



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, August 15, 2019 – 6:00 p.m.

*Posted Prior to 5:00 pm
Friday, August 9, 2019*

BOARD MEMBERS:

Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, August 15, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, August 9, 2019*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Closed Session Meeting of the Board of Directors of June 25, 2019
Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Closed Session Meeting of the Board of Directors of July 15, 2019
Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Minutes of the Regular Meeting of the Board of Directors of July 18, 2019
Action Requested – that the Board of Directors approve the minutes as submitted

5.4 Monthly Bills and Refund Register - Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register

5.5 Monthly Financial Report - Action Requested – that the Board of Directors review and approve the Monthly Financial Report

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 District Update (Staff Report 19-40) - General Manager Willmann will provide an update to the Board of current projects and District updates, including, but not limited to, Community Outreach, Nature Center Lease Agreement, Summer Programming, and Upcoming Community Meeting Regarding Proposed Road Connection at Community Park – *Information/Possible Action*
- 7.2 Update on Enforcement of District Rules and Regulations (Staff Report 19-41)
Staff will provide an update to the Board with regard to the Enforcement of the District's Updated Rules and Regulations – *Information/Possible Action*

8.0 NEW BUSINESS

- 8.1 SDRMA Election Ballot (Staff Report 19-42) - *Action Requested – that the Board of Directors of the Chico Area Recreation and Park District vote for three (3) candidates to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors.*
- 8.2 General Manager Performance Evaluation and Possible Salary Adjustment
The Board of Directors will consider General Manager Ann Willmann's performance over the past year of her employment and any adjustment in salary or other amendment of her employment contract deemed appropriate as a result thereof – *Information/Possible Action*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

- 11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on September 19, 2019.



**CLOSED SESSION MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
June 25, 2019**

Board Members Present: Tom Lando, Vice Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member
Dave Donnan, Board Member

Board Members Absent: Michael Worley, Chair

1.0 Call to Order

1.1 Roll Call

The meeting was called to order at 4:00 p.m., and roll call was taken as noted above.

2.0 CLOSED SESSION

2.1 Pursuant to Government Code §54957 – Public Employee Performance Evaluation – General Manager.

Vice Chair Lando stated that direction was given to staff.

3.0 Adjournment

The Closed Session Meeting was adjourned at 4:25 p.m. to the Closed Session Meeting of the Board of Directors of the Chico Area Recreation and Park District on July 15, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board



**CLOSED SESSION MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
July 15, 2019**

Board Members Present: Tom Lando, Vice Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member
Dave Donnan, Board Member

Board Members Absent: Michael Worley, Chair

Staff Members Present: Michelle Niven, Human Resources Manager

1.0 Call to Order

1.1 Roll Call

The meeting was called to order at 3:30 p.m., and roll call was taken as noted above.

2.0 CLOSED SESSION

2.1 Pursuant to Government Code §54957 – Public Employee Performance Evaluation – General Manager.

Vice Chair Lando stated that direction was given to staff.

3.0 Adjournment

The Closed Session Meeting was adjourned at 4:05 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on July 18, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
July 18, 2019**

Board Members Present: Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member
Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Worley stated that direction was given to staff.

2.0 CORRESPONDENCE

2.1 The Board of Directors acknowledged receipt of correspondence from Juanita Sumner dated June 19, 2019.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

- 7.1 General Manager Willmann reviewed her staff report with the Board and provided an update on the Prop 68 Per Capita Funding, Community Outreach, Tree Maintenance, Enforcement of District Rules and Regulations, and Legislative Tour.

John Reid addressed the Board and stated that he has concerns about the trees taken down in Hooker Oak Park and asked why the trees were removed and if the removal was coordinated with the City of Chico. General Manager Willmann stated that CARD hires a certified arborist to evaluate the trees, and when they are deemed a hazard, the tree is removed. She further noted that when this occurs, CARD communicates with the City of Chico to make sure they are aware of the removal. Mr. Reid stated that when a tree is removed, it should be replanted. General Manager Willmann stated that the District is currently developing a plan for replanting trees when they are removed.

Terry Cleland addressed the Board and asked if the community would be involved in the planning for future facilities, and General Manager Willmann stated that a series of public meetings will be conducted in the next couple of months to share the proposed projects and gather community feedback.

- 7.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2019/2020 Fiscal Year

M/S/C/ (Directors Lando/Nickell) that the Board of Directors adopts Resolution 19-9 Adopting the Final Budget for fiscal year 2019/2020 with an amendment to include an additional \$15,000 for salaries.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.0 NEW BUSINESS

- 8.1 Ceres Avenue Park Project – Chico Noon Rotary Request

Director Lando abstained from the discussion and addressed the Board on behalf of the Chico Noon Rotary Club. He stated that the Chico Noon Rotary Club would like to celebrate their 100th anniversary by donating their time to assist with the construction of a neighborhood park on Ceres Avenue. He noted that with Rotary's assistance, it could reduce a significant amount of costs with volunteer work.

The consensus of the Board was for the Facilities Ad Hoc Committee to meet and review potential options.

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors authorizes the General Manager to begin discussions with the Chico Noon Rotary Club, and conduct neighborhood meetings with regard to developing a plan to construct a 5 acre neighborhood park on Ceres Avenue.

The vote was as follows: Ayes carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: Lando

Absent: None

8.2 Chico Creek Nature Center Lease

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors authorizes the General Manager to work with the District's Legal Counsel and City of Chico staff to finalize the lease agreement, and once complete, execute the lease agreement with the City of Chico to lease the Chico Creek Nature Center.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.3 Off-Leash Dog Exercise Areas

Executive Assistant Marciales reviewed her staff report with the Board, along with a PowerPoint presentation outlining the areas identified by staff for off-leash dog exercise areas.

Director Nickell stated that he is concerned that the areas being discussed are not secured.

Director Lando stated that with reference to Hooker Oak Park, he would prefer to see it limited to one field rather than two.

Director Donnan suggested that the cutoff time be 12pm, rather than 2pm.

Barbara Rea addressed the Board and stated that she lives near Hooker Oak Park, and she is here to represent several people in the area who are in support of having designated days and times for off-leash dog exercise areas. She stated that she is aware of the off-leash area in upper park, but does not feel it is safe because of snakes, foxtails, and there is no water. She further stated that the DeGarmo Dog Park is very crowded and people do not pick up after their dogs. She stated that at Hooker Oak Park, for the most part, everyone cleans up after their dogs. Ms. Rea suggested that the District consider a permit process to allow dogs off-leash for those that are following the rules and charge a fee for it.

Dave Walker addressed the Board and stated that he is a Chico resident, and when he heard about this proposal, he got very excited. He noted that he agrees with Ms. Rea's comments about the DeGarmo Dog Park. He stated that when you have an open area, those that have trained dogs are more likely to use that space, and dogs are less likely to be aggressive because they are not in a crowded space. He said he has never had an issue with a dog in an open area. Mr. Walker stated that he travels to the area near Caper Acres in the morning to run dogs off-leash. He stated that he stopped going to the DeGarmo Dog Park because of the irresponsible behavior of other dog owners. He stated that he is very much in support of CARD offering off-leash areas.

Sarah Van Dusen addressed the Board and stated that she is here representing the Chico Mother's Club. She stated that there are play groups happening at each park and is concerned about dogs being off leash near playgrounds. She suggested putting a fence around the playground, and noted that the kids typically go to the parks around 10am.

John Reid addressed the Board and stated that with regard to liability, it would be no different than owning a vehicle or having children. He noted that liability falls on the dog owner. He stated that he is more concerned about alcohol being present during softball and baseball games.

Deb McGowan addressed the Board and stated that she appreciates responsible dog owners, but has had bad experiences with dogs not respecting personal space, and she hopes the Board will reconsider.

Luke Pyle addressed the Board and stated that he is a dog owner and a CARD employee. He stated that the socialization that occurs with dogs and their owners is what we want to see at our parks. He stated that he supports the recommended off-leash dog exercise areas.

Bob McGowan addressed the Board and stated that it would be the irresponsible dog owners that will put a black eye on this thing, and it will be hard to take back after 3 months.

Director Lando stated that he is interested in the idea of offering a permit process that could be revoked if someone is not following the rules.

Director Donnan suggested starting with the areas at DeGarmo Park and Community Park.

Director Nickell stated that he is also interested in the idea of offering a permit process, but he is concerned about dogs being off leash in areas where there are children. Director Nickell made a motion to not allow designated off-leash exercise areas, but the motion failed due to the lack of a second.

Director McGinnis stated that he knows a lot of responsible dog owners and there are minimal areas for people to run dogs off leash.

The consensus of the Board was for staff to conduct further research and gather additional community input and present the information to the Board at a future meeting.

8.4 Pre-Employment Drug Screening

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors directs staff to eliminate the post-offer, pre-employment drug testing for all employees, and continue to follow the guidelines outlined in the District's Reasonable Suspicion Testing policy.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.5 Emergency Action Item/Request for Statement Regarding Certified Needle Exchange Program Near Public Parks

M/S/C/ (Directors Lando/Nickell) to place the matter on the agenda as an emergency item. The Board of Directors finds that the matter arose after the posting of the agenda and the need to act on it immediately precludes awaiting scheduling of another meeting.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

General Manager Willmann stated that she received a call from Chico Police Chief Mike O'Brien regarding the application from the North Valley Harm Reduction Coalition to conduct a mobile certified needle exchange program near Community Park. She stated that Chief O'Brien asked for CARD's input regarding the application since the western edge of Community Park was part of the boundaries.

M/S/C/ (Directors Lando/Donnan) that the Board of Directors directs staff to provide a statement to Chief O'Brien that the CARD Board of Directors is opposed to a needle exchange program anywhere near a public park.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan

Noes: None

Abstain: McGinnis

Absent: None

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

Director Lando stated that the CARD/City of Chico MOU Committee held a meeting on July 18, 2019 to discuss the MOU and how both agencies can continue to support and assist one another. He stated that the committee would work on a mechanism to regularly transfer the Community Park Funds to CARD.

10.0 DIRECTORS' COMMENTS

Director Donnan stated that he and Director McGinnis attended the Leadership Academy and thought it was very informative.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann introduced Jason Bougie as the new Director of Parks and Recreation.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:38 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on August 15, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

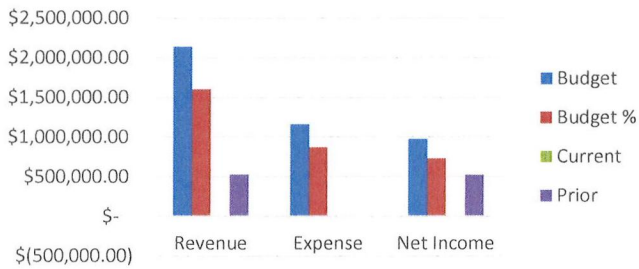
July 2019
8% of the Year

AFTERSCHOOL

We are at 15% of Budgeted Revenues and 0% of Budgeted Expenses. Our Net Income is \$201,175.14 less than this time last year. In the Prior Year, the School District paid the entire contract in July. In the Current Year they will be invoiced in July and January.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 2,140,775.00	\$ 323,770.14	\$ 528,420.62
EXPENSES	\$ 1,164,114.70	\$ 1,129.55	\$ 4,604.89

AFTERSCHOOL

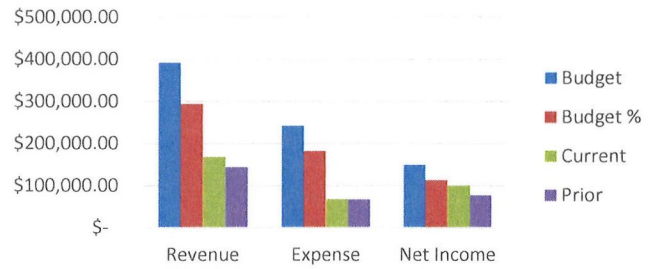


CAMPS

We are at 43% of Budgeted Revenues and 28% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$22,343.62 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 392,530.00	\$ 168,626.80	\$ 144,599.10
EXPENSES	\$ 242,458.00	\$ 68,923.75	\$ 67,239.67

CAMPS

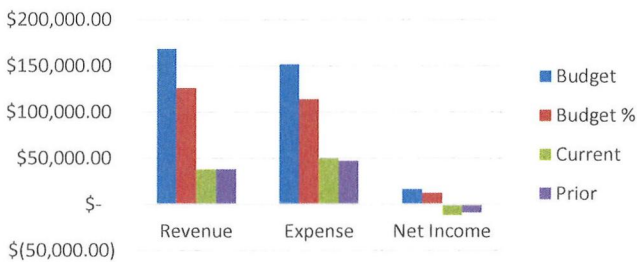


AQUATICS

We are at 42% of Budgeted Revenues and 33% of Budgeted Expenses. Our Net Income is currently \$30,000.20 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 168,350.00	\$ 71,061.62	\$ 37,970.15
EXPENSES	\$ 151,700.00	\$ 50,193.18	\$ 47,101.91

AQUATICS

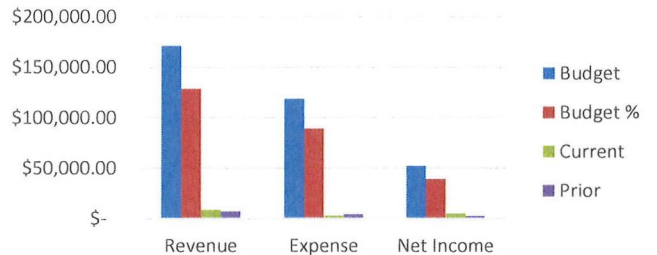


CLASSES

We are at 5% of Budgeted Revenues and 3% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$2,614.47 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,500.00	\$ 8,838.45	\$ 7,321.26
EXPENSES	\$ 119,150.00	\$ 50,193.18	\$ 4,402.83

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

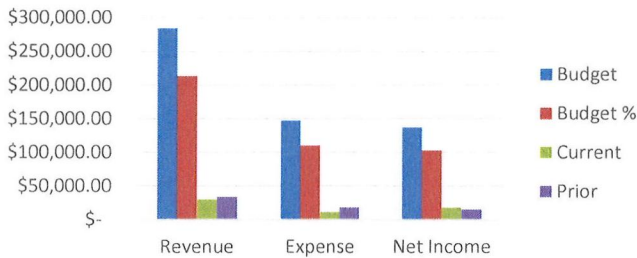
July 2019
8% of the Year

ADULT SPORTS

We are at 11% of Budgeted Revenues and 8% of Budgeted Expenses. Our Net Income is \$2,931.62 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 284,200.00	\$ 30,180.07	\$ 33,876.58
EXPENSES	\$ 147,120.00	\$ 11,858.58	\$ 18,486.71

ADULT SPORTS

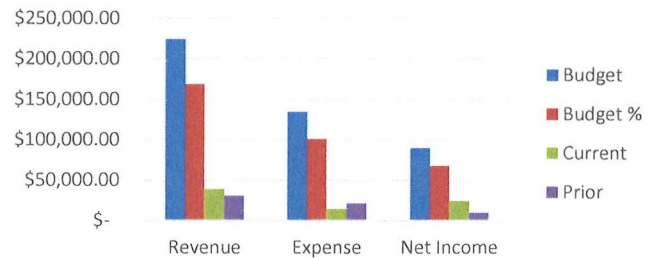


YOUTH SPORTS

We are at 17% of Budgeted Revenues and 11% of Budgeted Expenses. Our Net Income is \$14,558.32 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 224,500.00	\$ 38,965.05	\$ 30,816.00
EXPENSES	\$ 134,550.00	\$ 14,576.26	\$ 20,985.53

YOUTH SPORTS

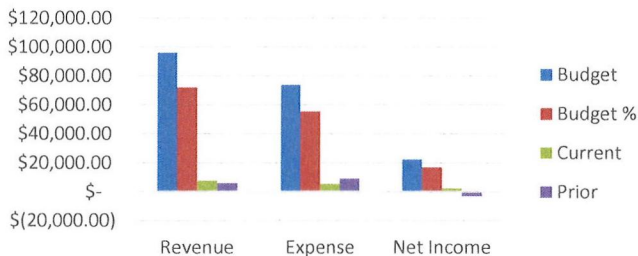


SENIORS

We are at 8% of Budgeted Revenues and 7% of Budgeted Expenses. Our Net Income is \$5,277.05 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 96,000.00	\$ 7,624.99	\$ 5,970.27
EXPENSES	\$ 73,800.00	\$ 5,421.74	\$ 9,044.07

SENIORS

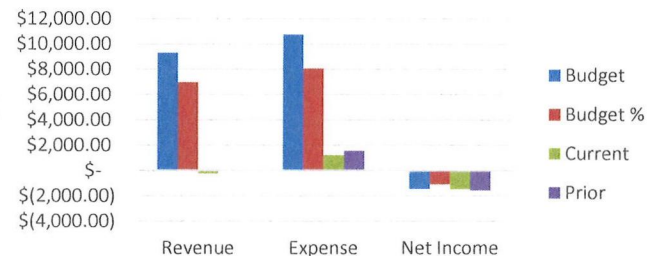


SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 11% of Budgeted Expenses. Our Net Income is \$353.59 more than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,300.00	\$ -	\$ -
EXPENSES	\$ 10,750.00	\$ 1,235.71	\$ 1,589.30

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

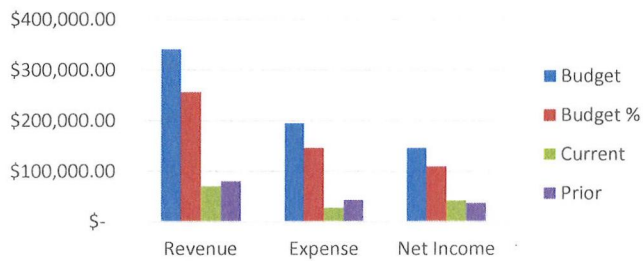
**July 2019
8% of the Year**

NATURE CENTER

We are at 21% of Budgeted Revenues and 15% of Budgeted Expenses. Our Net Income is \$5,446.59 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 341,600.00	\$ 70,879.27	\$ 80,507.93
EXPENSES	\$ 195,320.00	\$ 28,453.42	\$ 43,528.67

NATURE CENTER

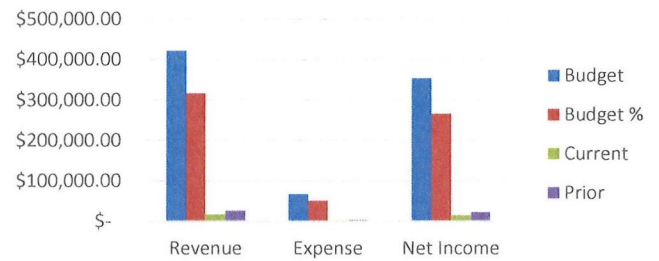


FACILITY RENTAL

We are at 4% of Budgeted Revenues and 4% of Budgeted Expenses. Our Net Income is \$7,919.15 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 422,050.00	\$ 17,686.85	\$ 26,281.94
EXPENSES	\$ 67,750.00	\$ 2,721.45	\$ 3,397.39

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
JULY 2019

DESCRIPTION	2018-2019 Budget	July 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	July 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	2,140,775.00	323,770.14	323,770.14	15%	1,817,004.86	1,825,800.00	528,420.62	528,420.62	29%	(204,650.48)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(68,248.00)	(996.55)	(996.55)	1%	(67,251.45)	(70,940.00)	(554.07)	(554.07)	1%	(442.48)
CONTRACT SERVICES	(2,000.00)	-	-	0%	(2,000.00)	(3,000.00)	-	-	0%	-
PART-TIME WAGES	(1,093,866.70)	(133.00)	(133.00)	0%	(1,093,733.70)	(965,489.00)	(4,050.82)	(4,050.82)	0%	3,917.82
TOTAL AFTERSCHOOL	976,660.30	322,640.59	322,640.59	33%	654,019.71	786,371.00	523,815.73	523,815.73	67%	(201,175.14)
CAMPS										
INCOME	392,530.00	168,626.80	168,626.80	43%	223,903.20	340,270.00	144,743.27	144,743.27	43%	23,883.53
PROGRAM SUPPLIES	(20,750.00)	(3,598.23)	(3,598.23)	17%	(17,151.77)	(18,500.00)	(3,615.01)	(3,615.01)	20%	16.78
PROGRAM TRANSPORTATION	(1,500.00)	(317.75)	(317.75)	21%	(1,182.25)	(1,500.00)	-	-	0%	(317.75)
CONTRACT SERVICES	(58,500.00)	(24,664.67)	(24,664.67)	42%	(33,835.33)	(46,800.00)	(22,884.38)	(22,884.38)	49%	(1,780.29)
PART-TIME WAGES	(128,708.00)	(40,343.10)	(40,343.10)	31%	(88,364.90)	(114,335.00)	(40,740.28)	(40,740.28)	36%	397.18
INSTRUCTOR WAGES	(33,000.00)	-	-	0%	(33,000.00)	(17,500.00)	-	-	0%	-
TOTAL CAMPS	150,072.00	99,703.05	99,703.05	66%	50,368.95	141,635.00	77,503.60	77,503.60	55%	22,199.45
AQUATICS										
INCOME	168,350.00	71,061.62	71,061.62	42%	97,288.38	166,010.00	37,970.15	37,970.15	23%	33,091.47
PROGRAM SUPPLIES	(7,200.00)	(506.88)	(506.88)	7%	(6,693.12)	(6,300.00)	(1,044.51)	(1,044.51)	17%	537.63
CLOTHING	-	-	-	0%	-	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(6,000.00)	-	-	0%	(6,000.00)	-	-	-	0%	-
PART-TIME WAGES	(138,500.00)	(49,686.30)	(49,686.30)	36%	(88,813.70)	(152,015.00)	(46,057.40)	(46,057.40)	30%	(3,628.90)
TOTAL AQUATICS	16,650.00	20,868.44	20,868.44	125%	(4,218.44)	6,895.00	(9,131.76)	(9,131.76)	-132%	30,000.20
CLASSES										
INCOME	171,500.00	8,838.45	8,838.45	5%	162,661.55	158,500.00	7,321.26	7,321.26	5%	1,517.19
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(5,150.00)	(30.50)	(30.50)	1%	(5,119.50)	(3,250.00)	(230.58)	(230.58)	7%	200.08
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(26,500.00)	(121.10)	(121.10)	0%	(26,378.90)	(15,800.00)	(821.10)	(821.10)	5%	700.00
PART-TIME WAGES	(35,000.00)	(1,802.25)	(1,802.25)	5%	(33,197.75)	(34,740.00)	(522.00)	(522.00)	2%	(1,280.25)
INSTRUCTOR WAGES	(52,500.00)	(1,351.70)	(1,351.70)	3%	(51,148.30)	(60,000.00)	(2,829.15)	(2,829.15)	5%	1,477.45
TOTAL CLASSES	52,350.00	5,532.90	5,532.90	11%	46,817.10	44,710.00	2,918.43	2,918.43	7%	2,614.47
ADULT SPORTS										
INCOME	284,200.00	30,180.07	30,180.07	11%	254,019.93	346,200.00	33,876.58	33,876.58	10%	(3,696.51)
PROGRAM SUPPLIES	(21,720.00)	(35.28)	(35.28)	0%	(21,684.72)	(25,500.00)	(1,592.74)	(1,592.74)	6%	1,557.46
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,800.00)	-	-	0%	(4,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(34,880.00)	(3,977.30)	(3,977.30)	11%	(30,902.70)	(181,800.00)	(6,607.97)	(6,607.97)	4%	2,630.67
OFFICIALS WAGES	(85,720.00)	(7,846.00)	(7,846.00)	9%	(77,874.00)	-	(10,286.00)	(10,286.00)	0%	2,440.00
TOTAL ADULT SPORTS	137,080.00	18,321.49	18,321.49	13%	118,758.51	132,100.00	15,389.87	15,389.87	12%	2,931.62
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
JULY 2019

DESCRIPTION	2018-2019 Budget	July 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	July 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
YOUTH SPORTS				0%					0%	
INCOME	224,500.00	38,965.05	38,965.05	17%	185,534.95	212,300.00	30,816.00	30,816.00	15%	8,149.05
PROGRAM SUPPLIES	(29,150.00)	(74.53)	(74.53)	0%	(29,075.47)	(9,600.00)	(752.28)	(752.28)	8%	677.75
PROGRAM TRANSPORTATION	(400.00)	-	-	0%	(400.00)	(1,640.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	(11,400.00)	(4,493.76)	(4,493.76)	39%	4,493.76
CONTRACT SERVICES	-	-	-	0%	-	(1,250.00)	(465.00)	(465.00)	37%	465.00
PART-TIME WAGES	(105,000.00)	(14,501.73)	(14,501.73)	14%	(90,498.27)	(131,000.00)	(15,274.49)	(15,274.49)	12%	772.76
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	89,950.00	24,388.79	24,388.79	27%	65,561.21	57,410.00	9,830.47	9,830.47	17%	14,558.32
SENIOR PROGRAMS				0%					0%	
INCOME	96,000.00	7,624.99	7,624.99	8%	88,375.01	106,550.00	5,970.27	5,970.27	6%	1,654.72
PROGRAM SUPPLIES	(5,100.00)	-	-	0%	(5,100.00)	(4,900.00)	(156.90)	(156.90)	3%	156.90
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(25,500.00)	(3,071.75)	(3,071.75)	12%	(22,428.25)	(34,750.00)	(3,794.61)	(3,794.61)	11%	722.86
PART-TIME WAGES	(21,700.00)	(1,164.39)	(1,164.39)	5%	(20,535.61)	(43,800.00)	(3,461.16)	(3,461.16)	8%	2,296.77
INSTRUCTOR WAGES	(21,500.00)	(1,185.60)	(1,185.60)	6%	(20,314.40)	(24,600.00)	(1,631.40)	(1,631.40)	7%	445.80
TOTAL SENIOR PROGRAMS	22,200.00	2,203.25	2,203.25	10%	19,996.75	(1,500.00)	(3,073.80)	(3,073.80)	205%	5,277.05
SPECIAL EVENTS				0%					0%	
INCOME	9,300.00	-	-	0%	9,300.00	9,250.00	-	-	0%	-
PROGRAM SUPPLIES	(7,100.00)	(1,235.71)	(1,235.71)	17%	(5,864.29)	(6,500.00)	(1,589.30)	(1,589.30)	24%	353.59
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(3,200.00)	-	-	0%	(3,200.00)	(2,800.00)	-	-	0%	-
PART-TIME WAGES	(450.00)	-	-	0%	(450.00)	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(1,450.00)	(1,235.71)	(1,235.71)	85%	(214.29)	(50.00)	(1,589.30)	(1,589.30)	3179%	353.59
NATURE CENTER				0%					0%	
INCOME	322,100.00	70,816.27	70,816.27	22%	251,283.73	322,850.00	79,170.93	79,170.93	25%	(8,354.66)
FACILITY RENTALS	3,500.00	-	-	0%	3,500.00	2,000.00	120.00	120.00	6%	(120.00)
FUNDRAISING (DONATIONS)	5,000.00	63.00	63.00	1%	4,937.00	14,500.00	1,217.00	1,217.00	8%	(1,154.00)
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	11,000.00	-	-	0%	11,000.00	-	-	-	0%	-
FULL-TIME WAGES	-	-	-	0%	-	(59,000.00)	(4,503.95)	(4,503.95)	8%	4,503.95
PART-TIME WAGES	(157,320.00)	(25,393.25)	(25,393.25)	16%	(131,926.75)	(170,900.00)	(26,896.10)	(26,896.10)	16%	1,502.85
FICA	-	-	-	0%	-	(18,000.00)	(2,402.10)	(2,402.10)	13%	2,402.10
RETIREMENT	-	(154.96)	(154.96)	0%	154.96	(4,000.00)	(283.72)	(283.72)	7%	128.76
MEDICAL	-	(2,075.26)	(2,075.26)	0%	2,075.26	(11,500.00)	(1,547.46)	(1,547.46)	13%	(527.80)
WC INSURANCE	-	-	-	0%	-	(5,000.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	(7,000.00)	(142.85)	(142.85)	2%	142.85
STAFF TRAINING	-	-	-	0%	-	(500.00)	-	-	0%	-
ADVERTISING	-	-	-	0%	-	(500.00)	-	-	0%	-
COPYING	-	-	-	0%	-	(3,100.00)	(1,726.98)	(1,726.98)	56%	1,726.98
EQUIPMENT/SOFTWARE	-	-	-	0%	-	(500.00)	(488.62)	(488.62)	98%	488.62
CONTRACT SERVICES	(6,500.00)	(502.50)	(502.50)	8%	(5,997.50)	(5,500.00)	(189.78)	(189.78)	3%	(312.72)
PROGRAM SUPPLIES	(31,500.00)	(327.45)	(327.45)	1%	(31,172.55)	(28,000.00)	(5,347.11)	(5,347.11)	19%	5,019.66
MILEAGE	-	-	-	0%	-	(300.00)	-	-	0%	-

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
JULY 2019

DESCRIPTION	2018-2019 Budget	July 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	July 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	-	-	-	0%	-	(1,000.00)	-	-	0%	-
TOTAL NATURE CENTER	146,280.00	42,425.85	42,425.85	29%	103,854.15	24,550.00	36,979.26	36,979.26	151%	5,446.59
FACILITY RENTAL				0%					0%	
INCOME	422,050.00	17,686.85	17,686.85	4%	404,363.15	373,000.00	26,281.94	26,281.94	7%	(8,595.09)
PROGRAM SUPPLIES	(8,000.00)	(111.45)	(111.45)	1%	(7,888.55)	(8,000.00)	(430.14)	(430.14)	5%	318.69
CONTRACT SERVICES	(10,750.00)	-	-	0%	(10,750.00)	(16,000.00)	-	-	0%	-
PART-TIME WAGES	(49,000.00)	(2,610.00)	(2,610.00)	5%	(46,390.00)	(44,000.00)	(2,967.25)	(2,967.25)	7%	357.25
TOTAL FACILITY RENTAL	354,300.00	14,965.40	14,965.40	4%	339,334.60	305,000.00	22,884.55	22,884.55	8%	(7,919.15)
RECREATION - MISC. & ADMIN				0%					0%	
INCOME	(5,000.00)	(3,519.46)	(3,519.46)	70%	(1,480.54)	-	(9,088.18)	(9,088.18)	0%	5,568.72
PUBLICATIONS/LEGAL NOTICE	(22,000.00)	-	-	0%	(22,000.00)	(24,000.00)	(15.00)	(15.00)	0%	15.00
CONFERENCES	-	-	-	0%	-	(6,000.00)	(188.29)	(188.29)	3%	188.29
MILEAGE	-	-	-	0%	-	(1,000.00)	-	-	0%	-
OFFICE SUPPLIES	-	-	-	0%	-	(12,300.00)	(266.96)	(266.96)	2%	266.96
CLOTHING	-	-	-	0%	-	(200.00)	-	-	0%	-
ACL/OVERTIME	(10,000.00)	-	-	0%	(10,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(251,000.00)	(19,170.67)	(19,170.67)	8%	(231,829.33)	(7,000.00)	-	-	0%	(19,170.67)
FULL TIME WAGES	(534,000.00)	(37,642.67)	(37,642.67)	7%	(496,357.33)	(408,000.00)	(30,478.60)	(30,478.60)	7%	(7,164.07)
TOTAL RECREATION - MISC. & ADMIN	(822,000.00)	(60,332.80)	(60,332.80)	7%	(761,667.20)	(463,500.00)	(40,037.03)	(40,037.03)	9%	(20,295.77)
TOTAL PROGRAM SUMMARY	1,122,092.30	489,481.25	489,481.25	44%	632,611.05	1,033,621.00	635,490.02	635,490.02	61%	(146,008.77)

**CHICO AREA RECREATION AND PARK DISTRICT
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JULY 2020**

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NOTE: This completes 1 month of the fiscal year and represents 8% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2020**

	JULY 2020	JULY 2019
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,495,869.48	5,221,139.99
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	822.36	926.02
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	209,733.45	119,674.91
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	-	18,694.34
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	-	24,585.89
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	68,187.09	73,628.07
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,534.52
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	414,747.89	748,925.20
PETTY CASH	800.00	500.00
BANK SUSPENSE	19,507.88	25,482.41
SUBTOTAL	6,226,703.63	6,250,592.31
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	2,064,211.30	387,090.73
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,525.00
INTEREST RECEIVABLE (GENERAL FUND)	-	20,343.01
INTEREST RECEIVABLE (PARK FUND)	-	398.90
INTEREST RECEIVABLE (OAK WAY)	-	288.46
INTEREST RECEIVABLE (PETERSON PARK)	-	263.18
INTEREST RECEIVABLE (BARONI PARK)	-	483.05
RECEIVABLES	2,077,736.30	422,392.33
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	13,482.76	62,143.54
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	13,482.76	62,143.54
TOTAL CURRENT ASSETS	8,317,922.69	6,735,128.18
PREPAID PENSION CONTRIBUTION	183,613.39	214,215.62
PREPAID EXPENSES	-	-
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2020**

	JULY 2020	JULY 2019
LAND IMPROVEMENTS	25,373,368.01	25,373,368.01
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52
EQUIPMENT	998,744.62	873,376.85
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	388,660.40	369,002.10
CONSTRUCTION IN PROGRESS	79,562.58	16,132.60
SUBTOTAL	39,849,788.00	39,641,331.95
ACCUMULATED DEPRECIATION	(14,012,977.08)	(13,154,773.84)
SUBTOTAL	25,836,810.92	26,486,558.11
TOTAL ASSETS	34,338,347.00	33,435,901.91
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,070,448.00	1,070,448.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2020

	JULY 2020	JULY 2019
LIABILITIES		
ACCOUNTS PAYABLE	84,132.94	111,191.50
ACCRUED EXPENSES		
ACCRUED PAYROLL	151,719.38	151,176.75
PAYROLL FEDERAL TAXES	12,861.07	10,322.12
PAYROLL STATE TAXES	2,798.91	2,636.12
PAYROLL EMPLOYEE MEDI & FICA	14,856.12	13,979.78
PAYROLL EMPLOYER MEDI & FICA LIAB	14,856.12	12,550.13
PAYROLL SDI	1,937.37	3,254.08
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	356.99	253.46
UNION DUES - SUPERVISORS	511.91	510.56
UNION DUES - PARKS	300.45	277.00
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	6,972.00	5,392.28
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	16,709.76
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	205,639.48	215,531.20
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	5,102.23	21,756.08
DUE TO GENERAL FUND FROM PETERSON PARK FUND	3,278.30	26,068.73
DUE TO GENERAL FUND FROM BARONI PARK FUND	5,102.23	14,318.73
SUBTOTAL	13,482.76	62,143.54
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(98,979.42)	(185.39)
DEFERRED REVENUE	1,996,532.06	595,655.91
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	(390.30)
UNEARNED REVENUE	4,903.39	3,753.39
PREPAID FACILITY TRANSFER	-	-
SECURITY DEPOSITS	17,300.00	16,400.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	1,919,385.73	615,233.61
TOTAL CURRENT LIABILITIES	2,222,640.91	1,004,099.85
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	-
NOTE PAYABLE - LAKESIDE PAVILLION	-	-
NET PENSION LIABILITY	2,838,733.00	2,838,733.00
LIABILITY FOR COMPENSATED ABSENCES	180,726.93	176,892.25
SUBTOTAL	3,019,459.93	3,015,625.25
TOTAL LIABILITIES	5,242,100.84	4,019,725.10

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2020

	<u>JULY 2020</u>	<u>JULY 2019</u>
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>136,997.00</u>	<u>136,997.00</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 JULY 2020

	JULY 2020	JULY 2019
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	390,500.00	340,500.00
SUBTOTAL	1,185,500.00	435,500.00
SPENDABLE - UNASSIGNED	1,285,599.82	2,176,584.42
NON-SPENDABLE	26,219,719.05	26,219,719.05
TOTAL FUND BALANCE - GENERAL FUND	29,892,318.87	30,033,303.47
FUND BALANCE - PARK FUND	210,564.65	118,834.67
FUND BALANCE - OAK WAY	-	1,404.90
FUND BALANCE - PETERSON PARK	-	1,012.75
FUND BALANCE - BARONI PARK	68,470.15	63,352.73
NET INCOME (LOSS)		
GENERAL FUND	(125,442.77)	143,728.17
PARK FUND	1,543.80	5,989.14
OAK WAY	(5,597.78)	(5,411.63)
PETERSON PARK	(4,820.49)	(6,643.05)
BARONI PARK	(7,339.27)	(5,454.72)
TOTAL NET INCOME (LOSS)	(141,656.51)	132,207.91
TOTAL FUND BALANCE	30,029,697.16	30,350,116.43

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,794,055	716,363.93	18.9%	3,798,430	859,200.90	22.6%	(142,836.97)
OTHER INCOME	550,988	28,726.26	5.2%	499,329	58,286.09	11.7%	(29,559.83)
RDA PASSTHROUGH	1,250,000	-	0.0%	1,090,000	-	0.0%	-
INVESTMENT INCOME	70,000	-	0.0%	40,000	-	0.0%	-
TAX INCOME / COUNTY	3,249,000	-	0.0%	3,046,000	-	0.0%	-
BACKFILL TAX INCOME	-	-	0.0%	-	-	0.0%	-
TOTAL REVENUE	8,914,043	745,090.19	8.4%	8,473,759	917,486.99	10.8%	(172,396.80)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	6,357,852	593,997.58	9.3%	5,723,093	578,696.92	10.1%	15,300.66
SERVICES AND SUPPLIES	2,259,348	229,621.30	10.2%	2,071,268	254,592.11	12.3%	(24,970.81)
CONTRIB. TO OTHER AGENCIES	15,000	9,369.05	62.5%	15,000	6,182.51	41.2%	3,186.54
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,000	-	0.0%	81,686	-	0.0%	-
TOTAL OPERATING EXPENDITURES	8,658,200	832,987.93	9.6%	7,916,047	839,471.54	10.6%	(6,483.61)
NET REVENUE BEFORE SPEC. EXP.	255,843	(87,897.74)	-34.4%	557,712	78,015.45	14.0%	(165,913.19)
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	1,205,000	12,000.00	1.0%	812,000	-	0.0%	12,000.00
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	1,205,000	12,000.00	1.0%	812,000	-	0.0%	12,000.00
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	25,545.03	0.0%	-	(65,712.72)	0.0%	91,257.75
TOTAL SPECIALLY ALLOCATED	1,205,000	37,545.03	3.1%	812,000	(65,712.72)	-8.1%	91,257.75
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(949,157)	(125,442.77)		(254,288)	143,728.17		(269,170.94)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	2,140,775	323,770.14	15.1%	1,825,800	528,420.62	28.9%	(204,650.48)
CAMPS	386,230	168,519.80	43.6%	335,870	144,599.10	43.1%	23,920.70
SUBTOTAL	2,527,005	492,289.94	19.5%	2,161,670	673,019.72	31.1%	(180,729.78)
AQUATICS	168,350	71,061.62	42.2%	166,010	37,970.15	22.9%	33,091.47
CLASSES							
GENERAL CLASSES	75,000	2,507.98	3.3%	75,000	4,508.80	6.0%	(2,000.82)
COMMUNITY BAND	1,500	28.67	1.9%	1,500	176.99	11.8%	(148.32)
SENIOR ADULT CLASSES	45,000	3,163.99	7.0%	44,000	3,515.07	8.0%	(351.08)
YOUTH CLASSES	101,300	6,408.80	6.3%	86,400	2,779.64	3.2%	3,629.16
SUBTOTAL	222,800	12,109.44	5.4%	206,900	10,980.50	5.3%	1,128.94
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	40,000	2,545.52	6.4%	51,500	5,414.01	10.5%	(2,868.49)
BASKETBALL	30,000	869.10	2.9%	35,500	2,395.18	6.7%	(1,526.08)
SOFTBALL	154,200	19,206.18	12.5%	209,200	19,301.23	9.2%	(95.05)
SOFTBALL TOURNEYS	-	-	0.0%	-	-	0.0%	-
SOCCER	60,000	7,559.27	12.6%	50,000	6,766.16	13.5%	793.11
SUBTOTAL	284,200	30,180.07	10.6%	346,200	33,876.58	9.8%	(3,696.51)
NATURE CENTER							
PROGRAM FEE INCOME	311,900	70,816.27	22.7%	314,200	79,170.93	25.2%	(8,354.66)
GRANT FUNDING	-	-	0.0%	319,350	-	0.0%	-
SUBTOTAL	311,900	70,816.27	22.7%	633,550	79,170.93	12.5%	(8,354.66)
OTHER PROGRAMS							
SCHOLARSHIPS	(20,000)	(3,467.46)	17.3%	(17,000)	(9,089.18)	53.5%	5,621.72
CO-SPONSORED & MISCELLANEOUS	15,000	(52.00)	-0.3%	17,000	1.00	0.0%	(53.00)
SPECIAL EVENTS	9,300	-	0.0%	9,250	-	0.0%	-
SENIOR ADULT PROGRAMS	51,000	4,461.00	8.7%	62,550	2,455.20	3.9%	2,005.80
YOUTH SPORTS	224,500	38,965.05	17.4%	212,300	30,816.00	14.5%	8,149.05
SUBTOTAL	279,800	39,906.59	14.3%	284,100	24,183.02	8.5%	15,723.57
TOTAL FEE BASED PROGRAMS	3,794,055	716,363.93	18.9%	3,798,430	859,200.90	22.6%	(142,836.97)
OTHER INCOME							
FACILITY RENTAL INCOME	425,550	17,686.85	4.2%	375,000	26,401.94	7.0%	(8,715.09)
REBATES & REIMBURSED COSTS	35,000	9,189.69	26.3%	35,000	5,702.82	16.3%	3,486.87
REIMBURSEMENTS - CITY PARKS	63,438	-	0.0%	63,829	22,805.00	35.7%	(22,805.00)
MISCELLANEOUS	10,000	527.31	5.3%	10,000	2,115.33	21.2%	(1,588.02)
ENDOWMENTS	11,000	-	0.0%	-	-	0.0%	-
DONATIONS	6,000	1,322.41	22.0%	15,500	1,261.00	8.1%	61.41
TOTAL OTHER INCOME	550,988	28,726.26	5.2%	499,329	58,286.09	11.7%	(29,559.83)
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,250,000	-	0.0%	1,090,000	-	0.0%	-
INVESTMENT INCOME	70,000	-	0.0%	40,000	-	0.0%	-
TAX INCOME / COUNTY	3,249,000	-	0.0%	3,046,000	-	0.0%	-
BACKFILL TAX INCOME	-	-	0.0%	-	-	0.0%	-
TOTAL REVENUE FROM OTHER AGENCIES	4,569,000	-	0.0%	4,176,000	-	0.0%	-
TOTAL REVENUE	8,914,043	745,090.19	8.4%	8,473,759	917,486.99	10.8%	(172,396.80)

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,316,000	170,749.09	7.4%	2,153,000	162,754.08	7.6%	7,995.01
PART-TIME SALARIES	2,625,485	201,833.71	7.7%	2,334,345	193,896.62	8.3%	6,651.09
ACCUMULATED LEAVE	36,000	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	113,000	4,339.55	3.8%	98,948	4,982.55	5.0%	643.00
SUBTOTAL	5,090,485	376,922.35	7.4%	4,600,093	361,633.25	7.9%	15,289.10
BENEFITS							
FICA	384,000	28,265.10	7.4%	359,000	27,038.38	7.5%	1,226.72
RETIREMENT	535,000	14,732.17	2.8%	369,000	30,083.21	8.2%	(15,351.04)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	372,500	48,557.83	13.0%	376,000	27,303.86	7.3%	21,253.97
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	3,593.00	10.3%	35,000	-	0.0%	3,593.00
WORKERS COMP INSURANCE	142,000	138,688.19	97.7%	149,000	146,432.96	98.3%	(7,744.77)
ALLOCATION TO OTHER FUNDS	(201,133)	(16,761.06)	8.3%	(165,000)	(13,794.74)	8.4%	(2,966.32)
SUBTOTAL	1,267,367	217,075.23	17.1%	1,123,000	217,063.67	19.3%	11.56
TOTAL SALARIES AND BENEFITS	6,357,852	593,997.58	9.3%	5,723,093	578,696.92	10.1%	15,300.66

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	35,000	362.00	1.0%	40,500	3,933.29	9.7%	(3,571.29)
AGRICULTURE	35,320	-	0.0%	31,200	-	0.0%	-
CLOTHING	7,000	459.46	6.6%	26,400	5,714.38	21.6%	(5,254.92)
COMMUNICATIONS	53,575	4,638.17	8.7%	51,775	4,346.99	8.4%	291.18
HOUSEHOLD SUPPLIES	42,900	4,089.95	9.5%	40,400	3,418.29	8.5%	671.66
WORK SERVICE SUPPLIES	2,050	-	0.0%	2,050	723.44	35.3%	(723.44)
INSURANCE	105,000	100,482.61	95.7%	77,000	76,586.45	99.5%	23,896.16
EQUIPMENT REPAIRS	18,000	802.25	4.5%	18,000	619.86	3.4%	182.39
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	-	0.0%	1,750	-	0.0%	-
PROGRAM EQUIPMENT	-	-	0.0%	-	137.87	0.0%	(137.87)
VEHICLE MAINTENANCE	12,500	1,867.88	14.9%	12,500	2,732.24	21.9%	(864.36)
POOL SUPPLIES	13,400	4,722.51	35.2%	12,000	430.17	3.6%	4,292.34
POOL EQUIPMENT	4,000	-	0.0%	4,000	-	0.0%	-
STRUCTURE & GROUNDS	76,750	3,915.10	5.1%	87,700	18,066.31	20.6%	(14,151.21)
SHOP SUPPLIES	6,000	11.11	0.2%	5,100	780.60	15.3%	(769.49)
VANDALISM	4,250	98.04	2.3%	4,100	769.59	18.8%	(671.55)
MEDICAL FIRST AID	3,650	264.24	7.2%	3,200	637.67	19.9%	(373.43)
MEMBERSHIP/PERIODICALS	19,500	2,572.00	13.2%	18,500	869.00	4.7%	1,703.00
OFFICE SUPPLIES	25,000	1,701.27	6.8%	26,150	2,950.92	11.3%	(1,249.65)
CONTRACT SERVICES	1,012,170	49,576.21	4.9%	860,788	68,519.56	8.0%	(18,943.35)
PUBS/LEGAL NOTICES	22,000	-	0.0%	24,000	15.00	0.1%	(15.00)
RENT/LEASE EQUIPMENT	5,400	-	0.0%	5,400	29.96	0.6%	(29.96)
RENT/LEASE STRUCTURES	2,000	-	0.0%	3,200	-	0.0%	-
SMALL TOOLS	3,500	128.77	3.7%	3,500	270.73	7.7%	(141.96)
EDUCATION & TRAINING	4,000	300.00	7.5%	4,000	-	0.0%	300.00
DISTRICT OFFICE SPECIAL EXP	9,000	186.70	2.1%	9,000	584.26	6.5%	(397.56)
PROGRAM SUPPLIES	242,668	7,192.91	3.0%	224,740	17,740.21	7.9%	(10,547.30)
DISTRICT OFFICE MEETING EXP	5,000	-	0.0%	5,000	36.90	0.7%	(36.90)
MILEAGE	40,000	420.70	1.1%	37,300	808.20	2.2%	(387.50)
PROGRAM TRANSPORTATION	1,900	317.75	16.7%	3,140	-	0.0%	317.75
DIST OFFICE BOARD MTG EXP	10,000	975.00	9.8%	10,000	694.65	6.9%	280.35
USE TAX	1,500	-	0.0%	1,500	-	0.0%	-
CONFERENCES	25,000	3,430.00	13.7%	23,000	649.88	2.8%	2,780.12
SUBTOTAL	1,857,783	188,700.03	10.2%	1,676,893	212,066.42	12.6%	(23,366.39)
UTILITIES							
WATER	78,715	9,216.72	11.7%	76,625	10,925.09	14.3%	(1,708.37)
ELECTRICITY	264,600	30,039.36	11.4%	261,400	29,725.71	11.4%	313.65
GAS	52,350	1,260.84	2.4%	50,450	1,413.98	2.8%	(153.14)
SEWER	5,900	404.35	6.9%	5,900	460.91	7.8%	(56.56)
SUBTOTAL	401,565	40,921.27	10.2%	394,375	42,525.69	10.8%	(1,604.42)
TOTAL SERVICE & SUPPLY	2,259,348	229,621.30	10.2%	2,071,268	254,592.11	12.3%	(24,970.81)

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
JULY 2020**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	3,500	348.00	9.9%	3,500	314.00	9.0%	34.00
HOME SCHOOL	3,500	-	0.0%	3,200	-	0.0%	-
FIELD TRIPS	18,000	110.00	0.6%	25,000	200.00	0.8%	(90.00)
CAMPS	222,000	68,195.65	30.7%	200,000	78,306.93	39.2%	(10,111.28)
PRESCHOOL	49,500	1,912.62	3.9%	50,000	-	0.0%	1,912.62
TEACHER WORKSHOPS	2,000	-	0.0%	1,500	-	0.0%	-
SPECIAL EVENTS	4,500	-	0.0%	20,000	-	0.0%	-
MEMBERSHIPS	900	50.00	5.6%	2,000	50.00	2.5%	-
FACILITY RENTALS	3,500	-	0.0%	2,000	120.00	6.0%	(120.00)
PARTY RENTALS	8,000	200.00	2.5%	9,000	300.00	3.3%	(100.00)
CAL NAT	10,200	-	0.0%	8,650	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	11,000	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	5,000	63.00	1.3%	14,500	1,217.00	8.4%	(1,154.00)
TOTAL INCOME	341,600	70,879.27	20.7%	339,350	80,507.93	23.7%	(9,628.66)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	157,320	27,623.47	17.6%	268,400	35,633.33	13.3%	(8,009.86)
SERVICES AND SUPPLIES							
ADVERTISING	-	-	0.0%	500	-	0.0%	-
COMMUNICATIONS	2,600	248.93	9.6%	2,600	221.62	8.5%	27.31
HOUSEHOLD SUPPLIES	3,000	-	0.0%	2,500	420.14	16.8%	(420.14)
INSURANCE	-	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	10.49	0.2%	4,500	296.47	6.6%	(285.98)
OFFICE SUPPLIES	-	-	0.0%	3,100	1,726.98	55.7%	(1,726.98)
CLOTHING	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	6,500	502.50	7.7%	5,500	189.78	3.5%	312.72
RENT/LEASE STRUCTURES	2,000	-	0.0%	3,200	-	0.0%	-
PROGRAM SUPPLIES	31,500	327.45	1.0%	28,000	5,347.11	19.1%	(5,019.66)
MILEAGE	-	-	0.0%	300	-	0.0%	-
CONFERENCES	-	-	0.0%	500	-	0.0%	-
ELECTRIC	7,500	1,245.68	16.6%	7,200	924.49	12.8%	321.19
GAS	3,200	28.75	0.9%	2,600	40.29	1.5%	(11.54)
SUBTOTAL	60,800	2,363.80	3.9%	61,500	9,166.88	14.9%	(6,803.08)
EQUIPMENT/SOFTWARE	-	-	0.0%	500	489	97.7%	(488.62)
TOTAL OPERATING EXPENDITURES	218,120	29,987.27	13.7%	330,400	45,288.83	13.7%	(15,301.56)
TOTAL INCOME OVER (UNDER) EXPENDITURES	123,480	40,892.00		8,950	35,219.10		5,672.90

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	80,000	2,375.00	3.0%	85,000	4,750.00	5.6%	(2,375.00)
INTEREST INCOME	1,500	-	0.0%	325	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(831.20)	0.0%	-	1,239.14	0.0%	(2,070.34)
TOTAL INCOME	81,500	1,543.80	1.9%	85,325	5,989.14	7.0%	(4,445.34)
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	81,500	1,543.80		4,390	5,989.14		(4,445.34)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
JULY 2020**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	23,164	-	0.0%	21,892	-	0.0%	-
INTEREST	300	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	210.26	0.0%	(210.26)
TOTAL INCOME	23,464	-	0.0%	21,892	210.26	1.0%	(210.26)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	61,227	5,102.23	8.3%	52,661	4,388.44	8.3%	713.79
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	-	0.0%	1,800	-	0.0%	-
HOUSEHOLD SUPPLIES	2,500	265.79	10.6%	2,500	186.68	7.5%	79.11
STRUCTURES & GROUNDS	4,500	119.05	2.6%	4,500	685.07	15.2%	(566.02)
VANDALISM	-	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	6,600	-	0.0%	6,000	255.13	4.3%	(255.13)
WATER	1,500	110.71	7.4%	1,500	106.57	7.1%	4.14
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	20,200	495.55	2.5%	19,700	1,233.45	6.3%	(737.90)
TOTAL OPERATING EXPENDITURES	81,427	5,597.78	6.9%	72,361	5,621.89	7.8%	(24.11)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(57,963)	(5,597.78)		(50,469)	(5,411.63)		(186.15)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,490	-	0.0%	42,560	-	0.0%	-
INTEREST	400	-	0.0%	275	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	276.52	0.0%	(276.52)
TOTAL INCOME	42,890	-	0.0%	42,835	276.52	0.6%	(276.52)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	39,340	3,278.30	8.3%	30,107	2,508.93	8.3%	769.37
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	-	0.0%	1,850	-	0.0%	-
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	-	0.0%	2,500	2,075.36	83.0%	(2,075.36)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	-	0.0%	4,000	-	0.0%	-
WATER	17,000	1,527.77	9.0%	16,000	2,321.63	14.5%	(793.86)
ELECTRIC	300	14.42	4.8%	300	13.65	4.6%	0.77
SUBTOTAL	25,750	1,542.19	6.0%	24,750	4,410.64	17.8%	(2,868.45)
OPERATING EXPENDITURES	65,090	4,820.49	7.4%	54,857	6,919.57	12.6%	(2,099.08)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,200)	(4,820.49)		(12,022)	(6,643.05)		1,822.56

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
JULY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	83,227	-	0.0%	71,719	-	0.0%	-
INTEREST	1,000	-	0.0%	300	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(283.06)	0.0%	-	828.10	0.0%	(1,111.16)
TOTAL INCOME	84,227	(283.06)	-0.3%	72,019	828.10	1.1%	(1,111.16)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	61,227	5,102.23	8.3%	52,661	4,388.44	8.3%	713.79
SERVICES AND SUPPLIES							
AGRICULTURE	1,100	-	0.0%	1,083	-	0.0%	-
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,500	469.32	31.3%	1,000	104.35	10.4%	364.97
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,100	-	0.0%	4,000	-	0.0%	-
WATER	10,000	1,484.66	14.8%	8,050	1,790.03	22.2%	(305.37)
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	17,000	1,953.98	11.5%	14,433	1,894.38	13.1%	59.60
TOTAL OPERATING EXPENDITURES	78,227	7,056.21	9.0%	67,094	6,282.82	9.4%	773.39
TOTAL INCOME OVER (UNDER) EXPENDITURES	6,000	(7,339.27)		4,925	(5,454.72)		(1,884.55)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

July 2019

Salary & Benefits	4,173.00
Service & Supply	73,990.65
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
TOTAL	78,163.65

Check #'s 072779-072835

Approved by the Board of Directors

August 15, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711

July 10, 2019

Aug 6

 EMAILED

8/7/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/06/2019	072779	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 580.00	510000
08/06/2019	072780	EMPLOYMENT DEVELOPMENT DEPT	\$ 3,593.00	510000
08/06/2019	072781	AMANDA JEAN	\$ 30.50	520000
08/06/2019	072782	AT&T	\$ 958.87	520000
08/06/2019	072783	BATTERIES PLUS BULBS # 311	\$ 40.68	520000
08/06/2019	072784	BUTTE COUNTY PUBLIC HEALTH DEPT	\$ 1,469.00	520000
08/06/2019	072785	C&M AUTOMOTIVE	\$ 1,852.88	520000
08/06/2019	072786	CALIFORNIA WATER SERVICE	\$ 12,744.21	520000
08/06/2019	072787	CAPAY RANCHO WOMEN'S CLUB	\$ 196.75	520000
08/06/2019	072788	CHICO AREA RECREATION & PARK DISTRICT	\$ 7,601.06	520000
08/06/2019	072789	CHICO CREEK DANCE CENTRE	\$ 1,365.00	520000
08/06/2019	072790	CHICO PRINCESS PARTIES, LLC	\$ 4,900.00	520000
08/06/2019	072791	CHICO SPORTS CLUB	\$ 42.00	520000
08/06/2019	072792	COLLIER HARDWARE	\$ 110.18	520000
08/06/2019	072793	COMMERCIAL TIRE WAREHOUSE	\$ 617.92	520000
08/06/2019	072794	CREATIVE COMPOSITION	\$ 58.99	520000
08/06/2019	072795	ELLIS ART & ENGINEERING	\$ 102.21	520000
08/06/2019	072796	EWING IRRIGATION PRODUCTS, INC.	\$ 54.40	520000
08/06/2019	072797	FERGUSON ENTERPRISES, INC #686	\$ 16.84	520000
08/06/2019	072798	FROZEN GOURMET, INC.	\$ 253.92	520000
08/06/2019	072799	GATES RESALE	\$ 459.46	520000
08/06/2019	072800	HAYDEN FIRE PROTECTION	\$ 87.50	520000
08/06/2019	072801	HILLYARD/SACRAMENTO	\$ 1,117.48	520000
08/06/2019	072802	HOLIDAY POOLS & SPAS	\$ 601.71	520000
08/06/2019	072803	HUNTERS SERVICES, INC.	\$ 371.00	520000
08/06/2019	072804	INDUSTRIAL POWER PRODUCTS	\$ 199.33	520000
08/06/2019	072805	J.C. NELSON SUPPLY CO	\$ 3,767.30	520000
08/06/2019	072806	JANET LOMBARDI BLIXT	\$ 1,848.00	520000
08/06/2019	072807	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 1,685.95	520000
08/06/2019	072808	KINETICS ACADEMY OF DANCE	\$ 1,959.30	520000
08/06/2019	072809	LIMEY TEES	\$ 111.45	520000
08/06/2019	072810	LOCKSMITHING ENTERPRISES	\$ 6.20	520000
08/06/2019	072811	LOWE'S	\$ 867.37	520000
08/06/2019	072812	MARGARET BRUNELLE	\$ 1,414.00	520000
08/06/2019	072813	MEEKS BUILDING CENTER	\$ 356.96	520000
08/06/2019	072814	MISSION LINEN & UNIFORM	\$ 227.50	520000
08/06/2019	072815	MISSION LINEN & UNIFORM	\$ 2,547.30	520000
08/06/2019	072816	NEPTUNE WATER SOLUTIONS, INC	\$ 78.10	520000
08/06/2019	072817	NORMAC INC.	\$ 767.69	520000
08/06/2019	072818	NORTH STATE PARENT MAGAZINE	\$ 150.00	520000
08/06/2019	072819	NORTHGATE PETROLEUM COMPANY	\$ 403.37	520000
08/06/2019	072820	OFFICE DEPOT	\$ 1,807.24	520000
08/06/2019	072821	PAYLESS BUILDING SUPPLY	\$ 50.66	520000
08/06/2019	072822	PLAY-WELL TEKNOLOGIES	\$ 2,988.12	520000
08/06/2019	072823	RARE AIR TRAMPOLINE PARK	\$ 799.00	520000
08/06/2019	072824	RARE AIR TRAMPOLINE PARK	\$ 810.75	520000
08/06/2019	072825	ROBERT HARRIGAN	\$ 13.45	520000
08/06/2019	072826	RYAN ARNOLD	\$ 600.00	520000
08/06/2019	072827	SAFETY DRIVERS ED, LLC	\$ 54.60	520000
08/06/2019	072828	SAVE MART SUPERMARKET	\$ 299.14	520000

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711

July 10, 2019
 Aug 6

CHECK REGISTER FUND 2490 FY 19/20

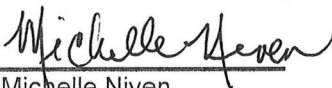
<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/06/2019	072829	SILVER DOLLAR BMX	\$ 1,365.00	520000
08/06/2019	072830	THATCHER COMPANY	\$ 4,208.98	520000
08/06/2019	072831	THE CSU, CHICO RESEARCH FOUNDATION	\$ 4,350.00	520000
08/06/2019	072832	TJ FARMS	\$ 2,520.00	520000
08/06/2019	072833	WAL-MART COMMUNITY	\$ 209.45	520000
08/06/2019	072834	WASTE MANAGEMENT	\$ 404.13	520000
08/06/2019	072835	WORK TRAINING CENTER	\$ 2,067.75	520000

Total of Register \$ 78,163.65

Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 4,173.00	Acct 510000
Service & Supply	\$ 73,990.65	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 78,163.65</u></u>	


 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

July 2019

Salary & Benefits	58,569.19
Salary & Benefits-ACH Payroll Tax Transfer	91,371.20
Salary & Benefits-ACH CalPERS	30,130.26
Service & Supply	365,125.00
Fixed Assets	12,000.00
Contingency to other Agency	9,448.18
Principal Repayment	-
Interest Expense	-

TOTAL **566,643.83**

Check #'s 072613-072626
 072700-072764

Approved by the Board of Directors

August 15, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 2, 2019

 **EMAILED**
 7/2/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/02/2019	072613	BANNER BANK	\$ 2,039.59	510000
07/02/2019	072622	NOLAN REICHERT	\$ 99.77	520000

Total of Register

\$ 2,139.36


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 2,039.59	Acct 510000
Service & Supply	\$ 99.77	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 2,139.36	

 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 2, 2019

 **EMAILED**
 7/2/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/02/2019	072614	BLUE SHIELD OF CALIFORNIA	\$ 22,048.32	510000
07/02/2019	072615	HUMANA INSURANCE CO	\$ 3,155.65	510000
07/02/2019	072616	MEDICAL EYE SERVICES	\$ 455.07	510000
07/02/2019	072617	CHARLIE ROBINSON	\$ 280.00	520000
07/02/2019	072618	CLAIR LOUIS HINTON	\$ 300.00	520000
07/02/2019	072619	DRAGON GRAPHICS	\$ 2,001.82	520000
07/02/2019	072620	MIRO VUJIC	\$ 210.00	520000
07/02/2019	072621	MIRO VUJIC	\$ 210.00	520000
07/02/2019	072623	SDRMA	\$ 239,170.80	520000

Total of Register

\$ 267,831.66


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 25,659.04	Acct 510000
Service & Supply	\$ 242,172.62	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 267,831.66	

 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 3, 2019

 **EMAILED**
 7/3/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/03/2019	072624	ANN WILLMANN	\$ 45.00	520000
07/03/2019	072625	DAVE DONNAN	\$ 45.00	520000
07/03/2019	072626	MICHAEL MCGINNIS	\$ 45.00	520000

Total of Register \$ 135.00


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 135.00	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 135.00</u></u>	

 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 12, 2019

 **EMAILED**
 7/12/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/12/2019	072700	BRANDON FRANKLIN	\$ 20.10	510000
07/12/2019	072701	CHICO AREA RECREATION & PARK DISTRICT	\$ 39,246.12	520000
07/12/2019	072702	CHLOE RENNER	\$ 23.00	510000
07/12/2019	072703	HOME DEPOT CREDIT SERVICES	\$ 1,580.08	520000
07/12/2019	072704	RECOLOGY BUTTE COLUSA COUNTIES	\$ 761.25	520000

Total of Register

\$ 41,630.55


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 43.10	Acct 510000
Service & Supply	\$ 41,587.45	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 41,630.55</u></u>	

Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 12, 2019

 EMAILED


7/12/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/12/2019	072705	BMI	\$ 711.00	520000
07/12/2019	072706	BOUNCE PRO	\$ 230.00	520000
07/12/2019	072707	BUTTE COUNTY TREASURER	\$ 9,448.18	557000
07/12/2019	072708	LOIS BRENNAN	\$ 233.61	520000
07/12/2019	072709	NORTH STATE AUDIO VISUAL, INC	\$ 550.00	520000
07/12/2019	072710	RON'S REPTILES	\$ 275.00	520000

Total of Register

\$ 11,447.79



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 1,999.61	Acct 520000
Cont. to Other Agencies	\$ 9,448.18	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 11,447.79	

Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 17, 2019

 **EMAILED**

7/18/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/17/2019	072711	BANNER BANK	\$ 2,039.59	510000
07/17/2019	072712	HUMANA INSURANCE CO	\$ 3,155.65	510000
07/17/2019	072713	IUOE LOCAL 39	\$ 450.34	510000
07/17/2019	072714	MEDICAL EYE SERVICES	\$ 455.07	510000
07/17/2019	072715	SEIU LOCAL 1021	\$ 585.83	510000
07/17/2019	072716	COMCAST	\$ 1,422.00	520000
07/17/2019	072717	DESTINEE MORENO	\$ 37.68	520000
07/17/2019	072718	JUMP N JAX	\$ 185.00	520000
07/17/2019	072719	KAILEY ARINGTON	\$ 30.00	520000
07/17/2019	072720	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,460.31	520000

Total of Register

\$ 9,821.47



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 6,686.48	Acct 510000
Service & Supply	\$ 3,134.99	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 9,821.47</u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 18, 2019

 **EMAILED**

7/18/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/18/2019	072721	BUTTE COUNTY SHERIFF'S OFFICE	50.00	510000
07/18/2019	072722	CA STATE DISBURSEMENT UNIT	69.95	510000
07/18/2019	072723	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
07/18/2019	072724	COURT-ORDERED DEBT COLLECTIONS	\$ 73.50	510000
07/18/2019	072725	ECMC	\$ 94.95	510000
07/18/2019	072726	ENLOE MEDICAL CENTER	\$ 1,237.00	510000
07/18/2019	072727	GEMALTO COGENT, INC.	\$ 31.50	510000
07/18/2019	072728	AMERICAN RED CROSS	\$ 420.00	520000
07/18/2019	072729	ARMED GUARD PRIVATE SECURITY INC	\$ 9,732.00	520000
07/18/2019	072730	CITY OF CHICO	\$ 3,438.42	520000
07/18/2019	072731	J.W. PEPPER & SON, INC.	\$ 88.21	520000
07/18/2019	072732	KRONOS SAASHR, INC	\$ 4,630.76	520000
07/18/2019	072733	WORK TRAINING CENTER	\$ 400.50	520000

Total of Register

\$ 20,289.86


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 1,579.97	Acct 510000
Service & Supply	\$ 18,709.89	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 20,289.86	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 25, 2019

 **EMAILED**
 7/25/19

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/25/2019	072734	ARMED GUARD PRIVATE SECURITY INC	997.50	520000
07/25/2019	072735	BURKE, WILLIAMS & SORENSEN, LLP	1,062.00	520000
07/25/2019	072736	CHICO AREA RECREATION & PARK DISTRICT	\$ 82.63	520000
07/25/2019	072737	CHICO UNIFIED SCHOOL DISTRICT	\$ 842.21	520000

Total of Register \$ 2,984.34


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 2,984.34	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 2,984.34	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 25, 2019

 **EMAILED**


7/25/19

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/25/2019	072730 8	JASON ALEXANDER MILLER	\$ 6,840.00	520000

Total of Register

\$ 6,840.00



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 6,840.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 6,840.00</u></u>	

 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
July 26, 2019

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/26/2019	072739	BLUE SHIELD OF CALIFORNIA	\$ 22,048.32	510000
07/26/2019	072740	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
07/26/2019	072741	CA STATE DISBURSEMENT UNIT	\$ 20.10	510000
07/26/2019	072742	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
07/26/2019	072743	VOID		
07/26/2019	072744	AMERICAN SWING PRODUCTS, INC.	\$ 537.50	520000
07/26/2019	072745	COMCAST	\$ 131.93	520000

Total of Register

\$ 22,810.92



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 22,141.49	Acct 510000
Service & Supply	\$ 669.43	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 22,810.92	

 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 30, 2019

 **EMAILED**
 7/30/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/30/2019	072747	DOWNTOWN CHICO BUSINESS ASSOCIATION	\$ 212.00	520000
07/30/2019	072748	PACIFIC GAS AND ELECTRIC	\$ 31,314.62	520000
07/30/2019	072749	NORTH VALLEY TREE SERVICE, INC.	\$ 12,000.00	560000

Total of Register

\$ 43,526.62


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 31,526.62	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 12,000.00	Acct 560000
Total	<u><u>\$ 43,526.62</u></u>	

 Jason Bougie
 Parks & Recreation Director

OR


 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 30, 2019

 **EMAILED**

7/30/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/30/2019	072746	AQUATIC DESIGN GROUP, INC.	4,383.17	520000

Total of Register

\$ 4,383.17


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 4,383.17	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 4,383.17</u>	

 Jason Bougie
 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 1, 2019

 **EMAILED**
 8/1/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/31/2019	072750	AFLAC	\$ 419.52	510000
07/31/2019	072751	COMCAST	\$ 313.34	520000
07/31/2019	072752	DELTA WIRELESS INC	\$ 232.79	520000
07/31/2019	072753	DRAGON GRAPHICS	\$ 818.32	520000
07/31/2019	072754	FROZEN GOURMET, INC.	\$ 252.96	520000
07/31/2019	072755	HAYDEN FIRE PROTECTION	\$ 318.23	520000
07/31/2019	072756	JASON ALEXANDER MILLER	\$ 250.00	520000
07/31/2019	072757	JUMP N JAX	\$ 185.00	520000
07/31/2019	072758	KRONOS SAASHR, INC	\$ 3,943.67	520000
07/31/2019	072759	MARSHA CROWE	\$ 186.70	520000
07/31/2019	072760	MIKE KUNKIS	\$ 98.13	520000
07/31/2019	072762	STREAMLINE	\$ 300.00	520000
07/31/2019	072763	VERIZON WIRELESS	\$ 2,622.73	520000
07/31/2019	072764	ZEE MEDICAL COMPANY	\$ 264.24	520000

Total of Register

\$ 10,205.63



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 419.52	Acct 510000
Service & Supply	\$ 9,786.11	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 10,205.63	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 1, 2019



EMAILED
 8/1/19

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/31/2019	072761	PAVILION FALLS PROPERTY OWNER'S	1,096.00	520000

Total of Register

\$ 1,096.00

Ann Willmann

Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 1,096.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 1,096.00</u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

July 2019

PPE	Pay Date	Checks	Amount
6/28/2019	7/5/2019	117908-117953	22,868.50
6/28/2019 ACH	7/5/2019	Direct Deposit	139,371.86
7/12/2019	7/11/2019	117954	513.26
7/12/2019	7/11/2019	117955	1,179.57
7/12/2019	7/18/2019	117989-117990	309.34
7/12/2019 ACH	7/18/2019	Direct Deposit	552.30
7/12/2019	7/19/2019	117956-117988	11,531.86
7/12/2019 ACH	7/19/2019	Direct Deposit	123,906.72
Total			300,233.41

Approved by the Board of Directors

August 15, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

July 2019

Service & Supply-Refund Checks 2,982.80

TOTAL 2,982.80

Check #'s

028489-028495 1,395.80

028496-028499 1,587.00

Active Network Credit Card Refunds 24,682.43

Approved by the Board of Directors

August 15, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

July 2019

Net Revenue

Rents	17,686.85
Reimbursements	9,085.74
Misc.	(3,967.69)
Fees	357,790.20
Sub Total	380,595.10
Other Income	-
Donations	1,222.41
RDA Pass Through	-
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
Fund 2480 Trust Obligations	2,375.00
Fund 2486 Chico Rotary/CARD	-
TOTAL	384,192.51

Approved by the Board of Directors

August 15, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028503 dated August 5, 2019 in the amount of \$384,192.51

July 2019

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	17,686.85	
	Fees	357,790.20	375,477.05
4700001	Misc.	(3,967.69)	
	Rebates/Reimbursements	9,085.74	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	1,222.41	
	Grant Revenue	-	6,340.46
	FUND 2490 total		381,817.51

FUND 2480

280	Trust Obligations	2,375.00
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FUND 2483


4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	-
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Checks Total

384,192.51



 Ann Willmann
 General Manager

**COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965**

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	<u>8/5/2019</u>
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		2490000	462005		\$ 375,477.05
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		2490000	473000		\$ 6,340.46
CARD-Park Fees Trust Obligations		2480000	462000		\$ 2,375.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

John Willman

CARD-General Manager

Check #:	028503
Check Date:	08/05/19
Amount:	\$ 384,192.51

TOTAL	\$ 384,192.51
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
------------------------------------	---------------------------

CHECK NO.	CHECK DATE	VENDOR NO.
28503	08/05/2019	124000



CHECK NO. 028503

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Three hundred eighty-four thousand one hundred ninety-two and 51/100 US

CHECK AMOUNT
\$ 384,192.51

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER
25 COUNTY CENTER DR STE 120
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

John Willman
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈0 28503⑈ ⑆ 1 2 1 1 4 4 2 7 2 ⑆ 0 10004 3835⑈



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-40
Agenda Item 7.1

STAFF REPORT

DATE: August 15, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: District Update

Community Outreach

We have scheduled 5 community outreach meetings to further engage the community in the discussion of future facilities. The meetings will be held at the CARD Community Center and are listed below.

Date	Time
August 13, 2019	6:00pm
August 21, 2019	12:00pm
August 28, 2019	7:00pm
September 5, 2019	12:00pm
September 10, 2019	8:00am

The goal of these meetings is to share the projects CARD has been discussing, the cost associated with those projects, and gather community feedback regarding the potential placement of a revenue measure on the March 2020 ballot. We continue to be in the information gathering phase. The final decision to place the measure on the ballot would not take place until the Regular Board Meeting on October 17, 2019.

Nature Center Lease Agreement

The Bidwell Park and Playground Commission and the Chico City Council have both approved the updated lease agreement for the Chico Creek Nature Center. The next step will be an agreement with the Chico Creek Nature Center Board of Directors to transfer all assets of the non-profit to CARD. The goal is to complete this process by the end of September. There should be no noticeable affect on current operations as we finalize the transfer.

Summer Programming

Summer programming is coming to an end. The District was very busy with camps, swim lessons, sports programs, and events. Below represents a small snapshot of the number of participants we had over the summer.

Program	Number of Participants
Jr. Giants	473
Swim Lessons	1,178
Summer Camps	3,540

Community Park Road Connection

We scheduled a community meeting to be held at the Second Baptist Church on Monday, August 26, at 6:00 PM. Our goal is to share the project with those that live close to the park and may be currently affected by those that park in their neighborhood. Individual postcards were sent to those that live in close proximity of the park to notify them of the meeting. Staff will provide an update to the Board at a future meeting.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-41
Agenda Item 7.2**

STAFF REPORT

DATE: August 15, 2019

TO: Board of Directors

FROM: Jennifer Marciales, Executive Assistant

SUBJECT: Update on Enforcement of District Rules and Regulations

Discussion

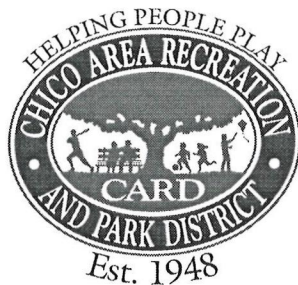
At the Regular Board Meetings in March and April, the Board authorized staff to increase the District’s security services, issue Notices of Violation, and close the Humboldt Avenue Skate Park for up to 48 hours when needed for rule violations.

Full implementation of the updated Rules and Regulations began on May 1, 2019, and the results have been very positive and successful. The total number of Notices of Violation that have been issued between May 1, 2019 and July 31, 2019 are as follows:

Location	# of Warnings Issued	# of Ejections Issued
Community Park	9	3
Dorothy Johnson Center	1	0
Humboldt Avenue Skate Park	3	8
DeGarmo Park	1	0
CARD Community Center	2	2

Both staff and security have had several community members approach them to say thank you for all their efforts in keeping our parks safe and clean; specifically with regard to Community Park and the Humboldt Avenue Skate Park. We will continue our increased security efforts and provide further updates to the Board.

By _____
Jennifer Marciales
Executive Assistant



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-42
Agenda Item 8.1

STAFF REPORT

DATE: August 15, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: SDRMA Election Ballot

RECOMMENDATION:

It is recommended that the Board of Directors of the Chico Area Recreation and Park District vote for three (3) candidates to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors. A copy of the Ballot and Candidate's Statement of Qualifications are attached. The District's vote must be made by official Board action and returned no later than August 21, 2019.

By _____
Ann Willmann
General Manger

SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for three (3) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in January 2019.

On May 2, 2019, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-10 Establishing Guidelines for Director Elections. The Election Committee confirmed that five (5) candidates met the qualification requirements and those names are included on the Official Election Ballot.

Enclosed is the Official Election Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed Official Election Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to three (3) candidates, your agency's governing body must approve the enclosed Official Election Ballot at a public meeting. **Ballots containing more than three (3) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Ballot MUST be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019 to the address below. A self-addressed, stamped envelope is enclosed. Faxes or electronic transmissions are NOT acceptable.

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

4. The four-year terms for newly elected Directors will begin on January 1, 2020 and terminate on December 31, 2023.
5. Important balloting and election dates are:

August 21, 2019:	Deadline for members to return the signed Official Election Ballot
August 22, 2019:	Ballots are opened and counted
August 23, 2019:	Election results are announced, and candidates notified
September 25, 2019:	Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Anaheim at the CSDA Annual Conference
November 6-7, 2019:	Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)
January 2020:	Newly elected Directors are seated, and Board officer elections are held

If you have any questions regarding the election and balloting process, please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790.



OFFICIAL 2019 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Wednesday, August 21, 2019. Faxes or electronic transmissions are NOT acceptable.

- BOB SWAN (INCUMBENT)**
Board Member, Groveland Community Services District
- JESSE D. CLAYPOOL**
Board Chair, Honey Lake Valley Resource Conservation District
- PATRICK K. O'ROURKE, MPA/CFRM**
Board Member, Redwood Region Economic Development Commission
- SANDY SEIFERT- RAFFELSON (INCUMBENT)**
Finance Manager/Treasurer, Herlong Public Utility District
- JAMES (Jim) M. HAMLIN**
Board President, Burney Water District

ADOPTED this ____ day of _____, 2019 by the Chico Area Recreation and Park District at a public meeting by the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Bob Swan

District/Agency Groveland Community Services District (GCSD) +

Work Address P.O. Box 350, Groveland, CA 95321

Work Phone (209) 962-7161

Home Phone (408) 398-4731

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I am a current Board member. I would like to be elected to a second term because:

1. As a board member of Groveland CSD, I am particularly aware of the great value that smaller districts get from SDRMA, and I'd like to continue to do my part to make sure that this important agency continues to operate smoothly and stably into the indefinite future.
2. The insurance market in California (and nationwide) is going through a period of rapid change. The Board and staff are engaged in a major re-evaluation of SDRMA's approach to fulfilling its mission of providing cost-effective risk management services to its members. I believe that it is important to maintain Board continuity in this effort.
3. SDRMA Board members are either board members ("electeds") or employees of a member agency. I think there is value in having a balance between elected and employee Board members. The Board seats that are NOT up for election are currently 3 employees / 1 elected. I'd like to make sure the new Board has at least 2 elected members.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

1. SDRMA Board Member since 2016. This year (2019), I serve as Secretary. During our "no CEO" period in late 2017 - early 2018, I was a member of the ad hoc Personnel Committee. I am also a member of the Alliance Executive Council, and a backup member of the Legislative Committee.
2. Groveland CSD Board Member since I was appointed in June 2013. For the years 2014-2018, I served as Board President. (We finally implemented mandatory rotation of the office in 2019).
3. Member of the Board of Southside Community Connections, a local nonprofit in Groveland that provides educational, social, and recreational services to seniors, as well as free transportation to those who cannot drive.
4. Board Member (currently Treasurer) of Pine Cone Performers, a local choral and acting group, since 2010.
5. Back during my work life, I was a corporate representative on an IEEE standards committee concerned with wireless networking. It was very educational being on a committee where the members had widely differing (competing) goals.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

History: BS Physics, MS Computer Science. 3 years in USAF. 30 years in the semiconductor industry, first as an engineering manager, later as a business unit manager. Now retired (so I have plenty of time).

Skills, etc.: Very familiar with financial reports, cost accounting, quantitative analysis. Working knowledge of modern computer and communications technology. Managed distributed organizations with up to 150 technical people and up to \$120M in annual sales. Pretty good at listening to different views, and helping to achieve consensus (or, at least, compromise).

What is your overall vision for SDRMA? (Response Required)

Well, obviously I support our (newly revised) vision statement: "To be the exemplary public agency risk pool of choice for California special districts and other public agencies". In order to achieve this vision, I believe the key issues are:

1. Maintain long term financial stability. This includes ensuring that there is a fair allocation of cost versus risk across the pool membership.
2. Continue to retain / acquire highly qualified staff, and ensure that this is a desirable place to work.
3. Remember who are our target clientele, which in my opinion are small to mid-sized districts with limited options for insurance.
4. In light of ever-evolving California workers-compensation law, expand risk-management training even further than we now provide.
5. Maintain good relations with our re-insurers (who insulate us from catastrophe). In the long run, explore the possibility of joining a "captive" re-insurer to improve stability.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature Robert J. Awan Date 4-24-2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Jesse D. Claypool
District/Agency Honey Lake Valley Resource Conservation District ✚
Work Address USDA Service Center 170 Russell Avenue, Suite C Susanville, CA 96130
Work Phone 530-257-7271 ext 100 Home Phone 530-310-0232

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

My interest for being on the SDRMA Board of Directors is because I believe it is imperative for there to be a knowledgeable and experienced voice on the Board with the perspective of the small to mid-size special district, working together with the other SDRMA Board Members, to ensure relevant—affordable solutions are available to all size special districts.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I am currently serving my fifth (5th) consecutive term as Chairman of the Board of a special district. I served two (2) yrs. on a Technical Advisory Committee for the prevention of violence against schools K-12. I served one (1) term on an elementary school board. I am currently serving my second (2nd) consecutive term on CSDA's committee for Professional Development. I am currently serving my sixth (6th) consecutive term on the board of a Regional Water Management Group. I am currently serving my second (2nd) consecutive term on CSDA's committee for Member Services. I am currently serving as a member of the County's Civil Grand Jury.

I have attended and completed the California School Board Association's New Board Member Training. I have Certificates of Completion from CSDA for General Manager Evaluation, Exercising Legislative Authority and Achieving Transparency. I attended and completed CSDA's Extraordinary Leader training. I attended and completed CSDA's Special District Leadership Academy and I have received CSDA's Recognition in Special District Governance certificate.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

My experience with special districts and governance, belief in the importance of quality governing policies, the ability to work effectively with the other board members and staff and a desire to give back to SDRMA and its membership will be what I bring to the SDRMA Board of Directors.

What is your overall vision for SDRMA? (Response Required)

For SDRMA to continually advance as an industry leader providing affordable solutions for special districts of any size enabling them to be effective within the communities they serve.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4-26-19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* Patrick K. O'Rourke, MPA/CFRM
District/Agency Redwood Region Economic Development Commission (RREDC)
Work Address 520 E Street Eureka, CA 95501
Work Phone 707-445-9651 Home Phone 707-726-6700

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have considerable interest, knowledge, and experience in board leadership; board service; and board governance/policy development & oversight in for-profits, nonprofits, a joint powers authority/SDRMA member organization, and as an elected city councilman. I also have considerable experience (as a top-level executive board leader and manager) in organizational risk management and risk mitigation/prevention. I would like to share my knowledge, skills, abilities, and experience in service to SDRMA members, via my service on SDRMA's board of directors. I believe that my knowledge, experience, and dedication to excellence and implementation of best practices in governance and policy development/oversight will serve SDRMA well, and will assist SDRMA in maintaining its "Excellence" accreditation via the California Association of Joint Powers Authorities (CAJPA).

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Having served in board leadership roles (25+ years in for-profit entities; 25+ years in nonprofit & private/public foundations; and 2+ years in a Joint Powers Authority [SDRMA member organization]), I am well-versed and experienced in board governance; policy development; financial statement analysis and budget review; executive management search/selection, oversight and evaluation; organizational risk management/mitigation; litigation oversight; and best practices in organizational governance. At SDRMA member organization, Redwood Region Economic Development Commission (RREDC), I have served as 2019 Immediate Past Chair; 2018 Board Chair; 2017 Vice Chair; Chair of Executive Committee; and Member of the Loan Committee. I have in-depth knowledge of policy governance (Culver, et al.); I am an advocate for transparency & best practices; and I am knowledgeable & experienced in California's Ralph M. Brown Act and Roberts Rules of Order. I have also served in board governance and board leadership roles in several nonprofit organizations and in both public and private foundations, including as Board Chair (12+ years) and in President & Vice President roles. I have also Chaired Search/Selection committees; Public Relations committees; Fund Development committees; and Finance/Audit committees.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Besides holding a Master of Public Affairs degree, with a specialty in nonprofit management; having completed all coursework and written/oral exams (all except dissertation) for a PhD in Mass Communication, with a specialty in public relations and a cognate in organizational communication management, I have several other directly-relevant skills/talents/experience including: I am expertly adept at executive-level relationship development and stewardship, and have served as an organizational & industry advocate and liaison working closely with community organizations, local/county/state elected officials, and public/private entities/organizations and foundations. I am expertly adept at financial and operational analysis, and at asset/portfolio management and risk mitigation. I have taught for-credit university courses in corporate leadership; in entrepreneurial leadership research and practice; as well as having published peer-reviewed academic research on leadership in public relations.

What is your overall vision for SDRMA? (Response Required)

My vision for SDRMA would be for SDRMA to continue to add value to its members; operate with the highest ethical practices and transparency; continue in providing excellence in service, education, safety and compliance training; help members to mitigate and reduce risk; provide expedient claims review and response; provide members with state-of-the-art education and information; educate members to minimize losses/risk in member workplaces; and to continue to provide members with comprehensive coverage for property/liability, workers comp, and health benefits.

I would envision SDRMA management and staff enjoying a quality of life that will ensure their happiness and continue an atmosphere of dedicated service to SDRMA members. I would also envision that SDRMA will continue to operate with efficiencies that minimize costs/expenses, continue to enable SDRMA to maintain competitive premium rates, and (when possible) lower organizational and member costs. I would also envision a governing board that embraces and employs best governing practices in all areas of policy development; executive management oversight; financial review/audit; and in investing and spreading portfolio assets to minimize portfolio investment risks and maximize return on investments. Finally, I would envision SDRMA, and its management team/staff, operating in ways that will continue to earn accreditation "Excellence" from the California Association of Joint Powers Authorities (CAJPA).

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____

Date

3/25/1954 2019

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelor's Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for almost 15 years and have over 30 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committee. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance course work through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I am in the processes of getting my small District re-certified for their District of Transparency and hope one day to attain our District of Distinction.

I work for a District in Northeastern California that has under gone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also our small District consolidated another small District into our District. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and to continue communicating and listening to the needs of all California Special Districts and meeting those needs at a reasonable price that Special Districts can afford. I would like to continue education and rewards for no claims and explore avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature *Sandy Seifert-Raffelson* Date 4/16/19

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates No statements are endorsed by SDRMA.

Candidate* Sandy Seifert-Raffelson

District/Agency Herlong Public Utility District

Work Address 447-855 Plumas St., P o Box 115, Herlong, CA 96113

Work Phone (530) 827-3150 Cell Phone (530) 310-4320

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I continue to improve my education of insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in Business and my 30 plus years' experience in accounting and auditing.

I understand the challenges that small District face every day when it comes to managing liability insurance, worker's compensation and health insurance for a few employees with limit revenue and staff. My education and experience give me an appreciation of the importance of risk management services and programs, especially for smaller District that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board, and would love a chance to stay on 4 more years!

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

While serving on the SDRMA Board, I have been privilege to be Secretary of the Board for two years, and currently the Vice-President. I have served on CSDA's Audit and Financial Committee's for 6 years; I have served on the SDLF Board; Northeastern Rural Health Clinic Board; Fair Board; School and Church boards; 4-H Council and leader for 15 years; and UC Davis Equine Board. In the past 25 years, I have learn that there is no "I" in Board and it can be very rewarding to be part of a team that makes a difference for others.

As part of my many duties working with Herlong PUD, I worked to form the District and was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the initial Board of Directors and first Policies for HPUD. I have administered the financial portion of 2 large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on a 4.2 million grant from California for new infrastructure for the small District HPUD absorb through LAFCo in 2017. I am also the primary administrator of a federal contract for utility services with the Federal Bureau of Prison and the US Army.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates
– no attachments will be accepted. No statements are endorsed by SDRMA.

Candidate* James (Jim) M. Hamlin
District/Agency Burney Water District
Work Address 20222 Hudson St. Burney, Ca. 96013
Work Phone (530) 335-3582 Cell Phone _____

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Hope to serve and help with decisions being made to both strengthen SDRMA and
move into new areas. Our districts are facing new challenges constantly.

**What Board or committee experience do you have that would help you to be an effective Board Member?
(SDRMA or any other organization) (Response Required)**

See Next

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

September 1972 until January 2014, owned and operated a Insurance brokerage

Sold business and retired.

Board Member of Mayers Memorial Hospital District From 1990 until 2014

Served on the Associal of Hospital Districts for six years.

Served on the board of Burney Water District the previous six years. Current
Serving on Mayers Memorial Hospital Financial Board.

What is your overall vision for SDRMA? (Response Required)

SDRMA Board must be strong and protect the concerns of their members. Need
to have a listening ear for the districts that are represented. Need to
use caution when jumping into new areas, not jepordise their strong programs
and beliefs for new programs.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature James M. Hamble Date 3-27-2019