2017	069214	JOHN TRENALONE	\$ 60.00	520000
12/1/2017	069215	MIRO VUJIC	\$ 210.00	520000
12/1/2017	069216	NEPTUNE WATER SOLUTIONS, INC	\$ 289.25	520000

Total of Register

\$ 31,976.75



Anh Willmann
 General Manager

OR

Salary & Benefits	\$ 29,417.50	Acct 510000
Service & Supply	\$ 2,559.25	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 31,976.75</u></u>	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
December 7, 2017

FAXED
 (12/7/17)

CHECK REGISTER **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/7/2017	069217	BANNER BANK	\$ 5,101.42	510000
12/7/2017	069218	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
12/7/2017	069219	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
12/7/2017	069220	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
12/7/2017	069221	BILL UNGER	\$ 50.00	520000
12/7/2017	069222	BUS-MAN'S HOLIDAY TOURS	\$ 468.00	520000
12/7/2017	069223	CHARLES STEVEN HARTER	\$ 300.00	520000

Total of Register

\$ 6,100.49

Arth Willmann

Arth Willmann
 General Manager

OR

Salary & Benefits	\$ 5,282.49	Acct 510000
Service & Supply	\$ 818.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 6,100.49</u></u>	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 15, 2017

FAXED
 12/15/17

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/15/2017	069311	AARP DRIVERS SAFETY PROGRAM	\$ 340.00	520000
12/15/2017	069312	BILL UNGER	\$ 250.00	520000
12/15/2017	069313	EAGLE SECURITY SYSTEMS	\$ 372.00	520000
12/15/2017	069314	KRONOS	\$ 3,802.50	520000
12/15/2017	069315	LINCOLN CLEANING & RESTORATION INC	\$ 2,830.13	520000
12/15/2017	069316	LUKE PYLE	\$ 111.30	520000
12/15/2017	069317	NORTH VALLEY TREE SERVICE, INC.	\$ 4,200.00	520000
12/15/2017	069318	RAY MORGAN COMPANY	\$ 137.95	520000
12/15/2017	069319	UNIVERSITY FOUNDATION, CSU CHICO	\$ 23.50	520000
12/15/2017	069320	WESTERN WEB	\$ 6,435.71	520000

Total of Register

\$ 18,503.09



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 18,503.09	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 18,503.09	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR



CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 21, 2017

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/21/2017	069321	BLUE SHIELD OF CALIFORNIA	\$ 25,543.44	510000
12/21/2017	069322	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
12/21/2017	069323	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
12/21/2017	069324	CA STATE DISBURSEMENT UNIT	\$ 45.15	510000
12/21/2017	069325	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
12/21/2017	069326	HUMANA INSURANCE CO	\$ 3,390.57	510000
12/21/2017	069327	MEDICAL EYE SERVICES	\$ 495.07	510000
12/21/2017	069328	CARTER LAW OFFICES	\$ 2,207.50	520000
12/21/2017	069329	COMCAST	\$ 129.25	520000
12/21/2017	069330	DRAGON GRAPHICS	\$ 677.28	520000
12/21/2017	069331	GARY WERNER	\$ 37.21	520000
12/21/2017	069332	GOLDEN VALLEY BANK	\$ 4,035.73	520000
12/21/2017	069333	JALEENA R. SANDERS	\$ 40.81	520000
12/21/2017	069334	JASON ALEXANDER MILLER	\$ 5,827.50	520000
12/21/2017	069335	MC2 DESIGN GROUP INC	\$ 62.50	520000
12/21/2017	069336	PITNEY BOWES INC.	\$ 1,120.07	520000
12/21/2017	069337	STREAMLINE	\$ 300.00	520000

Total of Register

\$ 44,093.15

Arin Willmann
 General Manager

OR

Salary & Benefits	\$ 29,655.30	Acct 510000
Service & Supply	\$ 14,437.85	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 44,093.15</u>	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

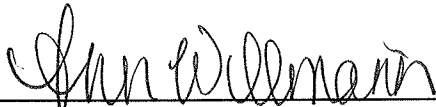
December 2017

PPE	Pay Date	Checks	Amount
12/1/2017	12/8/2017	115937-115987	7,894.46
12/1/2017 ACH	12/8/2017	Direct Deposit	84,491.15
12/1/2017 ACH	12/8/2017	Direct Deposit	730.28
12/15/2017	12/15/2017	115988-115994	7,654.74
12/15/2017	12/22/2017	115995-116040	12,409.90
12/15/2017 ACH	12/22/2017	Direct Deposit	102,826.73
Total			216,007.26

Approved by the Board of Directors

January 25, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

December 2017

Service & Supply-Refund Checks	4,620.00
TOTAL	4,620.00

Check #'s

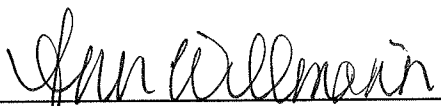
028213-028216	1,560.00
028217-028219	1,035.00
028220-028224	2,025.00

Class Credit Card Refunds	-
Active Network Credit Card Refunds	2,667.26

Approved by the Board of Directors

January 25, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

December 2017

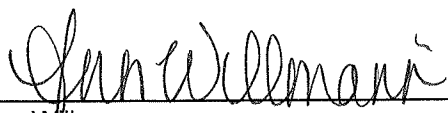
Net Revenue

Rents	14,363.47
Reimbursements	1,739.13
Misc.	-
Fees	204,099.11
 Sub Total	 220,201.71
 Other Income	 -
Donations	462.87
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 9,500.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 230,164.58

Approved by the Board of Directors

January 25, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #028225 dated January 10, 2018 in the amount of \$230,164.58

December 2017

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	14,363.47	
	Fees	204,099.11	218,462.58
4700001	Misc.	-	
	Rebates/Reimbursements	1,739.13	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	462.87	
	Grant Revenue	-	2,202.00
	FUND 2490 total		220,664.58

FUND 2480

280	Trust Obligations	9,500.00	
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FUND 2483

4616250	Prop 12 Grant Fund	-	
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FUND 2486

4700001	Chico Rotary/CARD	-	
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Checks Total

230,164.58


Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check 28225 dated January 10, 2018 in the amount of \$230,164.58

December 2017

FUND 2490

462005	Rent Concessions Fees		
		TOTAL 462005	218,462.58
473000	Misc. Rebates Other Income Donations		
		TOTAL 473000	2,202.00
		FUND 2490 total	220,664.58

FUND 2480

280	Trust Obligations		
		TOTAL 280	9,500.00

FUND 2486

473000	Chico Rotary/CARD		
		TOTAL 473000	-

Check Total

230,164.58


 Ann Willmann
 General Manager

CHECK NO.	CHECK DATE	VENDOR NO.
28225	01/10/2018	124000



CHECK NO. 028225

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT
 230,164.58


Two hundred thirty thousand one hundred sixty-four and 58/100 USD

REFUND CHECK

BY BUTTE COUNTY
 TO THE ORDER OF 25 COUNTY CENTER DR STE 120
 OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE


 AUTHORIZED SIGNATURE

 THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028225⑈ ⑆121144272⑆ 0100043835⑈

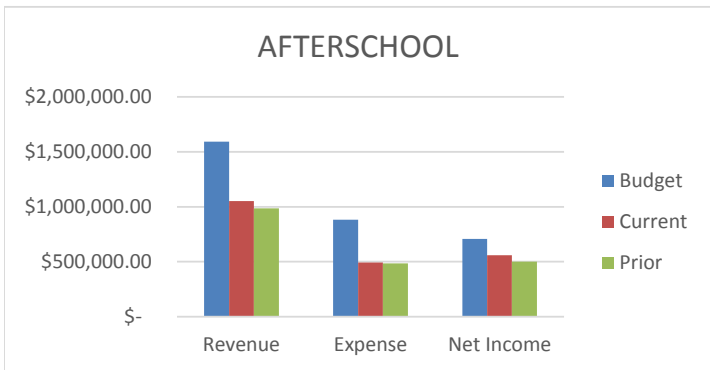
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018**

**JANUARY 2018
58% of the Year**

AFTERSCHOOL

We are at 66% of Budgeted Revenues and 56% of Budgeted Expenses. The Afterschool Program began on August 21, 2017. Our Net Income is \$57,012.54 over this time last year.

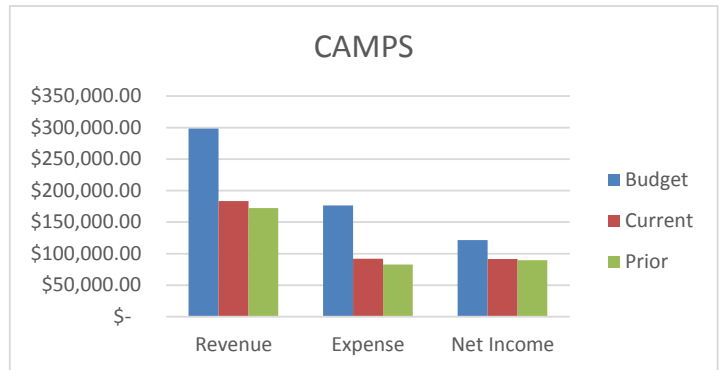
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,591,186.00	\$ 1,051,155.60	\$ 986,666.79
EXPENSES	\$ 882,956.00	\$ 492,520.93	\$ 485,044.66



CAMPS

We are at 61% of Budgeted Revenues and 52% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Therefore we are towards the end for CAMPS for the Fiscal Year. Our Net Income is currently \$1,779.86 over last year.

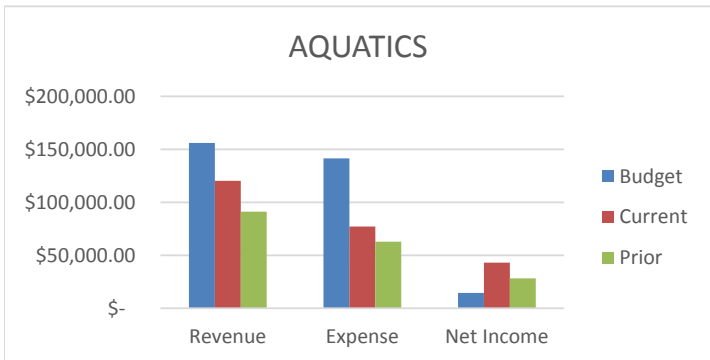
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 298,240.00	\$ 183,275.34	\$ 172,407.60
EXPENSES	\$ 176,551.00	\$ 91,808.87	\$ 82,720.99



AQUATICS

We are at 77% of Budgeted Revenues and 55% of Budgeted Expenses. Aquatics is seasonal. Programming runs June-August. Therefore we are past the half-way mark for the Fiscal Year. Our Net Income is currently \$14,859.67 over this time last year.

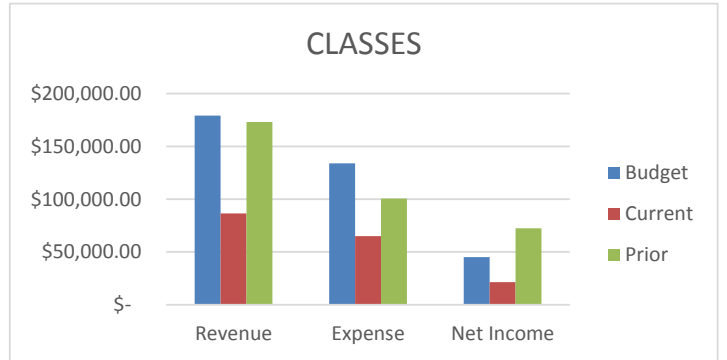
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 155,950.00	\$ 120,251.67	\$ 91,130.55
EXPENSES	\$ 141,442.00	\$ 77,106.21	\$ 62,844.76



CLASSES

We are at 48% of Budgeted Revenues and 49% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$51,024.52 less than this time last year. This is mainly due to the fact that we no longer have the THRIVE program.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 179,150.00	\$ 86,484.15	\$ 173,119.42
EXPENSES	\$ 133,890.00	\$ 77,106.21	\$ 100,672.58

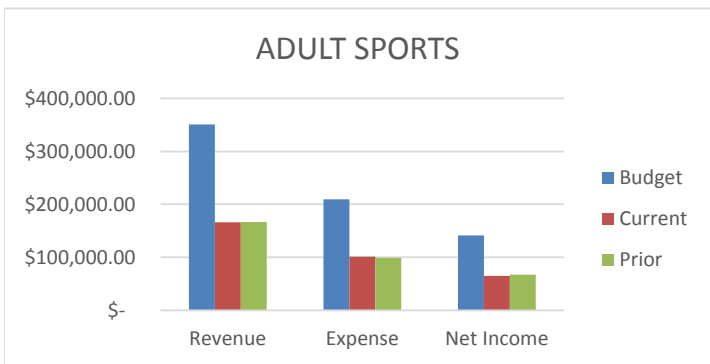


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018
JANUARY 2018
58% of the Year**

ADULT SPORTS

We are at 47% of Budgeted Revenues and 48% of Budgeted Expenses. Our Net Income is \$2,486.89 less than this time last year.

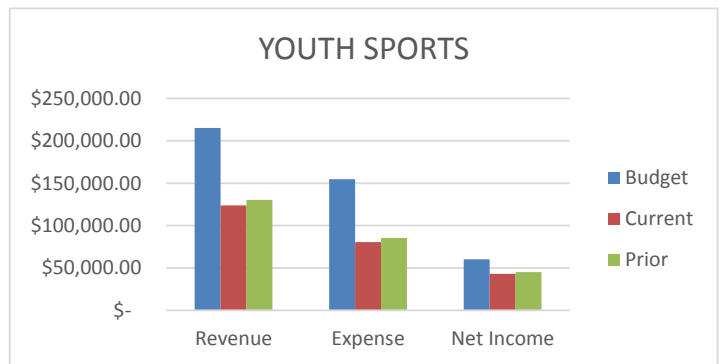
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 350,600.00	\$ 166,133.33	\$ 166,531.24
EXPENSES	\$ 209,400.00	\$ 101,107.19	\$ 99,018.21



YOUTH SPORTS

We are at 58% of Budgeted Revenues and 52% of Budgeted Expenses. Our Net Income is \$1,820.86 less than this time last year.

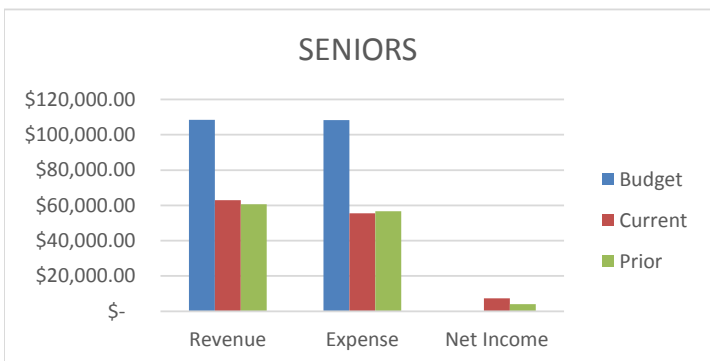
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 215,100.00	\$ 123,746.46	\$ 130,280.89
EXPENSES	\$ 154,700.00	\$ 80,579.50	\$ 85,293.07



SENIORS

We are at 58% of Budgeted Revenues and 51% of Budgeted Expenses. Our Net Income is \$3,272.91 over this time last year.

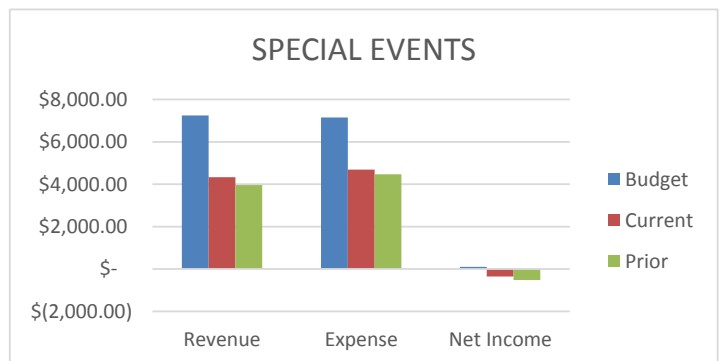
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 108,520.00	\$ 62,914.97	\$ 60,675.20
EXPENSES	\$ 108,330.00	\$ 55,582.52	\$ 56,615.66



SPECIAL EVENTS

We are at 60% of Budgeted Revenues and 66% of Budgeted Expenses. Our Net Income is \$159.35 over this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 7,250.00	\$ 4,334.40	\$ 3,955.50
EXPENSES	\$ 7,150.00	\$ 4,692.38	\$ 4,472.83

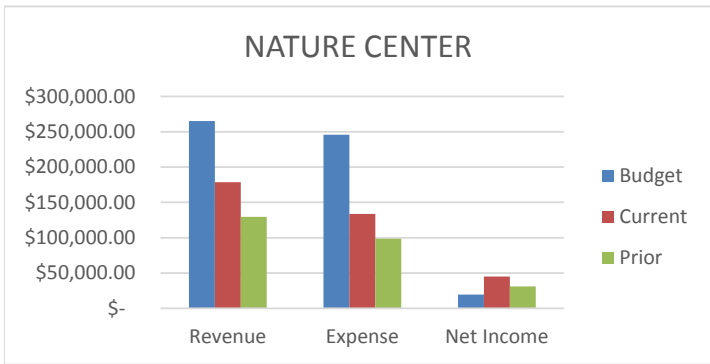


**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018
JANUARY 2018
58% of the Year**

NATURE CENTER

We are at 67% of Budgeted Revenues and 54% of Budgeted Expenses. Our Net Income is \$13,941.17 over this time last year.

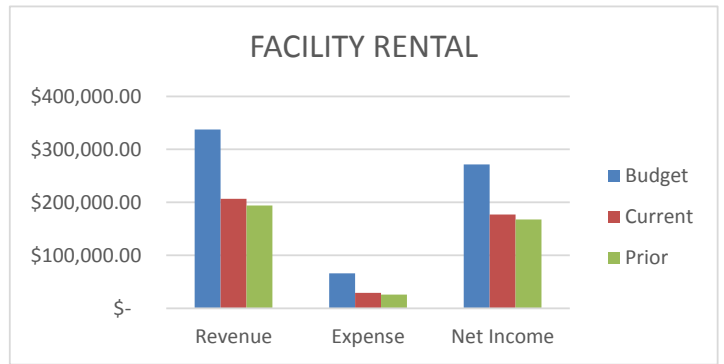
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 265,080.00	\$ 178,540.19	\$ 129,489.35
EXPENSES	\$ 245,726.00	\$ 133,666.99	\$ 98,557.32



FACILITY RENTAL

We are at 61% of Budgeted Revenues and 44% of Budgeted Expenses. Our Net Income is \$9,343.27 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 337,591.00	\$ 206,569.49	\$ 193,997.71
EXPENSES	\$ 66,000.00	\$ 29,353.76	\$ 26,125.25



* Net Revenue may be affected by changes in our registration software

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	January 2018	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	January 2017	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,591,186.00	407,766.91	1,051,155.60	66%	540,030.40	1,750,430.00	234,228.44	986,666.79	56%	64,488.81
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(62,106.00)	(4,425.64)	(33,669.66)	54%	(28,436.34)	(66,840.00)	(4,396.56)	(29,064.94)	43%	(4,604.72)
CONTRACT SERVICES	(3,500.00)	-	-	0%	(3,500.00)	(3,500.00)	-	(2,617.60)	75%	2,617.60
PART-TIME WAGES	(817,350.00)	(71,799.34)	(458,851.27)	56%	(358,498.73)	(946,494.00)	(72,681.81)	(453,362.12)	48%	(5,489.15)
TOTAL AFTERSCHOOL	708,230.00	331,541.93	558,634.67	79%	149,595.33	733,596.00	157,150.07	501,622.13	68%	57,012.54
				0%					0%	
				0%					0%	
CAMPS										
INCOME	298,240.00	7,988.00	183,275.34	61%	114,964.66	325,000.00	10,458.00	172,407.60	53%	10,867.74
PROGRAM SUPPLIES	(18,700.00)	(0.22)	(4,049.14)	22%	(14,650.86)	(18,000.00)	-	(6,156.87)	34%	2,107.73
PROGRAM TRANSPORTATION	(1,500.00)	-	(1,255.70)	84%	(244.30)	(1,500.00)	-	-	0%	(1,255.70)
CONTRACT SERVICES	(46,600.00)	(1,430.22)	(30,162.50)	65%	(16,437.50)	(57,500.00)	-	(27,206.30)	47%	(2,956.20)
PART-TIME WAGES	(91,751.00)	(2,224.25)	(56,341.53)	61%	(35,409.47)	(97,642.00)	(2,200.29)	(49,357.82)	51%	(6,983.71)
INSTRUCTOR WAGES	(18,000.00)	-	-	0%	(18,000.00)	(30,000.00)	-	-	0%	-
TOTAL CAMPS	121,689.00	4,333.31	91,466.47	75%	30,222.53	120,358.00	8,257.71	89,686.61	75%	1,779.86
				0%					0%	
				0%					0%	
AQUATICS										
INCOME	155,950.00	308.00	120,251.67	77%	35,698.33	126,110.00	(122.65)	91,130.55	72%	29,121.12
PROGRAM SUPPLIES	(5,165.00)	-	(1,907.73)	37%	(3,257.27)	(4,265.00)	-	(1,258.64)	30%	(649.09)
CLOTHING	(800.00)	-	-	0%	(800.00)	(700.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(3,785.00)	-	-	0%	(3,785.00)	-	-	-	0%	-
PART-TIME WAGES	(135,477.00)	(480.40)	(74,864.73)	55%	(60,612.27)	(114,593.00)	(355.49)	(61,586.12)	54%	(13,278.61)
TOTAL AQUATICS	10,723.00	(172.40)	43,479.21	405%	(32,756.21)	6,552.00	(478.14)	28,285.79	432%	15,193.42
				0%					0%	
				0%					0%	
CLASSES										
INCOME	179,150.00	8,854.77	86,484.15	48%	92,665.85	230,400.00	29,957.99	173,119.42	75%	(86,635.27)
ADVERTISING	-	-	-	0%	-	(750.00)	-	-	0%	-
PROGRAM SUPPLIES	(4,000.00)	(81.32)	(2,981.88)	75%	(1,018.12)	(7,600.00)	(581.80)	(4,661.27)	61%	1,679.39
CLOTHING	-	-	-	0%	-	(750.00)	-	(898.22)	120%	898.22
CONTRACT SERVICES	(27,325.00)	(278.60)	(6,071.02)	22%	(21,253.98)	(34,400.00)	(1,257.60)	(9,232.30)	27%	3,161.28
PART-TIME WAGES	(11,740.00)	(246.00)	(3,100.98)	26%	(8,639.02)	(48,360.00)	(8,164.05)	(39,595.61)	82%	36,494.63
INSTRUCTOR WAGES	(91,000.00)	(4,302.85)	(52,907.95)	58%	(38,092.05)	(76,500.00)	(5,680.87)	(46,285.18)	61%	(6,622.77)
TOTAL CLASSES	45,085.00	3,946.00	21,422.32	48%	23,662.68	62,040.00	14,273.67	72,446.84	117%	(51,024.52)
				0%					0%	
				0%					0%	
ADULT SPORTS										
INCOME	350,600.00	9,085.55	166,133.33	47%	184,466.67	348,200.00	8,599.70	166,531.24	48%	(397.91)
PROGRAM SUPPLIES	(26,300.00)	(615.99)	(11,620.12)	44%	(14,679.88)	(25,780.00)	(918.54)	(12,986.74)	50%	1,366.62
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	-	(1,500.00)	22%	1,500.00
PART-TIME WAGES	(176,300.00)	(3,958.18)	(36,562.44)	21%	(139,737.56)	(72,875.00)	(3,303.36)	(75,200.25)	103%	38,637.81
OFFICIALS WAGES	-	(2,694.00)	(52,924.63)	0%	52,924.63	(100,000.00)	(2,334.00)	(9,331.22)	9%	(43,593.41)
TOTAL ADULT SPORTS	141,200.00	1,817.38	65,026.14	46%	76,173.86	142,745.00	2,043.80	67,513.03	47%	(2,486.89)
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	January 2018	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	January 2017	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	215,100.00	17,635.78	123,746.46	0%	91,353.54	214,900.00	17,313.37	130,280.89	0%	(6,534.43)
PROGRAM SUPPLIES	(8,600.00)	(786.23)	(4,917.14)	58%	(3,682.86)	(9,375.00)	(753.06)	(4,769.48)	61%	(147.66)
PROGRAM TRANSPORTATION	(1,600.00)	-	-	0%	(1,600.00)	(1,700.00)	-	-	0%	-
CLOTHING	(10,300.00)	-	(9,545.59)	93%	(754.41)	(10,000.00)	(1,592.30)	(9,820.00)	98%	274.41
CONTRACT SERVICES	(13,900.00)	-	(1,119.90)	8%	(12,780.10)	(13,750.00)	-	(1,266.99)	9%	147.09
PART-TIME WAGES	(120,300.00)	(7,179.39)	(64,996.87)	54%	(55,303.13)	(117,100.00)	(7,789.69)	(69,436.60)	59%	4,439.73
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	60,400.00	9,670.16	43,166.96	71%	17,233.04	62,975.00	7,178.32	44,987.82	71%	(1,820.86)
SENIOR PROGRAMS										
INCOME	108,520.00	6,225.03	62,914.97	0%	45,605.03	113,092.00	7,632.35	60,675.20	0%	2,239.77
PROGRAM SUPPLIES	(5,250.00)	(469.02)	(2,570.53)	58%	(2,679.47)	(5,300.00)	(145.82)	(2,843.29)	54%	272.76
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(36,700.00)	(1,991.05)	(20,166.91)	55%	(16,533.09)	(37,400.00)	(560.00)	(22,077.91)	59%	1,911.00
PART-TIME WAGES	(46,380.00)	(2,566.01)	(22,698.84)	49%	(23,681.16)	(44,680.00)	(2,411.08)	(20,045.10)	45%	(2,653.74)
INSTRUCTOR WAGES	(20,000.00)	-	(10,146.24)	51%	(9,853.76)	(17,500.00)	(278.15)	(11,849.36)	155%	1,503.12
TOTAL SENIOR PROGRAMS	190.00	1,198.95	7,332.45	3859%	(7,142.45)	18,212.00	4,237.30	4,059.54	22%	3,272.91
SPECIAL EVENTS										
INCOME	7,250.00	-	4,334.40	0%	2,915.60	9,150.00	345.50	3,955.50	0%	378.90
PROGRAM SUPPLIES	(4,350.00)	(78.00)	(2,178.27)	60%	(2,171.73)	(7,400.00)	-	(1,947.50)	43%	(230.77)
MILEAGE	-	-	-	0%	-	-	-	-	26%	-
CONTRACT SERVICES	(2,800.00)	-	(2,514.11)	90%	(285.89)	-	-	(2,525.33)	0%	11.22
PART-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	100.00	(78.00)	(357.98)	-358%	457.98	1,750.00	345.50	(517.33)	-30%	159.35
NATURE CENTER										
INCOME	248,580.00	13,594.41	173,287.01	0%	75,292.99	219,845.00	6,826.37	118,070.85	0%	55,216.16
FACILITY RENTALS	2,500.00	30.00	195.00	70%	2,305.00	7,000.00	759.00	3,430.00	54%	(3,235.00)
FUNDRAISING (DONATIONS)	14,000.00	2,626.71	5,058.18	8%	8,941.82	12,000.00	1,621.37	7,988.50	49%	(2,930.32)
GRANT FUNDING	-	-	-	0%	-	-	-	-	67%	-
ENDOWMENT	-	-	-	0%	-	5,000.00	-	-	0%	-
FULL-TIME WAGES	(55,000.00)	(4,168.00)	(31,250.42)	57%	(23,749.58)	(48,510.00)	(3,835.20)	(27,686.80)	57%	(3,563.62)
PART-TIME WAGES	(115,876.00)	(4,535.81)	(60,727.50)	52%	(55,148.50)	(106,123.00)	(3,530.51)	(41,072.66)	39%	(19,654.84)
FICA	(13,500.00)	(665.84)	(13,067.67)	97%	(432.33)	(12,163.00)	(563.48)	(5,260.10)	43%	(7,807.57)
RETIREMENT	(10,000.00)	(408.45)	(1,910.00)	19%	(8,090.00)	(5,500.00)	(339.65)	(3,319.68)	60%	1,409.68
MEDICAL	(12,000.00)	(280.00)	(4,923.54)	41%	(7,076.46)	(11,610.00)	(272.00)	(5,136.90)	44%	213.36
WC INSURANCE	(8,000.00)	-	-	0%	(8,000.00)	(6,720.00)	-	-	0%	-
CLOTHING	(3,700.00)	-	(1,604.79)	43%	(2,095.21)	(3,480.00)	-	-	0%	(1,604.79)
STAFF TRAINING	(600.00)	(70.00)	(220.91)	37%	(379.09)	(1,500.00)	(258.00)	(393.00)	26%	172.09
ADVERTISING	(500.00)	-	-	0%	(500.00)	(1,600.00)	-	(459.69)	29%	459.69
COPYING	(3,275.00)	(218.36)	(2,243.73)	69%	(1,031.27)	(1,500.00)	(429.69)	(1,081.31)	72%	(1,162.42)
EQUIPMENT/SOFTWARE	(500.00)	(483.91)	(495.39)	99%	(4.61)	(500.00)	-	-	0%	(495.39)
CONTRACT SERVICES	(1,500.00)	(124.98)	(1,545.07)	103%	45.07	(1,000.00)	(108.99)	(2,634.35)	263%	1,089.28
PROGRAM SUPPLIES	(19,575.00)	(306.41)	(15,598.84)	80%	(3,976.16)	(18,215.00)	(70.04)	(11,293.18)	62%	(4,305.66)
MILEAGE	(500.00)	-	(79.13)	16%	(420.87)	(500.00)	(219.65)	(219.65)	44%	140.52

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	January 2018	YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	January 2017	YTD	2016-2017 % of Budget	Difference by Year
RENT	(1,200.00)	-	-	0%	(1,200.00)	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	19,354.00	4,989.36	44,873.20	232%	(25,519.20)	23,924.00	(420.47)	30,932.03	129%	13,941.17
TOTAL NATURE CENTER										
FACILITY RENTAL										
INCOME	337,591.00	14,089.54	206,569.49	61%	131,021.51	314,591.00	23,095.53	193,997.71	62%	12,571.78
PROGRAM SUPPLIES	(8,000.00)	(565.96)	(2,113.79)	26%	(5,886.21)	(9,000.00)	(12.85)	(1,879.91)	23%	(233.88)
CONTRACT SERVICES	(16,000.00)	-	(2,065.48)	13%	(13,934.52)	(24,000.00)	(216.00)	(5,044.00)	21%	2,978.52
PART-TIME WAGES	(42,000.00)	(2,394.89)	(25,174.49)	60%	(16,825.51)	(36,000.00)	(1,447.62)	(19,201.34)	53%	(5,973.15)
TOTAL FACILITY RENTAL	271,591.00	11,128.69	177,215.73	65%	94,375.27	246,591.00	21,419.06	167,872.46	68%	9,343.27
RECREATION - MISC. & ADMIN										
INCOME	-	2,877.65	(5,703.07)	0%	5,703.07	-	878.55	(6,068.58)	0%	365.51
PUBLICATIONS/LEGAL NOTICE	(21,000.00)	(60.00)	(12,555.25)	60%	(8,444.75)	(21,000.00)	-	(11,488.65)	55%	(1,066.60)
CONFERENCES	(6,000.00)	-	(7,465.10)	124%	1,465.10	(6,000.00)	(63.50)	(63.50)	1%	(7,401.60)
MILEAGE	(1,000.00)	-	-	0%	(1,000.00)	(1,000.00)	-	-	0%	-
OFFICE SUPPLIES	(12,300.00)	(1,842.42)	(5,759.24)	47%	(6,540.76)	(12,300.00)	(1,426.36)	(5,092.61)	41%	(666.63)
CLOTHING	(200.00)	-	(140.21)	70%	(59.79)	(200.00)	-	-	0%	(140.21)
ACL/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(5,000.00)	-	-	0%	(5,000.00)	(12,000.00)	-	(3,230.60)	27%	3,230.60
FULL TIME WAGES	(395,000.00)	(32,654.89)	(247,404.70)	63%	(147,595.30)	(364,490.00)	(31,342.21)	(230,698.30)	63%	(16,706.40)
TOTAL RECREATION - MISC. & ADMIN	(445,500.00)	(31,679.66)	(279,027.57)	63%	(166,472.43)	(421,990.00)	(31,953.52)	(256,642.24)	61%	(22,385.33)
TOTAL PROGRAM SUMMARY	933,062.00	336,695.72	773,231.60	83%	159,830.40	996,753.00	182,053.30	750,246.68	75%	22,984.92

**CHICO AREA RECREATION AND PARK DISTRICT
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JANUARY 2018**

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NOTE: This completes 7 months of the fiscal year and represents 58% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2018

	JANUARY 2018	JANUARY 2017
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,887,170.66	4,798,640.07
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,641.01	2,419.95
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	90,697.02	79,706.16
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	55,291.98	53,496.52
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	54,462.66	60,328.72
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	101,360.41	98,356.83
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,533.83	16,493.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	130,390.42	185,212.69
PETTY CASH	500.00	500.00
BANK SUSPENSE	116,357.98	6,100.00
SUBTOTAL	5,454,906.93	5,301,755.73
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	(104,963.73)	177,865.69
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,825.00	(2,405.00)
INTEREST RECEIVABLE (GENERAL FUND)	10,692.41	-
INTEREST RECEIVABLE (PARK FUND)	204.14	-
INTEREST RECEIVABLE (OAK WAY)	75.13	-
INTEREST RECEIVABLE (PETERSON PARK)	98.52	-
INTEREST RECEIVABLE (BARONI PARK)	209.61	-
RECEIVABLES	(79,858.92)	175,460.69
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	118,569.92	118,569.92
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	118,569.92	118,569.92
TOTAL CURRENT ASSETS	5,493,617.93	5,595,786.34
PREPAID PENSION CONTRIBUTION	244,817.85	275,420.08
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,769,004.40	24,260,700.41
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2018**

	JANUARY 2018	JANUARY 2017
EQUIPMENT	848,968.25	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	270,450.99
EQUIPMENT - AUTOS	371,592.10	349,973.72
CONSTRUCTION IN PROGRESS	54,646.86	15,753.16
SUBTOTAL	39,053,664.00	38,478,799.57
ACCUMULATED DEPRECIATION	(12,290,441.83)	(11,415,180.23)
SUBTOTAL	26,763,222.17	27,063,619.34
TOTAL ASSETS	32,501,657.95	32,934,825.76
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	789,365.00	385,292.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2018

	JANUARY 2018	JANUARY 2017
LIABILITIES		
ACCOUNTS PAYABLE	177,773.38	132,070.04
ACCRUED EXPENSES		
ACCRUED PAYROLL	125,199.66	121,053.59
PAYROLL FEDERAL TAXES	8,414.35	10,826.08
PAYROLL STATE TAXES	2,373.42	2,432.96
PAYROLL EMPLOYEE MEDI & FICA	11,527.46	11,705.82
PAYROLL EMPLOYER MEDI & FICA LIAB	10,097.81	11,705.82
PAYROLL SDI	2,931.93	1,370.21
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	314.21	851.69
UNION DUES - SUPERVISORS	435.17	473.75
UNION DUES - PARKS	244.85	235.46
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,398.00	1,575.38
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	-
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	4,082.24	4,807.47
ACCRUED INTEREST EXPENSE (PARK FUND)	-	5,917.53
ACCRUED EXPENSES	169,488.26	172,955.76
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	43,729.08	43,729.08
DUE TO GENERAL FUND FROM PETERSON PARK FUND	38,549.11	38,549.11
DUE TO GENERAL FUND FROM BARONI PARK FUND	36,291.73	36,291.73
SUBTOTAL	118,569.92	118,569.92
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(178.97)	(180.18)
DEFERRED REVENUE	(108,505.18)	174,669.97
OTHER LIAB - CLASS CLEARING ACCT	35.70	-
UNEARNED REVENUE	3,753.39	2,837.25
PREPAID FACILITY TRANSFER	7,219.30	-
SECURITY DEPOSITS	10,200.00	36,600.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	(87,475.76)	213,927.04
TOTAL CURRENT LIABILITIES	378,355.80	637,522.76
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	28,800.96	56,361.20
NOTE PAYABLE - LAKESIDE PAVILLION	520.42	542,720.22
NET PENSION LIABILITY	2,378,682.00	1,758,201.00
LIABILITY FOR COMPENSATED ABSENCES	148,022.39	114,705.84
SUBTOTAL	2,556,025.77	2,471,988.26
TOTAL LIABILITIES	2,934,381.57	3,109,511.02

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2018

	JANUARY 2018	JANUARY 2017
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>121,178.00</u>	<u>347,282.00</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 JANUARY 2018

	JANUARY 2018	JANUARY 2017
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	701,910.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	1,700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	685,500.00
SUBTOTAL	2,135,500.00	1,482,410.00
SPENDABLE - UNASSIGNED	99,174.68	326,227.76
NON-SPENDABLE	26,220,444.05	26,361,709.42
TOTAL FUND BALANCE - GENERAL FUND	29,656,618.73	29,371,847.18
FUND BALANCE - PARK FUND	38,006.87	45,301.69
FUND BALANCE - OAK WAY	4,943.25	6,335.25
FUND BALANCE - PETERSON PARK	7,718.07	13,302.06
FUND BALANCE - BARONI PARK	58,746.32	48,191.49
NET INCOME (LOSS)		
GENERAL FUND	432,503.81	361,452.71
PARK FUND	52,894.29	28,137.24
OAK WAY	(3,925.05)	(7,093.22)
PETERSON PARK	(8,922.13)	(8,247.12)
BARONI PARK	(3,120.78)	4,602.27
TOTAL NET INCOME (LOSS)	469,430.14	378,851.88
TOTAL FUND BALANCE	30,235,463.38	29,863,829.55

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,154,576	1,965,929.86	62.3%	3,551,572	1,896,769.46	53.4%	69,160.40
OTHER INCOME	463,920	315,623.99	68.0%	461,201	259,635.28	56.3%	55,988.71
RDA PASSTHROUGH	1,064,000	585,965.02	55.1%	1,035,000	1,074,523.26	103.8%	(488,558.24)
INVESTMENT INCOME	40,000	26,027.02	65.1%	24,000	20,183.42	84.1%	5,843.60
TAX INCOME / COUNTY	2,896,000	1,893,422.14	65.4%	2,806,000	1,260,433.47	44.9%	632,988.67
TOTAL REVENUE	7,618,496	4,786,968.03	62.8%	7,877,773	4,511,544.89	57.3%	275,423.14
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,389,670	3,043,015.23	56.5%	5,388,906	2,888,835.94	53.6%	154,179.29
SERVICES AND SUPPLIES	1,824,144	1,004,400.11	55.1%	1,885,789	954,846.51	50.6%	49,553.60
CONTRIB. TO OTHER AGENCIES	15,000	8,728.22	58.2%	15,000	10,875.07	72.5%	(2,146.85)
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	96,914	10,401.02	10.7%	107,577	12,489.45	11.6%	(2,088.43)
TOTAL OPERATING EXPENDITURES	7,350,728	4,066,544.58	55.3%	7,422,272	3,867,046.97	52.1%	199,497.61
NET REVENUE BEFORE SPEC. EXP.	267,768	720,423.45	269.0%	455,501	644,497.92	141.5%	75,925.53
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	975,500	300,137.74	30.8%	467,000	251,719.57	53.9%	48,418.17
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	975,500	300,137.74	30.8%	467,000	251,719.57	53.9%	48,418.17
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(12,218.10)	0.0%	-	31,325.64	0.0%	(43,543.74)
TOTAL SPECIALLY ALLOCATED	975,500	287,919.64	29.5%	467,000	283,045.21	60.6%	(43,543.74)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(707,732)	432,503.81		(11,499)	361,452.71		71,051.10

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,591,186	1,051,155.60	66.1%	1,750,430	986,666.79	56.4%	64,488.81
CAMPS	298,240	183,275.34	61.5%	325,000	172,407.60	53.0%	10,867.74
SUBTOTAL	1,889,426	1,234,430.94	65.3%	2,075,430	1,159,074.39	55.8%	75,356.55
AQUATICS	155,950	120,251.67	77.1%	126,110	91,130.55	72.3%	29,121.12
CLASSES							
GENERAL CLASSES	70,000	40,846.68	58.4%	55,000	41,072.84	74.7%	(226.16)
ADULT CLASSES	1,650	892.26	54.1%	1,400	1,684.46	120.3%	(792.20)
SENIOR ADULT CLASSES	43,000	27,416.28	63.8%	40,000	24,723.91	61.8%	2,692.37
YOUTH CLASSES	107,500	44,795.21	41.7%	174,000	130,362.12	74.9%	(85,566.91)
SUBTOTAL	222,150	113,950.43	51.3%	270,400	197,843.33	73.2%	(83,892.90)
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	49,500	22,351.82	45.2%	46,000	22,780.81	49.5%	(428.99)
BASKETBALL	34,000	20,721.19	60.9%	35,500	18,584.65	52.4%	2,136.54
SOFTBALL	215,300	95,682.55	44.4%	217,400	104,092.68	47.9%	(8,410.13)
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	45,000	27,377.77	60.8%	42,500	21,073.10	49.6%	6,304.67
SUBTOTAL	350,600	166,133.33	47.4%	348,200	166,531.24	47.8%	(397.91)
NATURE CENTER							
PROGRAM FEE INCOME	248,580	173,287.01	69.7%	219,845	118,070.85	53.7%	55,216.16
GRANT FUNDING	-	-	0.0%	214,445	-	0.0%	-
SUBTOTAL	248,580	173,287.01	69.7%	434,290	118,070.85	27.2%	55,216.16
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(15,561.78)	91.5%	(17,000)	(8,340.90)	49.1%	(7,220.88)
CO-SPONSORED & MISCELLANEOUS	17,000	9,858.71	58.0%	17,000	2,272.32	13.4%	7,586.39
SPECIAL EVENTS	7,250	4,334.40	59.8%	9,150	3,955.50	43.2%	378.90
SENIOR ADULT PROGRAMS	65,520	35,498.69	54.2%	73,092	35,951.29	49.2%	(452.60)
YOUTH SPORTS	215,100	123,746.46	57.5%	214,900	130,280.89	60.6%	(6,534.43)
SUBTOTAL	287,870	157,876.48	54.8%	297,142	164,119.10	55.2%	(6,242.62)
TOTAL FEE BASED PROGRAMS	3,154,576	1,965,929.86	62.3%	3,551,572	1,896,769.46	53.4%	69,160.40
OTHER INCOME							
FACILITY RENTAL INCOME	340,091	206,764.49	60.8%	321,591	197,427.71	61.4%	9,336.78
REBATES & REIMBURSED COSTS	35,000	13,788.17	39.4%	35,000	11,400.52	32.6%	2,387.65
REIMBURSEMENTS - CITY PARKS	63,829	-	0.0%	76,610	33,805.36	44.1%	(33,805.36)
MISCELLANEOUS	10,000	9,524.65	95.2%	10,000	4,987.53	49.9%	4,537.12
ENDOWMENTS	-	-	0.0%	5,000	-	0.0%	-
DONATIONS	15,000	85,546.68	570.3%	13,000	12,014.16	92.4%	73,532.52
TOTAL OTHER INCOME	463,920	315,623.99	68.0%	461,201	259,635.28	56.3%	55,988.71
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,064,000	585,965.02	55.1%	1,035,000	1,074,523.26	103.8%	(488,558.24)
INVESTMENT INCOME	40,000	26,027.02	65.1%	24,000	20,183.42	84.1%	5,843.60
TAX INCOME / COUNTY	2,896,000	1,893,422.14	65.4%	2,806,000	1,260,433.47	44.9%	632,988.67
TOTAL REVENUE FROM OTHER AGENCIES	4,000,000	2,505,414.18	62.6%	3,865,000	2,355,140.15	60.9%	150,274.03
TOTAL REVENUE	7,618,496	4,786,968.03	62.8%	7,877,773	4,511,544.89	57.3%	275,423.14

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,036,000	1,165,750.44	57.3%	1,928,000	1,103,284.55	57.2%	62,465.89
PART-TIME SALARIES	2,027,870	1,099,362.78	54.2%	2,127,274	1,018,256.24	47.9%	12,154.62
ACCUMULATED LEAVE	13,800	-	0.0%	15,350	-	0.0%	-
INSTRUCTORS	129,000	63,054.19	48.9%	128,556	97,530.15	75.9%	34,475.96
SUBTOTAL	4,206,670	2,328,167.41	55.3%	4,199,180	2,219,070.94	52.8%	109,096.47
BENEFITS							
FICA	322,500	173,780.33	53.9%	316,000	166,236.09	52.6%	7,544.24
RETIREMENT	375,000	202,564.25	54.0%	416,000	208,197.39	50.0%	(5,633.14)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	370,000	192,321.03	52.0%	367,000	187,520.36	51.1%	4,800.67
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	37,500	7,817.29	20.8%	42,500	20,814.00	49.0%	(12,996.71)
WORKERS COMP INSURANCE	218,000	221,066.42	101.4%	190,000	169,698.66	89.3%	51,367.76
ALLOCATION TO OTHER FUNDS	(140,000)	(82,701.50)	59.1%	(141,774)	(82,701.50)	58.3%	-
SUBTOTAL	1,183,000	714,847.82	60.4%	1,189,726	669,765.00	56.3%	45,082.82
TOTAL SALARIES AND BENEFITS	5,389,670	3,043,015.23	56.5%	5,388,906	2,888,835.94	53.6%	154,179.29

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 JANUARY 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	12,500	2,229.07	17.8%	14,350	3,807.13	26.5%	(1,578.06)
AGRICULTURE	32,854	10,306.69	31.4%	34,200	11,247.66	32.9%	(940.97)
CLOTHING	22,000	15,015.76	68.3%	22,130	14,875.72	67.2%	140.04
COMMUNICATIONS	50,609	29,231.04	57.8%	51,709	30,306.63	58.6%	(1,075.59)
HOUSEHOLD SUPPLIES	38,300	21,535.78	56.2%	35,000	23,499.14	67.1%	(1,963.36)
INSURANCE	75,000	70,372.32	93.8%	66,000	64,279.29	97.4%	6,093.03
EQUIPMENT REPAIRS	18,000	8,397.21	46.7%	17,500	13,640.96	77.9%	(5,243.75)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	46.73	0.0%	(46.73)
FIELD EQUIPMENT	1,750	1,094.63	62.6%	1,750	66.57	3.8%	1,028.06
PROGRAM EQUIPMENT	750	179.00	23.9%	750	74.04	9.9%	104.96
VEHICLE MAINTENANCE	12,500	5,053.21	40.4%	12,500	8,727.93	69.8%	(3,674.72)
POOL SUPPLIES	12,000	6,145.71	51.2%	12,000	7,498.94	62.5%	(1,353.23)
POOL EQUIPMENT	4,000	148.75	3.7%	4,000	774.83	19.4%	(626.08)
STRUCTURE & GROUNDS	74,350	47,599.92	64.0%	77,400	46,690.99	60.3%	908.93
SHOP SUPPLIES	5,000	2,329.55	46.6%	5,000	3,022.46	60.4%	(692.91)
VANDALISM	5,550	1,986.05	35.8%	5,800	2,001.39	34.5%	(15.34)
MEDICAL FIRST AID	2,600	2,091.38	80.4%	2,800	1,352.76	48.3%	738.62
MEMBERSHIP/PERIODICALS	16,400	15,102.25	92.1%	16,400	13,203.59	80.5%	1,898.66
OFFICE SUPPLIES	26,575	14,914.68	56.1%	24,800	16,009.82	64.6%	(1,095.14)
CONTRACT SERVICES	745,985	361,485.99	48.5%	821,375	355,656.73	43.3%	5,829.26
PUBS/LEGAL NOTICES	21,000	12,555.25	59.8%	21,000	11,488.65	54.7%	1,066.60
RENT/LEASE EQUIPMENT	2,750	1,647.85	59.9%	2,500	1,516.13	60.6%	131.72
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	2,400	1,226.95	51.1%	373.05
SMALL TOOLS	2,850	1,433.90	50.3%	2,825	1,704.39	60.3%	(270.49)
EDUCATION & TRAINING	5,000	1,000.00	20.0%	5,000	773.00	15.5%	227.00
DISTRICT OFFICE SPECIAL EXP	9,000	5,723.47	63.6%	9,000	3,225.83	35.8%	-
PROGRAM SUPPLIES	204,046	94,149.69	46.1%	211,775	84,558.06	39.9%	9,591.63
DISTRICT OFFICE MEETING EXP	6,500	238.13	3.7%	6,500	285.68	4.4%	(47.55)
MILEAGE	31,500	20,846.65	66.2%	38,500	14,864.04	38.6%	5,982.61
PROGRAM TRANSPORTATION	3,100	1,255.70	40.5%	3,200	-	0.0%	1,255.70
DIST OFFICE BOARD MTG EXP	10,000	5,496.82	55.0%	10,000	4,343.04	43.4%	1,153.78
USE TAX	1,200	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,100	11,309.48	49.0%	25,000	10,381.53	41.5%	927.95
SUBTOTAL	1,479,969	772,475.93	52.2%	1,564,364	751,181.07	48.0%	18,797.22
UTILITIES							
WATER	68,675	47,449.94	69.1%	67,675	44,624.37	65.9%	2,825.57
ELECTRICITY	223,350	160,376.31	71.8%	209,500	135,453.27	64.7%	24,923.04
GAS	44,550	20,888.40	46.9%	35,950	20,319.54	56.5%	568.86
SEWER	7,600	3,209.53	42.2%	8,300	3,268.26	39.4%	(58.73)
SUBTOTAL	344,175	231,924.18	67.4%	321,425	203,665.44	63.4%	28,258.74
TOTAL SERVICE & SUPPLY	1,824,144	1,004,400.11	55.1%	1,885,789	954,846.51	50.6%	47,055.96

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
JANUARY 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	7,000	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	2,500	1,994.00	79.8%	5,400	1,620.00	30.0%	374.00
HOME SCHOOL	10,830	6,300.00	58.2%	45,000	3,600.00	8.0%	2,700.00
FIELD TRIPS	21,000	6,023.00	28.7%	14,000	3,286.00	23.5%	2,737.00
CAMPS	158,650	120,071.40	75.7%	123,125	81,506.94	66.2%	38,564.46
PRESCHOOL	17,100	16,827.16	98.4%	4,320	6,399.10	148.1%	10,428.06
TEACHER WORKSHOPS	2,500	1,710.00	68.4%	4,500	740.00	16.4%	970.00
SPECIAL EVENTS	21,000	15,238.00	72.6%	13,500	19,819.52	146.8%	(4,581.52)
MEMBERSHIPS	2,000	1,073.45	53.7%	6,000	1,224.29	20.4%	(150.84)
FACILITY RENTALS	2,500	195.00	7.8%	7,000	3,430.00	49.0%	(3,235.00)
PARTY RENTALS	6,000	4,050.00	67.5%	4,000	(125.00)	-3.1%	4,175.00
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	5,000	-	0.0%	-
FUNDRAISING (DONATIONS)	14,000	5,058.18	36.1%	12,000	7,988.50	66.6%	(2,930.32)
TOTAL INCOME	265,080	178,540.19	67.4%	243,845	129,489.35	53.1%	49,050.84
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	214,376	111,879.13	52.2%	190,626	82,476.14	43.3%	29,402.99
SERVICES AND SUPPLIES							
ADVERTISING	500	-	0.0%	1,600	459.69	28.7%	(459.69)
COMMUNICATIONS	1,800	1,549.98	86.1%	1,800	1,300.92	72.3%	249.06
HOUSEHOLD SUPPLIES	2,500	945.57	37.8%	3,000	1,802.40	60.1%	(856.83)
INSURANCE	1,200	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	2,440.81	54.2%	5,000	2,199.72	44.0%	241.09
OFFICE SUPPLIES	3,275	2,243.73	68.5%	1,500	1,081.31	72.1%	1,162.42
CLOTHING	3,700	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,500	1,545.07	103.0%	1,000	2,634.35	263.4%	(1,089.28)
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	2,400	1,226.95	51.1%	373.05
PROGRAM SUPPLIES	19,575	15,598.84	79.7%	18,215	11,293.18	62.0%	4,305.66
MILEAGE	500	79.13	15.8%	500	219.65	43.9%	(140.52)
CONFERENCES	600	220.91	36.8%	1,500	393.00	26.2%	(172.09)
ELECTRIC	7,500	4,292.08	57.2%	8,400	3,721.87	44.3%	570.21
GAS	1,900	1,445.20	76.1%	1,800	1,172.19	65.1%	273.01
SUBTOTAL	52,250	31,961.32	61.2%	47,715	27,505.23	57.6%	4,456.09
EQUIPMENT/SOFTWARE	500	495	99.1%	500	-	0.0%	495.39
TOTAL OPERATING EXPENDITURES	267,126	144,335.84	54.0%	238,841	109,981.37	46.0%	34,354.47
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,046)	34,204.35		5,004	19,507.98		14,696.37

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
JANUARY 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	59,375	59,375.00	100.0%	59,375	35,625.00	60.0%	23,750.00
INTEREST INCOME	325	(6,535.66)	-2011.0%	325	307.52	94.6%	(6,843.18)
FAIR MARKET VALUE ADJUSTMENT	-	54.95	0.0%	-	(320.58)	0.0%	375.53
TOTAL INCOME	59,700	52,894.29	88.6%	59,700	35,611.94	59.7%	17,282.35
NOTES PAYABLE / LEASE PYMTS	82,222	-	0.0%	80,935	7,474.70	9.2%	(7,474.70)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,522)	52,894.29		(21,235)	28,137.24		24,757.05

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
JANUARY 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	60,966	32,856.45	53.9%	59,137	29,809.75	50.4%	3,046.70
INTEREST	-	148.62	0.0%	175	131.45	75.1%	17.17
FAIR MARKET VALUE ADJUSTMENT	-	51.15	0.0%	-	(147.57)	0.0%	198.72
TOTAL INCOME	60,966	33,056.22	54.2%	59,312	29,793.63	50.2%	3,262.59
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	26,361.44	56.5%	45,191	26,361.44	58.3%	-
SERVICES AND SUPPLIES							
AGRICULTURE	1,842	335.27	18.2%	1,450	1,214.79	83.8%	(879.52)
HOUSEHOLD SUPPLIES	1,200	1,916.75	159.7%	670	901.89	134.6%	1,014.86
STRUCTURES & GROUNDS	4,556	2,510.03	55.1%	4,556	2,400.37	52.7%	109.66
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	350	-	0.0%	75	150.00	200.0%	(150.00)
CONTRACT SERVICES	4,680	5,076.11	108.5%	4,679	4,801.52	102.6%	274.59
WATER	1,500	781.67	52.1%	1,500	1,056.84	70.5%	(275.17)
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	17,528	10,619.83	60.6%	16,330	10,525.41	64.5%	94.42
TOTAL OPERATING EXPENDITURES	64,184	36,981.27	57.6%	61,521	36,886.85	60.0%	94.42
TOTAL INCOME OVER (UNDER) EXPENDITURES	(3,218)	(3,925.05)		(2,209)	(7,093.22)		3,168.17

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
JANUARY 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	23,008.80	54.1%	42,560	23,498.80	55.2%	(490.00)
INTEREST	275	202.26	73.5%	275	198.11	72.0%	4.15
FAIR MARKET VALUE ADJUSTMENT	-	72.25	0.0%	-	(230.05)	0.0%	302.30
TOTAL INCOME	42,835	23,283.31	54.4%	42,835	23,466.86	54.8%	(183.55)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	26,424	14,989.31	56.7%	25,696	14,989.31	58.3%	-
SERVICES AND SUPPLIES							
AGRICULTURE	2,165	386.85	17.9%	1,850	611.35	33.0%	(224.50)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	326.47	13.1%	2,500	300.59	12.0%	25.88
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	3,798.45	151.9%	2,500	3,687.55	147.5%	110.90
WATER	14,000	12,611.65	90.1%	14,000	12,032.46	85.9%	579.19
ELECTRIC	300	92.71	30.9%	300	92.72	30.9%	(0.01)
SUBTOTAL	21,565	17,216.13	79.8%	21,250	16,724.67	78.7%	491.46
TOTAL OPERATING EXPENDITURES	47,989	32,205.44	67.1%	46,946	31,713.98	67.6%	491.46
TOTAL INCOME OVER (UNDER) EXPENDITURES	(5,154)	(8,922.13)		(4,111)	(8,247.12)		(675.01)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
JANUARY 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	65,039	32,298.72	49.7%	63,341	40,284.60	63.6%	(7,985.88)
INTEREST	300	436.56	145.5%	300	313.27	104.4%	123.29
FAIR MARKET VALUE ADJUSTMENT	-	158.13	0.0%	-	(362.82)	0.0%	520.95
TOTAL INCOME	65,339	32,893.41	50.3%	63,641	40,235.05	63.2%	(7,341.64)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	26,361.44	56.5%	45,191	26,361.44	58.3%	-
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	193.43	17.9%	850	308.26	36.3%	(114.83)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	646.23	64.6%	1,000	478.53	47.9%	167.70
VANDALISM	550	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	3,798.46	151.9%	2,500	3,687.57	147.5%	110.89
WATER	8,050	5,014.63	62.3%	8,050	4,796.98	59.6%	217.65
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	13,383	9,652.75	72.1%	13,150	9,271.34	70.5%	381.41
TOTAL OPERATING EXPENDITURES	60,039	36,014.19	60.0%	58,341	35,632.78	61.1%	381.41
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	(3,120.78)		5,300	4,602.27		(7,723.05)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

January 2018

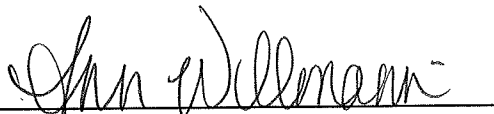
Salary & Benefits	6,661.97
Service & Supply	155,056.77
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
TOTAL	161,718.74

Check #'s 069467-069522

Approved by the Board of Directors

February 22, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

FAXED
2/7/18

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
February 7, 2018

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
2/7/2018	069467	AIRGAS USA, LLC	\$ 152.82	520000
2/7/2018	069468	ALAMEDA ELECTRICAL DIST, INC	\$ 48.26	520000
2/7/2018	069469	ALL METALS SUPPLY, INC	\$ 27.07	520000
2/7/2018	069470	ALL METALS SUPPLY, INC	\$ 45.55	520000
2/7/2018	069471	BATTERIES PLUS BULBS # 311	\$ 99.45	520000
2/7/2018	069472	BEARING BELT & CHAIN	\$ 42.69	520000
2/7/2018	069473	CAPITAL ONE COMMERCIAL	\$ 588.86	520000
2/7/2018	069474	CHICO CREEK DANCE CENTRE	\$ 169.40	520000
2/7/2018	069475	CHICO POWER EQUIPMENT INC	\$ 86.44	520000
2/7/2018	069476	CITY OF CHICO	\$ 2,202.90	520000
2/7/2018	069477	COLLIER HARDWARE	\$ 287.40	520000
2/7/2018	069478	COSTCO WHOLESALE MEMBERSHIP	\$ 180.00	520000
2/7/2018	069479	DRAGON GRAPHICS	\$ 3,291.24	520000
2/7/2018	069480	EMPLOYMENT DEVELOPMENT DEPT	\$ 5,701.43	510000
2/7/2018	069481	EWING IRRIGATION PRODUCTS, INC.	\$ 437.04	520000
2/7/2018	069482	FERGUSON ENTERPRISES, INC #686	\$ 143.29	520000
2/7/2018	069483	GRAPHIC FOX, INK	\$ 2,810.81	520000
2/7/2018	069484	GRINDLINE SKATEPARKS, INC.	\$ 116,208.75	520000
2/7/2018	069485	HARBOR FREIGHT TOOLS	\$ 58.96	520000
2/7/2018	069486	HAYDEN FIRE PROTECTION	\$ 1,220.65	520000
2/7/2018	069487	HOLDREGE & KULL CONSULTING	\$ 232.00	520000
2/7/2018	069488	HOLIDAY POOLS & SPAS	\$ 46.68	520000
2/7/2018	069489	HOME DEPOT CREDIT SERVICES	\$ 33.33	520000
2/7/2018	069490	HUNTERS SERVICES, INC.	\$ 371.00	520000
2/7/2018	069491	INDUSTRIAL POWER PRODUCTS	\$ 110.58	520000
2/7/2018	069492	IUOE LOCAL 39	\$ 435.17	510000
2/7/2018	069493	J.C. NELSON SUPPLY CO	\$ 2,326.51	520000
2/7/2018	069494	J.W. WOOD CO., INC.	\$ 209.69	520000
2/7/2018	069495	LEANNE MILLER	\$ 14.75	520000
2/7/2018	069496	LIMEY TEES	\$ 566.29	520000
2/7/2018	069497	LOCKSMITHING ENTERPRISES	\$ 167.90	520000
2/7/2018	069498	LOWE'S	\$ 288.31	520000
2/7/2018	069499	MEEKS BUILDING CENTER	\$ 383.63	520000
2/7/2018	069500	MISSION LINEN & UNIFORM	\$ 124.98	520000
2/7/2018	069501	MISSION LINEN & UNIFORM	\$ 2,158.89	520000
2/7/2018	069502	MJB WELDING SUPPLY	\$ 31.36	520000
2/7/2018	069503	NORTHGATE PETROLEUM COMPANY	\$ 53.96	520000
2/7/2018	069504	O'REILLY AUTOMOTIVE STORES, INC.	\$ 57.29	520000
2/7/2018	069505	OFFICE DEPOT	\$ 607.57	520000
2/7/2018	069506	PAYLESS BUILDING SUPPLY	\$ 203.40	520000
2/7/2018	069507	PBM SUPPLY & MFG INC	\$ 236.65	520000
2/7/2018	069508	PLAY-WELL TEKNOLOGIES	\$ 1,430.00	520000
2/7/2018	069509	PLAYERS' CHOICE	\$ 6,240.00	520000
2/7/2018	069510	RECOLOGY BUTTE COLUSA COUNTIES	\$ 2,049.38	520000
2/7/2018	069511	SAFETY DRIVERS ED, LLC	\$ 109.20	520000
2/7/2018	069512	SAVE MART SUPERMARKET	\$ 81.39	520000
2/7/2018	069513	SCI CONSULTING GROUP	\$ 4,347.92	520000
2/7/2018	069514	SEIU LOCAL 1021	\$ 525.37	510000
2/7/2018	069515	SHERWIN-WILLIAMS CO.	\$ 275.67	520000
2/7/2018	069516	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,399.22	520000
2/7/2018	069517	UNITED RENTALS, INC.	\$ 52.74	520000
2/7/2018	069518	VALLEY TRUCK & TRACTOR CO.	\$ 328.15	520000
2/7/2018	069519	WAL-MART COMMUNITY	\$ 190.33	520000
2/7/2018	069520	WASTE MANAGEMENT	\$ 259.70	520000

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 7, 2018

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
2/7/2018	069521	WORK TRAINING CENTER	\$ 1,575.00	520000
2/7/2018	069522	ZEE MEDICAL COMPANY	\$ 391.72	520000

Total of Register

\$ 161,718.74


 Arin Willmann
 General Manager

OR

Salary & Benefits	\$ 6,661.97	Acct 510000
Service & Supply	\$ 155,056.77	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 161,718.74</u></u>	

Terry A. Zeller
 Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

January 2018

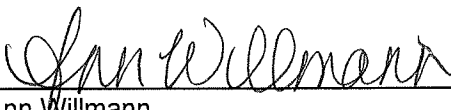
Salary & Benefits	6,085.53
Salary & Benefits-ACH Payroll Tax Transfer	62,535.96
Salary & Benefits-ACH CalPERS	53,189.92
Service & Supply	61,508.49
Fixed Assets	556.79
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	183,876.69

Check #'s 069338-069348
 069426-069456

Approved by the Board of Directors

February 22, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 8, 2018

FAXED
 1/8/18/18

CHECK REGISTER FUND 2490 FY 17/18

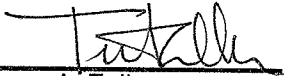
<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/8/2018	069338	BANNER BANK	\$ 4,767.33	510000
1/8/2018	069339	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
1/8/2018	069340	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
1/8/2018	069341	CA STATE DISBURSEMENT UNIT	\$ 36.54	510000
1/8/2018	069342	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
1/8/2018	069343	AG PRIVATE PROTECTION	\$ 2,000.00	520000
1/8/2018	069344	CALIFORNIA WATER SERVICE	\$ 3,025.10	520000
1/8/2018	069345	CLAIR LOUIS HINTON	\$ 300.00	520000
1/8/2018	069346	JASON ALEXANDER MILLER	\$ 250.00	520000
1/8/2018	069347	KATHLEEN MCPHERSON	\$ 301.79	520000
1/8/2018	069348	PACIFIC GAS AND ELECTRIC	\$ 14,643.59	520000

Total of Register

\$ 25,505.42

Ann Willmann
 General Manager

OR



Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Salary & Benefits	\$ 4,984.94	Acct 510000
Service & Supply	\$ 20,520.48	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 25,505.42	

Prepared by HR

FAXED
1/16/18

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 16, 2018

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/16/2018	069426	ENLOE MEDICAL CENTER	\$ 262.00	510000
1/16/2018	069427	GEMALTO COGENT, INC.	\$ 17.50	510000
1/16/2018	069428	ACTIVE NETWORK, LLC	\$ 850.00	520000
1/16/2018	069429	ADVANCED ELECTRIC & SOUND	\$ 1,135.00	520000
1/16/2018	069430	BCSDA	\$ 25.00	520000
1/16/2018	069431	CHARLIE ROBINSON	\$ 280.00	520000
1/16/2018	069432	COMCAST	\$ 1,422.00	520000
1/16/2018	069433	COMCAST	\$ 221.06	520000
1/16/2018	069434	MIRO VUJIC	\$ 210.00	520000
1/16/2018	069435	PRO AGGREGATE INC.	\$ 74.42	520000
1/16/2018	069436	RAY MORGAN COMPANY	\$ 26.81	520000

Total of Register

\$ 4,523.79



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 279.50	Acct 510000
Service & Supply	\$ 4,244.29	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 4,523.79	

Terry A. Zeller
Parks & Recreation Director

OR

Michelle Niven
Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 19, 2018

FAXED
 1/19/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/19/2018	069437	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
1/19/2018	069438	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
1/19/2018	069439	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
1/19/2018	069440	COMCAST	\$ 129.25	520000
1/19/2018	069441	J.W. PEPPER & SON, INC.	\$ 39.86	520000
1/19/2018	069442	KRONOS	\$ 3,709.50	520000

Total of Register

\$ 4,059.68


 Amy Willmann
 General Manager

OR

Salary & Benefits	\$ 181.07	Acct 510000
Service & Supply	\$ 3,878.61	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 4,059.68	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 29, 2018

FAXED
 1/29/18

CHECK REGISTER **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/29/2018	069443	ALAMEDA ELECTRICAL DIST, INC	\$ 435.70	520000
1/29/2018	069444	BUS-MAN'S HOLIDAY TOURS	\$ 959.40	520000
1/29/2018	069445	CITY OF CHICO	\$ 78.00	520000
1/29/2018	069446	COMCAST	\$ 231.26	520000
1/29/2018	069447	GOLDEN VALLEY BANK	\$ 6,379.82	520000
1/29/2018	069448	HOLDREGE & KULL CONSULTING	\$ 6,649.75	520000
1/29/2018	069449	JASON ALEXANDER MILLER	\$ 5,640.00	520000
1/29/2018	069450	MOTION PICTURE LICENSING CORP	\$ 241.65	520000
1/29/2018	069451	STREAMLINE	\$ 300.00	520000
1/29/2018	069452	VERIZON WIRELESS	\$ 1,988.16	520000

Total of Register

\$ 22,903.74

 Ann Willmann
 General Manager

OR



Terry A. Zeller
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 22,903.74	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 22,903.74	

Prepared by HR

FAXED
1/31/18

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 31, 2018

CHECK REGISTER **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/31/2018	069453	AFLAC	\$ 640.02	510000
1/31/2018	069454	CALIFORNIA WATER SERVICE	\$ 2,744.94	520000
1/31/2018	069455	COMCAST	\$ 138.47	520000
1/31/2018	069456	GOLDEN VALLEY BANK	\$ 7,634.75	520000/560000

Total of Register

\$ 11,158.18



Arh Willmann
General Manager

OR

Salary & Benefits	\$ 640.02	Acct 510000
Service & Supply	\$ 9,961.37	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 556.79	Acct 560000
Total	\$ 11,158.18	

Terry A. Zeller
Parks & Recreation Director

OR

Michelle Niven
Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

January 2018

PPE	Pay Date	Checks	Amount
12/29/2017	1/5/2018	116041-116074	8,723.12
12/29/2017 ACH	1/5/2018	Direct Deposit	84,843.85
1/12/2018	1/19/2018	116075-116101	5,464.63
1/12/2018 ACH	1/19/2018	Direct Deposit	85,229.34
Total			184,260.94

Approved by the Board of Directors

February 22, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

January 2018

Service & Supply-Refund Checks 1,703.98

TOTAL 1,703.98

Check #'s

028226-028229 723.42


028230-028233 980.56

Active Network Credit Card Refunds 2,667.26

Approved by the Board of Directors

February 22, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

January 2018

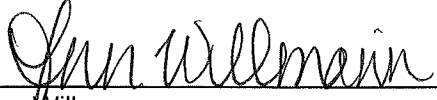
Net Revenue

Rents	14,119.54
Reimbursements	3,555.08
Misc.	30.00
Fees	186,129.10
 Sub Total	 203,833.72
 Other Income	 -
Donations	2,678.71
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 -
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 206,512.43

Approved by the Board of Directors

February 22, 2018

Janis Sneed
Board Chair



Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028241 dated February 5, 2018 in the amount of \$206,512.43

January 2018

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	14,119.54	
	Fees	186,129.10	200,248.64
4700001	Misc.	30.00	
	Rebates/Reimbursements	3,555.08	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	2,678.71	
	Grant Revenue	-	6,263.79
	FUND 2490 total		206,512.43

FUND 2480

280	Trust Obligations	-
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FUND 2483

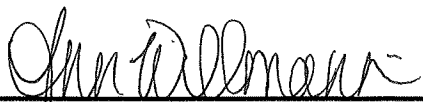
4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	-
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Checks Total

206,512.43



 Ann Willmann
 General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check 28241 dated February 5, 2018 in the amount of \$206,512.43

FUND 2490

462005	Rent Concessions Fees		
		TOTAL 462005	200,248.64
473000	Misc. Rebates Other Income Donations		
		TOTAL 473000	6,263.79
	FUND 2490 total		206,512.43

FUND 2480

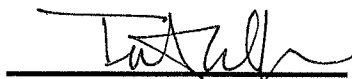
280	Trust Obligations		
		TOTAL 280	-

FUND 2486

473000	Chico Rotary/CARD		
		TOTAL 473000	-

Check Total

206,512.43


 Terry Zeller
 Parks and Recreation Director

CHECK NO.	CHECK DATE	VENDOR NO.
28241	02/05/2018	124000



CHECK NO. 028241

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Two hundred six thousand five hundred twelve and 43/100 USD


CHECK AMOUNT
 206,512.43

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY
 25 COUNTY CENTER DR STE 120
 OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE


 AUTHORIZED SIGNATURE

 THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈ 0 28 24 1 ⑈ ⑆ 1 2 1 1 4 4 2 7 2 ⑆ 0 1000 4 38 3 5 ⑈



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-1
Agenda Item 5.6

STAFF REPORT

DATE: February 15, 2018

TO: Board of Directors

FROM: Ann Willman, General Manager

SUBJECT: Resolution Directing the Preparation of the Engineer's Report for the Continuation of the three (3) Maintenance Assessment Districts: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer's Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (the 'Districts') for fiscal year 2018-19 as the first step in a three-step process in the levying the annual assessments for fiscal year 2018-19.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer's Report, including updated budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Districts' assessments. The services provided by SCI will include the preparation of the Engineer's Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer's Report will be presented to the Board for preliminary approval in April of this year.

The services provided by SCI Consulting Group includes the tasks required for the year-round administration of the Districts' assessments, including comprehensive property base auditing and levy accuracy confirmation, on a parcel by parcel basis, to ensure that the Districts receive the most accurate assessment revenues and directly responding to property owner inquiries on toll free taxpayer assistance line. SCI's services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court

decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

BACKGROUND

Amber Grove/Greenfield Landscape and Lighting Assessment District

In 1994, after gaining property owner ballot support, the Amber Grove/Greenfield Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Amber Grove/Greenfield Park.

Oak Way Landscape and Lighting Assessment District

In 1997, property owners, in an assessment ballot proceeding, voted to continue the funding for Oak Way Landscape and Lighting Assessment District for the maintenance and operations of the Oak Way Park.

Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District

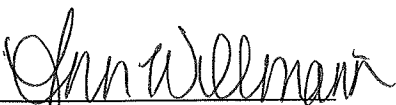
In 2006, after gaining property owner ballot support, the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.

ANALYSIS

In order to continue to levy the assessments, the Board will need to adopt the resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer's Report for fiscal year. This Engineer's Report will include the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel in the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts, the proposed budget for the assessments, and the proposed assessments per single family equivalent benefit unit for fiscal year 2018-19. After the Engineer's Report and assessment roll is completed, they will be brought back to the Board for your review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The preliminary Engineer's Report is scheduled to be presented to the Board on April 19, 2018.

CONCLUSION

It is recommended that the Board of Directors approve the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2018-19.

By 
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 18-1

A RESOLUTION DIRECTING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THREE (3) MAINTENANCE ASSESSMENT DISTRICTS: OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE (No. LLD 001-05)

1. On January 13, 1994, the Board of Directors of the Chico Area Recreation and Park District, acting as the legislative body of the Amber Grove/Greenfield Landscaping and Lighting Assessment District, ordered through Resolution 94-01 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Amber Grove/Greenfield Landscaping and Lighting Assessment District, for the purpose of financing certain park and recreational improvements as specified in the District's Master Plan and for the purpose of funding maintenance operations of those facilities.
2. On July 10, 1997, the property owners within the Oak Way Landscaping and Lighting Assessment District approved the continuation of the assessment district for the purpose of financing certain park and recreational improvements and funding maintenance operations of those facilities.
3. On June 20, 2006, the City Council of the City of Chico, acting as the legislative body for the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, ordered through Resolution 70-06 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, for the purpose of funding maintenance operations and recreational improvements as described in the District's Master Plan.
4. The purpose of the Oak Way Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Oak Way Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Oak Way Landscaping and Lighting Assessment District that is maintained by the Chico

Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

5. The purpose of the Amber Grove/Greenfield Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Amber Grove/Greenfield Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Amber Grove/Greenfield Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.
6. The purpose of the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 is for the installation, maintenance and servicing of improvements to the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve

areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage; lights, playground equipment, play courts, and public restrooms; the maintenance and servicing of both, of any of the foregoing; the acquisition of land for park, recreational, or open-space purposes. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy, gas or other illuminating agent for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

7. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Secretary of the Governing Board for submission to the Board.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on February 15, 2018, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Jan Sneed, Chair
Board of Directors



Ann Willman
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-2
Agenda Item 7.1

STAFF REPORT

DATE: February 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: District Update

PROJECT UPDATES

Humboldt Avenue Skate Park Improvements

The project continues to go well. The bowl is almost complete and several of the street elements are in place. Staff has been working with Chico Skatepark Solutions on how they can continue to stay involved in the park once construction is complete. Park security, graffiti removal, and events are all being discussed. To address the graffiti issue, we are exploring the idea of creating a designated art wall behind the street elements. Local artist Jedrek Speer, who created the graphic walls on Lulu's, is a member of the Chico Skatepark Solutions team. He would be the lead artist on the project and would repaint the outside of the restrooms and create a process to manage the art wall with other local artists.

Community Park Court Resurfacing/Transformation

The project bid documents are currently being developed. The project will be put out to bid in early February. It is estimated that this project will be completed either prior to summer programming, or in the fall.

CARD Center Roof Project

Staff met with a representative from PG&E to explore cost saving options for the HVAC replacement. In order to fully evaluate cost saving opportunities and, due to high program and rental use, this project will need to begin towards the end of the calendar year. The funds currently budgeted for this project would be transferred to fiscal year 2018/2019.

City of Chico/CARD MOU

Staff continues to work with the City of Chico's parks division on identifying areas where efficiencies can be increased in park services in the community. In reviewing the current MOU, both agencies are evaluating the remaining neighborhood parks maintained by the City, as well as how CARD may be able to assist in maintaining portions of Bidwell Park. The City of Chico's parks division will be presenting an update to the City Council in February and discussions will continue over the next few months.

Humboldt Avenue Property

The City of Chico continues to work with CHIP to secure 5 acres of land on the Humboldt Avenue property for affordable housing. At the City of Chico Council meeting on February 6, the Council approved the continued exploration of the housing project. Approximately 6 acres of land would still be available for future development of parkland. Should the project receive final approval, the land would be purchased by the developer and approximately \$464,000 would be credited to the Community Park Fund.

CARD Park Rules and Regulations

Staff is in the process of reviewing and updating the District's Park Rules and Regulations. The goal is to have a draft document prepared by mid-March and presented to the Board in March or April.

PROGRAM UPDATE

California Naturalist Program

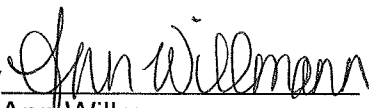
The Chico Creek Nature Center is offering a new California Naturalist program. This program is 40 hours and includes classroom time, as well as field trips. Participants will earn a UC California Naturalist Certificate upon completion.

Inclusive/Adaptive Recreation

Ability First is offering classes this year in archery and fitness for limited mobility. Ability First has previously offered these classes, and we are excited to work with them to increase inclusive/adaptive recreation in the Chico community.

Wrestling

In partnership with local Jr. High and High School wrestling coaches, CARD will continue to offer youth wrestling programs. These programs have been well received and are a great example of community partnerships to increase programming.

By 
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-3
Agenda Item 7.2

STAFF REPORT

DATE: February 15, 2018
TO: Board of Directors
FROM: Terry Zeller, Director of Parks and Recreation
SUBJECT: Capital Improvement Plan for Sycamore Field

Background Information/Discussion:

At the Regular Board Meeting in November 2017, staff provided a report to the Board outlining the future improvements requested by the Senior Softball League at Sycamore Field. A meeting was held at Sycamore Field with representatives of the Senior Softball League to discuss potential improvements.

Several items such as replacement of benches, use of barbecues, and infield maintenance will be ongoing and coordinated each year. The following items would need to be included in the District's Capital Improvement Plan:

1. Permanent enclosure for a portolet (portable toilet) that would be rented during the league's season.
2. Extension of the baseline fences to match the movement of the bases 3 years ago.
3. Installation of a lockable electrical outlet (20 amp) in the backstop bin for a scoreboard.

There was also a request for a permanent outfield fence at the 300-foot line with an estimated cost of \$12,055. While this would be beneficial for the Senior Softball League, a permanent fence would limit the use of the field for activities held in the park by CARD and other community organizations.

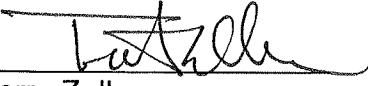
Costs:

Portolet enclosure (ADA unit)	\$ 1,945.00
Baseline fence extensions	\$ 750.00
Electrical upgrades and backstop outlet	\$ 500.00

There will also be a cost to rent and pump the portolet weekly, which is estimated to be approximately \$1,500.00 per season.

Recommendation/Possible Action:

It is recommended that the Board of Directors direct staff to include a portolet enclosure, baseline fence extension, and electrical upgrades and backstop outlet at Sycamore Field in the District's Capital Improvement Plan and prioritize them among existing projects on an annual basis until they are complete.

By 
Terry Zeller
Director of Parks and Recreation



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 18-4
Agenda Item 8.1**

STAFF REPORT

DATE: February 15, 2018

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Facility Needs Assessment and Feasibility Study - Request for Proposal

Discussion

At the Regular Board Meeting in November 2017, the Board requested that staff do a Request for Proposal to hire a consultant for a Facility Needs Assessment and Feasibility Study to identify future facilities CARD should consider, locations for these facilities, cost of construction and operations, as well as how a public/private partnership could be formed if CARD were interested in being a future facility partner with Everybody, Healthy Body.

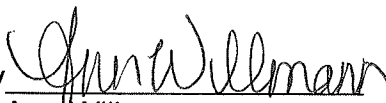
A Request for Proposal (RFP) was distributed in December, and a total of five proposals were received. A team of staff members reviewed each of the RFPs based on the quality of the proposal, responsiveness to the requirements of the RFP, experience and qualifications of applicants, understanding of the project objectives/outcomes and vision, creativity in preparing the deliverables, proposed budget, and the ability to complete the work in accordance with the schedule. Upon careful review, the company that met all of the requirements in the RFP was Conventions, Sports and Leisure (CSL). Reference checks were conducted with organizations that previously utilized their services, and all were pleased with their services.

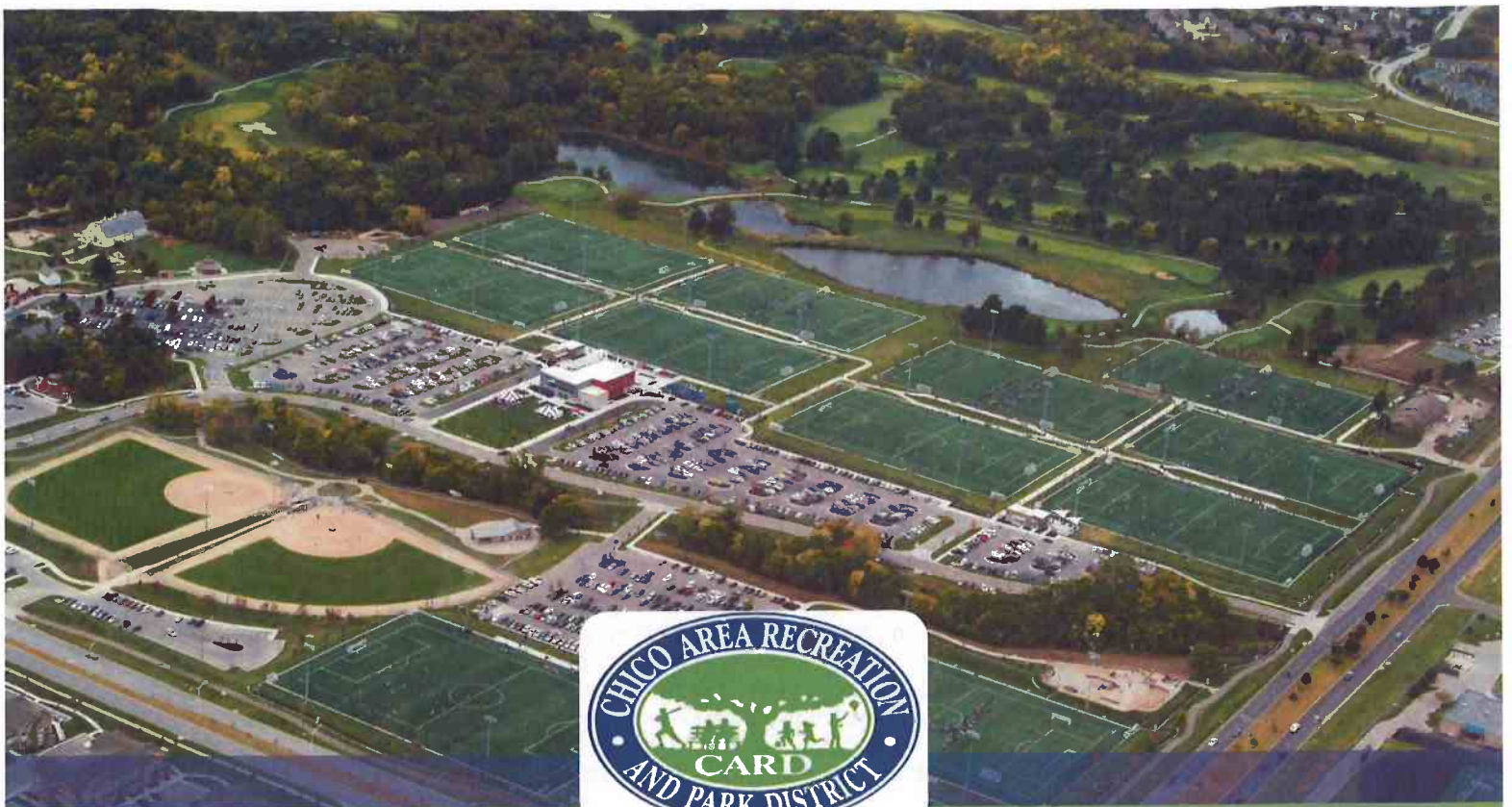
Financial Impact

A copy of the proposal received from CSL in the amount of \$53,000 is attached for your review. There is currently \$80,000 in contract services that can be utilized for this study.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to enter into a contract with Conventions, Sports and Leisure in an amount not to exceed \$55,000 to conduct a Facility Needs Assessment and Feasibility Study.

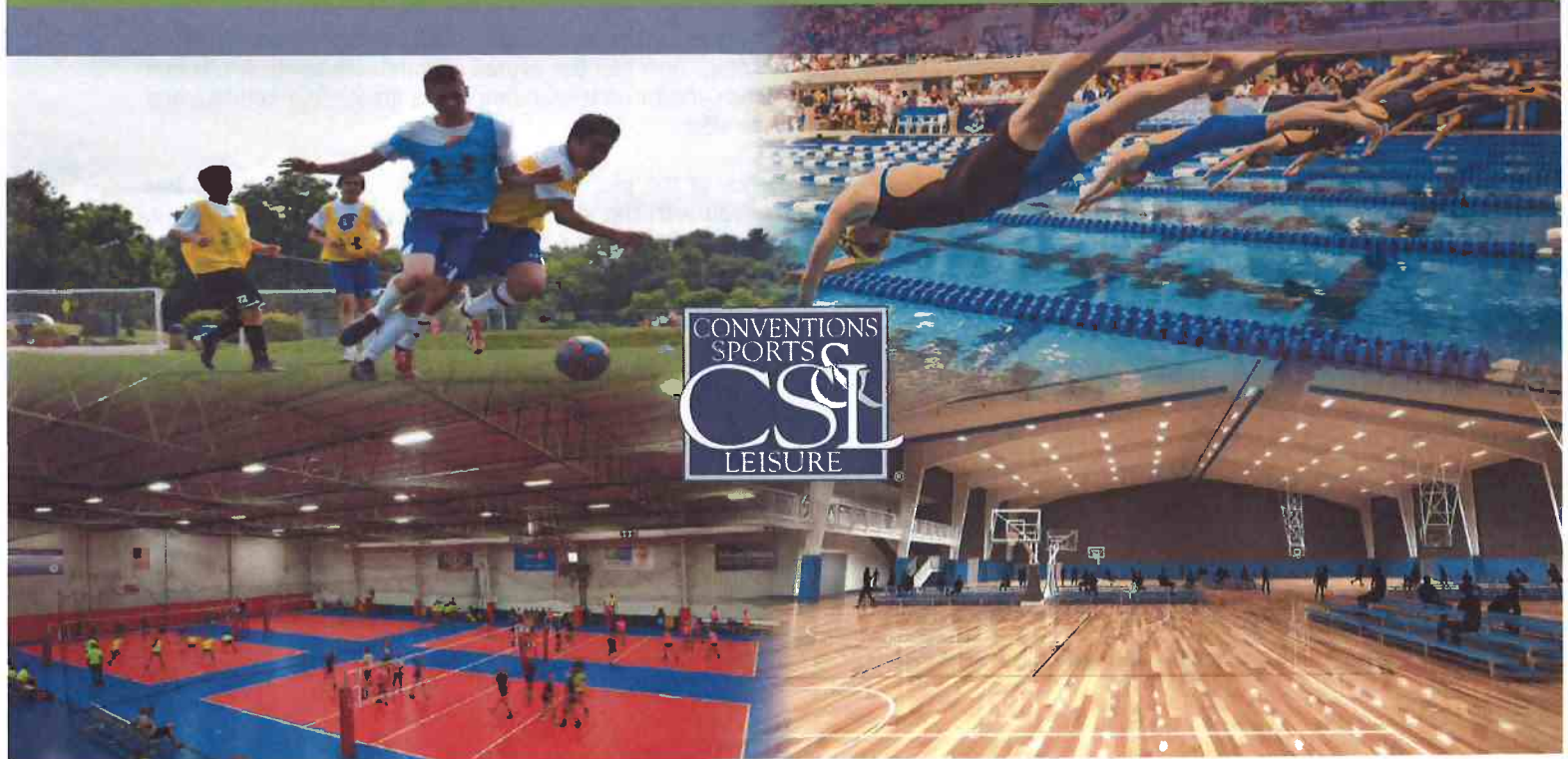
By 
Ann Willmann
General Manager



PROPOSAL TO CONDUCT AND PREPARE A NEEDS ASSESSMENT AND FEASIBILITY STUDY

FOR THE CHICO AREA RECREATION & PARKS DISTRICT

JANUARY 29, 2018





January 29, 2018

Ms. Ann Willmann
General Manager
Chico Area Recreation & Park District
545 Vallombrosa Avenue
Chico, California 95926

Dear Ms. Willmann:

Conventions, Sports & Leisure International (CSL) is pleased to submit our proposal to conduct and prepare a needs assessment for the Chico Area Recreation and Park District (CARD). The results of this study will assist CARD and other community stakeholders to determining how to prioritize planning, funding and the feasibility of creating new sports and recreation facilities, including, but not limited to, a new aquatics center, gymnasium space, a community center and multi-use fields. Additionally, this study will evaluate and provide guidance as to the viability of developing and operating shared recreational facilities under one or more public/private partnership agreements. The desired analysis will provide detailed research, analysis and recommendations from which to make informed decisions regarding the market opportunities for new and/or enhanced sports and recreation facility products in Chico.

CSL was founded in 1988 specifically to provide independent and unbiased research to the public assembly facility industry. The professional resources at CSL include over 150 years of combined industry experience and a large staff of highly-trained consultants. Our professionals have conducted more than 1,000 feasibility, assessment and planning studies for sports, recreation, and other event facilities in communities of all sizes throughout the country. Importantly, we have recently performed an extensive number of facility feasibility, assessment and planning studies, including studies for proposed new community recreation, sports and multipurpose facilities in markets throughout northern California, including engagements in Folsom, Roseville, Sacramento, South Lake Tahoe, Stockton and San Jose, to name a few.

Each market is unique, and there is no substitute for the extensive research that is necessary to ensure that decision making during the various stages of project development accurately reflect these distinctive characteristics. More so than any other firm performing these types of studies, CSL conducts more direct outreach to competitive and comparable venues and current and/or potential new users of sports and recreation facilities in your market. This research-based approach not only ensures that the findings and recommendations reflect the unique conditions of your individual project, it also provides a comprehensive understanding of how these findings and recommendations were reached.

The objectivity and value that we bring to each project is highlighted by the large number of clients who have retained us for multiple engagements over the years. Very simply, no other firm has the overall research capabilities, relevant event facility industry planning experience, detailed study approach and/or understanding of the greater marketplace and other similar regional and national event facility markets that we offer.

The contents of this proposal highlight the extensive experience of the professionals who would be assigned to this project and the proposed study methods designed to provide you with the analysis needed for key decision-making. Should you have any questions or require any additional information, please feel free to contact me at (612) 294-2006 or jfeldman@cslintl.com.

We greatly appreciate your consideration.

Sincerely,

Joel Feldman
Project Director
CSL International

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FIRM INFO

**THE LEADING ADVISORY AND PLANNING FIRM
SPECIALIZING IN PROVIDING CONSULTING SERVICES TO
THE SPORTS, ENTERTAINMENT & LEISURE INDUSTRIES.**

CSL was established for the specific purpose of providing a source of focused research and expertise in the sports, entertainment, hospitality and leisure industries. Members of our firm have been providing services to these specialized industries since the mid-1980's and have been involved in over 1,000 engagements. We assist our clients from the earliest stages of project planning, ensuring that all decisions are informed ones. Our consultants provide in-depth information, creative solutions to underlying issues, a thorough analysis of financial implications, and various measurements of risk and return surrounding alternative courses of action.

CSL has built its reputation on meeting client needs by delivering quality services that have credibility in the marketplace. Our firm is able to provide these services by drawing upon the years of experience of its professional staff. Being consistently involved in many major facility development initiatives allows our professionals to obtain knowledge of both tangible and intangible components of completed initiatives, the reasons for failed efforts, and changes in the marketplace affecting revenue streams for a variety of municipal parks and recreation departments, youth and amateur sports associations and leagues, and sports and recreation facilities.

Our project team has extensive experience in providing assistance for a variety of communities, facilities and entities in the sports, entertainment, hospitality and leisure industries. Collectively, with over 150 years of specific consulting experience, no other competing firm has the depth or breadth of experience to match CSL. This level of broad and extensive experience is unmatched and provides CSL with a platform from which to assist our clients from a base of working knowledge in every major U.S. market, each of the major sports leagues, collegiate facilities and municipal venues. Our diversity of experience provides us with a broad and comprehensive perspective of the issues facing our clients.

CSL brings the experience of numerous prior engagements to the planning phases of your project. This experience will help you recognize the issues your project will be facing and efficiently identify solutions to each. Our experience will ensure that you are maximizing and sustaining the potential revenues from your development project.



MARKET
DEMAND

FINANCIAL

ECONOMIC

IMPLEMENTATION

In nearly all of our projects, MARKET DEMAND forms the basis of the evaluation of a facility project, development initiative, or strategic planning exercise. Without a clear and accurate understanding of demand potential unique to a specific market and project, all later analysis of programmatic, financial, economic and implementation issues may be misdirected. As such, we utilize the most comprehensive set of research and analysis tools and techniques in the industry to comprehensively evaluate and estimate the unique market demand and potential for each project. Our methods have been employed and refined through hundreds of diverse projects over the past 30 years.

Building on market conclusions, FINANCIAL and ECONOMIC issues are often central to the consideration of facility development, performance enhancement, and economic development projects. Our extensive database of comparable projects collected over hundreds of engagements is a critical asset during our analysis of project financial and economic issues. Being consistently involved in many projects and transactions throughout North America allows our professionals to obtain knowledge of both tangible and intangible components of successful projects/transactions, the reasons for failed efforts, and changes in the marketplace affecting financial and economic characteristics.

IMPLEMENTATION is key to any successful project. Our professionals bring a wealth of industry-specific experience from both the public and private sectors to every one of our engagements, delivering objective answers, creative solutions and focused recommendations to complex projects. We provide our clients with the detailed information they need to make informed decisions regarding project implementation.



The following provides a brief summary of services that CSL provides with regard to feasibility planning:

- **STRATEGIC PROJECT PLANNING** – Establish the framework for the initial planning phases of a project and to design an action plan to bring a project from planning to successful operation.
- **MARKET FEASIBILITY** – Estimate probable market demand for local and non-local sports teams, leagues and facilities projects and identify appropriate market(s) in which to compete.
- **FACILITY DESIGN CRITERIA** – Assist in defining optimal size and configuration criteria for a sports or entertainment facility within a given market.
- **FINANCIAL ANALYSIS** – Develop a financial model based upon estimated levels of utilization and patron spending that will reflect important variables that will impact the cash flow of a sports team, league, conference and/or facility.
- **ECONOMIC IMPACT ANALYSIS** – Provide an estimate of the quantitative and qualitative short and long-term economic and fiscal impacts of the construction and operations of a project or entity on the local area. This analysis will produce estimates of the employment, earnings, total output and tax revenues generated by the project.
- **FACILITY FUNDING ANALYSIS** – Identify funding alternatives that could be available to support various initiatives and to develop a strategic funding plan. This analysis can also be used to initiate the process of identifying prospective interest in all components of the financing plan and to evaluate the level of private or public sector funding that may be necessary.
- **PREFERENTIAL AMENITIES ANALYSIS** – Assist in the evaluation, market positioning, pricing, quantity, target markets and successful marketing of preferential amenities. Such amenities include private suites, club seating, loge boxes, personal seat licenses, private clubs and other related concepts.
- **LITIGATION ASSISTANCE** – Assist parties in litigation regarding economic or market issues related to the sports industry.
- **NEGOTIATION ASSISTANCE** – Assist in reaching negotiated development, relocation, lease and management agreements with a variety of parties, including facility management, concessionaire and other such parties.
- **STRATEGIC PLAN DEVELOPMENT AND IMPLEMENTATION** – Assist in the development and implementation of a strategic business plan. This includes the consideration of the organization of the development, construction, operational and legal teams. In addition, this step will assist in developing the appropriate pricing and inventories for general and premium seating, establishing a marketing plan, and selecting various facility contractors (i.e. concessionaires, media, etc.).
- **VALUATION ANALYSIS** – Develop a valuation of a sports franchise or facility based on industry acceptable valuation methods, including the market and income approaches.



MULTI-USE SPORTS FACILITIES EUGENE, OREGON

In 2016, CSL was engaged by the City of Eugene in conjunction with the Travel Lane County Facilities Committee to conduct a market demand and feasibility study to determine the need for multi-use sports facilities in the cities of Eugene and Springfield, Oregon. As part of our study effort, we compared and contrasted the market demand and feasibility of a combined indoor/outdoor complex against separate indoor and outdoor sports complexes with the ultimate goal of expanding the capacity for sports programming for area residents and to generate economic impact within the community.

CSL implemented a two-phase, multi-faceted, approach to determine the demand and financial implications of potential multi-use sports facilities. Phase One consisted of detailed research and analysis steps designed to comprehensively evaluate market demand, supportable facilities program, and use levels for the multi-use sports facilities. Phase Two built off of these findings to evaluate key aspects of cost and benefits of potential development scenarios, along with assessing other key areas such as site/location issues, funding options and ownership/management alternatives.

In addition to this project, we concurrently worked with Travel Lane County to conduct a feasibility analysis of a potential convention center and headquarters hotel development in Lane County. The key objectives of this study were to comprehensively evaluate whether Lane County can support new convention space and hotel development for the purpose of generating new visitation, hotel room nights, and other economic impact for Lane County.



PROPOSED SPOKANE SPORTS COMPLEX

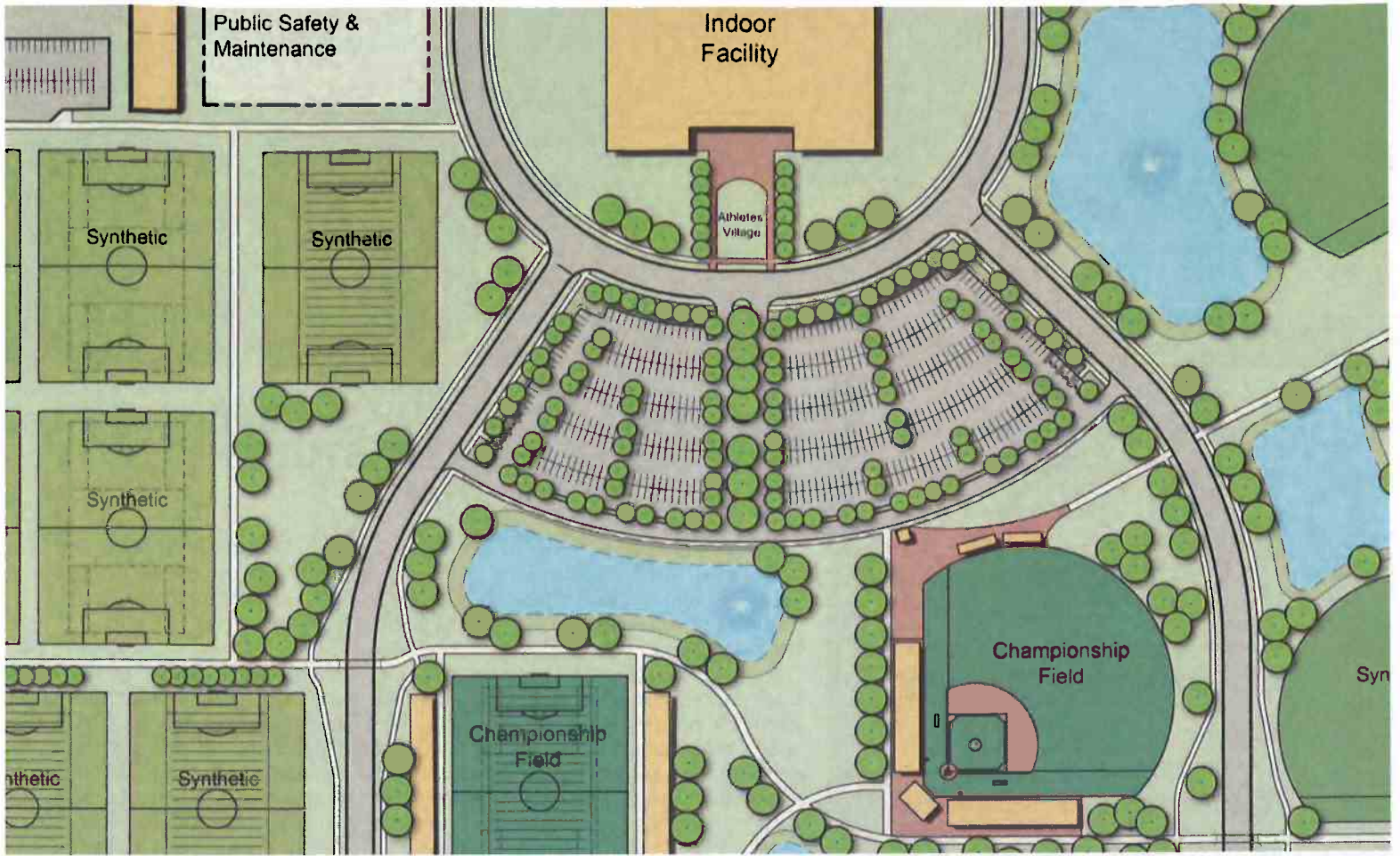
SPOKANE COUNTY, WASHINGTON

In 2016, CSL was engaged with the Spokane County Parks, Recreation & Golf Department, Spokane County, the City of Spokane Valley, the City of Liberty Lake and the Central Valley School District to conduct an economic impact feasibility study for the potential development of a Spokane Sports Complex in Spokane County, Washington. Specifically, the various project stakeholders had an interest in comparing and contrasting the potential costs, benefits and opportunities associated with two independent development scenarios. One option consisted of enhancing the programmatic offerings at an existing complex consisting of 13 multi-sport fields and five softball fields, while a second option looked to add up to eight baseball/softball fields at a greenfield location.

We evaluated the local and non-local demand for both options based on analyzing local and regional demographics, local and regional sport participation trends, historical operations of existing complexes, competitive and comparable facility operations information and surveys of potential users.

The results of our analysis suggested that usage levels among local groups at the existing complex could potentially be enhanced with only minimal capital contributions. Further, while investment into the potential alternative site was noted to be a marked improvement over the existing infrastructure of available fields, it was noted that long-term demand pressures may require additional fields beyond the capacity of the envisioned site. As such, it was ultimately recommended that the County pursue opportunities to accommodate both the short and long-term demand among local and non-local user groups.





AMATEUR SPORTS COMPLEX

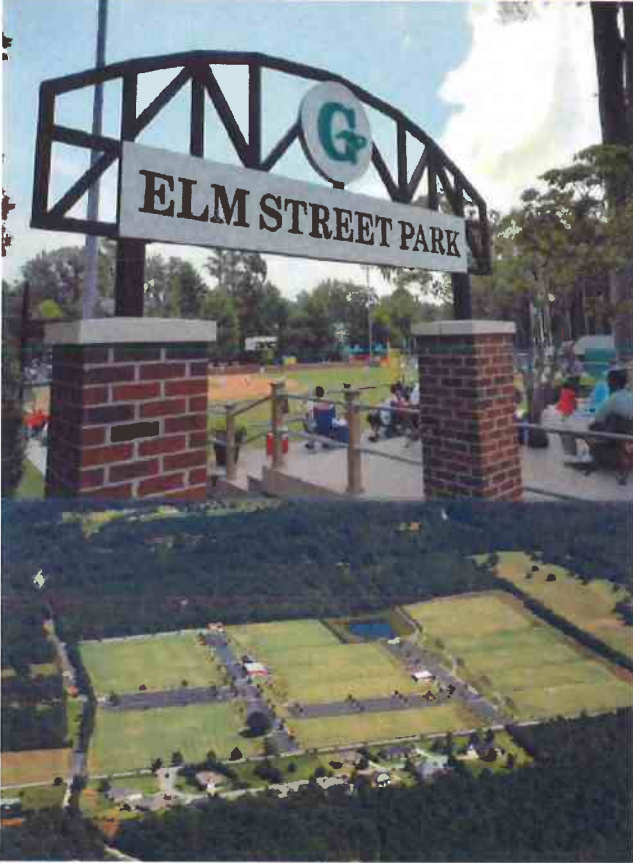
PORTER COUNTY, INDIANA

In 2014, CSL conducted a comprehensive analysis of the market potential for a variety of amateur sports facilities and/or complexes, which could include (but are not limited to) a natatorium, a multipurpose indoor complex, outdoor fields for baseball/softball, soccer and other similar sports, an indoor hockey rink and other such facilities with Porter County, Indiana and Indiana Dunes Tourism. Concurrently, CSL evaluated the viability of a potential expansion and/or redevelopment of the Porter County Expo Center and Fairgrounds (PCEC). Important goals of these study efforts were to:

- Improve the quality of facilities available for use by local events and other activity currently using Porter County facilities;
- Provide some measure of quality-of-life benefit to the local community; and,
- Better position Porter County to compete for new non-local tournaments, competitions, meets and other events that could provide added visitation and related economic impact.

We conducted extensive outreach within the local community and among potential user groups including local, regional and state organization event planners, amateur sports tournament, competition and meet organizers, representing hundreds of different annual events. Additionally, we reviewed local visitor industry assets and regional sports participation trends, and analyzed regional and national facilities that could potentially compete for events with Porter County.

These collective analysis and planning efforts resulted in a prioritized list of development options for amateur sports facility development. Based on the County's stated goals of sustainability and economic impact generating potential, we recommended partnering with Valparaiso University to develop a state-of-the-industry natatorium, followed by municipal development of an outdoor sports complex. Additionally, we recommended a set of clearly identified Master Plan recommendations for the PCEC, which included a cost/benefit analysis of each.



GREENVILLE AMATEUR SPORTS COMPLEX FEASIBILITY STUDY

GREENVILLE, NORTH CAROLINA

CSL was engaged in 2016 by the Greenville-Pitt County Convention and Visitors Bureau to conduct an economic impact feasibility study and provide recommendations to strategically plan for potential development of a Sports Complex or otherwise enhancing the Sports Tourism market in Greenville, North Carolina.

Our research process involved an extensive number of in-depth interviews with key project stakeholders including representatives of local youth sports organizations, East Carolina University, City/County officials, tourism industry representatives and other civic and business leaders. Additionally, we conducted extensive survey outreach of local community members to better understand their need for and interest in supporting new/improved amateur sports facilities in the Greenville community. Further, we conducted a detailed benchmarking analysis of competitive and/or comparable area sports facilities and an extensive survey of potential user groups of new sports facilities in the market.

The collective analysis and planning efforts resulted in a prioritized list of supportable development options for amateur sports facility development in Greenville, based on the areas of greatest community need and potential opportunity to generate new tourism spending in the community.





MARKET & FINANCIAL ANALYSIS OF SPORTS FIELD DEVELOPMENT AT PRITCHARD PARK

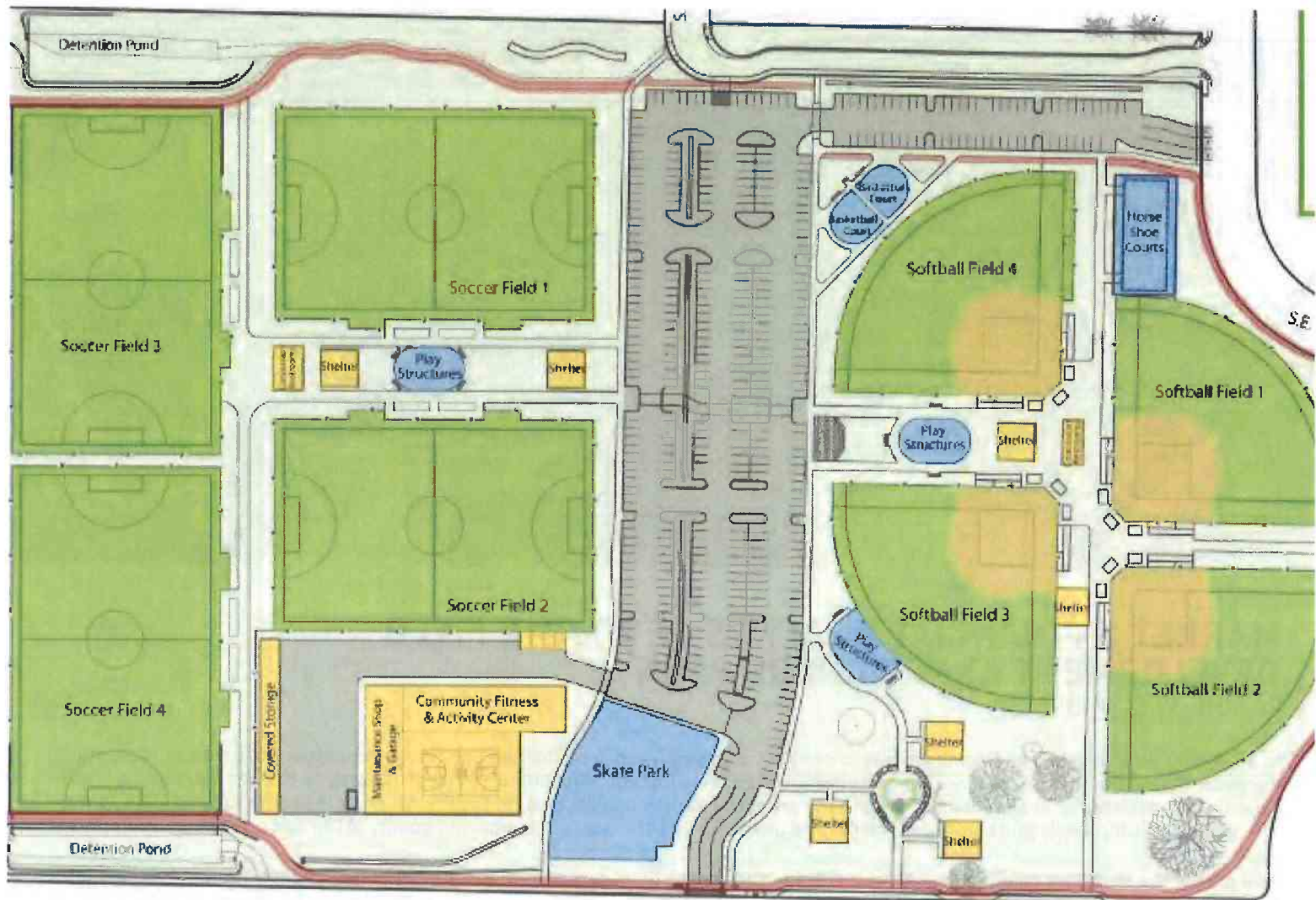
RACINE, WISCONSIN

In 2017, CSL was engaged by Racine County to conduct a feasibility analysis for the potential development of a new outdoor multi-purpose sports field at an under-utilized community park in Racine, Wisconsin. Project objectives included providing Racine County with assistance in advancing planning for proposed sports and recreation facility development at Pritchard Park to meet the needs of youth, family and community members and to further the goals of enhancing quality of life and economic development.

As a part of the study, we conducted extensive outreach within the local community and among potential user groups including local, regional and state organization event planners, amateur sports tournament organizers, representing hundreds of annual events. Additionally, we reviewed local visitor industry assets and regional sports participation trends, and analyzed regional and national facilities that could potentially compete for events with a Racine County development. Further, a market demand assessment was conducted to determine the overall potential usage and event activity at the proposed Racine County Sports Complex.

Additionally, Racine County expressed interest in the development of a community aquatic center. We provided the County with a risk assessment associated with operating the venue and an impact analysis on projected operations of the planned outdoor sports facilities.



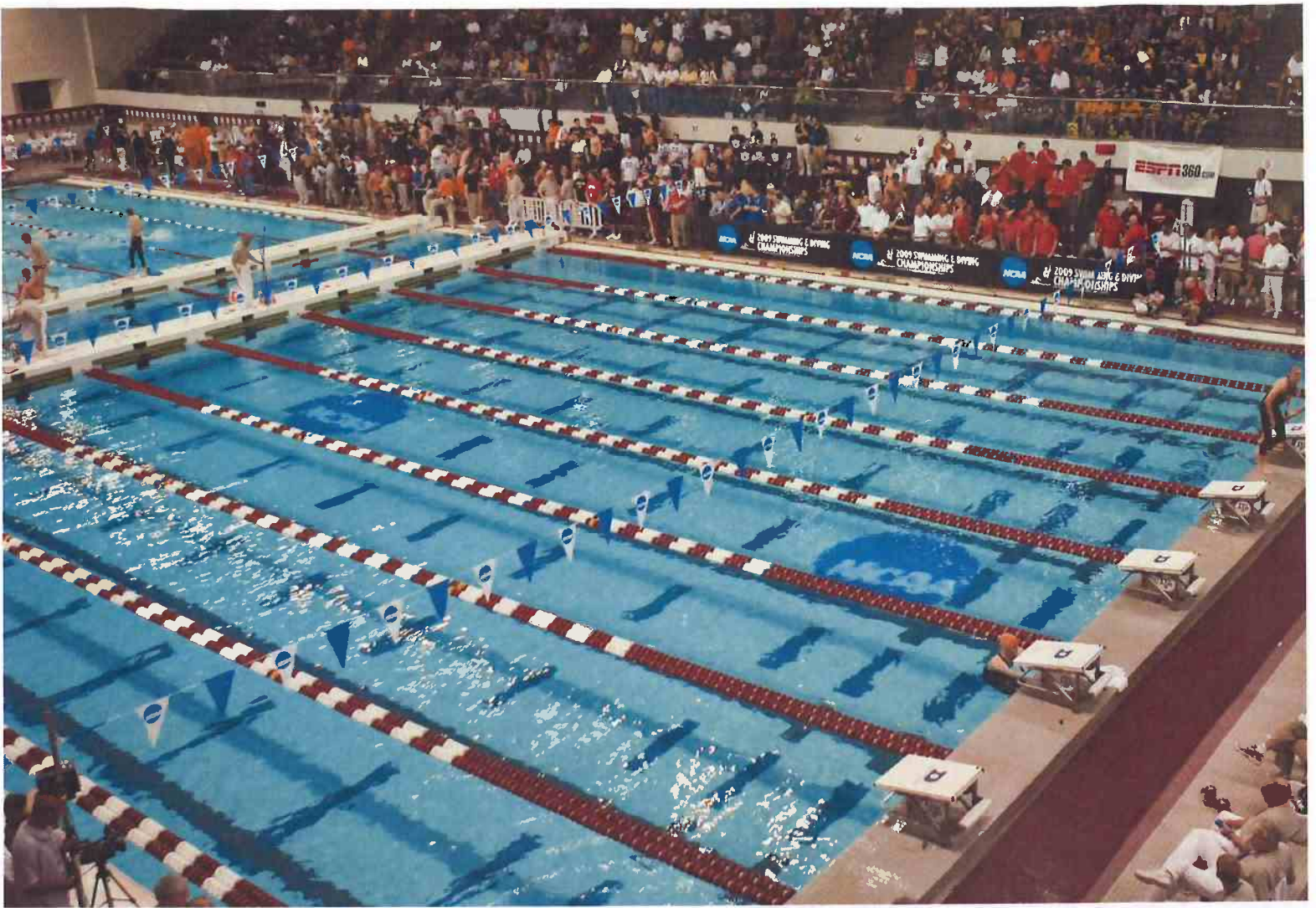


GRADIN COMMUNITY SPORTS PARK

GRESHAM, OREGON

In 2007, the City of Gresham, a suburb of Portland, retained CSL to conduct a comprehensive feasibility study and assist in developing a business plan for a youth sports park that would offer soccer, softball, baseball and other outdoor activities as well as an indoor community center. CSL conducted interviews with numerous youth sports organizations in the Portland region to assess interest in using the proposed complex and developed detailed utilization estimates for each programming component. Additionally, CSL developed recommendations related to rental rates, staff size, in-house versus outsourced labor and other key operational considerations, and constructed a financial model to reflect the impacts of various operating scenarios. Finally, we estimated the annual economic impacts that could result from the development and operations of the Sports Park.

The 32.3-acre Gradin Community Sports Park opened in June 2009 and includes two fenced and irrigated soccer fields, two fenced and irrigated softball fields, an arboretum and parking and support facilities. This represents Phase I of the sports complex, which is envisioned to eventually include additional sports fields, a skate park, picnic shelters, a playground and other support facilities.



PROPOSED SPORTS AND RECREATION COMPLEX

NEW BRAUNFELS, TEXAS

In 2012, CSL conducted a market, financial and economic impact analysis for a new aquatic center and a potential new outdoor sports complex in New Braunfels. The envisioned complex would act both as an economic generator through attracting tournaments and/or competitions with non-local participants and attendees, and as a public resource for local residents by accommodating local sports and recreation activities.

CSL conducted an assessment of swimming participation throughout the community along with other outdoor sports and recreation activities. Specifically, we identified local and national industry trends within the swimming and sports and recreation industry, identified a detailed set of natatoriums and sports and recreation facilities from throughout the country and conducted direct market research into the potential usage patterns for new natatorium and outdoor recreational space in New Braunfels.

Based on this research, we created two development scenarios considered to be supportable within the market and developed estimates for utilization, attendance, economic impacts and financial operating characteristics for both.



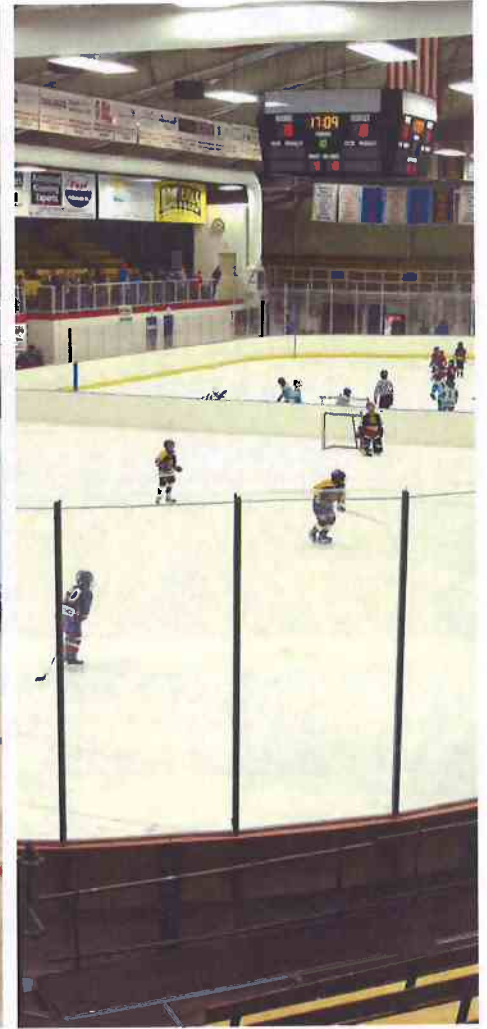
AMATEUR SPORTS AND OTHER EVENT FACILITIES PEARLAND, TEXAS

CSL was retained in 2017 by the Pearland Economic Development Corporation to conduct a feasibility analysis of a potential new multi-use events center in Pearland, Texas. The key objectives of this analysis were to identify the primary focus of event space that would provide the Pearland destination with the greatest opportunity for success among a variety of different development scenarios. Specific facility concepts that were considered included, an amateur sports facility, a spectator/entertainment arena, a convention/conference center, a conference center hotel, a dirt-floor multipurpose equestrian/livestock venue, a performing arts/cultural venue and an outdoor amphitheater/festival grounds.

An analysis of Pearland's position within the greater Houston marketplace within each of these event facility industries and a cursory demand analysis provided greater detail into the four scenarios that are expected to provide the greatest potential for future development. Based on the market analysis, results indicated that an indoor amateur sports facility and a hotel-based conference center would represent the two specific models that currently possess the highest level of unmet market demand and Pearland. These two facility models would best accommodate the event segments/categories that were measured as having the greatest unmet market demand in Pearland.

We then comprehensively analyzed supportable facility program of space, project future event and attendance levels, provided a comprehensive cost/benefit analysis and developed funding alternatives analyses for each development scenario outlined.





PROPOSED NEW INDOOR SPORTS FACILITIES APPLETON, WISCONSIN

In 2015, CSL assisted the Fox Cities Convention and Visitors Bureau comprehensively evaluate the market, programmatic, financial and economic feasibility of a new Indoor Hardwood Sports Complex and an expanded/new multi-sheet Ice Complex in the Fox Cities. As envisioned, the facilities would drive new visitation and economic impact to the Fox Cities destination, as well as enhance rental, practice and other special event facility alternatives available for area residents.

In conducting this analysis, we implemented a multi-faceted, market-based approach that focused on the specific needs and characteristics of likely users of the potential Indoor Hardwood Sports Complex and expanded/new Ice Complex. This comprehensive analysis has been developed to provide an assessment of the demand for various potential facilities based on detailed research and analysis of daily utilization levels of existing facilities within the local marketplace.

The results of this analysis provided a comprehensive assessment of the market potential for an Indoor Hardwood Sports Complex and/or expanded or additional Ice Complex broken down by specific user groups and types (i.e., local residents, schools, competitions and meets, etc.). From this data, one or more market supportable facility/complex development options and related operating scenarios were analyzed, which quantified the number and type of events and activities, attendance levels, per capita spending, rental charges and other fees, parking rates and other quantifiable measures.



FEASIBILITY ANALYSIS FOR THE POTENTIAL DEVELOPMENT FOR A NEW COMMUNITY RECREATION COMPLEX SIDNEY, MONTANA



In 2015, CSL was engaged by the Richland Community Complex Board of Directors (Board) to conduct a feasibility analysis for the potential development of a new multipurpose event center in Sidney, Montana. Initial direction from the Board indicated a study for the potential opportunity to create a unique event venue capable of hosting a variety of event types to maximize tourism revenue and recreation for the market and eastern Montana region.



In developing recommendations for the community recreation facility, a detailed analysis of competitive regional facilities and comparable venues throughout the country was conducted, along with extensive outreach to potential new user groups and/or facility members. Additionally, we conducted an on-line email survey of residents and stakeholders to identify greatest areas of need and return-on-investment from the community's standpoint. The identified building program consisted of an indoor water facility, workout facilities, meeting and event space and other such amenities.

CSL then created a detailed model of projected financial operations and economic impacts of the venue that allows for the comparison of costs and benefits associated with potential future development. Further, we created detailed funding case studies and analyses outlining the various options and strengths and challenges associated with each potential funding scenario.





DE TURF SPORTS COMPLEX

DOVER, DELAWARE

CSL was retained in 2015 by the Kent County Regional Sports Complex Corporation to provide an independent market and financial analysis related to a proposed sports complex in Frederica, Delaware that would accommodate soccer, lacrosse, field hockey and other field-based sports and non-sports activities.

The DE Turf Sports Complex was envisioned to consist of 12 synthetic, regulation-size turf fields. Each field would be equipped with sports lighting, scoreboards and portable bleachers and one of these fields would be a designated championship field with fixed seating for 1,500 spectators. In order to gauge market demand for the facility, CSL assessed the demographic profile of the local and regional area, historical operations of existing local facilities, youth sports participation trends and historical demand at comparable facilities.

CSL also conducted surveys with potential local and regional youth sports organizations to estimate potential utilization and programming. Based on this analysis, CSL provided estimates of demand, utilization and financial operations to assist Kent County Regional Sports Complex Corporation representatives in developing strategies to secure project funding.

The \$24.0 million DE Turf Sports Complex opened in April 2017.



NEW SPORTS TOURISM FACILITY PRODUCT STUDY

CHAPEL HILL/ORANGE COUNTY, NORTH CAROLINA

In 2016, CSL was engaged by the Chapel Hill-Orange County Convention and Visitors Bureau to assess the feasibility of a visitor-oriented or sports tourism-related development in Orange County. We conducted a comprehensive analysis of the market potential for a variety of amateur sports facilities and complexes, which included a multipurpose indoor hardcourt complex, outdoor fields for baseball/softball, soccer and other similar sports, and other such sports tourism-related facilities within Orange County.

Our research process involved an extensive number of in-depth interviews with key project stakeholders including representatives of local youth sports organizations, the University of North Carolina, City/County officials, tourism industry representatives and other civic and business leaders. Additionally, we conducted extensive survey outreach of local community members to better understand their need for and interest in supporting new/improved amateur sports facilities in the greater Chapel Hill/Durham/Raleigh community. Further, we conducted a detailed benchmarking analysis of competitive and comparable area sports facilities and an extensive survey of potential user groups of new sports facilities in the market.

Based on the areas of greatest community need and potential opportunity to generate new sports tourism spending in the community, the collective analysis and planning efforts resulted in a prioritized list of supportable development options, including a recommendation for indoor court facility development in Orange County.





POTENTIAL INDOOR SPORTS AND RECREATION FACILITIES ELMHURST, ILLINOIS

In 2016, CSL was engaged by the City of Elmhurst and the Elmhurst Park District to conduct a feasibility study of potential new indoor sports facilities in Elmhurst, Illinois. Elmhurst is a suburb of Chicago, located 20 miles west of downtown and ten miles south of O'Hare International Airport with a City population of approximately 45,800. Two key areas of focus for the study were a potential new indoor aquatic center and a new ice complex. Other potential facilities that were considered included new/expanded indoor sports and recreation facilities (including both hardwood and multipurpose sport court-oriented venues).

CSL implemented a two-phased, multi-faceted approach to determine the local need for such facilities and whether any potential exists to support ongoing operations through attracting non-local tournaments, competitions and other such non-local events. The first phase of the study included a local market and existing conditions analysis, competitive and comparable facilities analysis, potential user surveys, among other efforts to evaluate the market demand, supportable facilities program, usage and program levels for potential indoor sports facilities.

Once completed, the second phase built off first phase findings to evaluate various key quantitative program, cost and benefit aspects of potential indoor sports facilities, as well as assessed other pertinent areas such as site/location issues, funding options and development of a structure to effectively market and attract a sustainable capacity of visitors and events to potential indoor sports facilities in Elmhurst.



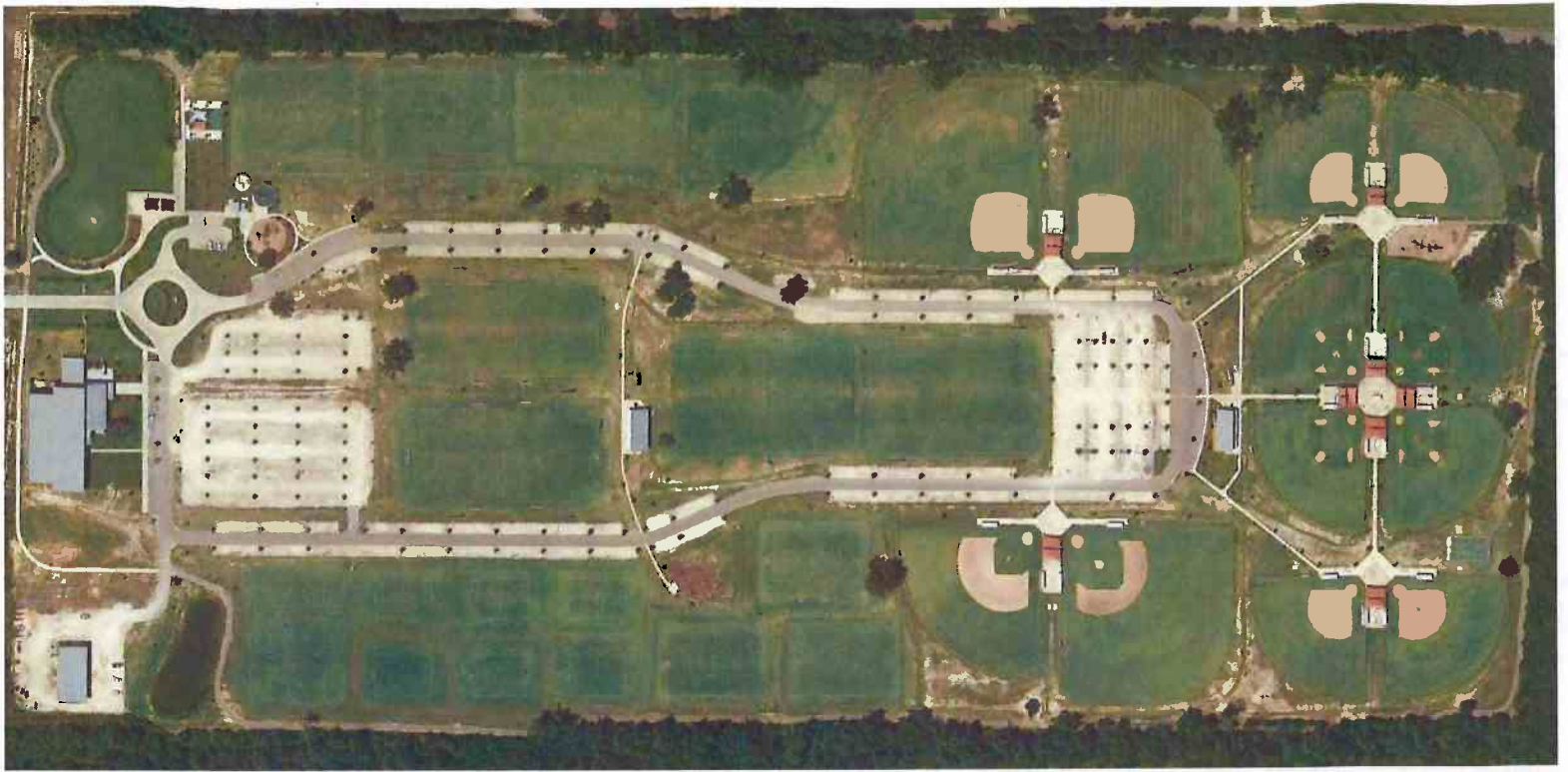
PROPOSED AMATEUR SPORTS COMPLEX

LOUISVILLE, KENTUCKY

In 2016, CSL assisted the Greater Louisville Convention and Visitors Bureau evaluate the market, programmatic, site, financial and economic feasibility of a new Amateur Sports Complex in Louisville, Kentucky. The purpose of the study was to determine whether Amateur Sports Complex development will drive new visitation and economic impact to Louisville, as well as enhance rental, practice and other special event facility alternatives available for local area residents.

Ultimately, the study focused on providing a detailed cost/benefit model, inclusive of estimates of community-wide impacts including spending, output, earnings, employment and tax revenues. We also prepared a funding analysis to provide a roadmap for future facility development options.

Key study components used to generate economic impact model inputs included a multi-faceted, market-based approach focused on the specific needs and characteristics of both local and potential non-local users of an Amateur Sports Complex. Our extensive outreach process included numerous in-person and telephone surveys of various youth and adult recreational sports associations, clubs and organizations; national, regional and local tournament organizers; and a variety of potential soccer, lacrosse, rugby, football, ultimate Frisbee, field hockey and other such user groups.



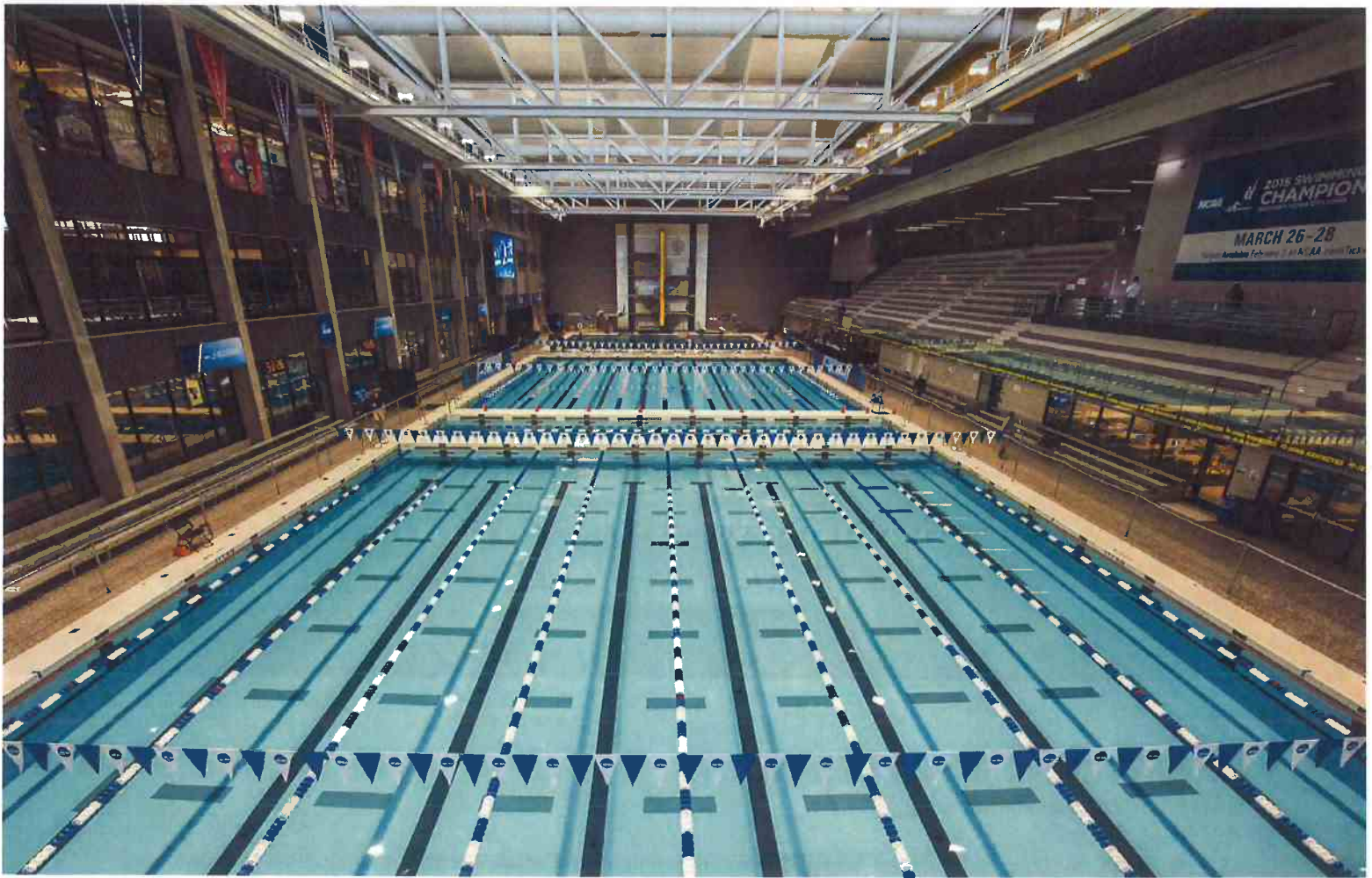
CHAPPAPEELA SPORTS PARK

HAMMOND, LOUISIANA

CSL has been involved with several engagements in Tangipahoa Parish, Louisiana, including two amateur/youth sports complex feasibility studies. CSL was originally retained by the Tangipahoa Parish Convention and Visitors Bureau to conduct a feasibility study of a potential new convention center as a vehicle to enhance visitation to the Parish. The study was completed in 2005 with results generally indicating inadequate market support to warrant consideration of the project in the near term. However, research conducted for this study provided some early indications of unmet demand for an amateur sports complex that could also serve to attract additional visitation (and new economic impact) to Tangipahoa Parish. Subsequently, CSL was retained to perform a market, financial, economic and business planning study of a multipurpose amateur athletic complex. The envisioned amateur sports complex would act both as an economic generator (through attracting non-local tournaments) and a public resource for the local residents. The complex would provide a "critical mass" of high quality outdoor fields and/or indoor courts, which is often necessary for attracting significant tournament activity.

In January 2013 the 90-acre Chappapeela Sports Park opened, offering 21 soccer/multisport fields, 12 baseball and softball diamonds, two football fields, an indoor complex with four basketball courts, three playgrounds, a splash park and a 1.5-mile walking and jogging trail. The \$17.0 million project was funded through a 15-year ad valorem tax, approved by voters in 2010.

CSL was again retained in 2015 to revisit the feasibility of developing a meeting and event facility and/or the possibility of improving upon the Parish's amateur sports facility offerings to enhance the attractiveness of the destination. We conducted a detailed analysis to identify options for supportable future development. Based on the demand that existed for new/enhanced facilities, we presented a cost/benefit analysis to guide the Parish in determining the most effective development to pursue for future visitor industry investment.



PROPOSED MULTI-USE SPORTS FACILITIES

CABARRUS COUNTY, NORTH CAROLINA

CSL was retained by the Cabarrus County Convention and Visitors Bureau in 2016 to conduct a feasibility study of potential new sports and recreation multi-use facilities in Cabarrus County, North Carolina. Areas of focus included an aquatic center, ice facilities and a flat floor indoor multi-use sports venue.

CSL implemented a two-phased, multi-faceted approach to determine the local need for such facilities and whether any potential exists to support ongoing operations through attracting non-local tournaments, competitions and other such non-local events. The first phase of the study included a local market and existing conditions analysis, competitive and comparable facilities analysis, potential user surveys, and other efforts to evaluate the market demand, supportable facilities program, usage and program levels for potential indoor sports facilities.

Once completed, the second phase built off of our findings to evaluate various key program, cost and benefit aspects of potential indoor sports facilities, as well as assessing site/location issues, funding options and development of a structure to effectively market and attract visitors and events to potential new multi-use facilities in the market.

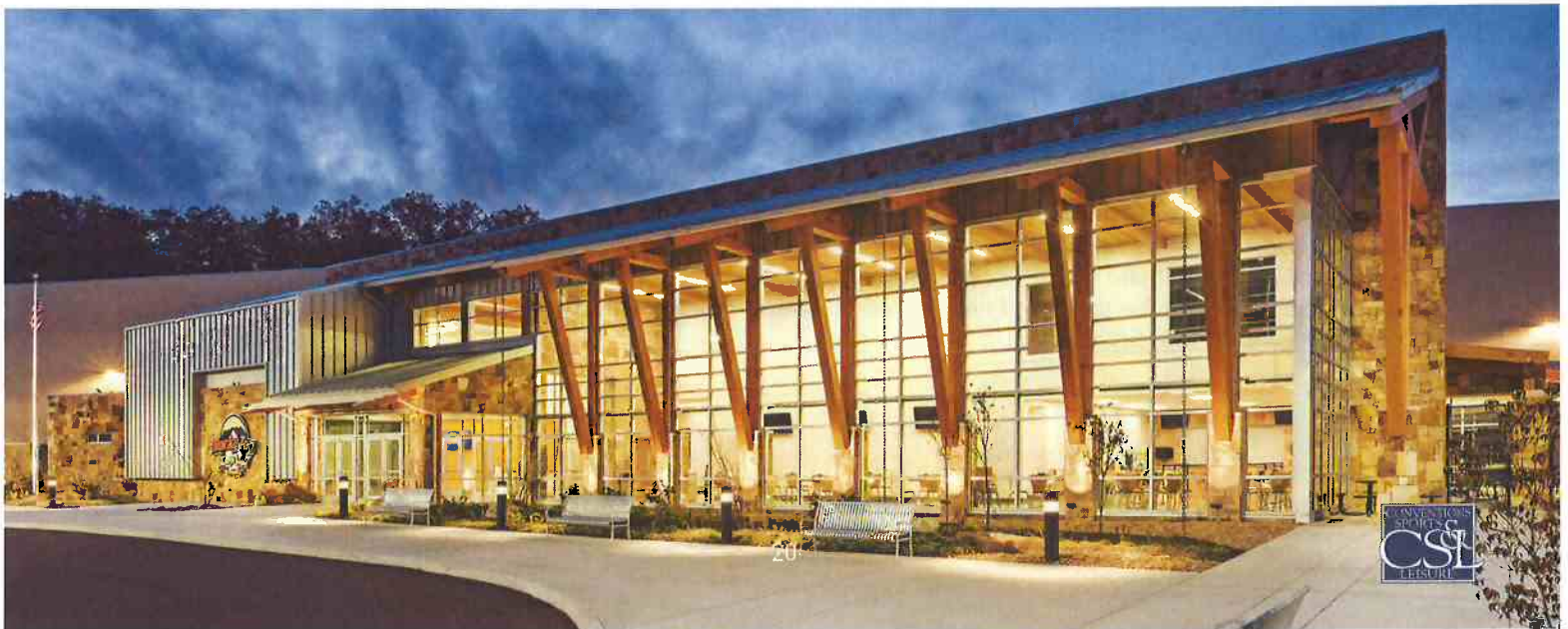


ROCKY TOP SPORTS WORLD

GATLINBURG, TENNESSEE

In 2011, CSL was engaged by Sevier County Economic Development Council to provide a feasibility study and master plan for a proposed tournament sports complex in the Gatlinburg/Pigeon Forge area. Opened in July 2014, the \$20 million, 80-acre complex consists of seven synthetic soccer/multi-sport fields and an 86,000-square foot indoor facility. The area is home to the Dollywood theme park and the Smoky Mountains and is a considerable tourist destination. Project representatives proposed the development of a major tournament sports complex as a means of further diversifying the tourism economy in the area and to create synergies with existing tourism assets (hotels, restaurants, theme parks, family vacation activities, etc.).

CSL reviewed local visitor industry assets and sports participation trends in the region, interviewed potential complex users and assessed the competitive environment in which the sports complex would operate in order to determine demand, building program, development costs, financial operations and funding options.





LAWRENCE SPORTS PAVILION AT ROCK CHALK PARK

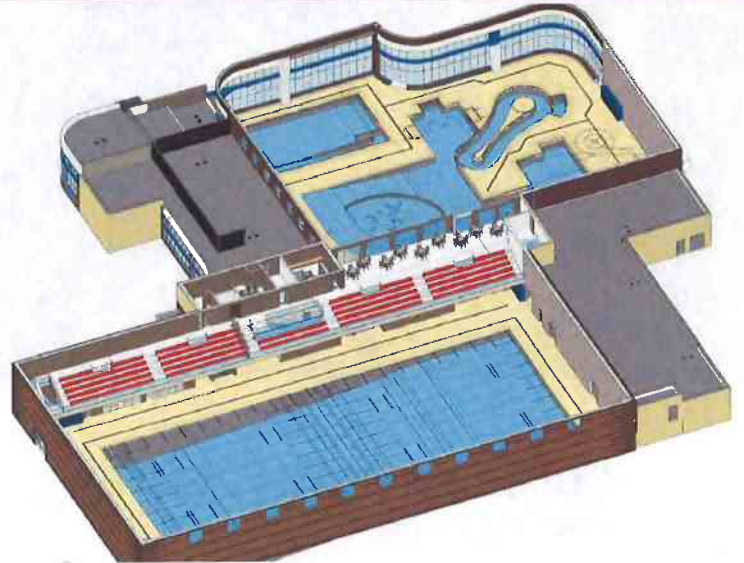
LAWRENCE, KANSAS

The City of Lawrence, Kansas engaged CSL to provide a market demand and economic impact analysis of the proposed Sports Pavilion Lawrence at Rock Chalk Park. The Park is envisioned to be a "Town and Gown" partnership between the City of Lawrence and the University of Kansas to develop a multi-use sports complex to host events and tournaments that would be expected to generate economic benefits for the community and improve the quality of life for residents.

CSL conducted a detailed market demand analysis to estimate potential utilization and attendance and developed financial and economic impact projections. We conducted an extensive analysis of local, regional and national sports complexes that could offer some competition to the Sports Pavilion and/or a benchmark from which to assess the potential for the proposed venue. Additionally, local, regional and national amateur sports event promoters were contacted to assess their potential interest in using the venue.

The analysis was utilized to create estimates of direct, indirect and induced economic impacts that could be generated as a result of operating the Sports Pavilion. CSL developed projections of annual venue utilization in a stabilized year of operations and a profile of event attendees which was then used to develop estimates of net new direct spending, total new economic output, fiscal impacts and job creation.

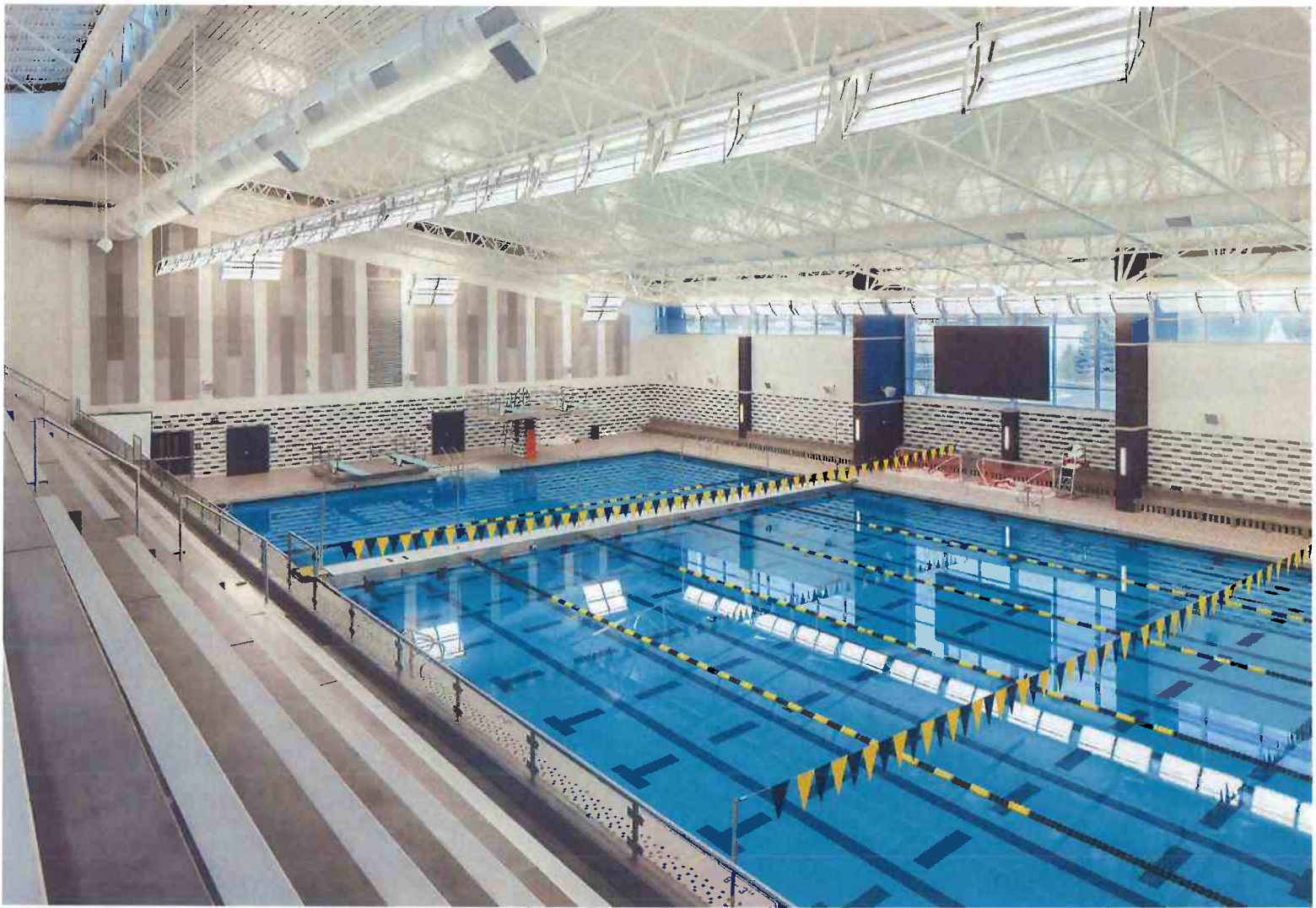
In October 2014 the Lawrence Sports Pavilion at Rock Chalk Park opened, incorporating a 181,000-square foot indoor recreation center offering 8 full-size basketball courts/16 half-size basketball courts, 16 full-size volleyball courts, and a 175' x 75' regulation indoor turf field, as well as a competition soccer stadium and a 10,000-seat track and field stadium. As envisioned, the City would own the Sports Pavilion and operate the indoor facility, leasing the track and field/soccer stadium to the University of Kansas, which is used primarily to accommodate University activity.



SIoux FALLS RECREATION COMPLEX

SIoux FALLS, SOUTH DAKOTA

CSL was retained by the Sioux Falls Events Center & Recreation Facility Task Force to assess the market and financial feasibility of a new indoor sports complex that is envisioned to include ice rinks, soccer fields, an aquatics center and various other programming spaces. Based on a review of comparable sports and recreation facilities and interviews with representatives of numerous representatives of local and regional sports and recreation organizations, detailed estimates were developed concerning the potential utilization of each potential programming space. In addition, the potential revenues and expenses associated with facility operations were estimated, the economic impacts that could be generated by non-resident facility patrons were assessed



COLORADO SWIM CENTER

LONE TREE, COLORADO

The City of Lone Tree, located approximately 20 miles south of Denver, engaged CSL to provide an independent review of the financial projections associated with a proposed \$19.7 million Colorado Swim Center. The proposed swim center is envisioned to include a 50-meter competition pool, a diving well, two 1-meter spring boards, two 3-meter springboards, two bulkheads, 4 to 6 "endless pools" for training, 750 seats or more, ample deck space, locker rooms, office space, concessions, and parking. Project representatives envision that the Swim Center will host competitive swimming and diving training and meets, learn-to-swim programs, hydrotherapy rehabilitation, and wellness programs, among other uses. They have anticipated that the Swim Center could attract in excess of 500,000 visitors annually.

The Colorado STARS, HealthOne and Fluidra have formed a unique partnership to develop and operate the proposed Colorado Swim Center and are asking the City of Lone Tree to issue Certificates of Participation to finance and own the Swim Center. It is anticipated that the debt service payments would total \$1.8 million per year and would be paid with Swim Center net operating income. The City would be responsible for subsidizing the Swim Center if revenues are insufficient to meet operating expenses and debt payments. As such, the purpose of CSL's review was to provide an independent assessment of the due diligence and assumptions underlying the financial projections so that the City could make informed decisions related to project participation.

CSL FIRM EXPERIENCE

SAMPLE OF STUDIED PROJECTS THAT HAVE BEEN BUILT

- Campus Recreation and Wellness Center (Iowa City, IA) – opened July 2010
- Chappapeela Sports Park (Hammond, LA) – opened January 2013
- D1 Sports Training Facility (Madison, MS) – opened May 2013
- DE Turf Sports Complex (Frederica, DE) – opened Spring 2017
- Fox Cities Sports Facility (Appleton, WI) – opening Fall 2019
- Gradin Community Sports Park (Gresham, OR) – opened June 2009
- Sports Pavilion Lawrence at Rock Chalk Park (Lawrence, KS) – opened October 2014
- McKinney Soccer Complex at Craig Ranch (McKinney, TX) – opened spring 2005
- Overland Park Soccer Complex (Overland Park, KS) – opened September 2009
- Rocky Top Sports World (Gatlinburg, TN) – opened July 2014
- Toyota Soccer Center (Frisco, TX) – opened August 2005
- Woodside Sports Complex (Mauston, WI) – opened June 2013

SAMPLE OF AMATEUR SPORTS & REC FACILITY EXPERIENCE

- Abilene Sports Complex (Abilene, TX) – Market, Financial, Economic & Funding Feasibility Study
- Burkburnett Baseball Complex (Burkburnett, TX) - Feasibility Study
- Bannister Mall Soccer Complex (Kansas City, MO) - Feasibility Study
- Chapel Hill Proposed New Sports Complexes (Chapel Hill, NC) - Feasibility Study
- Chappapeela Sports Park (Hammond, LA) - Market, Financial, Economic Impact Feasibility Study
- Collin County Sports Complex (McKinney, TX) – Market, Financial & Economic Impact Study
- Colorado Swim Center (Lone Tree, CO) - Feasibility Study
- Concord Proposed New Hardcourt & Aquatics Complex (Concord, NC) - Feasibility Study
- Elmhurst Potential Indoor Sports & Recreation Facilities (Elmhurst, IL) - Feasibility Study
- Eugene Proposed New Multi-use Sports Facilities (Eugene, OR) - Feasibility Study
- Fieldhouse USA (Frisco, TX) – Naming Rights / Sponsorship Marketing
- Frisco Sports Complex (Frisco, TX) – Market & Financial Feasibility Study
- Fremont Sports Complex (Fremont, CA) - Feasibility Study
- Gradin Community Park (Gresham, OR) – Market & Financial Feasibility Study
- Grand Junction Sports Complex (Grand Junction, KS) - Feasibility Study
- Greenville Propose New Amateur Sports Complex (Greenville, NC) - Feasibility Study
- Juneau County Woodside Sports Complex (Mauston, WI) - Feasibility Study
- Kansas City Sports Complex (Kansas City, KS) – Market & Financial Feasibility Study
- Keene Fieldhouse (Keene, NH) – Market, Financial, Economic & Funding Impact Feasibility Study
- KSPN Sports Complex (Las Vegas, NV) – Financial Projections
- Lake of the Ozarks Proposed Sports Complex (Osage, Beach, MO) - Feasibility Study
- Louisville Multipurpose Amateur Sports Complex (Louisville, KY) - Feasibility Study
- Madison Sports Complex (Madison, MS) – Market and Financial Feasibility Study
- Marble Falls Sports Complex (Marble Falls, TX) - Feasibility Study
- MCC Fieldhouse (Kansas City, MO) - Feasibility Study
- Moore County Sports Complex (Pinehurst, NC) - Feasibility Study
- Olathe Soccer Complex (Olathe, KS) – Market and Economic Impact Study
- Palm Beach Gardens Spring Training Complex (Palm Beach Gardens, FL) - Feasibility Study
- Pearland Proposed New Amateur Sports Complex (Pearland, TX) - Feasibility Study
- Racine Proposed New Field Complex (Racine, WI) - Feasibility Study
- Rochester Redeveloped Sports Complex (Rochester, MN) – Feasibility Study
- Rocky Top Sports World (Gatlinburg, TN) – Feasibility Study
- Sioux Falls Recreation Complex (Sioux Falls, SD) – Feasibility Study
- Southern Delaware Proposed New Indoor Sports Complex (Southern Delaware) - Feasibility Study
- Spokane Proposed New Sports Complexes (Spokane, WA) – Feasibility Study
- Sports Pavilion Lawrence at Rock Chalk Park (Lawrence, KS) – Feasibility Study
- University of Iowa Recreation & Wellness Center (Iowa City, IA) – Market Demand Study
- Wild Horse Pass Baseball Complex (Chandler, AZ) – Feasibility Study
- Williamsburg Potential Indoor Sports Complex (Williamsburg, VA) - Feasibility Study



JOEL FELDMAN

PROJECT DIRECTOR

Joel Feldman will serve as Project Director for this study effort, managing all research and relevant day-to-day tasks throughout the study process. Mr. Feldman brings over eleven years of experience as a public assembly venue consultant to CSL clients relating to sports, recreation, convention, civic and other public assembly facility industries. Serving on more than 150 facility-related studies in markets located throughout the country, ranging from major metropolitan areas to small communities has provided Joel with an understanding of the issues faced by municipalities as they assess their ability to balance the growing demand for local youth and amateur sports facilities with the opportunity to attract non-local participants to sports tourism-related facilities. The results of Joel's work have included detailed reports on facility planning, development recommendations, financing options and financial and economic feasibility.

EDUCATION:

B.A. in Economics
Carleton College (2000)

EXPERIENCE:

11 years Public Assembly Facility Consulting
2006 – Present
Project Manager – CSL International
Public Assembly Practice

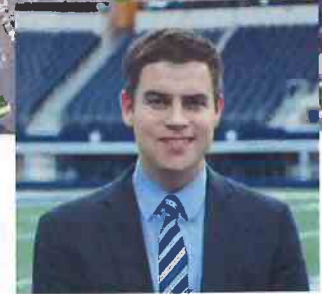
AFFILIATIONS:

National Association of Sports Commissions
National Recreation and Park Association
Destinations International
International Association of Venue Managers

REPRESENTATIVE CLIENTS:

Eugene Multi-use Sports Facilities
Spokane Sports Complex
Greenville Amateur Sports Facilities
Racine Outdoor Recreation Facilities
Sidney Multi-use Sports Facilities
Elmhurst Indoor Sports & Recreation Facilities
Louisville Amateur Sports Facilities
Chappapeela Sports Park
Porter County Amateur Sports Facilities
Gradin Community Sports Park





BILL KRUEGER ADVISING PRINCIPAL

Bill Krueger, a Principal with CSL, will oversee all product conclusions and deliverables. Mr. Krueger has been an amateur sports and public assembly facility consultant for the past 22 years and has consulted on over 350 projects relating to the sports, recreation, convention, arena, civic and other public assembly facility industries. Areas of focus have included facility development and expansion feasibility, community economic growth strategy formulation, organizational structure and policy review and public/private evaluation and negotiation assistance. Bill has led studies in communities of all sizes throughout North America, many of which have involved analysis of opportunities to expand and enhance communities' ability to generate new economic activity and visitation while maintaining appropriate levels of community access to existing and proposed new facilities.

EDUCATION:

B.S.B. in Marketing and Finance
University of Minnesota (1993)

EXPERIENCE:

22 years Public Assembly Facility Consulting
1995 - Present
Principal - CSL International
Public Assembly Practice

AFFILIATIONS:

National Association of Sports Commissions
National Recreation and Park Association
Destinations International
International Association of Venue Managers

REPRESENTATIVE CLIENTS:

Eugene Multi-use Sports Facilities
Spokane Sports Complex
Porter County Amateur Sports Complex
Greenville Amateur Sports Complex
Racine Outdoor Recreation Facilities
New Braunfels Sports and Rec Complex
Pearland Amateur Sports Complex
Fox Cities Indoor Sports Complex
Chapel Hill Sports Facilities
Cabarrus County Multi-Use Sports Facilities





TYLER OTHEN PROJECT ANALYST

Mr. Othen has served as a Senior Market Research Analyst for over 30 community and amateur sports industry studies spanning a wide range of market sizes across the country. Serving in this role, Mr. Othen has provided integral research into the development and operation of amateur sports public assembly facilities throughout the country. He has led efforts to develop in-depth and critical analysis measures that compare facility components and operations, as well as larger scale destination products and infrastructure. He has also been involved in utilizing these analyses to develop creative solutions for facility product development and operations.

Tyler's experience has also included planning during the developmental stages of public facility construction, expansion and renovation; performing various market demand and comparable facility and market analyses, as well as analyses related to the operation of visitor industry facilities. His background includes performing market viability analyses, financial operating analyses, economic and fiscal impact analyses, in addition to destination development plans and other similar analyses.

EDUCATION:

B.A. in Marketing and Finance
University of Minnesota (2014)

REPRESENTATIVE CLIENTS:

Eugene Multi-Use Sports Facilities
Cabarrus County Multi-Use Sports Facilities
Louisville Sports Facility
Tangipahoa Parish Sports Facilities



Statement of Project Understanding

STATEMENT OF PROJECT UNDERSTANDING

We believe that CSL is the best-qualified firm to assist the Chico Area Recreation and Park District (CARD) and other community stakeholders conduct and prepare a needs assessment and feasibility study for new sports and recreation facilities in Chico, California. This study process consists of a comprehensive assessment that would aid in prioritizing planning, funding and development of new sports and recreation facilities in Chico, including an evaluation of public/private partnership opportunities with Everybody Healthy Body (EBHB), or other private interests, for developing and/or operating these facilities. Our firm is uniquely-positioned with respect to both national and local expertise relevant to the project. Specifically:

- National Experience & Insight: Through more than 1,000 comparable past projects, CSL has unmatched experience throughout the country with sports and other tourism asset assessment and planning studies in markets of all different sizes concerning. Specifically, it will be imperative to rely on our experience in markets such as Eugene/Springfield (OR), Spokane County (WA), Greenville (NC), Pearland (TX), Elmhurst (IL) and Porter County (IN), where we successfully balanced the demand from the local community for access to additional/improved amateur sports and recreation facilities with developing opportunities to tap into the economic spending power of the \$10.5 billion sports tourism industry that provides the greatest economic, social and other return for the community and destination. Importantly, our ongoing study effort in Pearland incorporated extensive analysis of potential partnerships with existing public, private and not-for-profit entities and includes continued assistance in the solicitation, evaluation and selection of a private organization to partner in developing and operating a new indoor amateur sports facility.
- Local Community Experience & Insight: CSL's past project experience throughout California and the greater regional area provides us with important familiarity with relevant market issues specific to the local area, state and region. Our insight into local demand generators and regional facility supply will be invaluable in efficiently and comprehensively conducting the market research and analysis required of this study. Specifically, CSL's current and past project experience with study efforts in Sacramento, Folsom, Roseville, South Lake Tahoe, San Jose, San Mateo, Milpitas and Stockton provides our firm with attractive opportunities for efficient, responsive and detailed community outreach, client engagement and product delivery.

The following study tasks have been developed to provide a foundation of research to allow CARD and other area decision makers to strategically plan for the future of sports and recreation facilities in Chico, and consider the opportunities and implications of public/private partnership to support the development and operations of these facilities. Importantly, this research provides both short- and long-term direction not only as to the facility components that may be supportable from a market demand perspective, but also the amenities surrounding potential new or enhanced/improved sports and recreation facilities in order to optimize the community's return-on-investment. The availability of restaurant, entertainment, transportation, hotel, retail and other amenities in proximity to community-based competition-quality sports facilities are increasingly important to the communities looking to benefit from the added economic activity generated by hosting local and non-local games, practices, tournaments, meets and other such events.

In conducting this analysis, we will implement a multi-faceted, market-based approach that focuses on the specific needs and characteristics of likely users of potential new or enhanced/improved sports and recreation facilities in Chico. Access to this essential base of information will provide context for future discussions as well as important efficiencies in conducting the overall analysis. The specific tasks to be conducted as part of this task are summarized on the following pages. The project tasks included in this approach comprise a study process we have successfully implemented for similar projects throughout the country. We would be happy to discuss with you variations of a study approach that would meet your objectives.

Proposed Project Approach

This study process consists of a comprehensive analysis of community needs and project feasibility, including a significant amount of primary market research and analysis to provide the most accurate assessment of market validation, cost/benefit analysis and risk management opportunities associated with the facility development/investment under consideration. A summary of our approach to conducting and preparing a needs assessment and feasibility study for new sports and recreation facilities in Chico is presented below, followed by a detailed description of the study effort.

- Task 1. Market Needs Assessment
- Task 2. Program and Utilization Analysis
- Task 3. Site Analysis
- Task 4. Financial Operations Analysis
- Task 5. Economic Impact and Cost/Benefit Analysis
- Task 6. Funding/Ownership/Management Analysis
- Task 7. Preparation and Presentation of Final Report

As an initial step in the engagement, we will work with you and other project representatives to establish the specific project goals and timeframe. An initial planning meeting will take place to collect pertinent project data and to identify the local organizations, officials and others that we will need to meet with at the study's outset.

Task 1. Market Needs Assessment

The primary purpose of this task is to conduct a needs assessment and feasibility study in order to provide recommendations to strategically plan for potential new sports and recreation facilities in Chico, California. In conducting this analysis, we will implement a multi-faceted, market-based approach that focuses on the specific needs and characteristics of likely users of potential new or enhanced/improved facilities in Chico. Access to this essential base of information will provide context for future discussions as well as important efficiencies in conducting the overall analysis. The specific steps to be conducted as part of this task are summarized below and on the following pages.

Step 1. Organization and Review

The first step in this project will be to work with CARD and other study stakeholders to establish objectives and priorities for the project. This task will assist in determining the most appropriate scope of services and methodology to accomplish your goals. Utilizing our understanding of the northern California marketplace from previous studies as a base of knowledge, we will conduct additional meetings in the local community with key parties to obtain updated information related to the project and to better understand current objectives and priorities with regards to the project. We will develop an organizational framework to guide the analysis and meet your objectives.

Proposed Project Approach

Specifically, we will:

- Meet with representatives of CARD in an initial planning meeting to:
 - develop roles and responsibilities;
 - establish the engagement's timeline;
 - finalize the scope of the engagement;
 - develop lines of communication;
 - establish the format and content of our deliverable products; and,
 - establish a working group which will include representatives of the project team and CSL.
- Collect for review and analysis previous relevant demographic and visitation studies for the community as it relates to the market analysis.
- Modify the work plan, if necessary, to reflect any appropriate changes arising from the information obtained in the tasks noted above.

Step 2. Existing Market Conditions Analysis

The purpose of this step is to define and evaluate the local market characteristics of the Chico area as well as the existing sports and recreation facilities infrastructure. Initially, we will review any existing data, documentation and resources including business plan materials, financial statements, floor plans, site plans, preliminary concept renderings, land/building acquisition cost estimates, lease agreements for potential sports organizations/tenants and other such information. This review will include, but not be limited to, analyzing the various facilities throughout the greater-Chico market area. The analysis will further focus on demographic/socioeconomic attributes of the local and secondary market areas in which we will identify historical, current and projected trends relative to the area such as population, age, income, employment, effective buying income and the corporate base.

Transportation access, site visibility and hospitality infrastructure (hotel rooms, restaurants, attractions, etc.) will be assessed in order to determine their impact on the marketability of potential new or enhanced/improved sports and recreation facilities to various local, regional, and national users. As part of this analysis, we will also compare the local and regional market characteristics to other comparable markets to provide a context from which to evaluate the characteristics of the local and secondary market areas. The evaluation of these strengths, weaknesses, opportunities and threats will serve as an important component for our analysis of the market demand among local, regional and national visitors since these indicators serve as a gauge for anticipated demand in the marketplace. Through this analysis, we will be able to identify factors that will differentiate Chico and this project from comparable facilities in the regional market and determine how Chico could best serve the local community, while efficiently marketing its sports and recreation tourism brand as new/distinct within the region.

By understanding the type of business currently accommodated within the community, we can focus our recommendations on facility development that could *add* to the overall level of community benefit, event activity, participation levels and economic and other benefits. This analysis also frames our understanding of how potential new or enhanced/improved sports and recreation facilities might affect/impact (positively and negatively) other existing event facilities in the local marketplace.

Proposed Project Approach

Step 3. Participation Trends

The amateur sports and recreation industry has undergone significant changes over the past decade. Issues impacting this industry include an increase in demand for amateur sports and recreation facilities as well as recent supply growth that has positively impacted sports participation levels in individual markets.

The purpose of this step is to provide an overview of sports and recreation participation trends in the local, regional and national marketplace. An understanding of these trends provides a framework from which to assess potential demand for potential new or enhanced/improved facilities in the Chico area. Throughout this step, we will evaluate these and related trends, summarizing the potential impact on new or improved sports and recreation facilities in Chico. An evaluation of these trends will be important in "framing" and placing overall market demand estimates into the context of the industry, presently and into the foreseeable future.

Step 4. Comparable Sports Facility and Destination Analysis

In this task, we will assess the physical, operational and financial characteristics of comparable sports and recreation facilities and their respective markets, focusing on identifying and analyzing facilities in markets similar to Chico. This analysis will provide general informational background and a programmatic perspective from which to assess potential event activity, financial operations, marketing strategies and other physical and operational aspects of potential new or enhanced/improved sports and recreation facilities in Chico.

Interviews will be conducted with managers and other employees of comparable facilities in order to obtain information in areas such as:

- Physical characteristics;
- Business plan and operational mandate;
- Leveraged private partnerships and/or sponsorship opportunities;
- Annual event and attendance levels;
- Annual operating revenues and expenses;
- Rental terms;
- Available parking;
- Area demographics;
- Construction costs;
- Operational and marketing funding sources; and,
- Other such information.

Through this analysis, we will identify which facilities and markets have experienced the greatest successes or failures and explore the underlying reasons.

Proposed Project Approach

Step 5. Competitive Sports Complex and Destination Analysis

The number and types of facilities in the local and regional market that may compete for the limited supply of facility users and spectators within the marketplace will affect the market potential for new or improved sports and recreation facilities as well as other existing and potential elements. In this step, we will leverage existing and recent CSL research to enhance and develop new inventories of sports facilities and other recreational offerings in Chico, the state of California, and the greater regional area to determine the level of competition in the marketplace and identify areas of potential need. We will analyze existing and planned local and regional competitive facilities to assess the relation, interaction and impact they may have on the usage of the proposed facility, if any. This analysis will also explore reasons for financial success and difficulties at the identified facilities.

Step 6. Community Outreach

The purpose of this step is to develop primary industry market research specific to the Chico destination and the California marketplace. In-person, one-on-one interviews and/or focus groups with local stakeholders, leadership and other key individuals will be conducted within the market near the outset of the study to enhance our understanding of the local market's attitudes with regard to the market potential for new or enhanced/improved sports and recreation facilities. These interviews are expected to include several key individuals/groups, though this set could be expanded, if necessary, to include individuals such as local representatives/officials of Chico and Butte County government groups; sports/special interest groups; economic development related groups; sports tourism groups; youth sports league players and organizations; Chico Unified School District, Butte College, California State University, Chico athletic directors, administrators and other representatives; Everybody Healthy Body representatives; City/County parks and recreation department(s); area chambers of commerce and/or other visitors bureaus; local hoteliers, recreational facility managers, restaurateurs, business leaders, and other sport, recreation and event industry representatives.

Additionally, we will leverage the outreach conducted as part of earlier feasibility and other planning studies (e.g., CARD 2008 Master Plan; CARD Aquatics Feasibility Study; 2017 Voter Survey; EBHB feasibility study) and work with project stakeholders to develop and distribute a survey among local community members to gain additional insight into their view of and preferences for potential new or enhanced/improved sports and recreation facilities in Chico. This web-based survey will provide context into the demographic and socioeconomic profile of potential supporters and detractors of the proposed facility. It will further gain provide context for community preferences for various potential facility elements to include, in order to ensure maximum utilization from a local community standpoint. Other specific and/or open-ended questions can be incorporated, as appropriate, to provide value to the study process and/or stakeholder understanding of community preferences.

Step 7. Telephone Surveys

The purpose of this step is to develop primary industry market research specific to the Chico area. In-person, one-on-one interviews and/or focus groups with key local individuals and business leaders will be conducted in Chico near the outset of the study to gain an understanding of the local market's attitudes with regard to the market potential for new or improved sports and recreation facilities in Chico. These interviews could include individuals such as local representatives/officials of the City of Chico, Butte County, CARD, the Chico Chamber of Commerce, area economic development organizations, Chico Unified School District, Butte College, California State University, Chico, Everybody Healthy Body representatives, other area chambers of

Proposed Project Approach

commerce and/or visitors bureaus, hoteliers, recreational facility managers, restaurateurs, business leaders, and other sport industry representatives.

Beyond these local interviews, we will interview via telephone a significant sample of potential users of existing Chico sports and recreation facilities and/or potential new or enhanced/improved sports and recreation facilities, both locally and from a state, regional and national basis. This analysis will be critical in assessing the market potential for enhanced sports tourism marketing efforts and/or the impact of new or improved sports and recreation facilities in the Chico area.

The analysis may include organizations or individuals from the following potential user groups, including events with national, regional, state and local scopes:

- Local municipal Parks and Recreation departments;
- Amateur sports associations;
- Various youth and adult recreational sports associations, clubs and organizations;
- Other national, regional, and local tournament organizers;
- Local school districts;
- Local colleges and universities; and,
- Other potential user groups, as identified.

Event organizer survey results will be analyzed to provide summaries of the following data specific to added facilities:

- impressions of Chico area facilities and/or other area facilities;
- likelihood of utilizing enhanced, improved or new sports and recreation facilities in Chico;
- reasons for not choosing the Chico area;
- physical characteristic needs (i.e. number of courts, fields, etc.)
- space/seating levels required to attract the event;
- overall hotel room requirements;
- other important community requirements to attract the event;
- event seasonality;
- length of event data;
- event attendance data;
- past facility use;
- issues with respect to the proximity to nearby airports, highways and other transportation methods;
- perceptions of the Chico area; and,
- other related information and relevant opinions.

By combining the results of this step with the analysis results generated in previous steps, we will be able to identify the event markets that represent the primary sources of demand for potential new or enhanced/improved sports and recreation facilities, upon which future facility recommendations and event estimates are made.

Proposed Project Approach

Task 2. Program and Utilization Analysis

The purpose of this task is to synthesize findings of the previous task to analyze and translate market demand into a market supportable facility program for sports and recreation facilities in the Chico area. The task will outline appropriate development, enhancement or improvement options (if any), as well as other supporting infrastructure, policy and/or marketing initiatives that would be expected to enhance Chico's competitiveness and performance in the recreational sports and sports tourism market. An important consideration will be integrating a variety of functional components to allow for accommodation of a diversity of recreation and sporting event types. The key steps comprising this task are outlined below.

Step 1. Market Supportable Facility Program Analysis

Within this step, we will prepare an analysis of the market supportable facility building program for the potential development of new or enhanced/improved sports and recreation facilities in Chico. In analyzing the potential facility development options, we will present a comparison of each market indicated scenario in terms of:

- physical characteristics such as number and size of fields, courts, pools, etc.;
- fixed and temporary seating levels;
- amount and type of other revenue-producing areas;
- supporting infrastructure needs;
- possibilities for future expansion; and,
- important equipment, food and beverage and other amenities.

Further, we will identify any external factors that could significantly affect the ability of any identified development scenario to maximize its potential. Factors to be analyzed could include, but are not limited to:

- whether the potential facility development option(s) would effectively accommodate existing and potential future demand;
- access to quality, committable hotel rooms;
- parking needs;
- transportation infrastructure/accessibility;
- proximity to restaurants, retail, nightlife and other amenities/attractions;
- participant/spectator transportation within the area; and,
- other such characteristics.

Should any existing complementary facilities, amenities and/or infrastructure be deemed inadequate to accommodate the noted demand for sports and recreation facilities in Chico, we will conduct a preliminary assessment of such items/issues and discuss potential methods of facilitating their development/creation, including incentivizing private sector participation and/or creative public/private partnerships to enhance the visitor industry infrastructure to adequately support any future Chico sports and recreation facility investment.

Proposed Project Approach

Based on industry best practices, we will discuss pertinent issues as they relate to the existing sports and recreation facility infrastructure in Chico and potential new or enhanced/improved sports and recreation facilities, including, but not limited to, physical characteristics and amenities, market positioning, marketing opportunities and challenges, fit within the greater destination/marketplace, management options, operational issues, marketing and operational synergy among other site/property elements, and other such items. Further, we will evaluate the suitability of the existing 14-acres of undeveloped, community parkland controlled by CARD and the 264-acre property controlled by EBHB to be able to accommodate the identified demand for sports and recreation facilities in Chico.

The results of this step will provide you and other project representatives with a clear understanding of the market supportable potential for developing or enhancing/improving sports and recreation facilities in Chico and which potential development scenario(s) provide the community the greatest overall return-on-investment. If sufficient demand does not exist for new or remodeled sports and recreation facilities in the market, alternate project opportunities will be discussed, such as whether any consideration should be given to an expansion, renovation or modification of any other existing facilities in Chico as a means of adding new sporting event space for the community.

Step 2. Usage and Attendance Estimates

Based on the results of the previous tasks, the knowledge we have gained in performing similar studies and information contained in our database of events, we will assess which event and use markets represent the strongest potential sources of facility utilization. We will evaluate how successfully potential new or enhanced/improved facilities in Chico could accommodate existing and future demand from Chico-area users of sports and recreation facilities while competing with other regional facilities for the opportunity to host non-local tournaments, meets, camps, clinics, games, practices and other such events. Specifically, from these data we will provide information on the following:

- description of events and activities that could utilize new or enhanced/improved facilities or otherwise be attracted to Chico sports and recreation facilities;
- appropriate mix of utilization from each category;
- projected attendance at each type of event/usage;
- estimates of patron spending on concessions, merchandise, tickets, etc.;
- specific facility requirements;
- rental terms anticipated; and,
- level of patron use.

We will identify the event markets that represent the primary sources of demand for sports and recreation facilities in Chico. We will then assess the potential penetration of these markets to estimate event levels, attendance levels and other primary characteristics by type of event/activity. These estimates will form the basis on which we will evaluate the concepts for each potential development scenario, including the opportunity to develop facilities at the CARD-controlled parkland, the EBHB-controlled property and/or other potential development sites, their ability to accommodate demand and fill areas of need in the market, as well as the potential financial and economic impact parameters of facility operations.

Proposed Project Approach

Task 3. Site Analysis

The focus of this task is to identify and analyze potential sites for sports and recreation facility development in the Chico area. The analysis will focus on the site factors that impact local and non-local sports and recreation participants, economic activity surrounding these facilities and the overall marketability and economic/financial success of the potential project(s). We will comparatively analyze the strengths, challenges, opportunities and other factors associated with each of the two identified development sites (CARD-controlled parkland and EBHB-controlled property) and work with you and other project representatives to identify any other sites for potential evaluation. As part of this analysis, we will evaluate how each site addresses important selection factors including, but not limited to:

- Site parcel size, suitability, visibility and image potential;
- Adjacencies to area demand generators;
- Entertainment/restaurant adjacencies;
- Other adjacent land uses;
- Parking availability;
- Concentrations and adjacencies to lodging properties;
- Vehicular accessibility;
- Ease of pedestrian access and public circulation;
- Access to transportation hubs;
- Ability to accommodate future growth;
- Ability to stimulate future spin-off development;
- Available funding, management and ownership options to potentially limit the public sector's contribution for construction and operational costs and exposure to investment risk; and,
- Other similar amenities.

We will work with you and other project representatives to agree upon a weighted set of evaluation criteria and will develop a site analysis matrix. Using this matrix, each of the identified sites will be rated, highlighting the strengths and weaknesses of each. Ultimately, one or more preferred sites and/or development scenarios will be recommended as most appropriate for the identified program of supportable sports and recreation facilities.

Task 4. Financial Operations Analysis

The purpose of this task is to evaluate key potential cost aspects related to new sports and recreation facility development in Chico. Specifically, we will conduct a detailed financial analysis to develop an operating budget and pro-forma financial statements for the first few years of operations through a stabilized year of operations for potential new or enhanced/improved sports and recreation facilities under the identified supportable development scenario(s). We will also develop an analysis, as appropriate, of the potential impacts of enhancements/improvements to existing sports and recreation facilities in Chico. The results of this analysis will help CARD and other project stakeholders make informed decisions about potential facility development. Based on the potential event/usage mix, facility usage levels, attendance, rent and fee structures, per capita spending estimates and recommended organizational structure developed in the previous tasks, our knowledge of the industry, and the financial performance of comparable sports and recreation facilities, we will prepare estimates of operating revenues and expenses associated with each of the potential development scenarios previously outlined.

Proposed Project Approach

Revenue and expense estimates will include, but are not limited to, the following:

Operating Revenues	Operating Expenses
<ul style="list-style-type: none">• Facility Rental Fees• Service Fees• Concessions• Merchandise• Parking• Advertising / Sponsorships• Naming Rights• Other Miscellaneous Revenue	<ul style="list-style-type: none">• Labor• Utilities• Insurance• Contract Services• Repairs and Maintenance• Administration• Capital Reserve Funding• Other Miscellaneous Expenses

We will develop a detailed integrated financial model that accommodates extensive sensitivity analysis to estimate the financial operations specific to potential new or enhanced/improved sports and recreation facilities in Chico under each development scenario. This model allows flexibility in adjusting certain key variables and cost-effective analysis of a variety of potential facility/complex operating scenarios and supportable program characteristics. In addition, this sensitivity analysis allows us to estimate potential annual fluctuations by modifying various inputs and assumptions, thereby providing an assessment of the potential financial and operating risks involved with the development of potential new or enhanced/improved sports and recreation facilities.

Task 5. Economic Impact and Cost/Benefit Analysis

We will estimate the economic and fiscal (tax) impacts associated with the operation of new or enhanced/improved facilities among other recommended strategic initiatives. The operation and/or enhanced marketing efforts of such facilities typically attracts some level of out-of-town event attendees to the community. The non-local attendees brought into the community by sports facility operations represents the basis for new local economic and fiscal impacts.

As part of this analysis, we will develop estimates of total incremental out-of-town visitors to the Chico area generated as a result of potential new or enhanced/improved sports and recreation facilities. We will then apply appropriate per-attendee spending estimates using industry data adjusted to the local area. The resulting attendee spending levels will be segmented by industry and applied to economic impact multipliers.

The multipliers, specific to Chico and provided by leading input/output multiplier models, will be used to estimate total economic output, earnings and employment generated as a result of new and/or remodeled sports and recreation facilities. From these economic impact variables, we will apply appropriate local, regional and statewide tax rates to estimate the added tax revenue generated as a result of the project.

The completion of the economic and fiscal impact analysis will allow for a comparison of key costs and benefits associated with the development and operation of potential new or enhanced/improved sports and recreation facilities. Importantly, costs and benefits of each independent development scenario will be comparatively evaluated to allow CARD representatives, project stakeholders and the Chico community to assess issues related to return on investment and overall community benefit. We will present estimates of economic impacts associated with facility operations for a stabilized year of operations.



Proposed Project Approach

Task 6. Funding/Ownership/Management Analysis

The primary purpose of this task is to develop an analysis that evaluates various funding and management sources for potential new or enhanced/improved sports and recreation facilities. In order to identify funding alternatives available to support the project, we will utilize information gathered as a part of our previous studies, our knowledge of the sports, recreation and public assembly facility industry and our in-depth understanding of the area's economic, political and business environment to identify and evaluate potential project funding sources that provides the highest return on investment for CARD and the greater Chico community. In preparing this analysis, we will perform the following steps:

Step 1. Comparable Facility Financing

The purpose of this step is to evaluate key potential cost aspects related to order-of-magnitude construction costs related to new or enhanced/improved sports and recreation facilities in Chico. Based on the program information, unique site features, local cost characteristics and other relevant features, we will provide preliminary cost estimates for the recommended facilities and/or facility concepts. The cost estimates will focus on per-unit data adjusted for conditions in Chico and cost data of comparable new sports and recreation facilities, modified for time and locations. The estimates will focus on the building programs and configurations developed in previous study tasks, and will serve as a basis for identifying potential funding sources for various new and/or improved sports and recreation facilities.

Step 2. Development of Potential Funding Sources

Based on the analyses and findings developed in this task and experience with similar projects, we will identify and evaluate each of the financing sources that could be available and provide the advantages and disadvantages associated with each. Whenever possible, we will quantify the range of revenues that might be generated from each potential funding source. Potential funding sources may include, but may not be limited to:

- Public sector participation:
 - Facility taxes (amusement, ticket surcharge, sales, etc.);
 - Visitor taxes (hotel, car rental, etc.);
 - Tax increment financing;
 - Ad valorem taxes;
 - New market tax credits;
 - Grants / general funds; and,
 - Other public funding sources, as identified.

- Private sector participation:
 - Community fundraising;
 - Operational partnerships;
 - Operating income;
 - Naming rights;
 - Sponsorships;
 - Concessionaire participation; and,
 - Other private funding sources, as identified.

Proposed Project Approach

CSL has extensive recent experience in developing facility funding strategies and has successfully provided creative financing plans for the development of numerous other similar facilities. We will work closely with project representatives to specifically tailor a financing plan to meet the needs and requirements of the underlying organizations and provide a cost-effective approach for funding any potential new sports and recreation facility project in Chico.

Step 3. Ownership/Oversight/Management Options

A key component of the analysis will focus on the various means of facility ownership and guidance. In addition, the study will address options for day-to-day oversight and management of the new or improved facilities, including how the facilities could be operated and marketed. We will evaluate operating and marketing relationships with public and private entities, including the opportunity to partner with Everybody Healthy Body to develop and/or operate new facilities. In conducting this task, we will evaluate ownership and management structures at comparable facilities/complexes throughout the country. Each potential management structure for new or improved sports and recreation facilities has its own unique advantages and disadvantages, which should be considered when making decisions regarding the management of potential new or enhanced/improved facilities in Chico.

Intense and increasing levels of competition among facilities coupled with increased pressure from governmental entities for publicly-owned facilities to break-even has forced many governments to attempt changes in the fundamental process of managing sports, recreation and entertainment venues. Although historically the majority of sports and recreation facilities have been operated by a local (i.e., city, county, park district, etc.) government entity, it has become more common in recent years for sports and recreation facilities to contract day-to-day operations to a private management company. Private management companies have developed public-private partnerships with numerous municipalities to operate sports complexes across the country. These options, and their applicability to the Chico area will be discussed.

At the conclusion of the analysis process, we will develop findings and recommendations as to how the community could proceed in order to protect public sector priorities and to best integrate efficiencies that may be available through a public/private partnership. We will provide detailed case studies of relevant comparable facility projects that highlight approaches taken regarding ownership/management, as well as the noteworthy issues that are relevant to issues present in the Chico area.

Task 7. Preparation and Presentation of Final Report

In this final task, we will prepare a written draft report summarizing our findings and conclusions. We will summarize these matters in a draft report including an executive summary report, which will be submitted to you prior to finalizing the document. After comments are incorporated, we will issue a final written report summarizing all findings, conclusions and recommendations. We will also conduct oral presentations to CARD and other key stakeholder groups regarding the study findings.

Proposed Timing and Fees

PROPOSED TIMING

We are prepared to commence this engagement upon receipt of notice to proceed. We would look forward to further discussing the specific study preferences or alternatives you may have for a needs assessment and feasibility study for sports and recreation facilities in Chico. We expect to complete the scope of services outlined herein within 12 to 14 weeks to complete, reflecting the extensive amount of primary market research and subsequent analysis required to draw informed conclusions. Assuming a start date on or near February 15, 2018 (as outlined in the RFP), we would expect to complete our analysis and deliver a final report by the May-June 2018 deadline requested.

In addition, regular progress updates will be forwarded to you in-person or via conference call during the study period. Furthermore, we anticipate completing this study in full, performing all work as set forth in this proposal. In the event that a decision not to proceed occurs within the time frame finally agreed upon for this engagement, we will cease our work, and bill you for time incurred on the project at that point in time.

PROPOSED FEES

Total professional fees for any engagement will depend on the number of hours required to complete the project and skill levels of the assigned personnel. Professional fees associated with all of the tasks outlined herein will not exceed \$48,500. Out-of-pocket expenses, including travel costs, postage, telephone, report preparation and reproduction will be billed separately at cost, and will not exceed \$4,500 (unless expressly authorized by you). These fee and expense figures assumes two visits by CSL project leaders to Chico. Professional fees and out-of-pocket expenses will be billed and are payable on a monthly basis.

We are prepared to commence this engagement upon receipt of notice to proceed. We would look forward to further discussing any specific preferences or alternatives you may have for this project.

Thank you for your consideration.

Professional References

REFERENCES

Multi-Use Sports Facilities Analysis

Eugene, Oregon

Ms. Kari Westlund

President & CEO

Travel Lane County

754 Olive Street

Eugene, Oregon 97440

T: (541) 743-8750

E: kari@eugene Cascades coast.org

Amateur Sports Complex Feasibility Analysis

Pearland, Texas

Mr. Matt Buchanan

Director

Pearland Economic Development Corporation

3519 Liberty Dr.

Pearland, Texas 77581

T: (281) 997-3000

E: mbuchanan@pearlandedc.com

Sports and Rec Facility Feasibility Analysis

Spokane, Washington

Mr. Doug Chase

Director

Spokane County Parks, Recreation & Golf

404 N. Havana

Spokane, Washington 99202

T: (509) 477-2720

E: dchase@spokanecounty.org

Indoor Sports & Rec Facilities Analysis

Cabarrus County, North Carolina

Mr. Mike Downs

County Manager

Cabarrus County

65 Church Street S

Concord, North Carolina 28025

T: (704) 920-2139

E: mkdowns@cabarruscounty.us

Indoor Youth Sports Complexes Analysis

Appleton, Wisconsin

Ms. Pam Seidl

Executive Director

Fox Cities Convention and Visitors Bureau

3433 West College Avenue

Appleton, Wisconsin 54914

T: (920) 734-3358

E: pseidl@foxcities.org

Indoor Sports and Rec Facilities Analysis

Elmhurst, Illinois

Mr. Jim Rogers

Executive Director

Elmhurst Park District

375 West First Street

Elmhurst, Illinois 60126

T: (630) 993-8930

E: jrogers@epd.org



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 18-5
Agenda Item 8.2**

STAFF REPORT

DATE: February 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Business Office Staffing Reorganization

Discussion

In January 2019, CARD's longtime Finance Assistant, Heidi Radcliffe, will be retiring after 15 years of service at CARD. When Heidi began her career at CARD, our agency was significantly smaller, and while we have continued to increase programming, staffing levels, and build and acquire new parks and facilities, the structure of the business office has remained relatively the same. As our agency continues to grow, it has become apparent that we not only need to address the increased work load, but also create a structure that diversifies responsibilities and creates support for positions when they are vacant.

After careful review of the District's business needs, staff has identified a structure that would increase the financial oversight of the organization, as well as create a team that can be cross-trained and support the organization even if there are absences or vacant positions. The current and proposed positions are as follows:

Current	Proposed
Finance Manager (FT)	Finance Manager (FT)
Human Resources Manager (FT)	Human Resources Manager (FT)
Finance Assistant (FT)	Human Resources/Payroll Specialist (FT)
(2) Finance/HR Clerks (PT)	Finance Specialist (FT)
	Business Office Assistant (PT)

Implementation of New Structure

The proposed plan is to phase in this new structure to (1) accommodate the upcoming maternity leave of the Finance Manager, (2) allow for proper training of new employees, and (3) smoothly transfer duties to reduce the impact of our daily operations. Staff proposes that the full-time Human Resources/Payroll Specialist commence in May 2018, and the full-time Finance Specialist commence in November 2018. The part-time Business Office Assistant position is currently filled.

Financial Impact

The impact of this change will be recognized over the next 3 fiscal years as outlined below:

Budget Year	Cost/(Savings)
2017/2018	(\$7,800)
2018/2019	\$13,300
2019/2020	(\$484)


The cost in 2018/2019 is due to the need to hire the new employees prior to the Finance Assistants retirement so adequate training can take place with minimal disruption to daily operations.

Benefits to Organization

This proposed reorganization will provide a solid foundation to the business office and create a structure where there is a separation of duties and opportunities for cross training. In addition, this structure will strengthen our internal controls and provide an opportunity to have greater oversight of our finances as our agency continues to grow. A copy of the proposed salary schedule is attached for your review.

Recommendation:

It is recommended that the Board of Directors (1) approve the reorganization of the business office, (2) approve the proposed salary schedule, (3) authorize the General Manager to hire a full-time Human Resources/Payroll Specialist in May 2018, and (4) authorize the General Manager to hire a full-time Finance Specialist in November 2018.

By 
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-6
Agenda Item 8.3

STAFF REPORT

DATE: February 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: District Security Services

Discussion:

Staff has been working with A.G. Private Protection to review the District's current contract and services, as well as the need for increased security at CARD parks, facilities, and programs. CARD's current contract with A.G. Private Protection includes various patrol checks, alarm responses, and evening gate/restroom checks and lockups.

In an effort to provide increased security at District facilities, staff has been working with A.G. Private Protection to identify District needs and where additional services can be most effective. Staff proposes that the security services provided by A.G. Private Protection be increased to allow for additional coverage at CARD parks and facilities, especially during peak times when programs are occurring. Staff would continue to meet with A.G. Private Protection to evaluate District needs and outcomes.

The cost for the increase in services would be an additional \$3,100 per month. The increased fees for this fiscal year would be covered utilizing remaining funds in contract services. During preparation of the 2018/2019 budget, the increased security costs would be included.

Recommendation:

It is recommended that the Board of Directors authorize the General Manager to enter into an agreement with A.G. Private Protection for an additional \$3,100 per month to provide increased security services.

By: Ann Willmann
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-7
Agenda Item 8.4

STAFF REPORT

DATE: February 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Park Impact Fee Update

Discussion


The City of Chico is continuing with its Nexus Study Update, and the first public hearing is scheduled for February 20, 2018. The current fee recommendation included in the Nexus Study for Community Parks is \$2,100 per unit, and \$1,584 per unit for Neighborhood Parks. According to the study, there is a need for an additional 98.45 acres of community parkland, and the current recommended fee for Community Parks does not include fees for acquisition.

In CARD's draft Master Plan Update, areas were identified where additional community parkland could be purchased to satisfy the development of future community parks. Since the Nexus Study Update is not yet finalized, the District can request that a Community Parkland Acquisition Fee be included in the Nexus Study. Based on the current cost of land outlined in the Nexus Study, the fee would increase by \$540 per unit bringing the total Community Park Fee to \$2,640.

To request this addition, CARD would need to send a letter to the City of Chico requesting an amendment to the Community Park Fee to include an acquisition fee. This request would then go to the City Council for review.

Recommendation:

It is recommended that the Board of Directors authorize staff to direct correspondence to the City of Chico requesting that the Nexus Study Update include an amendment to the Community Park fee to include an acquisition fee of \$540.

By 
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-8
Agenda Item 8.5

STAFF REPORT

DATE: February 15, 2018

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Appointment to Consolidated Redevelopment Agency Oversight Board for Butte County


Discussion

Attached for your review is a copy of correspondence from LAFCO regarding nominations for the position of Special District Representative to the Consolidated Redevelopment Agency Oversight Board for Butte County. The correspondence outlines the process for selecting a representative.

If the Board of Directors would like to nominate a Board member, staff would draft a nomination letter and submit it to LAFCO by March 10, 2018.

Recommendation:

It is recommended that the Board of Directors direct staff how to proceed.

By 
Ann Willmann
General Manger



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C * Oroville, California 95965-4950
(530)538-7784 * Fax (530)538-2847 * www.buttelafco.org

TO: **General Managers of Independent Special Districts in Butte County**
FROM: Stephen Lucas, Executive Officer
DATE: **February 7, 2018**
SUBJECT: **Appointments to Consolidated Redevelopment Agency Oversight Board for Butte County**

Dear District Manager and Board Chair:

This letter is being sent to you as an invitation to your district to nominate a member of your board of directors for the position of ***Special District Representative to the Consolidated Redevelopment Agency Oversight Board for Butte County***. The letter describes the process of selecting the special district representative.

Reason for Nomination

In 2011, the State of California dissolved redevelopment agencies throughout the state and created some 400 redevelopment agency (RDA) oversight boards as successor agencies. In 2015, Senate Bill 107 further directed that these oversight boards be consolidated into a single consolidated redevelopment oversight board in each county. The new Consolidated Redevelopment Oversight Board for Butte County will oversee the dissolutions of the redevelopment agencies in Butte County to include the disbursement of certain cash assets of the former redevelopment agencies to the county, cities, school districts, and special districts that share in the general 1% property tax. The independent special districts get a seat on that Board to help assure that the proper distributions are made.

Up to seven members are allowed on each countywide RDA oversight board, one of whom may be a member appointed by the independent special district selection committee (ISDSC). The ISDSCs, where they exist, are comprised of the presiding officer, or his or her designee, of every independent special district under the "umbrella" of the local agency formation commission (LAFCO). Pursuant to state law guiding LAFCOs, the Committee meets to appoint special district representatives to serve on LAFCOs. Although Butte LAFCO has had special district representation since 1979, in 2004 the Butte County Special Districts Association (BCSDA) which functioned as the ISDSC, requested LAFCO repeal the Special District Rules and Regulations and requested the LAFCO Executive Officer manage all elections that would otherwise be conducted by ISDSC.

Selection of Special District Representative

When no ISDSC exists or when it is not feasible for the ISDSC to meet, state law authorizes the LAFCO Executive Officer to manage the business of the Committee. State law allows provision of ballot materials from LAFCO and response from a district by electronic mail, with the prior concurrence of the presiding officer of the district or his or her alternate as designated by the governing body. In Butte County, typically the process is conducted by email whenever feasible. That format will be continued for

selection of the independent special districts representative to the Consolidated Redevelopment Agency Oversight Board for Butte County.

Eligible Districts

Although 41 independent special districts operate in the County pursuant to the LAFCO law, the California Health and Safety Code [Section 34179(j)(3)] limits eligibility on the Countywide RDA oversight board to those special districts that have territory in the jurisdiction of a former RDA and are eligible to receive property tax residual from the Redevelopment Property Tax Trust Fund (RPTTF).

The Butte County Auditor-Controller-Treasurer-Tax Collector has provided a list of districts that receive the RPTTF funds; these include:

- | | |
|-----------------------------|---------------------------------|
| DRAINAGE DISTRICT 1 | CHICO AREA RECREATION AND PARK |
| RECLAMATION #833 | PARADISE PARK & RECREATION |
| OROVILLE MOSQUITO ABATEMENT | FEATHER RIVER PARK & RECREATION |
| PARADISE CEMETERY | SOUTH FEATHER WATER & POWER |
| GRIDLEY-BIGGS CEMETERY | PARADISE IRRIGATION |
| OROVILLE CEMETERY | RECLAMATION #2056 |
| BUTTE MOSQUITO ABATEMENT | LAKE OROVILLE AREA PUD |

Only these districts may nominate and vote for the special district representative to the Countywide RDA.

Process to Select Special District Representative to County RDA Oversight Board

The process will consist of nomination and election periods. The districts listed above must choose the RDA special district representative **prior to July 1, 2018**. If that does not occur, based on the 2011 law, the Governor will make the appointment on behalf of independent special districts.

Nominations

- Boards of directors of the above-listed districts may nominate any board member as a candidate for the RDA oversight board special district representative position.
- At this time, a formal ballot is not required. A written nomination letter will be sufficient if it provides the name of your nominee and the District Board on which he or she serves. The nomination must be made by an **official action of your Board of Directors and signed by the appropriate Officer of the Board.**
- Nomination letters must be returned to Stephen Lucas, Executive Officer, Butte Local Agency Formation Commission, 1453 Downer Street, Suite C, Oroville, California 95965 by **Friday, March 10, 2018**, either by U.S. Mail, e-mail or hand delivered. Postmarks of March 10, 2017 will be accepted. Nomination letters received by LAFCO, or postmarked after the closing date, will not be accepted.
- If you do not have a District Board meeting scheduled within this time frame and would like to make a nomination, you will have to schedule a special Board meeting.

Elections

- After the close of the nomination period, Butte LAFCO will determine if a formal election is required if more than one nominee is submitted. If only a single nominee is submitted, that person will be declared the RDA oversight board special district representative and no further action is necessary.
- If multiple nominees are submitted, a mailed ballot will be provided to each district eligible to vote for the special district RDA oversight board representative.
- For the election to be valid, at least a quorum (8) of the (14) special districts listed above must submit valid ballots. The candidate receiving the most votes will be deemed elected as the RDA oversight board special district representative.

Schedule

The following table shows the schedule for the mail ballot nomination and election process:

Wednesday	February 7, 2018	Start of 30 Day Nomination Period (Letter Sent to the 14 Eligible Special Districts)
Friday	March 9, 2018	End of Nomination Period (Butte LAFCO Must Receive Nomination by 5:00 p.m.)
Monday	March 12, 2018	Start of Voting Period <i>(if necessary*)</i> (Ballots Mailed to the 14 Eligible Districts)
Tuesday	April 10, 2018	End of Voting Period (Butte LAFCO must receive ballots by 5:00 p.m.)
TBD		Ballots Counted
TBD		Results Announced; Districts Notified

*If more than one candidate is nominated

Butte LAFCO encourages your district to consider and submit a nomination for the special district representative to the Butte County RDA oversight board **before March 9, 2018**. If you have any questions about the position or the process, please contact Butte LAFCO staff at (530) 538-7784. You may also direct questions to the Maria Solis of the Butte County Auditor's Office at 530-552-3616/msolis@buttecounty.net or Heather MacDonald of the Butte County Administrative Office at 530-552-3337/hmacdonald@buttecounty.net.

Sincerely,



Stephen Lucas
Executive Officer

cc: LAFCO
Butte County Auditor
Butte County Administration