
BOARD OF DIRECTORS REGULAR MEETING

Thursday, February 26, 2026 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711
Agenda posted prior to 4:00 PM Monday, February 23, 2026

BOARD MEMBERS

Michael McGinnis, Chair
Christopher Norden, Vice Chair
Dave Donnan,
Tom Lando
Jason Roye

CARD STAFF

Annabel Grimm, General Manager
Phil Aviles, Finance and Human Resources Director
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

LEGAL COUNSEL

Jackson Glick, Sac Valley Law

A G E N D A

Zoom Meeting Information:

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

1. CALL TO ORDER

1.1. Roll Call

2. PUBLIC COMMENTS

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. CONSENT AGENDA

3.1. Minutes of the Regular Meeting of the Board of Directors on January 22, 2026 - Action Requested: Approve meeting minutes.

3.2. Minutes of Special Meeting of the Board of Directors on January 29, 2026- Action Requested: Approve meeting minutes.

3.3. January Monthly Financial Report (Staff Report FI-26-03) - Action Requested: Approve the monthly financials as recommended by the Finance Committee.

- 3.4. Fiscal Year 2024-2025 Audited Financials (Staff Report FI-26-04)- *Action Requested: the Board accepts the audit report for fiscal year 2023-2024 as prepared by Chavan & Associates, LLP.*
- 3.5. Award of Audit Services (Staff Report FI-26-05) - *Action Requested: Award a professional services contract for independent financial auditing services to the selected firm and authorize the General Manager to execute the agreement.*
- 3.6. Award of Tax Assessment Services (Staff Report FI-26-06) - *Action Requested: Award a professional services contract for independent tax assessment services to the selected firm and authorize the General Manager to execute the agreement.*
- 3.7. Community Park Road Extension Site Plan (Staff Report FA-26-05) – *Action requested: The Board approves the development of civil and landscape plans to proceed with the project.*
On January 22, District staff presented a potential site plan to extend the park road at Community Park to the Facility Committee. The Committee recommended the approval of the development of civil and landscape plans.

4. REGULAR AGENDA

- 4.1. Committee Report Out – *Information provided/possible action*
 - 4.1.1. Finance Committee
- 4.2. Updated Policies (Staff Report 26-07) - *Action Requested: Approve updated policies.*
District Staff have updated the following policies as part of the District’s ongoing policy maintenance process to ensure compliance with current operations.
 - 2170 Refunds and Credits
 - 3120 Pre-Employment Verification
- 4.3. Financial Presentation (Staff Report 26-08) - *Information provided, possible action*
The Finance and Human Resources Director will provide a mid-year finance status presentation to the Board of Directors
- 4.4. Acquisition of Depot Park (Staff Report FA-26-01) and (Resolution 26-01) – *Action Requested: The Board accepts the conveyance of Depot Park from the City of Chico by approving Resolution 26-01.*
On January 6th, the City of Chico authorized the conveyance of the existing Depot Park to the District. On January 21st, the Facility Committee reviewed the feasibility of the operation and maintenance of the park and made a recommendation to the Board to accept the park.

4.5. Items Removed from the Consent Agenda

5. NEW BUSINESS

5.1. Standing Committees (Staff Report 26-09) – *Discussion, possible action.*

The Board of Directors will review the meeting cadence of the current standing committees, Finance and Facility.

5.2. Creation of Assistant General Manager Position (Staff Report 26-10) - *Action Requested: Approve the creation of a new Assistant General Manager position with an annual salary of \$180,000 and authorize staff to update the District's organizational structure and budget accordingly.*

District staff are recommending the creation of a new executive-level position titled Assistant General Manager to support the continued growth and operational complexity of the District.

5.3. Updated Salary Schedule (Staff Report 26-11) – *Action Requested: Approve the updated salary schedule to reflect the additional of the Assistant General Manager position.*

A new salary is needed to reflect the pending position described in agenda item 5.2.

5.4. Addition of Solar Energy to Aquatic Center (Staff Report FI-26-07) - *Action Requested: Approve the addition of solar energy to be included at the Aquatic Center.*

The Aquatic Center is currently under development, and the addition of solar energy would significantly impact the cost effectiveness of daily operations.

6. DIRECTOR COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

7. STAFF COMMENTS

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 26-12)

Parks and Facilities Update (Staff Report 26-13)

General Manager Update (Staff Report 26-14)

8. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.