



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 20, 2021 – 6:00 p.m.

Posted Prior to 5:00 pm
Monday, May 17, 2021

REGULAR BOARD OF DIRECTORS MEETING
Thursday, May 20, 2021
Closed Session – 5:30 P.M.
Regular Meeting – 6:00 P.M.

Video Conference for Regular Session
[Zoom Meeting](#)

Meeting ID: 987 5520 9786
Passcode: 707674

To access the meeting by phone dial any of the following numbers:

- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington D.C)

CORONAVIRUS (COVID-19) ADVISORY

To protect our constituents, District officials requests all members of the public to follow guidance provided by both the California Public Health Department and Butte County Public Health restricting group events and gatherings and maintaining physical distancing. In accordance with this and Governor Gavin Newsom's Executive Order N-25-20, the Regular Board Meeting will be held via Zoom. In-person participation by the public will not be available. Remote public participation is available in the following ways: 1) Video Conference **[Zoom Meeting](#)**, **Meeting ID: 987 5520 9786, Passcode: 707674** 2) Email public comments to **jmarciales@chicorec.com** by 4:00 pm, Thursday, May 20, 2021. Comments not specific to an agenda item will be read out loud during the public comment section of the Agenda, subject to the customary 3-minute time limitation. If your comment is about a specific agenda item, please note the item in the subject line of your email, and your comment will be read during that specific agenda item. If you have any issues submitting a public comment via email, please contact the District office at 530-895-4711 by the 4:00 p.m. deadline on May 20, 2021 and leave a message; your comment will be read out load at the meeting.



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 20, 2021 – 5:30 p.m.**

*Posted Prior to 5:00 pm
Monday, May 17, 2021*

AGENDA

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code §54957 – Labor Negotiations with SEIU Local 1021, Local 39, Management, and Non-Represented Staff

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 6:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 20, 2021 – 6:00 p.m.

*Posted Prior to 5:00 pm
Monday, May 17, 2021*

BOARD MEMBERS:

Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell
Michael Worley
Dave Donnan

CARD STAFF:

Ann Willmann, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:
Agendas are available on our website at <https://www.chicorec.com/board-meetings>.
2. Agenda Items:
Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, May 20, 2021 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Monday, May 17, 2021*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of April 15, 2021

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register - Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register

5.3 Monthly Financial Report - Action Requested – that the Board of Directors review and approve the Monthly Financial Report

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 21-15) – General Manager Willmann will provide an update to the Board of current projects and District updates, including, but not limited to, Park Operations, Recreation Programs, Afterschool Programs, Facility Rentals, Pickleball, and Bocce Ball - *Information/Possible Action*

- 7.2 Public Hearing for Budget for Fiscal Year 2021/2022 (Staff Report 21-16)
Public Hearing – Opportunity to appear and be heard regarding the proposed adoption of the Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2021/2022 Fiscal Year.
- 7.3 Public Hearing and Resolution Approving Engineer’s Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts (Staff Report 21-17) - *Action Requested – that the Board of Directors hold a public hearing, consider all public comments, and approve Resolution 21-9 approving the Engineer’s Reports, confirming the diagrams and assessments, and ordering the continuation of the levy of assessments for fiscal year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts.*
- 7.4 Rotary Centennial Park (Staff Report 21-18) - *Action Requested – that the Board of Directors authorize the General Manager to utilize \$200,000 from the District’s unassigned fund to complete the Rotary Centennial Park project.*

8.0 NEW BUSINESS

- 8.1 Conveyance of Husa Ranch/Nob Hill Neighborhood Park and Hartley Neighborhood Park (Staff Report 21-19) - *Action Requested – that the Board of Directors (1) Approve Resolution 21-10 authorizing the transfer and conveyance of Husa Ranch/Nob Hill Neighborhood Park, Assessor’s Parcel Nos. 002-640-069 and 002-590-053, and the pass through of that portion of the annual assessment associated with Chico Maintenance District Nos. 503 and 525 appropriated for the operation and maintenance of the park, and approving the exchange and acceptance of the Benefit Assessment District proceeds for Husa Ranch/Nob Hill Neighborhood Park and Open Space Landscape and Lighting District #001-08, (2) Approve Resolution 21-11 authorizing the transfer and conveyance of Hartley Neighborhood Park, Assessors Parcel No. 006-690-052, and the pass through of that portion of the annual assessment associated with Chico Maintenance District No. 582/A16 appropriated for the operation and maintenance of the park, and (3) Authorize the General Manager to utilize up to \$50,000 from the District’s General Fund to purchase additional equipment needed for maintenance and operations.*
- 8.2 Employee COVID 19 Vaccinations (Staff Report 21-20) - *Action Requested – that the Board of Directors direct staff how to proceed.*
- 8.3 General Manager Recruitment (Staff Report 21-21) - *Action Requested – that the Board of Directors direct staff to contract with Bob Murray and Associates in an amount not to exceed \$25,000 to assist with the General Manager recruitment.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
April 15, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member
Michael Worley, Board Member
Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Michelle Niven, Human Resources Manager
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:16 p.m., and roll call was taken as noted above. Director Nickell and Director Worley appeared via Zoom Conference. Director Nickell appeared at 6:21 pm.

1.2 Closed Session Announcement

Chair Lando stated that direction was given to staff.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Donnan/McGinnis) that the Board of Directors approves the consent agenda as presented.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Donnan, Worley

Noes: None

Abstain: None

Absent: Nickell

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

- 7.1 Resolution Declaring the Board's Intention to Continue to Levy the Assessments for Fiscal Year 2021-22, Preliminarily Approving the Engineer's Reports, and providing for Notice of a Public Hearing on May 20, 2021, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts

M/S/C/ (Directors McGinnis/Donnan) that the Board of Directors approves the Resolution of Intention to Continue to Levy the Assessments for Fiscal Year 2021-22, Preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on May 20, 2021, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Donnan, Worley

Noes: None

Abstain: None

Absent: Nickell

8.0 NEW BUSINESS

- 8.1 Resolution 21-7 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2021-2022 Fiscal Year

M/S/C/ (Directors McGinnis/Donnan) that the Board of Directors adopts Resolution 21-7 which adopts the Preliminary Budget for the 2021-2022 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on May 20, 2021, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2021-2022 at the Regular Board Meeting on June 17, 2021.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Donnan, Worley

Noes: None

Abstain: None

Absent: Nickell

- 8.2 Line of Credit with Golden Valley Bank

Director Lando stated that he may have a perceived conflict and will therefore abstain from this discussion.

M/S/C/ (Directors Worley/Donnan) that the Board of Directors directs staff to not renew the line of credit with Golden Valley Bank.

The roll call vote was as follows: Ayes carried

Ayes: McGinnis, Nickell, Donnan, Worley

Noes: None

Abstain: Lando

Absent: None

8.3 LAFCO Election Ballot

Director Lando stated that he may have a perceived conflict and will therefore abstain from this discussion.

M/S/C/ (Directors McGinnis/Worley) that the Board of Directors votes for Dave Donnan for Regular "Non-Enterprise" Member.

The roll call vote was as follows: Ayes carried

Ayes: McGinnis, Nickell, Donnan, Worley

Noes: None

Abstain: Lando

Absent: None

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

The Board of Directors thanked Park and Recreation Director Bougie for his work at CARD and wished him good luck on his new venture.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

Park and Recreation Director Bougie stated that CARD plays a vital role in our community, and he has appreciated his employment with CARD over the last couple of years.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:32 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Ann Willmann
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

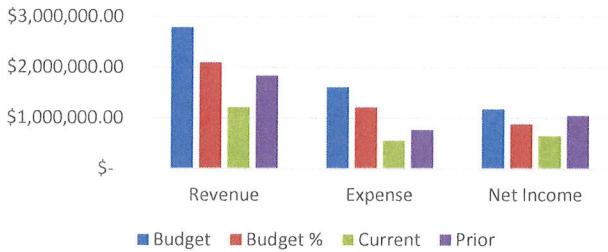
**April 2021
83% of the Year**

AFTERSCHOOL

We are at 44% of Budgeted Revenues and 35% of Budgeted Expenses. Our Net Income is \$403,299.44 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 2,800,642.00	\$ 1,224,019.11	\$ 1,838,211.38
EXPENSES	\$ 1,616,975.00	\$ 564,930.17	\$ 775,823.00

AFTERSCHOOL

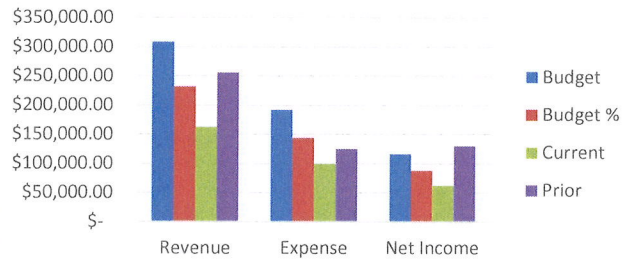


CAMPS

We are at 53% of Budgeted Revenues and 52% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$67,272.71 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 309,205.00	\$ 163,211.49	\$ 255,909.00
EXPENSES	\$ 192,283.00	\$ 100,318.42	\$ 125,743.22

CAMPS

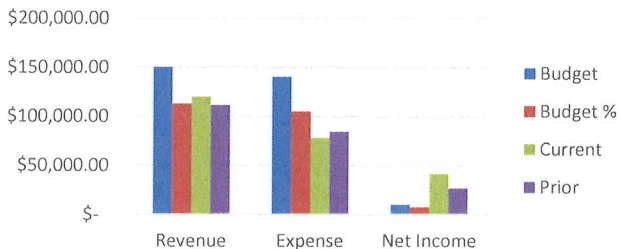


AQUATICS

We are at 80% of Budgeted Revenues and 56% of Budgeted Expenses. Our Net Income is currently \$14,822.71 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 150,487.00	\$ 120,186.25	\$ 111,748.19
EXPENSES	\$ 140,290.00	\$ 78,302.70	\$ 84,687.35

AQUATICS

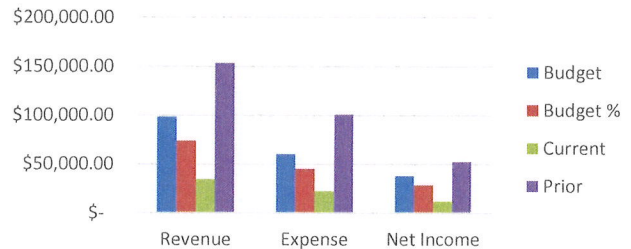


CLASSES

We are at 35% of Budgeted Revenues and 38% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$40,567.81 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 98,625.00	\$ 34,879.18	\$ 153,508.83
EXPENSES	\$ 60,375.00	\$ 22,757.47	\$ 100,819.31

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

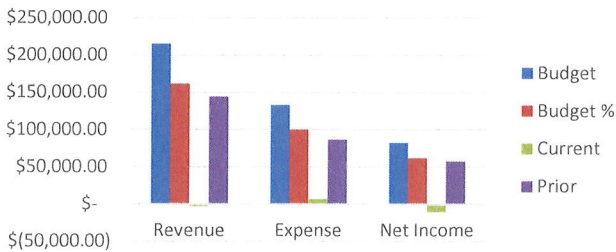
**April 2021
83% of the Year**

ADULT SPORTS

We are at -2% of Budgeted Revenues and 5% of Budgeted Expenses. Our Net Income is \$67,847.45 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 215,719.00	\$ (3,263.79)	\$ 144,599.85
EXPENSES	\$ 133,294.00	\$ 7,234.88	\$ 87,251.07

ADULT SPORTS

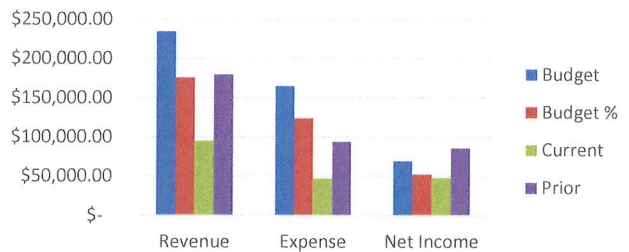


YOUTH SPORTS

We are at 41% of Budgeted Revenues and 29% of Budgeted Expenses. Our Net Income is \$37,686.83 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 235,000.00	\$ 96,052.29	\$ 180,073.59
EXPENSES	\$ 165,250.00	\$ 47,791.35	\$ 94,125.82

YOUTH SPORTS

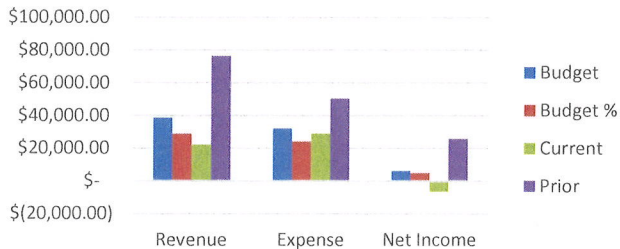


SENIORS

We are at 58% of Budgeted Revenues and 91% of Budgeted Expenses. Our Net Income is \$32,487.03 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 38,500.00	\$ 22,513.00	\$ 76,280.20
EXPENSES	\$ 32,150.00	\$ 29,105.70	\$ 50,385.87

SENIORS

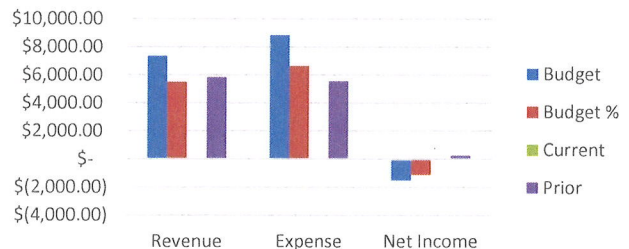


SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 0% of Budgeted Expenses. Our Net Income is \$280.03 less than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 7,350.00	\$ -	\$ 5,847.40
EXPENSES	\$ 8,850.00	\$ -	\$ 5,567.37

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

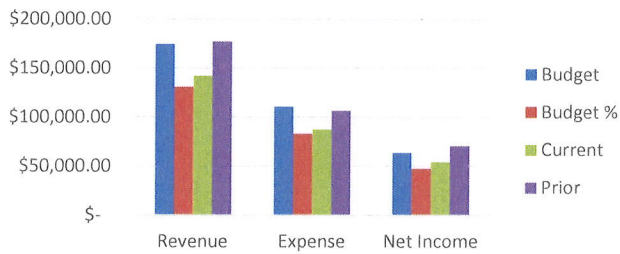
**April 2021
83% of the Year**

NATURE CENTER

We are at 82% of Budgeted Revenues and 79% of Budgeted Expenses. Our Net Income is \$16,001.64 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 174,960.00	\$ 142,756.54	\$ 177,611.05
EXPENSES	\$ 111,163.00	\$ 87,863.93	\$ 106,716.80

NATURE CENTER

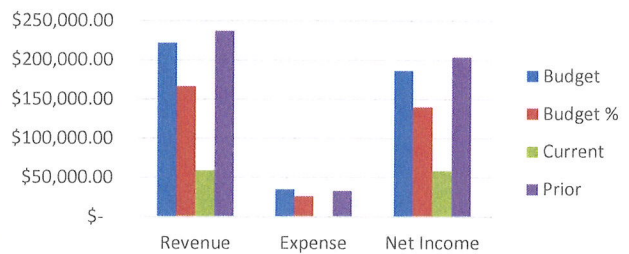


FACILITY RENTAL

We are at 27% of Budgeted Revenues and 2% of Budgeted Expenses. Our Net Income is \$145,287.66 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 222,250.00	\$ 59,639.80	\$ 237,326.76
EXPENSES	\$ 35,250.00	\$ 846.30	\$ 33,245.60

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
APRIL 2021
Month 10 and 83% of the Year

DESCRIPTION	2020-2021 Budget	April 2021	2020-2021 YTD	2020-2021 % of Budget	Remaining Budget	2019-2020 Budget	April 2020	2019-2020 YTD	2019-2020 % of Budget	Difference by Year
<u>AFTERSCHOOL</u>										
INCOME	2,800,642.00	(145,051.73)	1,224,019.11	44%	1,576,622.89	2,140,775.00	30,380.84	1,838,211.38	86%	(614,192.27)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(94,991.00)	-	(6,372.73)	7%	(88,618.27)	(68,248.00)	(2,750.47)	(38,458.29)	56%	32,085.56
CONTRACT SERVICES	(2,000.00)	-	-	0%	(2,000.00)	(2,000.00)	-	(525.00)	26%	525.00
PART-TIME WAGES	(1,519,984.00)	(111,165.17)	(558,557.44)	37%	(961,426.56)	(1,093,866.70)	(343.60)	(736,839.71)	67%	178,282.27
TOTAL AFTERSCHOOL	1,183,667.00	(255,216.90)	659,088.94	56%	524,578.06	976,660.30	27,286.77	1,062,388.38	109%	(403,299.44)
<u>CAMPS</u>										
INCOME	309,205.00	(170.00)	163,211.49	53%	145,993.51	392,530.00	-	255,963.00	65%	(92,761.51)
PROGRAM SUPPLIES	(14,410.00)	-	(2,986.74)	21%	(11,423.26)	(20,750.00)	-	(7,848.06)	37%	4,661.32
PROGRAM TRANSPORTATION	(3,300.00)	-	-	0%	(3,300.00)	(1,500.00)	-	(2,041.25)	136%	2,041.25
CONTRACT SERVICES	(53,000.00)	-	(28,530.25)	54%	(24,469.75)	(58,500.00)	(1,009.00)	(44,454.41)	76%	15,924.16
PART-TIME WAGES	(103,373.00)	(2,741.93)	(67,553.43)	65%	(35,819.57)	(128,708.00)	-	(63,255.02)	49%	(4,288.41)
INSTRUCTOR WAGES	(18,200.00)	-	(1,248.00)	7%	(16,952.00)	(33,000.00)	-	(8,880.00)	27%	7,632.00
TOTAL CAMPS	116,922.00	(2,911.93)	62,893.07	54%	54,028.93	150,072.00	(1,009.00)	129,684.26	86%	(66,791.19)
<u>AQUATICS</u>										
INCOME	150,487.00	1,700.64	120,186.25	80%	30,300.75	168,350.00	1,420.00	111,748.19	66%	8,438.06
PROGRAM SUPPLIES	(4,850.00)	(28.00)	(244.68)	5%	(4,605.32)	(7,200.00)	-	(1,699.93)	24%	1,455.25
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(6,780.00)	(1,794.00)	(1,794.00)	26%	(4,986.00)	(6,000.00)	-	-	0%	(1,794.00)
PART-TIME WAGES	(128,660.00)	(120.00)	(76,264.02)	59%	(52,395.98)	(138,500.00)	-	(82,987.42)	60%	6,723.40
TOTAL AQUATICS	10,197.00	(241.36)	41,883.55	411%	(31,686.55)	16,650.00	1,420.00	27,060.84	163%	14,822.71
<u>CLASSES</u>										
INCOME	98,625.00	7,499.03	34,879.18	35%	63,745.82	171,500.00	1,270.61	153,508.83	90%	(118,629.65)
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(1,975.00)	-	(244.00)	12%	(1,731.00)	(5,150.00)	(75.03)	(2,296.25)	45%	2,052.25
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(19,875.00)	(2,635.32)	(4,537.92)	23%	(15,337.08)	(26,500.00)	(865.51)	(26,854.82)	101%	22,316.90
PART-TIME WAGES	-	-	-	0%	-	(35,000.00)	-	(27,507.80)	79%	27,507.80
INSTRUCTOR WAGES	(38,525.00)	(4,350.50)	(17,975.55)	47%	(20,549.45)	(52,500.00)	(2,189.50)	(44,160.44)	84%	26,184.89
TOTAL CLASSES	38,250.00	513.21	12,121.71	32%	26,128.29	52,350.00	(1,859.43)	52,689.52	101%	(40,567.81)
<u>ADULT SPORTS</u>										
INCOME	215,719.00	14,700.00	(3,263.79)	-2%	218,982.79	284,200.00	-	144,599.85	51%	(147,863.64)
PROGRAM SUPPLIES	(16,850.00)	(378.85)	(635.62)	4%	(16,214.38)	(21,720.00)	(183.78)	(15,312.57)	70%	14,676.95
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(37,329.00)	(1,988.76)	(1,988.76)	0%	(35,340.24)	(4,800.00)	-	(2,320.00)	48%	2,320.00
PART-TIME WAGES	(79,115.00)	(4,610.50)	(4,610.50)	5%	(34,880.00)	(34,880.00)	-	(21,920.75)	63%	19,931.99
OFFICIALS WAGES	-	-	-	6%	(74,504.50)	(85,720.00)	-	(47,697.75)	56%	43,087.25
TOTAL ADULT SPORTS	82,425.00	7,721.89	(10,498.67)	-13%	92,923.67	137,080.00	(183.78)	57,348.78	42%	(67,847.45)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
APRIL 2021
Month 10 and 83% of the Year

DESCRIPTION	2020-2021 Budget	April 2021	2020-2021 YTD	2020-2021 % of Budget	Remaining Budget	2019-2020 Budget	April 2020	2019-2020 YTD	2019-2020 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	235,000.00	20,019.17	96,052.29	41%	138,947.71	224,500.00	-	180,073.59	80%	(84,021.30)
PROGRAM SUPPLIES	(34,600.00)	(1,347.60)	(3,938.72)	11%	(30,661.28)	(29,150.00)	(28.45)	(20,209.94)	69%	16,271.22
PROGRAM TRANSPORTATION	-	-	-	0%	-	(400.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(130,650.00)	(8,898.30)	(43,852.63)	34%	(86,797.37)	(105,000.00)	(41.56)	(73,915.88)	70%	30,063.25
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	69,750.00	9,773.27	48,260.94	69%	21,489.06	89,950.00	(70.01)	85,947.77	96%	(37,686.83)
SENIOR PROGRAMS										
INCOME	38,500.00	2,221.00	22,513.00	58%	15,987.00	96,000.00	324.68	76,280.20	79%	(53,767.20)
PROGRAM SUPPLIES	(2,950.00)	-	-	0%	(2,950.00)	(5,100.00)	-	(2,048.62)	40%	2,048.62
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(13,500.00)	(13,481.00)	(13,481.00)	100%	(19.00)	(25,500.00)	-	(16,366.44)	64%	2,885.44
PART-TIME WAGES	(1,200.00)	-	-	0%	(1,200.00)	(21,700.00)	-	(10,154.39)	47%	10,154.39
INSTRUCTOR WAGES	(14,500.00)	(3,145.80)	(15,624.70)	108%	1,124.70	(21,500.00)	(1,278.60)	(21,816.42)	101%	6,191.72
TOTAL SENIOR PROGRAMS	6,350.00	(14,405.80)	(6,592.70)	-104%	12,942.70	22,200.00	(953.92)	25,894.33	117%	(32,487.03)
SPECIAL EVENTS										
INCOME	7,350.00	-	-	0%	7,350.00	9,300.00	159.00	5,247.40	56%	(5,247.40)
PROGRAM SUPPLIES	(5,850.00)	-	-	0%	(5,850.00)	(7,100.00)	(355.00)	(2,692.56)	38%	2,692.56
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(3,000.00)	-	-	0%	(3,000.00)	(3,200.00)	-	(2,815.31)	88%	2,815.31
PART-TIME WAGES	-	-	-	0%	-	(450.00)	-	(59.50)	13%	59.50
TOTAL SPECIAL EVENTS	(1,500.00)	-	-	0%	(1,500.00)	(1,450.00)	(196.00)	(319.97)	22%	319.97
NATURE CENTER										
INCOME	163,960.00	5,204.00	127,555.72	78%	36,404.28	322,100.00	2,663.96	154,215.66	48%	(26,659.94)
FACILITY RENTALS	-	-	1,425.00	0%	(1,425.00)	3,500.00	-	2,044.50	58%	(619.50)
FUNDRAISING (DONATIONS)	1,000.00	2,725.36	11,181.00	1118%	(10,181.00)	5,000.00	2,594.82	21,350.89	427%	(10,169.89)
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	10,000.00	-	2,594.82	26%	7,405.18	11,000.00	-	-	0%	2,594.82
FULL-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(98,763.00)	(9,041.88)	(83,965.01)	85%	(14,797.99)	(157,320.00)	(1,190.25)	(79,637.96)	51%	(4,327.05)
FICA	-	-	-	0%	-	-	-	-	0%	-
RETIREMENT	-	-	-	0%	-	-	-	-	0%	-
MEDICAL	-	-	-	0%	-	-	(171.94)	(3,356.04)	0%	3,356.04
WC INSURANCE	-	-	-	0%	-	-	-	(2,182.46)	0%	2,182.46
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
STAFF TRAINING	-	-	-	0%	-	-	-	-	0%	-
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
COPYING	-	-	-	0%	-	-	-	-	0%	-
EQUIPMENT/SOFTWARE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	(267.21)	(1,524.90)	0%	1,524.90	(6,500.00)	(162.90)	(2,857.95)	44%	1,333.05
PROGRAM SUPPLIES	(12,400.00)	(5.00)	(2,374.02)	19%	(10,025.98)	(31,500.00)	(51.35)	(18,682.39)	59%	16,308.37
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSURANCE	-	-	-	0%	-	-	-	-	0%	-
TOTAL NATURE CENTER	63,797.00	(1,384.73)	54,892.61	86%	8,904.39	146,280.00	3,682.34	70,894.25	48%	(16,001.64)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
APRIL 2021
Month 10 and 83% of the Year

DESCRIPTION	2020-2021 Budget	April 2021	2020-2021 YTD	2020-2021 % of Budget	Remaining Budget	2019-2020 Budget	April 2020	2019-2020 YTD	2019-2020 % of Budget	Difference by Year
FACILITY RENTAL										
INCOME	222,250.00	3,319.93	59,639.80	27%	162,610.20	422,050.00	8,756.16	237,326.76	56%	(177,686.96)
PROGRAM SUPPLIES	(5,500.00)	(109.40)	(109.40)	2%	(5,390.60)	(8,000.00)	-	(6,785.44)	85%	6,676.04
CONTRACT SERVICES	(5,750.00)	-	-	0%	(5,750.00)	(10,750.00)	-	(2,688.14)	25%	2,688.14
PART-TIME WAGES	(24,000.00)	-	(736.90)	3%	(23,263.10)	(49,000.00)	-	(23,772.02)	49%	23,035.12
TOTAL FACILITY RENTAL	187,000.00	3,210.53	58,793.50	31%	128,206.50	354,300.00	8,756.16	204,081.16	58%	(145,287.66)
RECREATION - MISC. & ADMIN										
INCOME	(7,500.00)	(966.36)	(2,983.39)	40%	(4,516.61)	(5,000.00)	40.01	1,029.10	-21%	(4,012.49)
PUBLICATIONS/LEGAL NOTICE	(22,000.00)	-	(301.99)	1%	(21,698.01)	(22,000.00)	-	(11,965.37)	54%	11,663.38
CONFERENCES	-	229.00	-	0%	-	-	(229.00)	(229.00)	0%	229.00
MILEAGE	-	-	-	0%	-	-	-	(82.61)	0%	82.61
OFFICE SUPPLIES	-	-	-	0%	-	-	-	(10.76)	0%	10.76
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
ACL/OVERTIME	(10,000.00)	-	-	0	(10,000.00)	(10,000.00)	-	-	0%	-
PART-TIME WAGES	-	(4,095.00)	(34,974.23)	0%	34,974.23	(251,000.00)	(18,811.04)	(196,783.47)	78%	161,809.24
FULL TIME WAGES	(580,000.00)	(59,920.30)	(439,200.83)	76%	(140,799.17)	(534,000.00)	(45,855.64)	(433,542.17)	81%	(5,658.66)
TOTAL RECREATION - MISC. & ADMIN	(619,500.00)	(64,752.66)	(477,460.44)	77%	(142,039.56)	(822,000.00)	(64,855.67)	(641,584.28)	78%	164,123.84
TOTAL PROGRAM SUMMARY	1,137,358.00	(318,694.48)	443,382.51	39%	693,975.49	1,122,092.30	(27,982.54)	1,074,085.04	96%	(630,702.53)
			(0.00)							



FINANCIAL STATEMENTS

FISCAL YEAR 2020/2021

APRIL 2021

**CHICO AREA RECREATION AND PARK DISTRICT
 FINANCIAL STATEMENTS - TABLE OF CONTENTS
 APRIL 2021**

GENERAL FUND - FUND 2490	
BALANCE SHEET	3
EXECUTIVE SUMMARY BY MONTH	6
EXECUTIVE SUMMARY YTD	7
REVENUE SUMMARY BY MONTH	8
REVENUE SUMMARY YTD	9
SALARIES AND BENEFITS SUMMARY BY MONTH	10
SALARIES AND BENEFITS SUMMARY YTD	11
SERVICES AND SUPPLY EXPENSE SUMMARY BY MONTH	12
SERVICES AND SUPPLY EXPENSE SUMMARY YTD	13
CITY OF CHICO PARK IMPACT FEE FUND - FUND 2470	
BALANCE SHEET	14
EXECUTIVE SUMMARY BY MONTH	15
EXECUTIVE SUMMARY YTD	16
PARK IMPACT FEE FUND - FUND 2480	
BALANCE SHEET	17
EXECUTIVE SUMMARY BY MONTH	18
EXECUTIVE SUMMARY YTD	19
OAK WAY PARK ASSESSMENT DISTRICT - FUND 2495	
BALANCE SHEET	20
EXECUTIVE SUMMARY BY MONTH	21
EXECUTIVE SUMMARY YTD	22
PETERSON PARK ASSESSMENT DISTRICT - FUND 2497	
BALANCE SHEET	23
EXECUTIVE SUMMARY BY MONTH	24
EXECUTIVE SUMMARY YTD	25
BARONI PARK ASSESSMENT DISTRICT - FUND 2498	
BALANCE SHEET	26
EXECUTIVE SUMMARY BY MONTH	27
EXECUTIVE SUMMARY YTD	28
ROTARY FUND - FUND 2486	
BALANCE SHEET	29
EXECUTIVE SUMMARY BY MONTH	30
EXECUTIVE SUMMARY YTD	31

NOTE: This completes 10 months of the fiscal year and represents 83% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	7,157,161.28	6,339,278.41	817,882.87	13%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,188.84	822.36	366.48	45%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96	-	0%
CASH - GOLDEN VALLEY BANK	828,624.82	1,099,753.41	(271,128.59)	-25%
PETTY CASH	800.00	800.00	-	0%
BANK SUSPENSE	140,048.13	303,263.36	(163,215.23)	-54%
SUBTOTAL	8,128,324.03	7,744,418.50	383,905.53	5%
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	484,030.83	67,544.74	416,486.09	617%
A/R - ONLINE PAYMENT CLEARING	-	-	-	0%
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,525.00	-	0%
INTEREST RECEIVABLE (GENERAL FUND)	-	-	-	0%
RECEIVABLES	497,555.83	81,069.74	416,486.09	514%
DUE FROM OTHER FUNDS				
DUE TO GENERAL FUND FROM OTHER FUNDS	193,970.63	134,827.60	59,143.03	44%
TOTAL CURRENT ASSETS	8,819,850.49	7,960,315.84	859,534.65	11%
PREPAID PENSION CONTRIBUTION	(0.00)	183,613.39	(183,613.39)	-100%
PREPAID EXPENSES	-	-	-	0%
FIXED ASSETS				
LAND	11,634,790.52	11,634,790.52	-	0%
LAND IMPROVEMENTS	25,665,063.75	25,373,368.01	291,695.74	1%
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52	-	0%
EQUIPMENT	1,033,827.06	998,744.62	35,082.44	4%
EQUIPMENT - COMPUTERS	276,499.35	276,499.35	-	0%
EQUIPMENT - AUTOS	388,660.40	388,660.40	-	0%
CONSTRUCTION IN PROGRESS	45,713.36	79,562.58	(33,849.22)	-43%
SUBTOTAL	40,142,716.96	39,849,788.00	292,928.96	1%
ACCUMULATED DEPRECIATION	(14,871,584.88)	(14,012,977.08)	(858,607.80)	6%
SUBTOTAL	25,271,132.08	25,836,810.92	(565,678.84)	-2%
TOTAL ASSETS	34,090,982.57	33,980,740.15	110,242.42	0%
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,197,908.00	951,958.00	245,950.00	26%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
LIABILITIES				
ACCOUNTS PAYABLE	98,196.28	5,517.95	92,678.33	1680%
ACCRUED EXPENSES				
ACCRUED PAYROLL	111,616.05	-	111,616.05	#DIV/0!
PAYROLL FEDERAL TAXES	9,862.28	11,644.74	(1,782.46)	-15%
PAYROLL STATE TAXES	2,418.37	2,702.97	(284.60)	-11%
PAYROLL EMPLOYEE MEDI & FICA	11,155.27	13,892.87	(2,737.60)	-20%
PAYROLL EMPLOYER MEDI & FICA LIAB	11,015.22	13,892.70	(2,877.48)	-21%
PAYROLL SDI	1,746.42	1,820.26	(73.84)	-4%
LONG TERM CARE PAY DEDUCTIONS	-	-	-	0%
PAYROLL GARNISHMENTS	598.55	512.08	86.47	17%
UNION DUES - SUPERVISORS	450.29	93.61	356.68	381%
UNION DUES - PARKS	363.41	755.61	(392.20)	-52%
CALPERS 2% AT 62	-	-	-	0%
457 EMPLOYEE CONTRIBUTIONS	4,972.00	5,537.00	(565.00)	-10%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)	-	0%
VOUCHERS PAYABLE ACCRUAL	(100,000.00)	-	(100,000.00)	0%
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-	-	0%
ACCRUED EXPENSES	52,667.02	49,321.00	3,346.02	7%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM GENERAL FUND	-	-	-	0%
OTHER LIABILITIES				
BANK CHARGE CLEARING ACCOUNT	(69,871.84)	(172,835.57)	102,963.73	-60%
DEFERRED REVENUE	785,578.00	298,704.40	486,873.60	163%
OTHER LIAB - CLASS CLEARING ACCT	4,401.70	4,901.70	(500.00)	-10%
UNEARNED REVENUE	6,048.82	6,048.82	-	0%
PREPAID FACILITY TRANSFER	-	-	-	0%
SECURITY DEPOSITS	37,600.00	19,100.00	18,500.00	97%
SECURITY HOLDING ACCT - CLASS	4,668.11	49.42	4,618.69	0%
SUBTOTAL	768,424.79	155,968.77	612,456.02	393%
TOTAL CURRENT LIABILITIES	919,288.09	210,807.72	708,480.37	336%
LONG-TERM DEBT				
NET PENSION LIABILITY	2,336,424.00	2,053,235.00	283,189.00	14%
LIABILITY FOR COMPENSATED ABSENCES	225,315.02	180,726.93	44,588.09	25%
SUBTOTAL	2,561,739.02	2,233,961.93	327,777.09	15%
TOTAL LIABILITIES	3,481,027.11	2,444,769.65	1,036,257.46	42%
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	523,606.00	155,654.00	367,952.00	236%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
APRIL 2021

FUND BALANCE	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
SPENDABLE - COMMITTED				
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	1,900,000.00	1,200,000.00	700,000.00	58%
SUBTOTAL	1,901,500.00	1,201,500.00	700,000.00	58%
SPENDABLE - ASSIGNED				
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00	-	0%
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-	-	0%
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00	-	0%
SPENDABLE - ASSIGNED - PENSION LIABILITY	700,000.00	700,000.00	-	0%
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	390,500.00	390,500.00	-	0%
SUBTOTAL	1,185,500.00	1,185,500.00	-	0%
SPENDABLE - UNASSIGNED	2,146,269.02	2,236,868.51	(90,599.49)	-4%
NON-SPENDABLE	25,271,132.08	26,219,719.05	(948,586.97)	-4%
TOTAL FUND BALANCE - GENERAL FUND	30,504,401.10	30,843,587.56	(339,186.46)	-1%
NET INCOME (LOSS)				
GENERAL FUND	779,856.36	1,604,683.99	(824,827.63)	-51%
TOTAL NET INCOME (LOSS)	779,856.36	1,604,683.99	(824,827.63)	-51%
TOTAL FUND BALANCE	31,284,257.46	32,448,271.55	(1,164,014.09)	-4%

FOOTNOTES:

* General Fund Cash amount includes \$3,087,000 in Reserves

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY
 GENERAL FUND - FUND 2490
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021	APRIL 2021
REVENUE											
FEE BASED PROGRAM INCOME	4,017,988	225,276	120,611	201,301	83,612	246,612	261,410	57,944	272,026	406,802	(93,424)
OTHER INCOME	318,640	86,471	1,580	5,340	104,039	40,829	17,509	13,402	33,913	11,072	15,888
RDA PASSTHROUGH	1,350,000	-	-	-	8,048	-	751,224	-	10,632	-	750,347
INVESTMENT INCOME	40,000	-	-	-	19,090	-	-	11,234	-	-	18,434
TAX INCOME / COUNTY	3,396,500	-	-	-	213,140	-	1,651,330	550,243	43,721	-	1,028,416
TOTAL REVENUE	9,123,128	311,747	122,191	206,642	427,928	287,441	2,691,198	632,822	360,292	417,874	1,719,663
OPERATING EXPENDITURES											
SALARIES AND BENEFITS	6,681,526	447,015	357,363	316,441	472,584	371,526	313,185	284,450	361,679	346,827	525,551
SERVICES AND SUPPLIES	2,227,252	260,635	103,191	97,590	128,632	110,353	43,983	120,817	172,451	122,947	136,389
OPERATING TRANSFER OUT	84,447	-	-	-	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	15,000	9,298	-	-	-	-	-	-	-	-	-
CONTINGENCIES	25,000	-	-	-	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	1,000	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	9,034,225	716,948	460,554	414,031	601,217	481,879	357,168	405,267	534,130	469,774	661,920
NET REVENUE BEFORE SPEC. EXP.	88,903	(405,201)	(338,363)	(207,389)	(173,289)	(194,437)	2,334,030	227,554	(173,838)	(51,900)	1,057,743
SPECIALY ALLOCATED ITEMS											
CAPITAL / REPAIR PROJECTS	1,981,500	35,424	1,380	-	-	380,593	256,524	187,209	139,147	149,277	9,832
CAPITAL PROJECT REIMBURSEMENT	1,500,000	(1,414)	-	-	1,414	-	-	-	2,629	-	-
NET CAPITAL PROJECTS	481,500	34,009	1,380	-	379,179	380,593	256,524	187,209	136,318	149,277	9,832
DEPRECIATION	-	-	-	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	138,528	-	-	-	-	-	-	-	-	-
TOTAL SPECIALLY ALLOCATED	481,500	172,537	1,380	-	-	380,593	256,524	187,209	139,147	149,277	9,832
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(392,597)	(577,798)	(339,743)	(207,389)	(173,289)	(575,030)	2,077,506	40,345	(312,985)	(201,177)	1,047,911

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY
GENERAL FUND - FUND 2490
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
REVENUE								
FEE BASED PROGRAM INCOME	4,017,988	1,782,170	44.4%	2,235,818	4,118,955	2,921,531	70.9%	(1,139,361)
OTHER INCOME	318,640	330,042	103.6%	-	550,988	450,193	81.7%	(120,151)
RDA PASSTHROUGH	1,350,000	1,520,250	112.6%	-	1,257,000	1,428,482	114.3%	91,768
INVESTMENT INCOME	40,000	48,758	121.9%	-	70,000	67,316	96.2%	(18,558)
TAX INCOME / COUNTY	3,396,500	3,486,852	102.7%	-	3,249,000	3,257,507	100.3%	229,345
TOTAL REVENUE	9,123,128	7,177,798	78.7%	2,235,818	9,238,943	8,134,383	88.0%	(956,585)
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	6,681,526	3,796,601	56.8%	2,884,925	6,407,052	4,587,139	71.6%	(790,538)
SERVICES AND SUPPLIES	2,227,252	1,296,989	58.2%	930,263	2,257,548	1,633,013	72.3%	(336,024)
OPERATING TRANSFER OUT	84,447	-	0.0%	-	-	-	0.0%	-
CONTRIB. TO OTHER AGENCIES	15,000	9,298	62.0%	5,702	15,000	17,430	116.2%	(8,132)
CONTINGENCIES	25,000	-	0.0%	25,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,000	-	0.0%	1,000	81,681	-	0.0%	-
TOTAL OPERATING EXPENDITURES	9,034,225	5,102,888	56.5%	3,846,890	8,786,281	6,237,582	71.0%	(1,134,694)
NET REVENUE BEFORE SPEC. EXP.	88,903	2,074,909	2333.9%	-	452,662	1,896,801	419.0%	178,109
SPECIALLY ALLOCATED ITEMS								
CAPITAL / REPAIR PROJECTS	1,981,500	1,159,386	58.5%	822,114	1,205,000	265,732	22.1%	893,654
CAPITAL PROJECT REIMBURSEMENT	1,500,000	2,829	0.2%	1,497,171	-	-	0.0%	2,829
NET CAPITAL PROJECTS	481,500	1,156,557	240.2%	-	1,205,000	265,732	22.1%	896,483
DEPRECIATION	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	138,528	0.0%	-	-	26,385	0.0%	112,143
TOTAL SPECIALLY ALLOCATED	481,500	1,295,085	269.0%	2,319,285	1,205,000	292,117	24.2%	112,143
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(392,597)	779,856		6,082,708	(752,338)	1,604,684		(830,517)

CHICO AREA RECREATION AND PARK DISTRICT
 REVENUE SUMMARY
 GENERAL FUND - FUND 2490
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021	APRIL 2021
FEE BASED PROGRAM INCOME											
AFTER SCHOOL & CAMP PROGRAMS											
AFTERSCHOOL	2,800,642	(380,00)	38,011.94	163,301.51	54,933.39	218,879.66	232,865.69	42,303.50	248,168.82	370,986.33	(145,051.73)
CAMPS	309,205	103,137	34,288	3,351	5,855	4,010	8,177	178	475	3,910	(170)
SUBTOTAL	3,109,847	102,757	72,300	166,653	60,788	222,890	241,043	42,482	248,644	374,896	(145,222)
AQUATICS											
AQUATICS	150,487	54,969	18,885	20,482	3,347	4,100	4,100	-	5,488	5,694	3,121
CLASSES											
GENERAL CLASSES	60,000	1,833	859	2,043	3,316	3,628	1,303	3,651	3,793	5,391	6,044
COMMUNITY BAND	1,125	12	-	-	-	-	-	-	-	-	-
SENIOR ADULT CLASSES	24,000	2,120	2,408	1,892	2,401	2,240	1,710	2,216	2,440	2,615	2,169
YOUTH CLASSES	43,500	-	-	-	775	775	-	-	-	-	1,455
SUBTOTAL	128,625	3,965	3,267	3,935	6,492	6,643	3,013	5,867	6,233	8,006	9,668
ADULT SPORTS											
VOLLEYBALL & DODGEBALL	31,749	(1,269)	-	-	-	-	-	-	-	-	1,380
BASKETBALL	26,131	-	-	-	-	-	-	-	-	-	-
SOFTBALL	109,794	(11,899)	-	-	-	-	-	-	-	-	13,320
SOFTBALL TOURNAYS	-	-	-	-	-	-	-	-	-	-	-
SOCCER	48,045	(4,796)	-	-	-	-	-	-	-	-	-
SUBTOTAL	215,719	(17,964)	-	-	-	-	-	-	-	-	14,700
NATURE CENTER											
PROGRAM FEE INCOME	163,960	49,049	23,180	6,209	6,073	6,008	9,135	5,582	4,614	12,502	5,204
GRANT FUNDING	-	-	-	-	-	-	-	-	-	-	-
SUBTOTAL	163,960	49,049	23,180	6,209	6,073	6,008	9,135	5,582	4,614	12,502	5,204
OTHER PROGRAMS											
SCHOLARSHIPS	(15,000)	(1,657)	(404)	(63)	(135)	(51)	70	9	227	(22)	(966)
CO-SPONSORED & MISCELLANEOUS	7,500	-	10	-	-	-	-	-	-	-	-
SPECIAL EVENTS	7,350	-	-	-	-	-	-	-	-	-	-
SENIOR ADULT PROGRAMS	14,500	250	-	40	-	(40)	-	-	-	-	52
YOUTH SPORTS	235,000	33,906	3,373	4,046	7,045	7,062	4,050	4,005	6,820	5,725	20,019
SUBTOTAL	249,350	32,499	2,979	4,023	6,911	6,971	4,119	4,014	7,047	5,704	19,105
TOTAL FEE BASED PROGRAMS	4,017,988	225,276	120,611	201,301	83,612	246,612	261,410	57,944	272,026	406,802	(93,424)
OTHER INCOME											
FACILITY RENTAL INCOME	222,250	7,481	(4,197)	2,627	9,906	6,380	4,732	7,707	6,602	8,235	11,595
REBATES & REIMBURSED COSTS	30,000	42,375	3,199	2,783	89,694	16,131	12,212	2,136	22,576	2,792	18,347
REIMBURSEMENTS - CITY PARKS	51,390	29,401	-	-	16,588	16,588	-	-	3,195	-	1,598
MISCELLANEOUS	4,000	7,214	45	15	1,900	1,721	-	-	15	15	-
ENDOWMENTS	10,000	-	2,595	-	-	-	-	-	-	-	-
DONATIONS	1,000	-	(62)	(84)	2,539	-	565	3,559	1,525	30	2,669
TOTAL OTHER INCOME	318,640	86,471	1,580	5,340	104,039	40,829	17,509	13,402	33,913	11,072	15,888
REVENUE FROM OTHER AGENCIES											
RDA PASSTHROUGH	1,350,000	-	-	-	8,048	-	751,224	-	10,632	-	750,347
INVESTMENT INCOME	40,000	-	-	-	19,090	-	11,234	-	-	-	18,434
TAX INCOME / COUNTY BACKFILL TAX INCOME	3,396,500	-	-	-	213,140	-	1,651,330	550,243	43,721	-	1,028,418
REIMBURSEMENT - CAPITAL PROJECTS	1,500,000	(1,414)	-	-	9,725	1,414	-	-	2,829	-	-
TOTAL REVENUE FROM OTHER AGENCIES	4,786,500	-	-	-	240,278	-	2,412,279	561,476	54,353	-	1,797,199
TOTAL REVENUE	10,623,128	310,333	122,191	206,642	427,928	288,856	2,691,198	632,822	363,120	417,874	1,719,663

CHICO AREA RECREATION AND PARK DISTRICT
 REVENUE SUMMARY
 GENERAL FUND - FUND 2490
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL CAMPS	2,800,642	1,224,019	43.7%	1,576,623	2,140,775	1,838,211	85.9%	(614,192)
	309,205	163,211	52.8%	145,994	392,530	255,963	65.2%	(92,752)
SUBTOTAL	3,109,847	1,387,231	44.6%	1,722,616	2,533,305	2,094,174	82.7%	(706,944)
AQUATICS								
CLASSES	150,487	120,186	79.9%	30,301	168,350	111,748	66.4%	8,438
GENERAL CLASSES	60,000	31,862	53.1%	28,138	75,000	75,028	100.0%	(43,166)
COMMUNITY BAND	1,125	12	1.1%	1,113	1,500	1,667	111.1%	(1,655)
SENIOR ADULT CLASSES	24,000	22,211	92.5%	1,789	45,000	36,656	81.5%	(14,445)
YOUTH CLASSES	43,500	3,005	6.9%	40,495	101,300	76,868	75.9%	(73,863)
SUBTOTAL	128,625	57,090	44.4%	43,397	222,800	190,219	85.4%	(153,129)
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	31,749	111	0.3%	31,638	40,000	20,299	50.7%	(20,188)
BASKETBALL	26,131	-	0.0%	26,131	30,000	18,366	61.2%	(18,366)
SOFTBALL	109,794	1,421	1.3%	108,373	154,200	77,745	50.4%	(76,325)
SOFTBALL TOURNEYS	-	-	0.0%	-	60,000	28,189	47.0%	(32,984)
SOCCER	48,045	(4,796)	-10.0%	52,841	284,200	144,600	50.9%	(147,864)
SUBTOTAL	215,719	(3,264)	-1.5%	218,983	311,900	154,216	49.4%	(26,660)
NATURE CENTER								
PROGRAM FEE INCOME	163,960	127,556	77.8%	36,404	318,600	-	0.0%	-
GRANT FUNDING	-	-	0.0%	-	630,500	154,216	24.5%	(26,660)
SUBTOTAL	163,960	127,556	77.8%	36,404	941,100	154,216	16.4%	(26,660)
OTHER PROGRAMS								
SCHOLARSHIPS	(15,000)	(2,993)	20.0%	-	(20,000)	(9,051)	45.3%	6,058
CO-SPONSORED & MISCELLANEOUS	7,500	10	0.1%	7,490	15,000	10,080	67.2%	(10,070)
SPECIAL EVENTS	7,350	-	0.0%	7,350	9,300	5,847	62.9%	(5,847)
SENIOR ADULT PROGRAMS	14,500	302	2.1%	14,198	51,000	39,624	77.7%	(39,322)
YOUTH SPORTS	235,000	96,052	40.9%	138,948	224,500	160,074	80.2%	(84,021)
SUBTOTAL	249,350	93,371	37.4%	167,986	279,800	226,574	81.0%	(133,204)
TOTAL FEE BASED PROGRAMS	4,017,988	1,782,170	44.4%	2,247,825	4,118,955	2,921,531	70.9%	(1,139,361)
OTHER INCOME								
FACILITY RENTAL INCOME	222,250	61,065	27.5%	161,185	425,550	239,371	56.2%	(178,306)
REBATES & REIMBURSED COSTS	30,000	193,925	646.4%	-	35,000	168,968	482.6%	24,957
REIMBURSEMENTS - CITY PARKS	51,390	50,792	98.8%	598	63,438	9,219	14.5%	44,401
MISCELLANEOUS	4,000	10,925	273.1%	-	10,000	5,079	50.8%	5,846
ENDOWMENTS	10,000	2,595	25.9%	7,405	11,000	-	0.0%	2,595
DONATIONS	1,000	10,741	1074.1%	-	6,000	27,556	459.3%	(16,815)
TOTAL OTHER INCOME	316,640	330,042	103.8%	169,189	550,988	450,193	81.7%	(117,322)
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,350,000	1,520,250	112.6%	-	1,250,000	1,428,482	114.3%	91,768
INVESTMENT INCOME	40,000	48,758	121.9%	-	70,000	67,316	96.2%	(18,558)
TAX INCOME / COUNTY	3,396,500	3,486,652	102.7%	-	3,249,000	3,257,507	100.3%	229,345
BACKHILL TAX INCOME	-	9,725	0.0%	-	-	9,354	0.0%	371
REIMBURSEMENT - CAPITAL PROJECTS	1,500,000	2,829	0.1%	-	4,569,000	4,762,659	104.2%	302,927
TOTAL REVENUE FROM OTHER AGENCIES	4,786,500	5,065,586	105.8%	-	9,238,943	8,134,383	88.0%	(953,757)
TOTAL REVENUE	10,623,128	7,180,626	67.6%	2,417,013	14,497,883	11,248,827	77.6%	(3,249,056)

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
SALARIES										
FULL-TIME SALARIES	2,289,000	147,706	170,856.56	172,731.77	255,775.88	166,757.86	169,760.30	165,249.76	180,740.32	160,815.28
PART-TIME SALARIES	2,717,320	136,128	123,428.09	81,448.64	136,511.80	71,781.27	79,941.99	75,438.56	103,624.04	83,507.74
ACCUMULATED LEAVE	41,000	-	-	-	-	-	-	-	-	-
INSTRUCTORS	78,005	1,372	392.00	1,685.60	3,005.10	2,088.00	530.60	1,058.40	1,551.20	1,708.00
SUBTOTAL	5,125,325	285,206	294,676.65	255,866.01	395,292.78	240,627.13	250,232.89	241,746.72	285,915.56	256,031.02
BENEFITS										
FICA	394,000	21,314	21,722.36	18,813.41	29,444.32	17,803.01	18,415.75	17,897.62	21,212.95	18,949.95
RETIREMENT	536,000	33,457	33,738.03	34,044.08	42,685.66	33,442.36	33,288.25	18,276.62	47,191.78	33,928.24
RETIREMENT - GASB 68	-	-	-	-	-	-	-	-	-	-
HEALTH INSURANCE	377,500	22,871	24,660.63	25,152.63	22,596.48	24,869.31	28,682.56	23,964.07	24,793.74	24,405.15
COBRA	-	-	-	-	-	-	-	-	-	-
UNEMPLOYMENT INSURANCE	300,000	-	-	-	-	72,218.76	-	-	-	30,947.80
WORKERS COMP INSURANCE	117,000	101,601	-	-	-	-	-	-	-	-
ALLOCATION TO OTHER FUNDS	(168,299)	(17,435)	(17,434.84)	(17,434.84)	(17,434.84)	(17,434.84)	(17,434.84)	(17,434.84)	(17,434.84)	(17,434.84)
SUBTOTAL	1,556,201	161,809	62,686.18	60,575.28	77,291.62	130,898.60	62,951.72	42,703.47	75,763.63	90,796.30
TOTAL SALARIES AND BENEFITS	6,681,526	447,015	357,362.83	316,441.29	472,584.40	371,525.73	313,184.61	284,450.19	361,679.19	346,827.32

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,289,000	1,842,245	80.5%	2,316,000	1,892,118	81.7%	(49,873)
PART-TIME SALARIES	2,717,320	1,064,924	39.2%	2,693,773	1,725,509	64.1%	(740,602)
ACCUMULATED LEAVE	41,000	-	0.0%	36,000	-	0.0%	-
INSTRUCTORS	78,005	34,848	44.7%	93,911	74,857	79.7%	40,009
SUBTOTAL	5,125,325	2,942,017	57.4%	5,139,685	3,692,484	71.8%	(750,467)
BENEFITS							
FICA	394,000	218,140	55.4%	384,000	274,205	71.4%	(56,065)
RETIREMENT	536,000	351,352	65.6%	535,000	330,407	61.8%	20,945
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	377,500	242,924	64.4%	372,500	299,158	80.3%	(56,234)
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	300,000	114,916	38.3%	35,000	9,842	28.1%	105,074
WORKERS COMP INSURANCE	117,000	101,601	86.8%	142,000	148,654	104.7%	(47,053)
ALLOCATION TO OTHER FUNDS	(168,299)	(174,348)	103.6%	(201,133)	(167,611)	83.3%	(6,738)
SUBTOTAL	1,556,201	854,585	54.9%	1,267,367	894,655	70.6%	(40,071)
TOTAL SALARIES AND BENEFITS	6,681,526	3,796,601	56.8%	6,407,052	4,587,139	71.6%	(790,538)

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY
GENERAL FUND - FUND 2490
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
SERVICES AND SUPPLIES										
ADVERTISING	10,000	-	-	-	637	340	544	-	-	-
AGRICULTURE	38,643	-	-	50	95	12,681	-	-	-	-
CLOTHING	7,000	21	174	111	775	281	-	893	-	302
COMMUNICATIONS	52,175	4,580	3,100	4,291	3,034	4,352	2,298	4,835	1,506	6,360
HOUSEHOLD SUPPLIES	46,600	2,912	2,041	2,168	2,600	2,089	1,149	813	4,214	2,846
WORK SERVICE SUPPLIES	2,050	-	58	20	-	-	-	-	-	-
INSURANCE	140,000	138,258	-	-	-	-	-	-	-	-
TECHNOLOGY EQUIPMENT	15,000	-	-	28	3,660	168	75	-	-	336
EQUIPMENT REPAIRS	20,300	1,651	1,683	420	2,355	437	638	329	-	485
HOUSEHOLD EQUIPMENT	-	-	-	500	-	-	-	-	-	-
FIELD EQUIPMENT	250	-	-	93	227	305	102	661	-	91
PROGRAM EQUIPMENT	-	-	-	-	-	-	-	-	-	-
VEHICLE MAINTENANCE	12,500	268	705	776	1,263	2,245	1,184	562	2,125	625
POOL SUPPLIES	15,000	489	2,506	161	-	2,891	316	353	531	749
POOL EQUIPMENT	4,000	-	82	-	-	-	-	-	-	36
STRUCTURE & GROUNDS	83,050	7,675	2,888	3,263	8,519	4,062	728	1,685	620	1,258
SHOP SUPPLIES	6,350	765	250	199	739	184	171	239	345	-
VANDALISM	4,950	-	34	-	727	585	-	-	-	-
MEDICAL FIRST AID	3,650	160	-	134	-	-	-	298	-	94
MEMBERSHIP/PERIODICALS	24,000	395	1,146	125	9,540	120	4,866	180	180	1,096
OFFICE SUPPLIES	18,000	217	363	73	411	596	-	366	168	779
CONTRACT SERVICES	935,120	61,058	35,873	50,229	43,585	39,985	29,178	46,185	141,586	47,021
PUBS/LEGAL NOTICES	22,000	-	-	282	20	-	-	-	-	-
RENT/LEASE EQUIPMENT	5,400	(172)	-	-	172	266	-	-	4,184	-
RENT/LEASE STRUCTURES	2,000	-	500	500	-	-	-	500	-	500
SMALL TOOLS	3,550	-	-	-	99	321	32	14	14	19
EDUCATION & TRAINING	9,000	-	-	-	909	75	-	-	75	-
DISTRICT OFFICE SPECIAL EXP	9,000	1,173	2,527	318	4,610	386	675	500	4,081	158
PROGRAM SUPPLIES	247,996	1,627	487	667	6,483	2,698	13	1,246	7,011	1,739
DISTRICT OFFICE MEETING EXP	5,000	-	-	-	-	-	-	-	-	-
MILEAGE	40,000	331	2,188	2,226	2,700	2,208	1,963	1,493	1,532	1,913
PROGRAM TRANSPORTATION	3,300	-	-	-	-	-	-	-	-	-
DIST OFFICE BOARD MTG EXP	10,000	550	550	600	1,550	550	50	550	550	850
USE TAX	1,500	-	-	-	-	-	-	-	-	-
CONFERENCES	15,000	-	-	-	520	-	-	-	-	-
SUBTOTAL	1,812,384	221,958	57,099	67,316	95,232	77,925	43,983	61,521	168,977	67,073
UTILITIES										
WATER	95,400	10,225	15,273	4,623	7,049	8,264	-	4,321	2,735	3,216
ELECTRICITY	255,218	26,845	29,625	24,288	23,323	19,289	-	36,800	-	35,381
GAS	57,850	1,151	387	574	2,290	4,135	-	16,528	-	16,469
SEWER	6,400	457	808	808	739	739	-	1,547	739	808
SUBTOTAL	414,868	38,677	46,092	30,273	33,400	32,428	-	59,296	3,474	55,874
TOTAL SERVICE & SUPPLY	2,227,252	260,635	103,191	97,590	128,632	110,353	43,983	120,817	172,451	122,947

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY
 GENERAL FUND - FUND 2490
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES								
ADVERTISING	10,000	1,521	15.2%	8,479	35,000	6,932	19.8%	(5,410)
AGRICULTURE	38,643	20,851	54.0%	17,792	35,320	13,321	37.7%	7,529
CLOTHING	7,000	2,756	39.4%	4,244	7,000	5,130	73.3%	(2,374)
COMMUNICATIONS	52,175	36,230	69.4%	15,945	53,575	42,253	78.9%	(6,022)
HOUSEHOLD SUPPLIES	46,600	22,434	48.1%	24,166	42,900	33,297	77.6%	(10,863)
WORK SERVICE SUPPLIES	2,050	78	3.8%	1,972	2,050	494	24.1%	(416)
INSURANCE	140,000	138,258	98.8%	1,742	105,000	100,931	96.1%	37,328
TECHNOLOGY EQUIPMENT	15,000	4,428	29.5%	10,572	8,000	22,567	282.1%	(18,139)
EQUIPMENT REPAIRS	20,300	10,555	52.0%	9,745	18,000	10,410	57.8%	145
HOUSEHOLD EQUIPMENT	-	500	0.0%	-	-	-	0.0%	500
FIELD EQUIPMENT	250	1,651	660.6%	-	1,750	1,614	92.2%	(1,577)
PROGRAM EQUIPMENT	-	30	0.0%	-	-	37	0.0%	(7)
VEHICLE MAINTENANCE	12,500	13,786	110.3%	-	12,500	11,641	93.1%	2,145
POOL SUPPLIES	15,000	11,524	76.8%	3,476	13,400	17,105	127.7%	(5,581)
POOL EQUIPMENT	4,000	118	3.0%	3,882	4,000	830	20.7%	(712)
STRUCTURE & GROUNDS	83,050	33,045	39.8%	50,005	76,750	48,932	63.8%	(15,887)
SHOP SUPPLIES	6,350	3,462	54.5%	2,888	6,000	3,397	56.6%	65
VANDALISM	4,950	1,440	29.1%	3,510	4,250	2,314	54.5%	(875)
MEDICAL FIRST AID	3,650	686	18.8%	2,964	3,650	2,108	57.8%	(1,423)
MEMBERSHIP/PERIODICALS	24,000	17,468	72.8%	6,532	19,500	16,809	86.2%	659
OFFICE SUPPLIES	18,000	3,362	18.7%	14,639	25,000	12,608	50.4%	(9,246)
CONTRACT SERVICES	935,120	566,361	60.6%	368,759	1,012,170	765,728	75.7%	(199,368)
PUBS/LEGAL NOTICES	22,000	302	1.4%	21,698	22,000	11,965	54.4%	(11,663)
RENT/LEASE EQUIPMENT	5,400	4,557	84.4%	843	5,400	1,894	35.1%	2,663
RENT/LEASE STRUCTURES	2,000	2,000	100.0%	-	2,000	500	25.0%	1,500
SMALL TOOLS	3,550	712	20.1%	2,838	3,500	1,482	42.3%	(770)
EDUCATION & TRAINING	9,000	984	10.9%	8,016	4,000	4,958	124.0%	(3,974)
DISTRICT OFFICE SPECIAL EXP	9,000	20,616	229.1%	-	9,000	7,032	78.1%	13,584
PROGRAM SUPPLIES	247,996	24,577	9.9%	223,419	240,868	131,956	54.8%	(107,379)
DISTRICT OFFICE MEETING EXP	5,000	-	0.0%	5,000	5,000	1,029	20.6%	(1,029)
MILEAGE	40,000	19,909	49.8%	20,091	40,000	27,010	67.5%	(7,101)
PROGRAM TRANSPORTATION	3,300	-	0.0%	3,300	1,900	2,041	107.4%	(2,041)
DIST OFFICE BOARD MTG EXP	10,000	6,750	67.5%	3,250	10,000	7,668	76.7%	(918)
USE TAX	1,500	-	0.0%	1,500	1,500	-	0.0%	-
CONFERENCES	15,000	520	3.5%	14,480	25,000	14,481	57.9%	(13,961)
SUBTOTAL	1,812,384	971,471	53.6%	855,746	1,855,983	1,330,475	71.7%	(360,618)
UTILITIES								
WATER	95,400	55,706	58.4%	39,694	78,715	54,414	69.1%	1,292
ELECTRICITY	255,218	214,733	84.1%	40,485	264,600	206,482	78.0%	8,251
GAS	57,850	48,433	83.7%	9,417	52,350	37,515	71.7%	10,918
SEWER	6,400	6,646	103.8%	-	5,900	4,127	70.0%	2,519
SUBTOTAL	414,868	325,518	78.5%	89,596	401,565	302,538	75.3%	22,980
TOTAL SERVICE & SUPPLY	2,227,252	1,296,989	58.2%	945,343	2,257,548	1,633,013	72.3%	(337,638)

CHICO AREA RECREATION AND PARK DISTRICT
 CITY OF CHICO PARK IMPACT FEE FUND - FUND 2470
 BALANCE SHEET
 APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	2,230,751.97	-	2,230,751.97	0%
SUBTOTAL	2,230,751.97	-	2,230,751.97	0%
FMV ADJUSTMENT (PARK FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	-	-	-	0%
INTEREST RECEIVABLE (PARK FUND)	-	-	-	0%
RECEIVABLES	-	-	-	0%
DUE FROM OTHER FUNDS				
DUE TO PARK FUND FROM OTHER FUNDS	-	-	-	0%
TOTAL CURRENT ASSETS	2,230,751.97	-	2,230,751.97	0%
TOTAL ASSETS	2,230,751.97	-	2,230,751.97	0%
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	0%
ACCRUED EXPENSES				
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-	-	0%
ACCRUED EXPENSES	-	-	-	0%
DUE TO OTHER FUNDS				
DUE TO GENERAL FUND FROM PARK FUND	-	-	-	0%
TOTAL CURRENT LIABILITIES	-	-	-	0%
TOTAL LIABILITIES	-	-	-	0%
FUND BALANCE				
FUND BALANCE - PARK FUND	-	-	-	0%
NET INCOME (LOSS)				
PARK FUND	2,230,751.97	-	2,230,751.97	0%
TOTAL FUND BALANCE	2,230,751.97	-	2,230,751.97	0%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
 CITY OF CHICO PARK IMPACT FEE FUND - FUND 2470
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
INCOME										
CITY OF CHICO PARK IMPACT FEES	-	-	-	-	-	-	-	-	2,230,751.97	-
INTEREST INCOME	-	-	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	-	-	-	-	-	-	-	-	2,230,751.97	-
NOTES PAYABLE / LEASE PYMTS										
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	-	-	-	-	-	-	2,230,751.97	-

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
 CITY OF CHICO PARK IMPACT FEE FUND - FUND 2470
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
INCOME								
CITY OF CHICO PARK IMPACT FEES	-	2,230,751.97	0.0%	-	-	-	0.0%	2,230,751.97
INTEREST INCOME	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	-	-	0.0%	-
TOTAL INCOME	-	2,230,751.97	0.0%	-	-	-	0.0%	2,230,751.97
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	-	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	2,230,751.97			-	-		2,230,751.97

CHICO AREA RECREATION AND PARK DISTRICT
PARK IMPACT FEE FUND - FUND 2480
BALANCE SHEET
APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	311,700.07	260,783.78	50,916.29	20%
SUBTOTAL	311,700.07	260,783.78	50,916.29	20%
FMV ADJUSTMENT (PARK FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	26,125.00	-	26,125.00	0%
INTEREST RECEIVABLE (PARK FUND)	-	-	-	0%
RECEIVABLES	26,125.00	-	26,125.00	0%
DUE FROM OTHER FUNDS				
DUE TO PARK FUND FROM OTHER FUNDS	-	-	-	0%
TOTAL CURRENT ASSETS	337,825.07	260,783.78	77,041.29	30%
TOTAL ASSETS	337,825.07	260,783.78	77,041.29	30%
LIABILITIES				
ACCOUNTS PAYABLE				
ACCOUNTS PAYABLE	-	-	-	0%
ACCRUED EXPENSES				
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-	-	0%
ACCRUED EXPENSES	-	-	-	0%
DUE TO OTHER FUNDS				
DUE TO GENERAL FUND FROM PARK FUND	-	-	-	0%
TOTAL CURRENT LIABILITIES	-	-	-	0%
TOTAL LIABILITIES	-	-	-	0%
FUND BALANCE				
FUND BALANCE - PARK FUND	283,851.62	118,834.67	165,016.95	139%
NET INCOME (LOSS)				
PARK FUND	53,973.45	51,798.90	2,174.55	4%
TOTAL FUND BALANCE	337,825.07	170,633.57	167,191.50	98%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
 PARK IMPACT FEE FUND - FUND 2480
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
INCOME										
PARK IMPACT FEES	70,000	2,375.00	7,125.00	2,375.00	2,375.00	4,750.00	-	14,250.00	4,750.00	9,500.00
INTEREST INCOME	700	-	-	-	924.66	-	-	642.91	-	-
FAIR MARKET VALUE ADJUSTMENT	-	(5,444.84)	-	-	-	-	-	-	-	-
TOTAL INCOME	70,700	(3,069.84)	7,125.00	2,375.00	3,299.66	4,750.00	-	14,892.91	4,750.00	9,500.00
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	70,700	(3,069.84)	7,125.00	2,375.00	3,299.66	4,750.00	-	14,892.91	4,750.00	9,500.00

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
PARK IMPACT FEE FUND - FUND 2480
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
INCOME								
PARK IMPACT FEES	70,000	57,000.00	81.4%	13,000.00	80,000	49,875.00	62.3%	7,125.00
INTEREST INCOME	700	2,418.29	345.5%	-	1,500	2,755.10	183.7%	(336.81)
FAIR MARKET VALUE ADJUSTMENT	-	(5,444.84)	0.0%	5,444.84	-	(831.20)	0.0%	(4,613.64)
TOTAL INCOME	70,700	53,973.45	76.3%	18,444.84	81,500	51,798.90	63.6%	2,174.55
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	70,700	53,973.45			565	51,798.90		2,174.55

CHICO AREA RECREATION AND PARK DISTRICT
OAK WAY PARK FUND - FUND 2495
BALANCE SHEET
APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	22,762.64	22,683	79.78	0%
SUBTOTAL	22,762.64	22,683	79.78	0%
FMV ADJUSTMENT (OAK WAY)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	-	-	-	0%
INTEREST RECEIVABLE (OAK WAY)	-	-	-	0%
RECEIVABLES	-	-	-	0%
DUE FROM OTHER FUNDS				
DUE TO OAK WAY PARK FUND FROM OTHER FUNDS	-	-	-	0%
TOTAL CURRENT ASSETS	22,762.64	22,682.86	79.78	0%
TOTAL ASSETS	22,762.64	22,682.86	79.78	0%
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	0%
ACCRUED EXPENSES				
VOUCHERS PAYABLE ACCRUAL	-	-	-	0%
ACCRUED EXPENSES	-	-	-	0%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS	71,470.12	51,022.30	20,447.82	40%
TOTAL CURRENT LIABILITIES	71,470.12	51,022.30	20,447.82	40%
TOTAL LIABILITIES	71,470.12	51,022.30	20,447.82	40%
FUND BALANCE				
FUND BALANCE - OAK WAY	76.59	1,404.90	(1,328.31)	-95%
NET INCOME (LOSS)				
OAK WAY NET INCOME (LOSS)	(48,784.07)	(43,175.10)	(5,608.97)	13%
TOTAL FUND BALANCE	(48,707.48)	(41,770.20)	(6,937.28)	17%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
OAK WAY PARK FUND - FUND 2495
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
INCOME										
ASSESSMENTS	23,752	-	-	-	-	-	12,497.00	-	-	-
INTEREST	-	-	-	-	0.22	-	-	2.95	-	-
OPERATING TRANSFER IN	60,184	-	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	83,936	-	-	-	0.22	-	12,497.00	2.95	-	-
OPERATING EXPENDITURES										
SALARIES AND BENEFITS	63,689	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36
SERVICES AND SUPPLIES										
AGRICULTURE	1,800	-	-	-	-	340.47	-	-	-	38.40
HOUSEHOLD SUPPLIES	2,500	356.20	254.14	-	367.07	-	298.53	-	69.98	46.65
STRUCTURES & GROUNDS	4,000	755.11	324.37	168.54	193.59	105.77	299.97	568.17	116.47	384.39
VANDALISM	100	-	-	-	-	-	-	-	-	-
EQUIPMENT RENTS	500	-	-	-	-	-	-	-	51.86	-
CONTRACT SERVICES	6,847	290.33	2,450.74	290.33	-	580.66	290.33	290.33	1,956.99	290.33
WATER	1,500	97.05	101.39	103.57	105.91	105.98	-	211.96	118.93	135.97
ELECTRIC	3,000	1,123.36	-	-	-	-	-	2,588.76	-	-
SUBTOTAL	20,247	2,622.05	3,130.64	562.44	666.57	1,132.88	888.83	3,659.22	2,314.23	895.74
TOTAL OPERATING EXPENDITURES	83,936	7,929.41	8,438.00	5,869.80	5,973.93	6,440.24	6,196.19	8,966.58	7,621.59	6,203.10
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(7,929.41)	(8,438.00)	(5,869.80)	(5,973.71)	(6,440.24)	6,300.81	(8,963.63)	(7,621.59)	(6,203.10)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
OAK WAY PARK FUND - FUND 2495
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
INCOME								
ASSESSMENTS	23,752	22,646.40	95.3%	1,105.60	23,164	22,461.10	97.0%	185.30
INTEREST	-	39.65	0.0%	-	300	59.42	19.8%	(19.77)
OPERATING TRANSFER IN	60,184	-	0.0%	60,184.00	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	-	-	0.0%	-
TOTAL INCOME	83,936	22,686.05	27.0%	61,289.60	23,464	22,520.52	96.0%	165.53
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	63,689	53,073.60	83.3%	10,615.40	61,227	51,022.30	83.3%	2,051.30
SERVICES AND SUPPLIES								
AGRICULTURE	1,800	1,454.83	80.8%	345.17	1,800	1,845.54	102.5%	(390.71)
HOUSEHOLD SUPPLIES	2,500	1,850.92	74.0%	649.08	2,500	1,530.49	61.2%	320.43
STRUCTURES & GROUNDS	4,000	3,088.50	77.2%	911.50	4,500	1,742.91	38.7%	1,345.59
VANDALISM	100	-	0.0%	100.00	-	-	0.0%	-
EQUIPMENT RENTS	500	51.86	10.4%	448.14	-	-	0.0%	51.86
CONTRACT SERVICES	6,847	6,730.37	98.3%	116.63	6,600	6,572.45	99.6%	157.92
WATER	1,500	980.76	65.4%	519.24	1,500	1,006.51	67.1%	(25.75)
ELECTRIC	3,000	4,239.28	141.3%	-	3,300	1,975.42	59.9%	2,263.86
SUBTOTAL	20,247	18,396.52	90.9%	3,089.76	20,200	14,673.32	72.6%	3,723.20
TOTAL OPERATING EXPENDITURES	83,936	71,470.12	85.1%	13,705.16	81,427	65,695.62	80.7%	5,774.50
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(48,784.07)			(57,963)	(43,175.10)		(5,608.97)

CHICO AREA RECREATION AND PARK DISTRICT
 PETERSON PARK FUND - FUND 2497
 BALANCE SHEET
 APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	41,437.03	41,595.77	(158.74)	0.0%
SUBTOTAL	41,437.03	41,595.77	(158.74)	0.0%
FMV ADJUSTMENT (PETERSON PARK)	-	-	-	0.0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	-	-	-	0.0%
INTEREST RECEIVABLE (PETERSON PARK)	-	-	-	0.0%
RECEIVABLES	-	-	-	0.0%
DUE FROM OTHER FUNDS				
DUE TO PETERSON PARK FUND FROM OTHER FUNDS	-	-	-	0.0%
TOTAL CURRENT ASSETS	41,437.03	41,595.77	(158.74)	-0.4%
PREPAID EXPENSES	-	-	-	0.0%
TOTAL ASSETS	41,437.03	41,595.77	(158.74)	-0.4%
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	0.0%
ACCRUED EXPENSES				
VOUCHERS PAYABLE ACCRUAL	-	-	-	0%
ACCRUED EXPENSES	-	-	-	0%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM PETERSON PARK FUND	55,811.00	32,783.00	23,028.00	70.2%
TOTAL CURRENT LIABILITIES	55,811.00	32,783.00	23,028.00	70.2%
TOTAL LIABILITIES	55,811.00	32,783.00	23,028.00	70.2%
FUND BALANCE				
FUND BALANCE - PETERSON PARK	140.59	1,012.75	(872.16)	-86.1%
NET INCOME (LOSS)				
PETERSON PARK NET INCOME (LOSS)	(14,514.56)	(10,054.49)	(4,460.07)	44.4%
TOTAL FUND BALANCE	(14,373.97)	(9,041.74)	(5,332.23)	59.0%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
PETERSON PARK FUND - FUND 2497
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
INCOME										
ASSESSMENTS	42,490	-	-	-	-	-	23,183.95	-	-	-
INTEREST	-	-	-	-	0.40	-	-	5.47	-	-
OPERATING TRANSFER IN	24,263	-	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME	66,753	-	-	-	0.40	-	23,183.95	5.47	-	-
OPERATING EXPENDITURES										
SALARIES AND BENEFITS	40,921	3,410.06	3,410.06	3,410.06	3,410.06	3,410.06	3,410.06	3,410.06	3,410.06	3,410.06
SERVICES AND SUPPLIES										
AGRICULTURE	1,850	-	-	-	-	464.32	-	-	-	-
HOUSEHOLD SUPPLIES	-	-	-	-	-	-	-	-	-	-
STRUCTURES & GROUNDS	2,500	1,143.36	-	-	227.19	-	-	-	-	48.22
VANDALISM	-	-	-	-	-	-	-	-	-	-
EQUIPMENT RENTS	-	-	-	-	-	-	-	-	-	-
SMALL TOOLS	-	-	-	-	-	-	-	-	-	-
CONTRACT SERVICES	4,182	-	2,450.75	-	-	-	-	-	-	-
WATER	17,000	3,012.56	5,342.08	-	2,300.62	2,672.55	-	507.61	205.19	332.85
ELECTRIC	300	12.88	14.55	14.75	13.82	13.02	-	27.62	-	26.77
SUBTOTAL	25,832	4,168.80	7,807.38	14.75	2,541.63	3,150.49	-	535.23	1,871.86	407.84
OPERATING EXPENDITURES	66,753	7,578.86	11,217.44	3,424.81	5,951.69	6,560.55	3,410.06	3,945.29	5,281.92	3,817.90
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(7,578.86)	(11,217.44)	(3,424.81)	(5,951.29)	(6,560.55)	19,773.89	(3,939.82)	(5,281.92)	(3,817.90)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
PETERSON PARK FUND - FUND 2497
APRIL 2021
REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
INCOME								
ASSESSMENTS	42,490	41,222.90	97.0%	1,267.10	42,490	41,222.90	97.0%	-
INTEREST	-	73.54	0.0%	-	400	109.50	27.4%	(35.96)
OPERATING TRANSFER IN	24,263	-	0.0%	24,263.00	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	-	-	0.0%	-
TOTAL INCOME	66,753	41,296.44	61.9%	25,530.10	42,890	41,332.40	96.4%	(35.96)
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	40,921	34,100.60	83.3%	6,820.40	39,340	32,783.00	83.3%	1,317.60
SERVICES AND SUPPLIES								
AGRICULTURE	1,850	1,574.59	85.1%	275.41	1,850	1,051.58	56.8%	523.01
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	1,507.89	60.3%	992.11	2,500	473.59	18.9%	1,034.30
VANDALISM	-	-	0.0%	-	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	-	0.0%	-
CONTRACT SERVICES	4,182	4,117.42	98.5%	64.58	4,000	3,992.27	99.8%	125.15
WATER	17,000	14,373.46	84.5%	2,626.54	17,000	12,950.43	76.2%	1,423.03
ELECTRIC	300	137.04	45.7%	162.96	300	136.02	45.3%	1.02
SUBTOTAL	25,832	21,710.40	84.0%	4,121.60	25,750	18,603.89	72.2%	3,106.51
OPERATING EXPENDITURES	66,753	55,811.00	83.6%	10,942.00	65,090	51,386.89	78.9%	4,424.11
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(14,514.56)			(22,200)	(10,054.49)		(4,460.07)

CHICO AREA RECREATION AND PARK DISTRICT
 BARONI PARK FUND - FUND 2498
 BALANCE SHEET
 APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	160,316.71	151,235.41	9,081.30	6%
SUBTOTAL	160,316.71	151,235.41	9,081.30	6%
FMV ADJUSTMENT (BARONI PARK)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	-	-	-	0%
INTEREST RECEIVABLE (BARONI PARK)	-	-	-	0%
RECEIVABLES	-	-	-	0%
DUE FROM OTHER FUNDS				
DUE TO BARONI PARK FUND FROM OTHER FUNDS	-	-	-	0%
TOTAL CURRENT ASSETS	160,316.71	151,235.41	9,081.30	6%
PREPAID EXPENSES	-	-	-	0%
TOTAL ASSETS	160,316.71	151,235.41	9,081.30	6%
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	0%
ACCRUED EXPENSES				
VOUCHERS PAYABLE ACCRUAL	-	-	-	0%
ACCRUED EXPENSES	-	-	-	0%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM BARONI PARK FUND	66,689.51	51,022.30	15,667.21	31%
TOTAL CURRENT LIABILITIES	66,689.51	51,022.30	15,667.21	31%
TOTAL LIABILITIES	66,689.51	51,022.30	15,667.21	31%
FUND BALANCE				
FUND BALANCE - BARONI PARK	77,530.64	63,352.73	14,177.91	22%
NET INCOME (LOSS)				
BARONI PARK NET INCOME (LOSS)	16,096.56	18,244.43	(2,147.87)	-12%
TOTAL FUND BALANCE	93,627.20	81,597.16	12,030.04	15%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
 BARONI PARK FUND - FUND 2498
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

1.846153846

	2020-2021 BUDGET	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
INCOME										
ASSESSMENTS	85,689	-	-	-	-	-	48,385.22	-	-	-
INTEREST	300	-	-	-	253.71	-	-	183.64	-	-
OPERATING TRANSFER IN	-	-	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	(1,560.60)	-	-	-	-	-	-	-	-
TOTAL INCOME	85,989	(1,560.60)	-	-	253.71	-	48,385.22	183.64	-	-
OPERATING EXPENDITURES										
SALARIES AND BENEFITS	63,689	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36	5,307.36
SERVICES AND SUPPLIES										
AGRICULTURE	1,100	-	-	-	-	195.07	-	-	-	-
HOUSEHOLD SUPPLIES	-	-	-	-	-	-	-	-	-	-
STRUCTURES & GROUNDS	1,500	1,116.04	263.83	236.70	221.67	91.97	-	-	-	193.47
VANDALISM	100	-	-	-	-	-	-	-	-	-
EQUIPMENT RENTS	-	-	-	-	-	-	-	-	-	-
CONTRACT SERVICES	4,100	-	2,450.75	-	-	-	-	-	1,666.67	-
WATER	10,000	1,943.29	1,573.18	983.16	1,076.29	411.36	-	312.27	107.07	387.76
ELECTRIC	200	-	-	-	-	-	-	-	-	-
SUBTOTAL	17,000	3,059.33	4,287.76	1,219.86	1,297.96	698.40	-	312.27	1,773.74	581.23
TOTAL OPERATING EXPENDITURES	80,689	8,366.69	9,595.12	6,527.22	6,605.32	6,005.76	5,307.36	5,619.63	7,081.10	5,888.59
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	(9,927.29)	(9,595.12)	(6,527.22)	(6,351.61)	(6,005.76)	43,077.86	(5,435.99)	(7,081.10)	(5,888.59)

CHICO AREA RECREATION AND PARK DISTRICT
 ROTARY FUND - FUND 2486
 BALANCE SHEET
 APRIL 2021

	APRIL 2021	APRIL 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,534.52	-	0%
SUBTOTAL	16,534.52	16,534.52	-	0%
FMV ADJUSTMENT (ROTARY FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	-	-	-	0%
RECEIVABLES	-	-	-	0%
DUE FROM OTHER FUNDS				
DUE TO ROTARY FUND FROM OTHER FUNDS	-	-	-	0%
TOTAL CURRENT ASSETS	16,534.52	16,534.52	-	0%
PREPAID EXPENSES	-	-	-	0%
TOTAL ASSETS	16,534.52	16,534.52	-	0%
LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	0%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM ROTARY FUND	-	-	-	0%
TOTAL CURRENT LIABILITIES	-	-	-	0%
TOTAL LIABILITIES	-	-	-	0%
FUND BALANCE				
FUND BALANCE - ROTARY FUND	16,534.52	16,534.52	-	0%
NET INCOME (LOSS)				
ROTARY FUND NET INCOME (LOSS)	-	-	-	0%
TOTAL FUND BALANCE	16,534.52	16,534.52	-	0%

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
 ROTARY FUND - FUND 2486
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021
INCOME	BUDGET									
MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	(342.10)	-	-	-	-	-	-	-	-
TOTAL INCOME	-	(342.10)	-	-	-	-	-	-	-	-
SERVICES & SUPPLIES	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME OVER (UNDER)	-	(342.10)	-	-	-	-	-	-	-	-
EXPENDITURES										

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES
 ROTARY FUND - FUND 2486
 APRIL 2021
 REPRESENTS 83% OF THE YEAR

	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	Remaining Budget	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	DIFF. BY YEAR
INCOME								
MISCELLANEOUS REVENUE	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(342.10)	0.0%	342.10	-	-	0.0%	(342.10)
TOTAL INCOME	-	(342.10)	0.0%	342.10	-	-	0.0%	(342.10)
SERVICES & SUPPLIES								
	-	-	0.0%	-	-	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	(342.10)			-	-		(342.10)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

April 2021

Salary & Benefits	598.20
Service & Supply	90,968.79
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	1,111.34
TOTAL	92,678.33
Check #'s	74720-74767

Approved by the Board of Directors

May 20, 2021

Tom Lando
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
May 11, 2021

CHECK REGISTER FUND 2490 FY 20/21

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
5/11/2021	74720	AFLAC	\$ 598.20	510000
5/11/2021	74721	ACCESS INFORMATION PROTECTED	\$ 664.74	520000
5/11/2021	74722	AIRGAS USA, LLC	\$ 179.60	520000
5/11/2021	74723	AMERICAN RED CROSS	\$ 28.00	520000
5/11/2021	74724	BAY AREA DRIVING SCHOOL, INC.	\$ 67.20	520000
5/11/2021	74725	C&M AUTOMOTIVE	\$ 2,490.80	520000
5/11/2021	74726	CHICO AREA RECREATION & PARK DISTRICT	\$ 20,408.95	520000
5/11/2021	74727	CHICO UNIFIED SCHOOL DISTRICT	\$ 527.16	520000
5/11/2021	74728	COLLIER HARDWARE	\$ 106.15	520000
5/11/2021	74729	COMCAST	\$ 219.43	520000
5/11/2021	74730	COMMERCIAL TIRE WAREHOUSE	\$ 1,305.70	520000
5/11/2021	74731	CREATE & LEARN INC.	\$ 258.12	520000
5/11/2021	74732	CREATIVE COMPOSITION	\$ 85.80	520000
5/11/2021	74733	DAN'S ELECTRICAL SUPPLY	\$ 41.81	520000
5/11/2021	74734	DEPT. OF JUSTICE	\$ 832.00	520000
5/11/2021	74735	DRAGON GRAPHICS	\$ 1,347.60	520000
5/11/2021	74736	EMPLOYMENT DEVELOPMENT DEPT	\$ 11,749.50	520000
5/11/2021	74737	ENLOE MEDICAL CENTER	\$ 194.00	520000
5/11/2021	74738	EWING IRRIGATION PRODUCTS, INC.	\$ 1,804.01	520000
5/11/2021	74739	G2SOLUTIONS, INC	\$ 19.50	520000
5/11/2021	74740	GATES RESALE	\$ 85.69	520000
5/11/2021	74741	GLEN KUEFFNER	\$ 5.00	520000
5/11/2021	74742	HOLIDAY POOLS & SPAS	\$ 958.23	520000
5/11/2021	74743	HOME DEPOT CREDIT SERVICES	\$ 66.14	520000
5/11/2021	74744	HUNTERS SERVICES, INC.	\$ 431.00	520000
5/11/2021	74745	INDUSTRIAL POWER PRODUCTS	\$ 177.48	520000
5/11/2021	74746	J.C. NELSON SUPPLY CO	\$ 491.32	520000
5/11/2021	74747	J.W. WOOD CO., INC.	\$ 130.31	520000
5/11/2021	74748	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 96.45	520000
5/11/2021	74749	JOHNSON CONTROLS, INC.	\$ 4,975.90	520000
5/11/2021	74750	LIMEY TEES	\$ 349.71	520000
5/11/2021	74751	LOCKSMITHING ENTERPRISES	\$ 95.00	520000
5/11/2021	74752	MEEKS BUILDING CENTER	\$ 781.50	520000
5/11/2021	74753	MISSION LINEN & UNIFORM	\$ 267.21	520000
5/11/2021	74754	MISSION LINEN & UNIFORM	\$ 1,854.88	520000
5/11/2021	74755	NORTHGATE PETROLEUM COMPANY	\$ 291.00	520000
5/11/2021	74756	O'REILLY AUTOMOTIVE STORES, INC.	\$ 69.39	520000
5/11/2021	74757	OFFICE DEPOT	\$ 390.58	520000
5/11/2021	74758	PACIFIC GAS AND ELECTRIC	\$ 26,015.78	520000
5/11/2021	74759	PICKLEBALL PIMP, INC.	\$ 2,310.00	520000
5/11/2021	74760	PITNEY BOWES INC.	\$ 41.83	520000
5/11/2021	74761	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,664.21	520000
5/11/2021	74762	SHERWIN-WILLIAMS CO.	\$ 395.24	520000
5/11/2021	74763	THATCHER COMPANY	\$ 2,469.94	520000
5/11/2021	74764	TURF STAR INC.	\$ 244.93	520000
5/11/2021	74765	WORK TRAINING CENTER	\$ 1,980.00	520000
5/11/2021	74766	EWING IRRIGATION PRODUCTS, INC.	\$ 121.42	560000
5/11/2021	74767	PRO AGGREGATE INC.	\$ 989.92	560000

Total of Register \$ 92,678.33

<u>Ann Willmann</u>	Salary & Benefits	\$ 598.20	Acct 510000
General Manager	Service & Supply	\$ 90,968.79	Acct 520000
	Cont. to Other Agencies	\$ -	Acct 557000
OR	Principal Repayment	\$ -	Acct 552000
	Interest Expense	\$ -	Acct 553000
	Fixed Asset	\$ 1,111.34	Acct 560000
	Total	\$ 92,678.33	


Michelle Niven
 HR Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

April 2021

Salary & Benefits	29,424.01
Salary & Benefits-ACH Payroll Tax Transfer	70,821.26
Salary & Benefits-ACH CalPERS	63,597.66
Service & Supply	60,369.41
Fixed Assets	8,721.06
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	232,933.40

Check #'s 074652-074704

Approved by the Board of Directors

May 20, 2021

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 8, 2021

CHECK REGISTER FUND 2490 FY 20/21

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/08/2021	074652	BANNER BANK	\$ 2,108.41	510000
04/08/2021	074653	BROADWAY SACRAMENTO	\$ 6,897.00	520000
04/08/2021	074654	BROADWAY SACRAMENTO	\$ 6,584.00	520000

Total of Register

\$ 15,589.41


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 2,108.41	Acct 510000
Service & Supply	\$ 13,481.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 15,589.41</u></u>	

 Jason Bougie
 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 9, 2021

CHECK REGISTER **FUND 2490 FY 20/21**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/09/2021	074655	CHICO U LOCK IT	\$ 259.00	520000
04/09/2021	074656	KRONOS SAASHR, INC	\$ 3,138.37	520000
04/09/2021	074657	MELTON DESIGN GROUP, INC.	\$ 3,368.79	520000
04/09/2021	074658	TURF STAR INC.	\$ 620.35	520000
04/09/2021	074659	MELTON DESIGN GROUP, INC.	\$ 618.38	560000

Total of Register

\$ 8,004.89

 Ann Willmann
 General Manager

OR



 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 7,386.51	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 618.38	Acct 560000
Total	<u><u>\$ 8,004.89</u></u>	

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 April 12, 2021

CHECK REGISTER **FUND 2490 FY 20/21**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/12/2021	074660	C&M AUTOMOTIVE	\$ 793.73	520000
04/12/2021	074661	CARTER LAW OFFICES	\$ 1,957.50	520000
04/12/2021	074662	J.C. NELSON SUPPLY CO	\$ 1,832.99	520000

Total of Register \$ 4,584.22


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 4,584.22	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 4,584.22</u></u>	

 Jason Bougie
 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 April 14, 2021

CHECK REGISTER FUND 2490 FY 20/21

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/14/2021	074663	CHICO ROTARY FOUNDATION	\$ 120.00	520000
04/14/2021	074664	GREG D. MATUZAK	\$ 2,700.00	520000
04/14/2021	074665	MELTON DESIGN GROUP, INC.	\$ 2,744.53	560000

Total of Register \$ 5,564.53

Ann Willmann		Salary & Benefits	\$ -	Acct 510000
General Manager		Service & Supply	\$ 2,820.00	Acct 520000
		Cont. to Other Agencies	\$ -	Acct 557000
OR		Principal Repayment	\$ -	Acct 552000
		Interest Expense	\$ -	Acct 553000
		Fixed Asset	\$ 2,744.53	Acct 560000
		Total	<u><u>\$ 5,564.53</u></u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 April 16, 2021

CHECK REGISTER FUND 2490 FY 20/21

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/16/2021	074666	ANTHEM BLUE CROSS	\$ 20,418.49	510000
04/16/2021	074667	HUMANA INSURANCE CO	\$ 3,106.18	510000
04/16/2021	074668	STREAMLINE	\$ 600.00	520000

Total of Register

\$ 24,124.67

 Ann Willmann
 General Manager

OR



 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 23,524.67	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 600.00	Acct 560000
Total	<u><u>\$ 24,124.67</u></u>	

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 20, 2021

CHECK REGISTER **FUND 2490 FY 20/21**

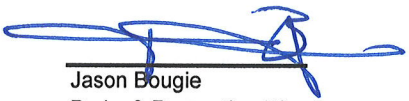
<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/20/2021	074669	MEDICAL EYE SERVICES	\$ 420.81	510000
04/20/2021	074670	AIRGAS USA, LLC	\$ 185.11	520000
04/20/2021	074671	BATTERIES PLUS BULBS # 311	\$ 86.44	520000
04/20/2021	074672	BATTERY SYSTEMS	\$ 347.69	520000
04/20/2021	074673	CATHY'S SEWING MACHINE & VACUUM	\$ 183.32	520000
04/20/2021	074674	COLLIER HARDWARE	\$ 307.08	520000
04/20/2021	074675	COMCAST	\$ 917.12	520000
04/20/2021	074676	COMCAST	\$ 129.69	520000
04/20/2021	074677	COMMERCIAL TIRE WAREHOUSE	\$ 111.06	520000
04/20/2021	074678	DEPT. OF JUSTICE	\$ 1,440.00	520000
04/20/2021	074679	EWING IRRIGATION PRODUCTS, INC.	\$ 9,147.22	520000
04/20/2021	074680	FASTENAL COMPANY	\$ 31.51	520000
04/20/2021	074681	INDUSTRIAL POWER PRODUCTS	\$ 477.98	520000
04/20/2021	074682	LOCKSMITHING ENTERPRISES	\$ 18.77	520000
04/20/2021	074683	NORMAC INC.	\$ 270.15	520000
04/20/2021	074684	NORTHGATE PETROLEUM COMPANY	\$ 312.07	520000
04/20/2021	074685	O'REILLY AUTOMOTIVE STORES, INC.	\$ 140.45	520000
04/20/2021	074686	RECOLOGY BUTTE COLUSA COUNTIES	\$ 645.45	520000
04/20/2021	074687	THRIFTY ROOTER	\$ 285.00	520000
04/20/2021	074688	TURF STAR INC.	\$ 234.34	520000
04/20/2021	074689	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,443.17	520000
04/20/2021	074690	UNITED RENTALS, INC.	\$ 107.73	520000
04/20/2021	074691	EWING IRRIGATION PRODUCTS, INC.	\$ 5,358.15	560000

Total of Register

\$ 22,600.31

 Ann Willmann
 General Manager

OR


 Jason Bougie

Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Salary & Benefits	\$ 420.81	Acct 510000
Service & Supply	\$ 16,821.35	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 5,358.15	Acct 560000
Total	\$ 22,600.31	

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 April 22, 2021

CHECK REGISTER FUND 2490 FY 20/21

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/22/2021	074692	BANNER BANK	\$ 2,108.41	510000
04/22/2021	074693	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
04/22/2021	074694	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
04/22/2021	074695	CA STATE DISBURSEMENT UNIT	\$ 46.14	510000
04/22/2021	074696	IUOE LOCAL 39	\$ 298.78	510000
04/22/2021	074697	SEIU LOCAL 1021	\$ 816.79	510000
04/22/2021	074698	COMCAST	\$ 608.65	520000
04/22/2021	074699	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 512.25	520000

Total of Register

\$ 4,491.02


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 3,370.12	Acct 510000
Service & Supply	\$ 1,120.90	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 4,491.02</u>	

 Jason Bougie
 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 April 26, 2021

CHECK REGISTER FUND 2490 FY 20/21

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
04/26/2021	074700	ARMED GUARD PRIVATE SECURITY INC	\$ 10,399.32	520000
04/26/2021	074701	CITY OF CHICO	\$ 2,752.36	520000
04/26/2021	074702	FERGUSON ENTERPRISES, INC #1423	\$ 247.21	520000
04/26/2021	074703	LIMEY TEES	\$ 109.40	520000
04/26/2021	074704	OFFICE DEPOT	\$ 47.14	520000

Total of Register

\$ 13,555.43



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 13,555.43	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 13,555.43	

 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

April 2021

PPE	Pay Date	Checks	Amount
4/2/2021 ACH	4/9/2021	Direct Deposit	98,193.57
4/2/2021	4/9/2021	119987-12005	6,146.65
3/31/2021	4/15/2021	12006-12007	380.08
3/31/2021 ACH	4/15/2021	Direct Deposit	468.92
4/16/2021	4/23/2021	12008-120022	6,662.81
4/16/2021 ACH	4/23/2021	Direct Deposit	98,960.45
Total			210,812.48

Approved by the Board of Directors

May 20, 2021

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Refund Check Register

April 2021

Service & Supply-Refund Checks

7,609.00

TOTAL

Check #'s

029099-029103	5,339.00
029105	2,100.00
029106	170.00

Active Network Credit Card Refunds 26,063.45

Approved by the Board of Directors

May 20, 2021

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

March 2021

Net Revenue

Rents	8,234.57
Reimbursements	2,792.27
Misc.	15.00
Fees	406,801.93
 Sub Total	 417,843.77
 Other Income	 -
Donations	30.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2470 Trust Obligations	 -
 Fund 2480 Trust Obligations	 9,500.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 427,373.77

Approved by the Board of Directors

May 20, 2021

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #029107 dated May 13, 2021 in the amount of \$427,373.77

March 2021

FUND 2490			
	4530106	RDA Pass Through	-
			-
	4600001	Rent	8,234.57
		Fees	406,801.93
			415,036.50
	4700001	Misc.	15.00
		Rebates/Reimbursements	2,792.27
		City of Chico Reimbursements	-
		Baroni Park	-
		Pro Rata Share	-
		Other Income	-
		Donations	30.00
		Grant Revenue	-
			2,837.27
		FUND 2490 total	417,873.77
FUND 2470	280	Trust Obligations	-
FUND 2480			
	280	Trust Obligations	9,500.00
FUND 2483			
	4616250	Prop 12 Grant Fund	-
FUND 2486			
	4700001	Chico Rotary/CARD	-
Checks Total			427,373.77



Ann Willmann
General Manager

VENDOR: 124000 BUTTE COUNTY TREASURER 05/13/2021 CHECK NO. 29107

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
105190	REV 03/21	05/13/2021	427,373.77			427,373.77

Check Total 427,373.77

CHECK NO. 29107
 CHECK DATE 05/13/2021
 VENDOR NO. 124000



CHECK NO. 029107

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

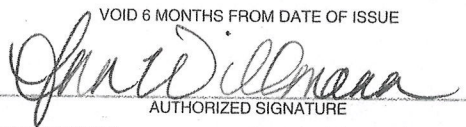
CHECK AMOUNT

Four hundred twenty-seven thousand three hundred seventy-three and 77/100

\$ 427,373.77

REFUND CHECK

ORDER OF BUTTE COUNTY TREASURER
 25 COUNTY CENTER DR STE 120
 OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

 AUTHORIZED SIGNATURE MP

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈029107⑈ ⑆121144272⑆ 0100043835⑈

VENDOR: 124000 BUTTE COUNTY TREASURER 05/13/2021 CHECK NO. 29107

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
105190	REV 03/21	05/13/2021	427,373.77			427,373.77

Check Total 427,373.77

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	RR
DATE:	5/13/2021
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 415,036.50
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 2,837.27
CARD-Park Fees Trust Obligations		24800000	462000		\$ 9,500.00
CARD-Park Fees Trust Obligations		24700000	462000		\$ -
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

John Willman

CARD-General Manager

Check #:	029107
Check Date:	05/13/21
Amount:	\$ 427,373.77

TOTAL	\$ 427,373.77
-------	---------------

Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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Chico Area Recreation and Park District “Helping People Play”

Staff Report 21-15
Agenda Item 7.1

STAFF REPORT

DATE: May 20, 2021
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: District Update

Park Operations

The parks continue to see increased use as more sports return to play and the weather improves. Staff is working tirelessly to keep up maintenance standards, but this has been challenging due to an extreme staffing shortage. Historically, during this time, we have approximately 24 part-time staff on our maintenance team; currently we have 10. We are making every effort to hire more staff, but as seen throughout Chico and California, there are reports of staffing shortages across all industries. Staff has been working diligently to maintain our regular turf program, address safety concerns, and address regular maintenance required at parks and facilities. It has been a team effort and the team is doing a great job, but they look forward to additional staffing resources as they become available.

Recreation Programs

The recreation team has been working on rebuilding programming. Programs such as adult softball, kickball, youth volleyball, youth flag football, toddler sports, adult fitness, senior cards, and Kung Fu have all returned. In addition to current programming, summer camp and aquatic registration is going well. While we are not at our pre-pandemic numbers, we have several camps that have waiting lists and some of our traditional camps have strong registration. We are still required to make some adjustments at our camps to follow the childcare guidelines that are required by the State. Similar to the park staffing challenges, recreation is having the same issue and is managing daily staffing changes.

Afterschool Program

Chico Unified School District has determined that they will be returning to the traditional full in-person schedule in the Fall. Our staff are in the process of preparing for the start of the Fall school year. Again, COVID restrictions and staffing are causing some challenges. In order to anticipate these, we have placed all families that were enrolled in the August 2020 school year in a lottery for space when they return. We are anticipating starting the school year with lower

numbers due to COVID restrictions and staffing shortages, but we will continually hire more staff throughout the summer and the start of the school year in order to accommodate as many families as possible. This process has been communicated with families and CUSD.

Facility Rentals

We are seeing an increase in requests for picnic rentals, field rentals, and indoor facility rentals. Picnic rentals and field rentals have been slightly easier to accommodate due to the outdoor nature of these activities. Again, staffing has been a challenge, but we are working to navigate that and utilize the resources we have to ensure that the areas are ready for renters. Indoor rentals require review of current COVID restrictions and ensuring that renters are prepared to follow those requirements.

Pickleball

Staff has concluded the survey of usage at the tennis and pickleball courts. Staff is currently working on compiling the information for the Board and will present information at the Board meeting in June.

Bocce Ball

Initial contact has been made with the architect selected for the project. Once the contract is signed, we will develop a schedule for the scope of work to be completed. Unfortunately, due to some of the vacant positions, this project has moved more slowly than we would like. The goal is to assign the project to the new Parks and Facilities Manager once they are hired. Until such time, we are working to identify tasks that can be completed with minimal staff participation. Currently, the completion of Rotary Centennial Park is taking a significant amount of staff time which directly impacts other projects within the District.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 21-16
Agenda Item 7.2**

STAFF REPORT

DATE: May 20, 2021

TO: Board of Directors

FROM: Heather Childs, Finance Manager

SUBJECT: Public Hearing for the Budget for Fiscal Year 2021-2022

Discussion:

In accordance with the requirements of the California Public Resources Code §5788.1, legal notice of the required public hearing for the Budget for Fiscal Year 2021/2022 has been published. On June 17, 2021, the attached proposed Resolution adopting the final budget for the 2021/2022 fiscal year will be presented to the Board for adoption.

The District's budget for the 2021/2022 Fiscal Year reflects the combined efforts of staff, the Division Managers, the General Manager, and the Board of Directors. At the Board Meeting, staff will provide a presentation of the budget

By _____
Heather Childs
Finance Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 21-8

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ADOPTING THE FINAL BUDGET FOR THE 2021-2022 FISCAL YEAR

WHEREAS, the Chico Area Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resource Code of the State of California; and

WHEREAS, pursuant to §5784.1 of the Public Resource Code of the State of California, the Board of Directors of the Chico Area Recreation and Park District did publish a notice stating that the Preliminary Budget had been adopted and was available for inspection, and did hold and conduct a Public Hearing for the taxpayers of the District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District adopts the Final Budget for the 2021-2022 Fiscal Year.

BE IT FURTHER RESOLVED that the General Manager is authorized and directed to adjust the Final Budget as necessary to accommodate changes resulting from decisions made by the California State Legislature and approved by the Governor and/or resulting from determinations made by the Butte County Board of Supervisors and/or others that dictate adjustments be made to the Final Budget during the 2021-2022 Fiscal Year.

Passed and adopted by the Board of Directors of the Chico Area Recreation and Park District at its Regular Meeting on June 17, 2021, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Tom Lando
Board Chair

Ann Willmann
Secretary to the Board

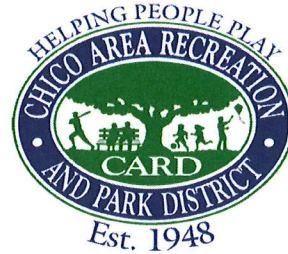


**2021-2022
PRELIMINARY BUDGET
VERSION 2**

5/20/2021

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
TABLE OF CONTENTS**

LETTER OF TRANSMITTAL	3
BUDGET CALENDAR	4
BUDGET SUMMARY - ALL FUNDS	5
GENERAL FUND	
Executive Summary of Revenue and Expenditures	6
Summary of Revenue	7
Salaries and Benefits Summary	8
Services and Supplies Summary	9
Capital Projects Summary	10
Administrative Contract Services	11
Park Administrative Contract Services	12
PARK IMPACT FUND - PARK FEES - FUND 2480	
Executive Summary of Revenue and Expenditures	13
PARK ASSESSMENT FUNDS	
Oak Way Park - Fund 2495 - Executive Summary of Revenue and Expenditures	14
Peterson Park - Fund 2497 - Executive Summary of Revenue and Expenditures	15
Baroni Park - Fund 2498 - Executive Summary of Revenue and Expenditures	16
APPENDAGES	
Graph-CARD Budgeted Revenue by Source	17
Graph-CARD Budgeted Expenditures	18
Park Sites and Facilities Schedule	19



May 20, 2021

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2021-2022 Preliminary Budget Version 1 Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2021-2022 Preliminary Budget - Version 1 - for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for

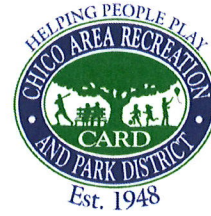
The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$24,774 towards capital projects.
- Capital projects are currently budgeted at \$1,054,800
- Fund Balance has been estimated to be \$1,300,000 of which \$530,027 will need to be used to complete the 2021/2022 fiscal year capital projects.
- The CalPERS Unfunded Liability payment has been budgeted at \$278,000.00. This is the District's plan established at the March 21, 2019 meeting.
- The District is Debt Free, therefore the Notes Payable - Lease Payments Summary has been removed from the budget.

Thank you to staff and the Board for their assistance in this important process.
Respectfully submitted,

Ann Willmann
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
 BUDGET CALENDAR
 PRELIMINARY BUDGET VERSION 2**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
January 21, 2021	Regular	Adopt Budget Calendar
February 4, 2021	N/A	Budget Templates Sent to Staff
March 22, 2021	N/A	Staff Budgets submitted to Business Office
April 15, 2021	Regular	Budget Presentation and Adopt Preliminary Budget
May 6, 2021	N/A	Notice of Public Hearing Published in Newspaper
May 20, 2021	Regular	Public Hearing on the Preliminary Budget
June 17, 2021	Regular	Adopt Final Budget
August 16, 2021	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY - ALL FUNDS
PRELIMINARY BUDGET VERSION 2**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE						
FEE BASED PROGRAM INCOME	-					-
OTHER INCOME & FACILITY RENTALS	(500,000)					(500,000)
RDA PASSTHROUGH	-					-
INVESTMENT INCOME	-	-	-	-	-	-
TAX INCOME / COUNTY	-					-
PARK IMPACT FEES		-				-
ASSESSMENTS			-	-	-	-
OPERATING TRANSFER IN FROM GENERAL FUND			-	-	-	-
TOTAL REVENUE	(500,000)	-	-	-	-	(500,000)
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	-		-	-	-	-
SERVICES AND SUPPLIES	-		-	-	-	-
CONTRIB. TO OTHER AGENCIES	-					-
CONTINGENCIES	-					-
OPERATING TRANSFER OUT	-					-
NOTES PAYABLE / LEASE PYMTS	-	-				-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-
NET INCOME (LOSS) FROM OPERATIONS	(500,000)	-	-	-	-	(500,000)
CAPITAL PROJECTS						
CAPITAL PROJECTS	-					-
CAPITAL PROJECTS' REIMBURSEMENTS	-					-
NET CAPITAL PROJECTS COSTS	-	-	-	-	-	-
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	500,000					500,000
ALLOCATION FROM BARONI PARK OPERATIONS						-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(500,000)					(500,000)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED						-
	-	-	-	-	-	-
NET ACTIVITY	(1,000,000)	-	-	-	-	(1,000,000)

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
OTHER INCOME & FACILITY RENTALS	(500,000)	1,000,000	(1,500,000)	#VALUE!	0.0%	-	#VALUE!	0.0%
RDA PASSTHROUGH	-	-	-	#VALUE!	0.0%	-	#VALUE!	#VALUE!
INVESTMENT INCOME	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TAX INCOME / COUNTY	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL REVENUE	(500,000)	1,000,000	(1,500,000)	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SERVICES AND SUPPLIES	-	-	-	-	0.0%	-	#VALUE!	0.0%
CONTRIB. TO OTHER AGENCIES	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
CONTINGENCIES	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
OPERATING TRANSFER OUT	-	-	-	-	0.0%	-	-	0.0%
NOTES PAYABLE / LEASE PYMTS	-	(84,342)	84,342	#VALUE!	0.0%	80,681	#VALUE!	0.0%
TOTAL OPERATING EXPENDITURES	-	(84,342)	84,342	#VALUE!	#VALUE!	80,681	#VALUE!	#VALUE!
NET INCOME (LOSS) FROM OPERATIONS	(500,000)	1,084,342	(1,584,342)	#VALUE!	0.0%	(80,681)	#VALUE!	0.0%
CAPITAL PROJECTS								
CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
CAPITAL PROJECTS' REIMBURSEMENTS	-	(1,500,000)	1,500,000	-	-	-	-	-
NET CAPITAL PROJECTS COSTS	-	(1,500,000)	(1,500,000)	-	0.0%	-	-	#DIV/0!
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	500,000	1,084,342	1,584,342	-	0.0%	80,681	-	0.0%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(500,000)	415,658	(84,342)	-	0.0%	(80,681)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-
TOTAL GENERAL FUND ACTIVITY	(500,000)	(415,658)	(84,342)	#VALUE!		(80,681)	#VALUE!	

CHICO AREA RECREATION AND PARK DISTRICT
 REVENUE SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
CAMPS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SUBTOTAL	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
AQUATICS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
CLASSES								
GENERAL CLASSES	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
COMMUNITY BAND	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SENIOR ADULT CLASSES	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
YOUTH KARATE & TINY TOTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SUBTOTAL	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
BASKETBALL	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SOFTBALL	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SOCCER	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SUBTOTAL	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
NATURE CENTER								
PROGRAM FEE INCOME	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SUBTOTAL	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
OTHER PROGRAMS								
SCHOLARSHIPS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
CO-SPONSORED & MISCELLANEOUS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SPECIAL EVENTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SENIOR ADULT PROGRAMS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
YOUTH SPORTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SUBTOTAL	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
TOTAL FEE BASED PROGRAMS	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
OTHER INCOME								
FACILITY RENTAL INCOME	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
REBATES & REIMBURSED COSTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
REIMBURSEMENTS - CITY PARKS	(500,000)	(500,000)	-	#VALUE!	0.0%	-	#VALUE!	0.0%
MISCELLANEOUS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
ENDOWMENTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
DONATIONS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL OTHER INCOME	(500,000)	(500,000)	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
INVESTMENT INCOME	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TAX INCOME / COUNTY	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL REVENUE FROM OTHER AGENCIES	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
TOTAL REVENUE	(500,000)	(500,000)	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!

CHICO AREA RECREATION AND PARK DISTRICT
 SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
SALARIES								
FULL-TIME SALARIES	-	-	-	-	0.0%	-	-	0.0%
PART-TIME SALARIES	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
ACCUMULATED LEAVE	-	-	-	-	0.0%	-	-	0.0%
INSTRUCTORS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
SUBTOTAL	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
BENEFITS								
FICA	-	-	-	-	0.0%	-	-	0.0%
RETIREMENT	-	-	-	-	0.0%	-	-	0.0%
RETIREMENT - GASB 68	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
HEALTH INSURANCE	-	-	-	-	0.0%	-	-	0.0%
COBRA	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
UNEMPLOYMENT INSURANCE	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
WORKERS COMP INSURANCE	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION TO OTHER FUNDS	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
SUBTOTAL	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL SALARIES & BENEFITS	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	-	-	-	-	0.0%	-	#VALUE!	0.0%
AGRICULTURE	-	-	-	-	0.0%	-	-	0.0%
CLOTHING	-	-	-	-	0.0%	-	-	0.0%
COMMUNICATIONS	-	-	-	-	0.0%	-	-	0.0%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
INSURANCE	-	-	-	-	0.0%	-	-	0.0%
TECHNOLOGY EQUIPMENT	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
EQUIPMENT REPAIRS	-	-	-	-	0.0%	-	-	0.0%
HOUSEHOLD EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
FIELD EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
PROGRAM EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
VEHICLE MAINTENANCE	-	-	-	-	0.0%	-	-	0.0%
POOL SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
POOL EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
STRUCTURE & GROUNDS	-	-	-	-	0.0%	-	-	0.0%
WORK SERVICE SUPPLIES	-	-	-	#NO_RIGHTS!	0.0%	-	-	0.0%
SHOP SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
VANDALISM	-	-	-	-	0.0%	-	-	0.0%
MEDICAL FIRST AID	-	-	-	-	0.0%	-	-	0.0%
MEMBERSHIP/PERIODICALS	-	-	-	-	0.0%	-	-	0.0%
OFFICE SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	-	-	-	-	0.0%	-	-	0.0%
PUBS/LEGAL NOTICES	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
RENT/LEASE EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
RENT/LEASE STRUCTURES	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
EDUCATION & TRAINING	-	-	-	-	0.0%	-	-	0.0%
DISTRICT OFFICE SPECIAL EXP	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
PROGRAM SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
DISTRICT OFFICE MEETING EXP	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
MILEAGE	-	-	-	-	0.0%	-	-	0.0%
PROGRAM TRANSPORTATION	-	-	-	-	0.0%	-	-	0.0%
DIST OFFICE BOARD MTG EXP	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
USE TAX	-	-	-	#NO_RIGHTS!	0.0%	-	#NO_RIGHTS!	0.0%
CONFERENCES	-	-	-	-	0.0%	-	-	0.0%
SUBTOTAL	-	-	-	-	#DIV/0!	-	#VALUE!	#VALUE!
UTILITIES								
WATER	-	-	-	-	0.0%	-	-	0.0%
ELECTRICITY	-	-	-	-	0.0%	-	-	0.0%
GAS	-	-	-	-	0.0%	-	-	0.0%
SEWER	-	-	-	-	0.0%	-	-	0.0%
SUBTOTAL	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL SERVICE & SUPPLY	-	-	-	-	#DIV/0!	-	#VALUE!	#VALUE!

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
CAPITAL PROJECTS SUMMARY**



COMMUNITY PARK		
Bocce Ball Court		500,000
		<hr/>
DOROTHY JOHNSON CENTER		
New HVAC Equipment		360,000
		<hr/>
PV POOL		
Repairs and Upgrades		55,000
		<hr/>
FIXED ASSETS		
Computer and information technology equipment		4,500
Servers		10,000
Phone System Upgrade		10,000
Truck for New Roving Crew		35,000
Trailer for New Roving Crew		5,300
Mower		75,000
		<hr/>
		139,800
		<hr/>

TOTAL	1,054,800
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PROJECTS FUNDING SUMMARY:	
Funded By Reimbursement for City Parks	-
Funded By General Fund Current Operations	(500,000)
Funded by General Fund - Fund Balance Spendable: Assigned	-
Funded by General Fund - Fund Balance Spendable: Unassigned	500,000
	<hr/>
	-
	<hr/>
	1,054,800

CHICO AREA RECREATION AND PARK DISTRICT
 GENERAL FUND - SUMMARY OF FUND BALANCE
 PRELIMINARY BUDGET VERSION 2



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500	-	1,500
	GENERAL RESERVE (Working capital)	1,900,000	100,000	2,000,000
TOTAL SPENDABLE: COMMITTED FUND BALANCE		1,901,500	100,000	2,001,500
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	50,000	(50,000)	-
	LONG TERM DEBT PRINCIPAL REPAYMENT	-	-	-
	ELECTION COSTS (50% of bi-annual election costs)	45,000	16,000	61,000
	PENSION LIABILITY RESERVE	700,000	-	700,000
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	390,500	209,500	600,000
TOTAL SPENDABLE: ASSIGNED FUND BALANCE		1,185,500	175,500	1,361,000
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	1,300,000	(775,500)	524,500
TOTAL SPENDABLE FUND BALANCE		4,387,000	(500,000)	3,887,000
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	25,197,812	-	25,197,812
TOTAL FUND BALANCE		29,584,812	(500,000)	29,084,812

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

- Spendable - Restricted: Has constraints on spending that are legally enforceable by outside parties.
- Spendable - Unrestricted - Committed: Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
- Spendable - Unrestricted - Assigned: Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
- Spendable - Unrestricted - Unassigned: Residual fund balance.
- Non-Spendable: Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

* Unassigned Fund Balance is affected by charges made to our reserves, as well as current year net income. This is our best current estimate of our Unassigned Fund Balance. It will continue to change as we monitor our revenues and expenses as we close out the FY. We will continue to see adjustments in this area until the year has been finalized.

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	2020-2021 BUDGET	CHANGE
ADMINISTRATIVE SERVICES			
ACTUARIAL EVALUATION SOFTWARE	12,000	7,000	5,000
CAPITAL ASSETS SOFTWARE	16,700	15,620	1,080
REGISTRATION SUPPORT FEES	152,400	150,000	2,400
	<u>181,100</u>	<u>172,620</u>	<u>8,480</u>
OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	7,000	14,000	(7,000)
COMPUTER HELP DESK	-	11,000	(11,000)
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	90,000	90,000	-
COPY MACHINE	18,000	18,000	-
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	4,600	4,600	-
	<u>119,800</u>	<u>137,800</u>	<u>(18,000)</u>
AUDIT & RELATED SERVICES			
AUDIT	16,000	16,000	-
GASB 68 REPORTS	700	700	-
AUDIT & RELATED SERVICES	<u>16,700</u>	<u>16,700</u>	<u>-</u>
LEGAL SERVICES	<u>30,000</u>	<u>28,000</u>	<u>2,000</u>
PROFESSIONAL SERVICES			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
EMPLOYEE BACKGROUND CHECK	<u>18,000</u>	<u>18,000</u>	<u>-</u>
CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	75,000	20,000	55,000
FRAUD HOTLINE	1,075	1,075	-
FUTURE FACILITIES PREPARATION	-	50,000	(50,000)
ELECTION	-	92,000	(92,000)
	<u>76,075</u>	<u>163,075</u>	<u>(87,000)</u>
TOTAL ADMINISTRATIVE CONTRACT SERVICES	<u><u>448,675</u></u>	<u><u>543,195</u></u>	<u><u>(94,520)</u></u>

CHICO AREA RECREATION AND PARK DISTRICT
 PARKS ADMINISTRATIVE CONTRACT SERVICES
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	2020-2021 BUDGET	CHANGE
PARKS ADMIN - DISTRICT GENERAL			
HOUSEHOLD	25,000	23,000	2,000
REPAIRS AND MAINTENANCE	26,000	27,500	(1,500)
SAFETY	2,500	2,500	-
SECURITY	145,000	155,000	(10,000)
UTILITIES	47,000	33,000	14,000
TREE HAZARD ASSESSMENT & PRUNING	18,000	18,000	-
	<u>263,500</u>	<u>259,000</u>	<u>4,500</u>
 <u>SITE SPECIFIC</u>			
COMMUNITY CENTER			
LANDSCAPING	22,000	21,600	400
REPAIRS AND MAINTENANCE	2,000	2,000	-
UTILITIES	600	600	-
	<u>24,600</u>	<u>24,200</u>	<u>400</u>
HOOKER OAK			
LANDSCAPING	1,900	1,800	100
UTILITIES	600	600	-
	<u>2,500</u>	<u>2,400</u>	<u>100</u>
COMMUNITY PARK			
UTILITIES	<u>4,800</u>	<u>4,800</u>	<u>-</u>
LAKESIDE PAVILION			
REPAIRS AND MAINTENANCE	<u>4,000</u>	<u>4,000</u>	<u>-</u>
DFJ CENTER			
REPAIRS AND MAINTENANCE	<u>400</u>	<u>400</u>	<u>-</u>
 TOTAL PARKS CONTRACT SERVICES	 <u><u>299,800</u></u>	 <u><u>294,800</u></u>	 <u><u>5,000</u></u>

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
PARK IMPACT FEES	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
INTEREST INCOME	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL INCOME	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
NOTES PAYABLE / LEASE PYMTS	-	(82,222)	82,222	#VALUE!	0.0%	66,665	#VALUE!	0.0%
UTILIZATION OF FUND BALANCE	-	82,222	-	73,332.00		(66,665)	66,665.00	
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	(82,222)	#VALUE!		-	#VALUE!	

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
ASSESSMENTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
INTEREST	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TRANSFER FROM GENERAL FUND	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL INCOME	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
SERVICES AND SUPPLIES								
AGRICULTURE	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
HOUSEHOLD SUPPLIES	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
STRUCTURES & GROUNDS	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
VANDALISM	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
EQUIPMENT RENTS	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
CONTRACT SERVICES	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
WATER	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
ELECTRIC	-	-	-	#NO_RIGH	0.0%	-	#NO_RIGH	0.0%
SUBTOTAL	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL OPERATING EXPENDITURES	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	-	#VALUE!		-	#VALUE!	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
PRELIMINARY BUDGET VERSION 2**



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
ASSESSMENTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
INTEREST	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TRANSFER FROM GENERAL FUND	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL INCOME	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
SERVICES AND SUPPLIES								
AGRICULTURE	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
HOUSEHOLD SUPPLIES	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
STRUCTURES & GROUNDS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
VANDALISM	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
EQUIPMENT RENTS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
SMALL TOOLS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
CONTRACT SERVICES	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
WATER	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
ELECTRIC	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
SUBTOTAL	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL OPERATING EXPENDITURES	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	-	#VALUE!		-	#VALUE!	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
 PRELIMINARY BUDGET VERSION 2



	2021-2022 BUDGET	INCREASE (DECREASE)	2020-2021 BUDGET	2020-2021 ACTUAL YTD	2020-2021 % BUDGET	2019-2020 BUDGET	2019-2020 ACTUAL	2019-2020 % BUDGET
INCOME								
ASSESSMENTS	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
INTEREST	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TRANSFER FROM GENERAL FUND	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
TOTAL INCOME	-	-	-	#VALUE!	#VALUE!	-	#VALUE!	#VALUE!
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
SERVICES AND SUPPLIES								
AGRICULTURE	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
HOUSEHOLD SUPPLIES	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
STRUCTURES & GROUNDS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
VANDALISM	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
EQUIPMENT RENTS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
CONTRACT SERVICES	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
WATER	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
ELECTRIC	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
SUBTOTAL	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL OPERATING EXPENDITURES	-	-	-	-	#DIV/0!	-	-	#DIV/0!
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
ALLOCATION TO CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	-	-	-	#VALUE!		-	#VALUE!	

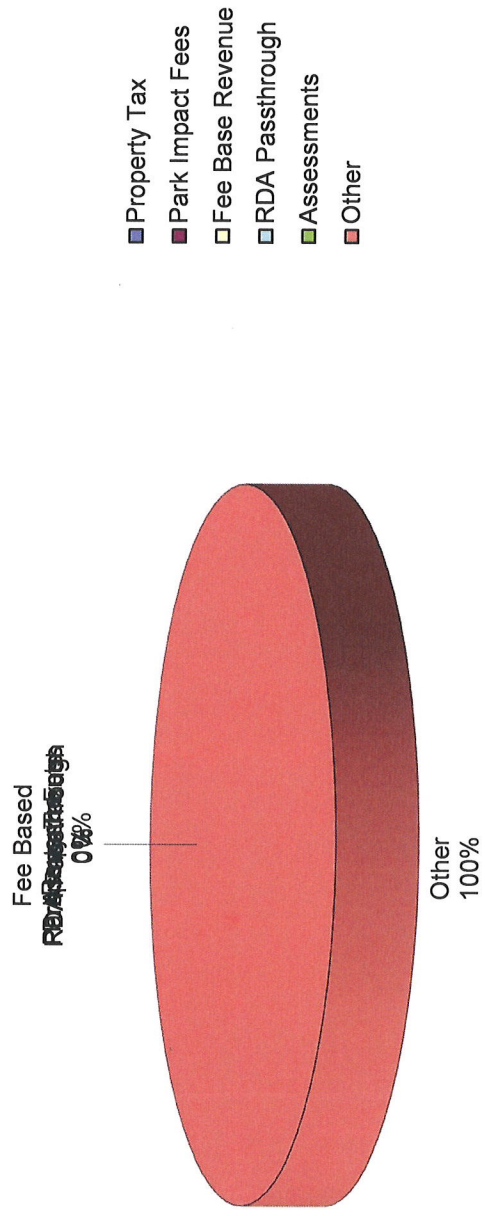
CAPITAL PROJECTS								
CAPITAL PROJECTS	-	-	-	#NO_RIGHT	0.0%	-	#NO_RIGHT	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	#VALUE!	0.0%	-	#VALUE!	0.0%
	-	-	-	#VALUE!		-	#VALUE!	

Notes:

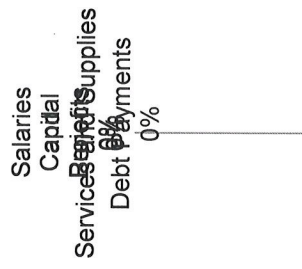
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



- Services and Supplies
- Capital Projects
- Debt Payments
- Salaries and Benefits

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue

Size: 3 acres

Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street

Size: 3.25 acres

Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street

Size: 3 acres

Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive

Size: 1.6 acres

Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue

Size: 1.1 acres

Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way

Size: .44 acres

Facilities: Swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway

Size: 40 acres

Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court

Size: 36 acres

Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PARK SITES AND FACILITIES**



Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue

Size: 35 acres

Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

Wildwood Park

Location: 100 Wildwood Avenue

Size: 18 acres

Facilities: Pavilion and picnic area, playground and two softball fields

OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive

Size: 7.285 acres

Facilities: Playground, basketball court, picnic area and open space

Ceres Park

Location: Glenshire Lane

Size: 5 acres

Facilities: Undeveloped

Hancock Park

Location: North Marigold Ave.

Size: 3.61 acres

Facilities: Grassland and pathways

Henshaw Avenue Park

Location: Henshaw Avenue

Size: 5 acres

Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street

Size: .89 acres

Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue

Size: 8.7 acres

Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive

Size: 5.5 acres

Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway

Size: .7 acres

Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area

Size: 3.5 acres

Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JUL - DEC 2021



* indicates change in job title or description from prior budget

TITLE	2021 Rates
Recreation Leader II	\$ 14.00
Recreation Leader III	\$ 15.00
Assistant Director	\$ 15.00
Director I	\$ 16.00
Director II	\$ 17.00
Animal Care I	\$ 14.00
Animal Care II	\$ 17.00
Enrichment I	\$ 14.50
Enrichment II	\$ 16.50
Enrichment III	\$ 18.50
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
<hr/>	
Labor III	\$ 14.00
Labor IV-level 1	\$ 15.00
Labor IV-level 2	\$ 15.50
Park Attendant I	\$ 15.00
Park Attendant II	\$ 15.50
Facility Attendant I	\$ 15.50
Facility Attendant II	\$ 16.50
Facility Attendant III	\$ 17.50
<hr/>	
Office Assistant II	\$ 14.00
Office Assistant III	\$ 15.00
Office Assistant IV	\$ 16.00
Finance Assistant	\$ 18.00
<hr/>	
Swim Instructor	\$ 14.00
Lifeguard I	\$ 14.00
Lifeguard II	\$ 14.50
Asst. Head Guard	\$ 15.00
Head Guard	\$ 16.00
Asst. Pool Manager	\$ 16.50

NOTES:
 PT Employees are limited to working no more than 28 hours per week.
 Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)
 Extended PT Employees are limited to working no more than 28 hours per week or 1550 hours per Fiscal Year.
 Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.
 Instructors under contract shall be compensated in accordance with the negotiated contract.

ADULT SPORTS OFFICIAL RATES

	STEP 1	STEP 2	STEP 3
1. Softball, Basketball (1 hour games)	\$ 20.00	\$ 22.00	\$ 24.00
2. Baseball League Game Rates (2.5 hour games)			
a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
b. Bases	\$ 35.00		
3. Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4. Soccer League Game Rates			
a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5. Flag Football League Game Rates (1 hour games)			
a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
b. Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
 - a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
 - b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET VERSION 2
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN - JUN 2022



* indicates change in job title or description from prior budget

TITLE	2021 Rates
Recreation Leader II	\$ 15.00
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Assistant Director	\$ 16.00
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Director II	\$ 18.00
Animal Care I	\$ 15.00
Animal Care II	\$ 18.00
Enrichment I	\$ 15.50
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Enrichment III	\$ 18.50
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 15.00
Labor IV-level 1	\$ 16.00
Labor IV-level 2	\$ 16.50
Park Attendant I	\$ 15.00
Park Attendant II	\$ 15.50
Facility Attendant I	\$ 15.50
Facility Attendant II	\$ 16.50
Facility Attendant III	\$ 17.50
Office Assistant II	\$ 15.00
Office Assistant III	\$ 16.00
Office Assistant IV	\$ 17.00
Finance Assistant	\$ 19.00
Swim Instructor	\$ 15.00
Lifeguard I	\$ 15.00
Lifeguard II	\$ 15.50
Asst. Head Guard	\$ 16.00
Head Guard	\$ 17.00
Asst. Pool Manager	\$ 17.50

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- Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.
- Instructors under contract shall be compensated in accordance with the negotiated contract.

ADULT SPORTS OFFICIAL RATES

	STEP 1	STEP 2	STEP 3
1. Softball, Basketball (1 hour games)	\$ 20.00	\$ 22.00	\$ 24.00
2. Baseball League Game Rates (2.5 hour games)			
a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
b. Bases	\$ 37.50		
3. Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4. Soccer League Game Rates			
a. Line Judge Flat Rate (1.25 hr. games)	\$ 18.75	\$ 19.75	\$ 20.75
b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5. Flag Football League Game Rates (1 hour games)			
a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
b. Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
 a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
 b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

Management		0	1	2	3	4	5
July 1, 2021-June 30,2022		Step A	Step B	Step C	Step D	Step E	Step F
Parks and Facilities Manager							
Hourly	\$	35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
Monthly	\$	6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
Annually	\$	73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
Recreation Manager							
Hourly	\$	35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
Monthly	\$	6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
Annually	\$	73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
Finance Manager							
Hourly	\$	35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
Monthly	\$	6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
Annually	\$	73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
HR Manager							
Hourly	\$	35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
Monthly	\$	6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
Annually	\$	73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365

Other Employees		0	1	2	3	4	5
July 1, 2021-June 30,2022		Step A	Step B	Step C	Step D	Step E	Step F
IT Systems Analyst							
Hourly	\$	36.06	\$ 37.86	\$ 39.76	\$ 41.74	\$ 43.83	\$ 46.02
Monthly	\$	6,250	\$ 6,563	\$ 6,891	\$ 7,236	\$ 7,597	\$ 7,977
Annually	\$	75,005	\$ 78,755	\$ 82,693	\$ 86,827	\$ 91,169	\$ 95,727
Executive Assistant							
Hourly	\$	32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$	5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$	66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR/Recruitment Specialist							
Hourly	\$	23.00	\$ 24.15	\$ 25.36	\$ 26.63	\$ 27.96	\$ 29.35
Monthly	\$	3,987	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,846	\$ 5,088
Annually	\$	47,840	\$ 50,232	\$ 52,744	\$ 55,381	\$ 58,150	\$ 61,057
Finance Specialist							
Hourly	\$	23.00	\$ 24.15	\$ 25.36	\$ 26.63	\$ 27.96	\$ 29.35
Monthly	\$	3,987	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,846	\$ 5,088
Annually	\$	47,840	\$ 50,232	\$ 52,744	\$ 55,381	\$ 58,150	\$ 61,057
Facility Coordinator							
Hourly	\$	20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54
Monthly	\$	3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427
Annually	\$	41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120
Customer Service Rep I							
Hourly	\$	21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$	3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$	43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Admin/Customer Service Specialist							
Hourly	\$	20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54
Monthly	\$	3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427
Annually	\$	41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120
Marketing Coordinator							
Hourly	\$	28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$	4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$	58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator							
Hourly	\$	23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$	4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$	48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120
Sr. Recreation Supervisor							
Hourly	\$	32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$	5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$	66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor							
Hourly	\$	30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$	5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$	63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor							
Hourly	\$	30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$	5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$	63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Utility II							
Hourly	\$	27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$	4,827	\$ 5,069	\$ 5,323	\$ 5,588	\$ 5,867	\$ 6,162
Annually	\$	57,928	\$ 60,824	\$ 63,877	\$ 67,059	\$ 70,408	\$ 73,944
Utility I							
Hourly	\$	24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$	4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$	50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865



Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-17
Agenda Item 7.3

STAFF REPORT

DATE: May 20, 2021

TO: Board of Directors

FROM: Heather Childs, Finance Manager

SUBJECT: Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts

Recommendation

It is recommended that the Board hold a public hearing, consider all public comments, and subsequently approve Resolution 21-9 that would approve the Engineer's Reports, confirm the diagrams and assessments, and order the continuation of the levy of assessments for fiscal year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts as the final step in levying the assessments.

Result of Recommended Action

The Board will order the continuation of the levy of the assessments for fiscal year 2021-22 and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2021-22 property tax bills.

Background

1. In 1993, after gaining property owner ballot support, the Oak Way Landscaping and Lighting Assessment District was first established to provide funding for the maintenance and operations of Oak Way Park. In 1997, the Park District conducted an assessment ballot proceeding within Oak Way Landscape and Lightning District to comply with Proposition 218 requirements.
 - a. Board Approval of 1st Year Assessment Levies: June 26, 1997
 - b. Fiscal Year 2021-22 Approved Rate: \$4.00 per year for each single-family residential parcel, or \$4.00 per single-family residential unit for credit for Park Facility Fees

2. In 1994, after gaining property owner ballot support, the Amber Grove/Greenfield Landscaping and Lighting Assessment District was first established to provide funding for the maintenance and operations of the Amber Grove/Greenfield Park.
 - a. Board Approval of 1st Year Assessment Levies: January 13, 1994
 - b. Fiscal Year 2021-22 Approved Rate: \$5.83 per month or \$70.00 per year for each single-family residential parcel

3. In 2006, after gaining property owner ballot support, the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District was first established to provide funding for the maintenance and operations of Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.
 - a. Board Approval of 1st Year Assessment Levies: June 20, 2006
 - b. Fiscal Year 2021-22 Maximum Basic Rate: \$99.05 for the Basic Park Design.

On February 18, 2021, the Board adopted a resolution directing SCI Consulting Group, the District’s assessment engineer and assessment administration firm, to prepare Engineer’s Reports for the Assessment Districts for fiscal year 2021-22.

SCI Consulting Group prepared the Engineer’s Reports that includes the special and general benefits from the assessments, the proposed budget for the assessments for fiscal year 2021-22, the updated proposed assessments for each parcel in the District, and the proposed assessments per single-family equivalent benefit unit for the fiscal year. At the April 15, 2021, Board meeting, the Board reviewed the Engineer’s Reports and adopted a resolution to declare its intention to continue to levy the assessments, preliminarily approve the Engineer’s Reports, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed public hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rates, establishing the services and improvements to be funded and ordering the continued levy of the assessments for fiscal year 2021-22.

Proposed Rate and CPI History

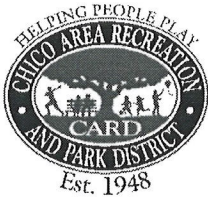
The proposed assessment rates and the approximate amount of revenues for the 2021-22 by Assessment Districts are listed below:

Assessment District	Rate	Revenue
Oak Way	\$4.00	\$23,820
Amber Grove/Greenfield	\$70.00	\$42,490
Baroni Park	\$99.05	\$95,311

Conclusion

It is recommended that the Board of Directors conduct the public hearing and approve the Resolution Approving the Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for fiscal year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

By _____
Heather Childs
Finance Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 21-9

A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING CONTINUATION OF THE LEVY OF ASSESSMENT FOR FISCAL YEAR 2021-22 FOR THE OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICTS

RESOLVED, by the Governing Board (the "Board") of the Chico Area Recreation and Park District (the "District"), County of Butte, State of California, that

WHEREAS, the Chico Area Recreation and Park District is authorized, pursuant to the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) and Article XIID of the California Constitution (Proposition 218), to levy assessments for park and recreation improvements; and

WHEREAS, the Oak Way and the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment Districts were approved by property owners pursuant to Proposition 218; the Amber Grove/Greenfield Landscaping and Lighting Assessment District was approved in 1994 after not receiving majority protest.

WHEREAS, the purpose of the Assessment Districts is for the installation, maintenance, and servicing of improvements within the Chico Area Recreation and Park District, as described in the annual Engineer's Report; and

WHEREAS, on February 18, 2021, A Resolution Directing Preparation of Annual Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment Districts (the "Assessment Districts"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972;

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the reports should stand as the Engineer's Reports for all subsequent proceedings under and pursuant to the aforesaid resolution, and on May 20, 2021, at the hour of 6:00 p.m., the Board will hold a public hearing to consider the levy of the assessments for fiscal year 2021-22. The Board meetings will be held remotely in accordance with Governor Gavin Newsom's Executive Order N-25-20,

issued March 12, 2020, and Government Code Section 54954(e). In an effort to improve access to public information, residents may access meetings remotely. Information will be provided with the meeting agenda.

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of the levies and the confirmation of the diagrams and assessments prepared by and made a part of the Engineer's Reports to pay the costs and expenses thereof;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Chico Area Recreation and Park District ("Board") that:

1. The public interest, convenience and necessity require that the levy continues to be made.
2. The Assessment Districts benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Reports as a whole and each part thereof, to wit:
 - a. the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - b. the diagrams showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment Districts; and
 - c. the assessments of the total amount of the costs and expenses of the maintenance of the improvements upon the several lots and parcels of land in the Assessment Districts in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Reports as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagrams and the assessments, as contained in the reports as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessments continue to pay the costs and expenses of the maintenance of the improvements for fiscal year 2021-22 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Reports.
7. Based on the oral and documentary evidence, including the Engineer's Reports, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Butte. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of the assessment thereupon as shown in the assessments. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Chico Area Recreation and Park District.
9. The funds representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment Districts. Funds in the improvement fund shall be expended only for bond expenses, maintenance, servicing, construction or installation of the improvements.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on May 20, 2021, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Tom Lando, Chair
Board of Directors

Ann Willmann
Secretary to the Board



CARD
CHICO AREA RECREATION & PARK DISTRICT

**CHICO AREA RECREATION AND PARK DISTRICT
AMBER GROVE/GREENFIELD LANDSCAPING AND LIGHTING DISTRICT**

ENGINEER'S REPORT

FISCAL YEAR 2021-22

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

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CHICO AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Director
Michael Worley, Director
Dave Donnan, Director

DISTRICT MANAGER

Ann Willmann

FINANCE MANAGER

Heather Childs

ENGINEER OF WORK

SCI Consulting Group

TABLE OF CONTENTS

INTRODUCTION.....	4
OVERVIEW	4
INTRODUCTION TO ENGINEER'S REPORT	4
LEGISLATIVE ANALYSIS.....	5
PLANS AND SPECIFICATIONS.....	8
ESTIMATE OF COSTS AND BUDGET- FISCAL YEAR 2021-22.....	10
METHOD OF APPORTIONMENT	11
METHOD OF APPORTIONMENT	11
DISCUSSION OF BENEFIT	11
BENEFIT FACTORS.....	13
GENERAL VERSUS SPECIAL BENEFIT.....	14
BENEFIT FINDING.....	14
METHOD OF ASSESSMENT	15
APPEALS OF ASSESSMENTS LEVIED TO PROPERTY	16
ASSESSMENTS.....	17
ASSESSMENT DIAGRAMS.....	19
ASSESSMENT ROLL.....	21

LIST OF FIGURES

FIGURE 1- AMBER GROVE/GREENFIELD PARK ESTIMATE OF COSTS FISCAL YEAR 2021-22 10
FIGURE 2- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2021-22..... 17

INTRODUCTION

OVERVIEW

The Chico Area Recreation and Park District ("CARD") formed the Amber Grove/Greenfield Park Landscaping and Lighting Assessment District (the "Assessment District") in order to comply with the District's Master Park and Recreation Plan that was developed in September 1988. The Master Plan outlined three major findings:

1. There exist inadequate neighborhood parks to service the park and recreational needs of the community,
2. Additional large neighborhood parks should be developed within the service area of the District, preferably in conjunction with the development of adjacent school sites and in connection with development of new housing subdivisions, and
3. Emphasize the need to develop a long-range financing program to ensure adequate financial resources to support the development and maintenance of the park and recreational improvements recommended by the Master Plan, including financial alternatives such as park fees, state recreation bonds, and assessments levied pursuant to the Landscaping and Lighting Act of 1972.

In 1992, Webb Homes contacted CARD to develop a neighborhood park on approximately five acres of land. Webb Homes offered to construct the park in exchange for CARD assuming responsibility for continued maintenance of the Amber Grove/Greenfield Park once the park was completed. CARD agreed provided that the costs incurred by the District for continuing maintenance and servicing of the park would be paid by levying assessments on property owners with the Amber Grove/Greenfield subdivision areas. On November 11, 1993, the Board approved the Engineer's Report and passed its Resolution of Intent to Form the Amber Grove/Greenfield Landscaping and Lighting Assessment District and to Levy and Collect Assessments for Fiscal Year 1994-1995. On January 13, 1994, a public protest hearing was held to hear all written and oral protests of the formation of the proposed assessment district. After no written or oral protests, the CARD Board of Directors passed its Resolution Ordering the Formation of the Amber Grove/Greenfield Landscaping and Lighting Assessment District and Confirming a Diagram and Assessment for Fiscal Year 1994-1995.

INTRODUCTION TO ENGINEER'S REPORT

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvement and services expenditures that would be funded by the proposed 2021-22 assessment, determine the benefits received from the lighting and landscaping maintenance and improvements by property within CARD and the method of assessment apportionment to lots and parcels within CARD. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the

California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

This Report describes the Assessment District, any new annexations, changes to the Assessment District, and the proposed assessments for fiscal year 2021-22. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Assessment District.

In each year for which the assessments will be levied, the CARD Board must direct the preparation of an Engineer's Report, annual budget and proposed assessments for the upcoming fiscal year. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 18, 2021.

Once the Board preliminarily approves the Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for May 20, 2021.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of CARD, may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2021-22. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2021-22.

LEGISLATIVE ANALYSIS

PROPOSITION 218

Many of these Assessment Districts were formed prior to the passage of Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. (Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.) Although these assessments are consistent with Proposition 218, the California judiciary has generally referred to pre-

Proposition 218 assessments as "grandfathered assessments" and held them to a lower standard than post Proposition 218 assessments.

Other Assessment Districts that were formed after Proposition 218 are consistent with the approval procedures and requirements imposed by Proposition 218.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the Assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

In the December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the Assessment District instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with Buetz, Greater Golden Hill, and Dahms because similar Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

The improvements to be undertaken by the Amber Grove/Greenfield Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessments, provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, utility right-of-ways, signage, fencing, picnic areas, restrooms, lighting and other improvements and land preparation (such as grading, leveling, cutting, and filling) sod landscaping, irrigation systems, sidewalks and drainage on (1) real property owned by, or encumbered by property rights held by, or maintained by, the Assessment District; or (2) on real property owned by, or encumbered by property rights held by, or maintained by any local agency or non-profit entity within the jurisdictional area of the Assessment District in any of the installations, maintenance and servicing described herein.

"Installation" means the construction of public improvements, including, but not limited to, land preparation, (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any Improvement, including (a) repair, removal, or replacement of all or part of any Improvement; (b) providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; and (d) the cleaning, sandblasting and painting of walls and other Improvements to remove or cover graffiti. (Streets & Highways Code §22531)

"Servicing" means the furnishing of (a) electric current or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other Improvements; and (b) water for irrigation of any landscaping, the operation of any fountains, or the maintenance of any other Improvements. (Streets & Highways Code §22538)

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant

to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526)

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the CARD.

ESTIMATE OF COSTS AND BUDGET- FISCAL YEAR 2021-22

The annual assessment for the Amber Grove/Greenfield Landscaping and Lighting Assessment District is shown in the figure below:

FIGURE 1- AMBER GROVE/GREENFIELD PARK ESTIMATE OF COSTS FISCAL YEAR 2021-22

Chico Area Recreation and Park District - Amber Grove/Greenfield Estimate of Costs		
	<u>Preliminary Budget</u>	
Maintenance and Servicing Expenditures:		
Salary and Benefits	\$51,052	
Total Maintenance and Servicing	\$51,052	
Service and Supply		
Agriculture	\$2,775	
Maintenance Structure & Grounds	\$5,000	
District Vandalism	\$0	
Utilities	\$18,180	
Contract Services ¹	\$4,182	
Total Service and Supply	\$30,137	
Installation, Maintenance, Servicing and Incidental Costs Total	\$81,189	
Contributions from General Fund	(\$38,699)	
Net Costs for Maintenance and Servicing	\$42,490	
Budget Allocation to Property ²		
	<u>Assessment Units</u>	<u>RATE</u>
	607	\$70.00
		<u>BUDGET ³</u>
		\$42,490

Notes:

1. Incidental cost includes county collection charges and project management.
2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report explains of the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the Assessment District.

The method used for apportioning the assessment is based upon the relative special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. The apportionment of special benefit is a two-step process: the first step has been to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Report includes a discussion of the benefits to be provided by the proposed improvements and the method of apportionment of assessments within the Assessment District.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- Proximity to Improved Landscaped Areas and Other Public Improvements within the Assessment District.
- Access to Improved landscaped areas and Other Public Improvements within the Assessment District.
- Improved Views within the Assessment District.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar park improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment funded services upheld by Dahms included streetscape maintenance and security services.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Each of the Assessment District has been narrowly drawn to only include the properties that receive special benefits from the Improvements. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the public improvements funded in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

ACCESS TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaped and park areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICT

CARD, by maintaining permanent public improvements funded by the assessments in each Assessment District, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the specific Improvements funded in their Assessment District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential, commercial and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The landscaped areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable

land area for the direct advantage and special benefit of properties in the Assessment District because such properties have uniquely good and close proximity to the Improvements.

GENERAL VERSUS SPECIAL BENEFIT

In absence of the assessments, the Improvements in each Assessment District would not be provided, so the Improvements are “over and above” what otherwise would be provided. Many of the parcels would not even exist if the assessments were not established because an assessment for the specific Improvements within the Assessment District was a condition of development approval.

All of the Assessment proceeds derived from each Assessment District will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of proximate landscaping, lighting, and other permanent public improvements. The Assessments are also structured to provide specific Improvements within each Assessment District, further ensuring that the Improvements funded by the Assessments are of specific and special benefit to property within each Assessment District.

Although these Improvements may be available to the general public at large, the public landscaping and other public improvements in each Assessment District were specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are either outside an Assessment District or within an Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. Moreover, many of the homes and other improvements on parcels in the Assessment District would not have been built if the Assessments were not established because an assessment for public landscaping and lighting was a condition of development approval.

It is also important to note that the improvements and services funded by the assessments in Pomona (“Dahms”) are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Improvements, particularly setback landscaping improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from closer proximity, access and views of Improvements funded by the Assessments, the creation of developable parcels and from the extension of usable land area provided by the assessments. The Improvements are specifically designed to serve local properties in each Assessment District, not other properties or the public at large. The Assessment District have been narrowly drawn to include those parcels that receive a direct

advantage from the Improvements. The public at large and other properties outside the Assessment District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

METHOD OF ASSESSMENT

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home.

AMBER GROVE/GREENFIELD LAND USE CLASSIFICATION

The Land Use Classes for the Amber Grove/Greenfield Landscaping and Lighting Assessment District is defined in the original Engineer's Report:

Land Use Classes:

Three classes of land usage were established. These are as follows:

1. Class A: *Includes all single family residential lots, single family ag-residential parcels, condominium residential parcels and all multi-residential and apartment residential parcels.*
2. Class B: *Includes all retail, commercial and non-residential land use parcels.*
3. Class C: *Includes all parcels classified as exempt from assessment by the County Assessor. Vacant properties, small irregular shaped parcels and property owned by any government entity or utility fall into this class.*

ASSESSMENT FACTORS

The Assessment District calculate the Assessment per parcel based on Land Use Classes and the Assessment Factor Index. The Assessment Factor Index and Assessment per Parcel are defined in the previous Amber Grove/Greenfield Landscaping and Lighting Assessment District Engineer's Reports:

Assessment Factor Index:

The Assessment Matrix also shows the Assessment Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Assessment Factor Index of 1.00. The Assessment Factor Index for other land use classes were determined by dividing the point total for each particular land use class by the point total for the single family/ condominium residential class.

Assessment Per Parcel:

The total number of dwelling units for each land use class was multiplied by its respective Assessment Factor Index to determine the number of Assessment Units for each land class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Unit per unit.

The final assessment per parcel is determined by multiplying the Base Assessment by the Assessment Factor Index and the number of units for that particular parcel.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Chico Area Recreation and Park District, and the decision of the Board shall be final.

ASSESSMENTS

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2021-22 is generally as follows:

FIGURE 2- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2021-22

Installation, Maintenance, Servicing and Incidental Costs Total	\$81,189
Contributions from General Fund	(\$38,699)
Total Amber Grove/Greenfield LLAD Budget	\$42,490

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate of \$70.00 per single-family residential unit for fiscal year 2021-22 is based on the estimate of cost and budget in this Engineer's Report.

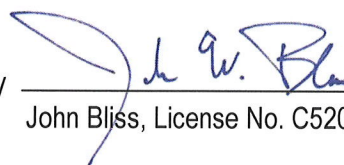
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2021-22. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2021-22 for each parcel or lot of land within the Assessment District.

Dated: April 8, 2021

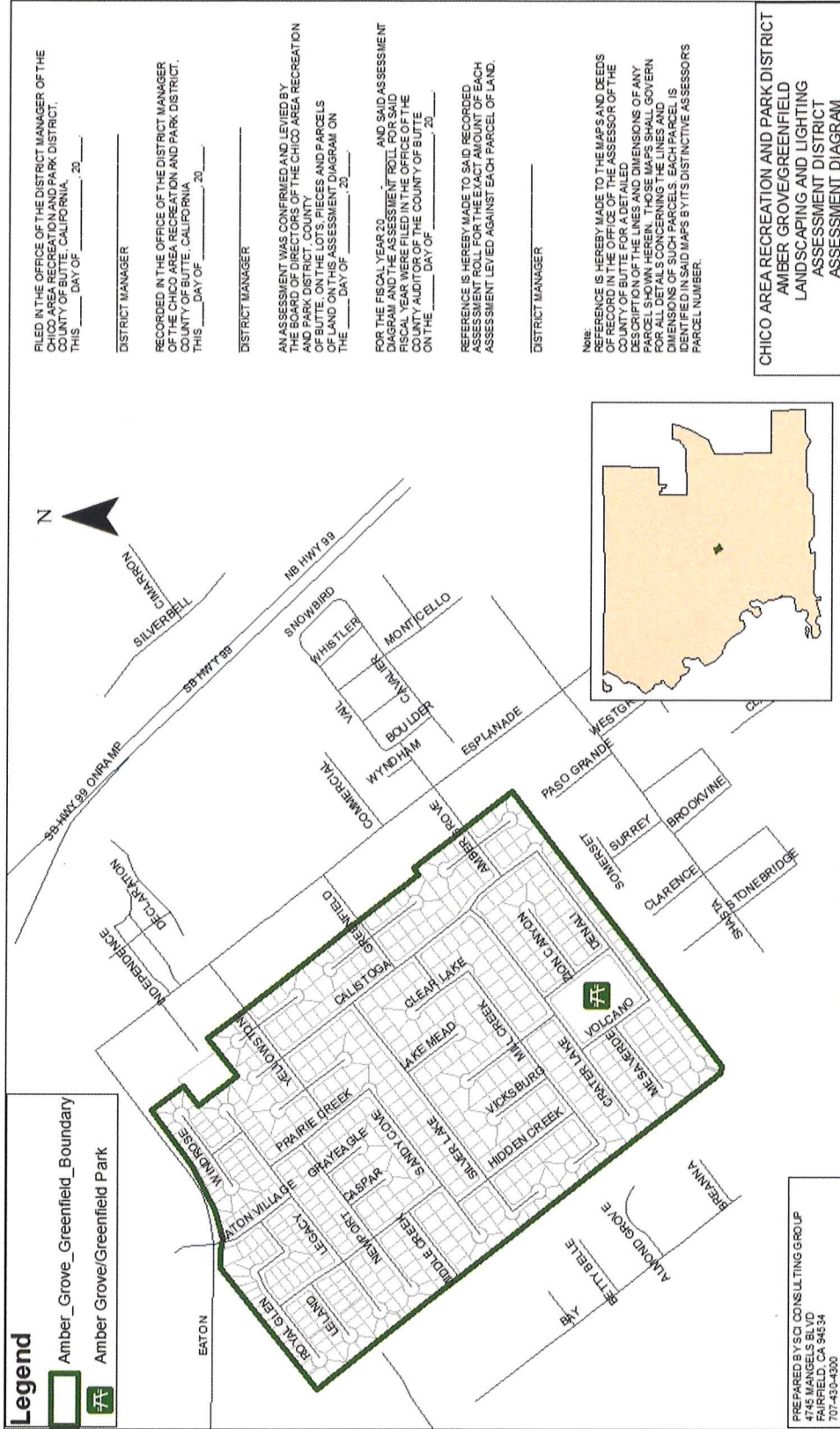


Engineer of Work

By  _____
John Bliss, License No. C52091

ASSESSMENT DIAGRAMS

The boundaries of the Assessment District are displayed on the following Assessment Diagrams. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2021-22, and are incorporated herein by reference, and made a part of this Diagram and this Report.



ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Secretary to the Board of Directors and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.

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CARD
CHICO AREA RECREATION & PARK DISTRICT

CHICO AREA RECREATION & PARK DISTRICT
BARONI NEIGHBORHOOD PARK AND OPEN SPACE
(No. LLD 001-05) LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2021-22

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

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CHICO AREA RECREATION & PARK DISTRICT

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TABLE OF CONTENTS

INTRODUCTION 1

 OVERVIEW 1

 ASSESSMENT FORMATION 1

 ASSESSMENT CONTINUATION 1

 LEGISLATIVE ANALYSIS 2

PLANS AND SPECIFICATIONS 4

ESTIMATE OF COST – FISCAL YEAR 2021-22..... 6

METHOD OF APPORTIONMENT 7

 METHOD OF APPORTIONMENT 7

 DISCUSSION OF BENEFIT 7

 BENEFIT FACTORS..... 8

 GENERAL VERSUS SPECIAL BENEFIT 10

 QUANTIFICATION OF GENERAL BENEFIT 11

 METHOD OF ASSESSMENT 13

 DURATION OF ASSESSMENT 15

 APPEALS AND INTERPRETATION 15

ASSESSMENT STATEMENT 16

ASSESSMENT DIAGRAM..... 18

ASSESSMENT ROLL 20

LIST OF FIGURES

FIGURE 1 – BARONI PARK LLAD ESTIMATE OF COST 2021-22 6

FIGURE 2 – GENERAL BENEFIT CALCULATION..... 12

FIGURE 3- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2021-22 16

INTRODUCTION

OVERVIEW

The Chico Area Recreation and Park District ("CARD") was formed in 1948 and covers approximately 255 square miles within Butte County. The District provides parks, park maintenance, and recreational programs and facilities to the residents of the City of Chico, the unincorporated community of Nord and other rural areas of unincorporated Butte County.

Baroni Park is a multi-use neighborhood park and open space that occupies 7.285 acres. It was completed in 2007 and is located in Southeast Chico along Baroni Drive. On April 18, 2006, the City Council of the City of Chico ("City") passed its Resolution of Intent to Form the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 ("Assessment District") pursuant to the provisions of the City's Maintenance District Ordinance of 1997, being Chapter 3.81 of Title 3 of the Chico Municipal Code.

Effective July 1, 2010, the City transferred ownership and maintenance and operational responsibility of Baroni Park to CARD. CARD was also tasked to maintain the assessments from the Assessment District which is to provide funding for the operation and maintenance of the park.

ASSESSMENT FORMATION

On June 20, 2006, the City Council of the City of Chico ordered by Resolution No. 70-06, the formation of, and levied the first assessment within, the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

ASSESSMENT CONTINUATION

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and continued assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments, and establish the date for a public hearing on the continuation of the assessments. This Engineer's Report was prepared pursuant to the direction of the Board on February 18, 2021.

This Report was prepared to establish the budget for the continued services that would be funded by the proposed 2021-22 continued assessments and to define the benefits received from the improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the continued assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and Article XIID of the California Constitution (the "Article").

Once the Board preliminarily approves this Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for May 20, 2021. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2021-22. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2021-22.

LEGISLATIVE ANALYSIS

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIII C and XIII D of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeals amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("Dahms"). On July 22, 2009, the California Supreme Court denied

review. In *Dahms* the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, in *Bonander v. Town of Tiburon* ("*Bonander*"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision in *Steven Beutz v. County of Riverside* ("*Beutz*"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the *Golden Hill Neighborhood Association v. City of San Diego* appeal (commonly known as "*Greater Golden Hill*"). This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the *SVTA* decision and with the requirements of Article XIII C and XIII D of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the Improvement District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Improvement District and such special benefits provide a direct advantage to property in the Improvement District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because, the improvements will directly benefit property in the Improvement District and the general benefits have been excluded from the Assessments, and the special and general benefits have been separated and quantified. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

The proposed improvements associated with the Basic Park Design provides for the development of the western portion of the 7.285 acre park (west of the drainage swale) to be developed as a more traditional active park site; and the remaining portion (east of the drainage swale) to be more representative of a passive park (natural or native) site. This Basic Park Design incorporates, but is not limited to the following improvements:

- Approximately 201,977 square feet of irrigated park area (active park area located west of the drainage swale) that includes approximately 90,400 square feet of turf area, 14,377 square feet of trees, shrubs, and groundcover (plant areas), and 97,200 square feet of swale area;
- Approximately 120,000 square feet of non-irrigated area (passive park area east of the drainage swale) that includes trees and natural vegetation; and a decomposed granite trail that connects the park's concrete paths to the open space trails; and
- Public lighting facilities including all safety lighting and ornamental lighting installed as part of the approved Master Plan for the Baroni Neighborhood Park;
- Miscellaneous park facilities including but not limited to: park signage, fencing; playground equipment; concrete pathway surrounding the turf area; a picnic area including tables and barbeque facilities; and bench/seating at various locations.
- All appurtenant facilities, equipment, materials and utilities related to the aforementioned improvements.

In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements (the "Improvements") are generally described as follows:

Installation, maintenance and servicing of public facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, street lighting, public lighting facilities, fencing, picnic areas, entry signs and associated appurtenances and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by CARD. Any plans and specifications for these improvements will be filed with the District Manager of CARD and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, benches, and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid

waste, and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes if any pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus Incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the Chico Area Recreation and Park District.

ESTIMATE OF COST – FISCAL YEAR 2021-22

FIGURE 1 – BARONI PARK LLAD ESTIMATE OF COST 2021-22

Chico Area Recreation and Park District - Baroni Park Estimate of Costs			
			Preliminary Budget
Maintenance and Servicing Expenditures:			
Salaries and Benefits			\$70,590
Total Salaries and Benefits			\$70,590
Services and Supplies			
Maintenance Structure & Grounds			\$4,650
District Vandalism			\$110
Contract Services ¹			\$4,241
Utilities			\$10,720
Total Services and Supplies			\$19,721
Capital Equipment Replacement Reserves ²			\$5,000
Total for Installation, Maintenance, Servicing and Incidental Costs			\$95,311
Budget Allocation to Property³			
	<u>Assessment Units</u>	<u>RATE</u>	<u>BUDGET⁴</u>
Maximum Assessment Allowed	962.25	\$99.05	\$95,311

Notes:

1. Incidental cost includes county collection charges and project management.
2. Funds from the Capital Equipment Replacement Reserves will be used for ADA upgrades to the park.
3. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
4. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the maintenance, operation, and servicing of improvements throughout the Assessment District, and the methodology used to apportion the total assessment to land uses within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 as defined by the Assessment Diagram shown in this report and the Assessor Parcel Numbers listed within the included levy roll. The parcels include all privately or publicly owned parcels within the boundaries. The method used for apportioning the total assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the District's facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with the assessment proceeds.

These categories of special benefit are summarized as follows:

- Proximity and access to improved parks and recreational facilities.
- Improved views.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the *SVTA* decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The *SVTA* decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The *SVTA* decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the basis of these assessments.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED PUBLIC LANDSCAPING, LIGHTING, PARKS AND OTHER PERMANENT PUBLIC FACILITIES

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the Baroni Park and recreation areas in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by

parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

Since the parcels in the Assessment District enjoy close access to the Improvements, they directly benefit from this unique close access to improved park and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS

CARD, by maintaining the landscaping areas provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

The public parks and landscaped areas within certain Districts provide additional outdoor areas that serve as an effective extension of the land area for proximate properties. The park improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radius close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

Moreover, Baroni Park does not provide a restroom or parking lot. Such public amenities were specifically excluded from neighborhood parks because neighborhood parks are designed to be an extension of usable land area specifically for properties in close proximity, and not the public at large or other non-proximate property. The occupants of proximate property do not need to drive to their local park and do not need restroom facilities because they can easily reach their local neighborhood park and can use their own restroom facilities as needed. This is further tangible evidence of the effective extension of land area provided by the Improvements to proximate parcels in the Assessment District and the unique direct advantage the proximate parcels receive from the Improvements.

GENERAL VERSUS SPECIAL BENEFIT

The Chico Area Recreation and Park District is a special district created pursuant to the laws of the State of California. There are many types of special districts that provide a variety of urban services. Special districts, like the Chico Area Recreation and Park District, are created to provide a higher level of service within their boundaries than what would be provided in their service area in absence of the special district. The Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessments allow the District to provide its park and recreation Improvements to the Baroni Park at a much higher level than what otherwise would be provided in absence of the Assessments. Moreover, in absence of the Assessments, no other agency would provide the Improvements nor would the District, because it does not have alternative available funds to provide the Improvements.

All of the Assessment proceeds derived from the Assessment District will be utilized to fund the cost of providing a level of tangible "special benefits" in the form of proximate parks, recreation facilities, landscaped corridors, project entrances, signs, walkways, parks, and other improvements and costs incidental to providing the Improvements and collecting the Assessments.

Although these Improvements may be available to the general public at large, the Baroni Park and trail system/open space in the Assessment District was specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are outside the Assessment District do not enjoy the unique proximity, access, views and other special benefit factors described previously.

These Improvements are of special benefit to properties located within the Assessment District because they provide a direct advantage to properties in the Assessment District that would not be provided in absence of the Assessments. Without the Assessments, the Baroni Park and recreation facilities within the Assessment District would be closed and would turn into brown, unmaintained and unusable lands. If this happened, it would create a significant and material negative impact on the desirability, utility and value of property in the Assessment District. In fact, it is reasonable to assume that if Assessments were not collected and the Baroni Park and recreation facilities were closed as a result, properties in the Assessment District would decline in desirability, utility and value by significantly more than the amount of the Assessment. We therefore conclude that all the park and recreation Improvements funded by this Assessment are of special benefit to certain benefiting properties located within the Assessment District and that the value of the special benefits from the Improvements to property in the Assessment District reasonably exceeds amount of the Assessments for every assessed parcel in the Assessment District. (In other words, as required by Proposition 218: the reasonable cost of the proportional special benefit conferred on each parcel reasonably exceeds the cost of the assessments.)

Special Note Regarding General Benefit and the SVTA Decision:

There is no widely-accepted or statutory formula for calculating general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA decision provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

QUANTIFICATION OF GENERAL BENEFIT

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits are general. General benefits cannot be funded by these assessments - the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including Chico Area Recreation and Park District, the County of Butte, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds. This funding from other sources more than compensates for general benefits, if any, received by the properties within the assessments district.

In the 2009 *Dahms* case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona (*Dahms*) are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found those improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, *Dahms* establishes a basis for minimal or zero general benefits from the Assessments.

The General Benefits from this assessment may be quantified as illustrated in the following table.

FIGURE 2 – GENERAL BENEFIT CALCULATION

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Extension of recreation area	40	10%	4
Proximity to improved public landscaping, lighting, parks and other permanent public facilities	30	10%	3
Improved views	30	10%	3
	100		10
Total Calculated General Benefit =			10.0%

The costs of this 10% General Benefit cannot be funded by the assessments. Non-assessment funding does contribute to the overall maintenance of Baroni Park in the following components:

The City of Chico owns, maintains, rehabilitates and replaces curb and gutter along the border of the Assessment District improvements. This curb and gutter serves to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation and replacement of the curb and gutter is conservatively estimated to be 1%.

The City maintains a storm drainage system along the border of the Assessment District improvements. This system serves to prevent flooding and associated damage to the improvements, and manage urban runoff including local pollutants loading from the improvements. The contribution from the City towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 1%.

The City maintains local public streets along the border of the Assessment District improvements. These public streets provide access to the improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance local public streets is conservatively estimated to be 1%.

The value of the initial construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this “annuity” can be used to offset general benefit costs, and is conservatively estimated to contribute 25%.

The total non-assessment funding contribution sums to 28%. Therefore the total General Benefit is conservatively quantified at 10% which is more than offset by the total non-assessment contribution towards general benefit of 28%.

METHOD OF ASSESSMENT

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home. The Land Use Classes for the Assessment District is defined in the original Engineer's Report:

Single-Family Residential

This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.00 EBU per lot or parcel. This is the base value that all other properties are compared and weighted against (i.e. Equivalent Benefit Unit EBU).

Planned Development

This land use is defined as any property for which a tentative or final map has been filed and approved (a specific number of residential lots and units or non-residential use has been identified) and the property is expected to be developed or subdivided in the near future or is part of the overall improvement and development plan for the District (Planned Subdivision). This land use classification often times involves more than a single parcel (e.g. the approved map encompasses more than a single APN). Each parcel that is part of the approved map shall be assessed proportionately for the proposed or estimated residential units or non-residential use to be developed on that parcel as part of the approved map. Accordingly, each parcel is assigned an appropriate number of benefit units that reflects the development of that property at build-out. (The EBU assigned to each parcel shall represent the combination of single-family, condominium, multi-family units or non-residential use associated with the development).

Non-Residential Property

This land use is defined as property developed for non-residential use. One acre of non-residential property is equivalent to four (4) single-family residential lots per acre within the District. Therefore, 4.0 EBU per gross acre will be assigned to parcels classified as non-residential property. Parcels less than 1.0 acres are assigned a minimum of 4.0 EBU.

Vacant Property

This land use is defined as property currently zoned for residential or non-residential development, but a tentative or final map for the property has not yet been approved. Vacant Property will be assigned 1.00 EBU per acre rounded to the nearest acre. Properties less than one acre are assigned 1.00 EBU.

Exempt Parcels

This land use identifies properties that are not assessed and are assigned 0.00 EBU. This land use classification may include but is not limited to:

Lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County);

Dedicated public easements including open space areas, utility rights-of-way, greenbelts, parkways, detention or retention basins, parks or other publicly owned properties that are part of the District improvements or may provide other benefits to private properties within the District;

Private properties that cannot be developed independently from an adjacent property, such as common areas, sliver parcels or bifurcated lots or properties with very restrictive development use;

These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment, but shall be reviewed annually by the assessment engineer to confirm the parcels current development status.

Government owned properties or public properties are not necessarily exempt properties and shall be subject to special benefit assessment unless it qualifies for an exempt status.

Special Cases

In many districts where multiple land use classifications are involved, there may be one or more properties that the standard land use classifications does not accurately identify the special benefits received from the improvements. For example, a parcel may be identified as a Vacant Property, however only a small percentage of the parcel's total acreage can actually be developed. In this case, an appropriate calculation would be based on the net acreage that can be utilized rather than the gross acreage of the parcel.

The following table provides a summary of land use classifications and the Equivalent Benefit Unit calculations previously outlined.

Property Type	Equivalent Benefit Units	Multiplier
Single Family Residential	1.00	per Unit/Lot/Parcel
Single Family Residential	1.00	per Planned SF-Residential Lot
Planned Development (V130)	0.75	per Planned Condominium
	0.75	per Unit for the First 50 Units
	0.50	per Unit for Units 51-100
	0.25	per Unit for all remaining Units
Vacant Land	1.00	per acre (1.0 Minimum)
Non-Residential 4.000 per acre (1.0 Minimum)	4.00	per acre (1.0 Minimum)
Exempt Parcels	0.00	per Parcel

Land Uses and Equivalent Benefit Units

The following formula is used to calculate each parcel's EBU (proportional benefit).

$$\text{Parcel Type EBU} \times \text{Acres or Units} = \text{Parcel EBU}$$

The total number of Equivalent Benefit Units (EBU's) is the sum of all individual EBU's applied to parcels that receive special benefit from the improvements. An assessment amount per EBU (Assessment Rate) for the improvements is established by taking the total cost of the improvements and dividing that amount by the total number of EBU's of all parcels benefiting from the improvements. This Rate is then applied back to each parcel's individual EBU to determine the parcel's proportionate benefit and assessment obligation for each zone.

$$\text{Total Balance to Levy (Budget)} / \text{Total EBUs} = \text{Assessment Rate per EBU}$$

$$\text{Assessment Rate per EBU} \times \text{Parcel's EBU} = \text{Levy per Parcel}$$

DURATION OF ASSESSMENT

It is proposed that the Assessment be levied for fiscal year 2006-07 and continued every year thereafter, so long as the Baroni Park and recreational areas need to be maintained and serviced, and the Chico Area Recreation and Park District requires funding from the Assessments for its continued Improvements in the Assessment District. As noted previously, the Assessment can continue to be levied annually after the Chico Area Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the District Administrator or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the District Administrator or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the District Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Administrator, or her or his designee, shall be referred to the Board of Directors of the Chico Area Recreation and Park District and the decision of the Board of Directors of the Chico Area Recreation and Park District shall be final.

ASSESSMENT STATEMENT

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2021-22 is generally as follows:

FIGURE 3- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2021-22

Total Salaries and Benefits	\$70,590
Total Services and Supplies	\$19,721
Capital Equipment Replacement Reserves	\$5,000
Total Baroni Park LLAD Budget	\$95,311

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The Maximum Assessment Rate is equal to the Maximum Assessment Rate established for the previous fiscal year adjusted annually by the greater of, three percent (3%) or the annual percentage change in the Consumer Price Index (CPI) for the San Francisco Bay Area as of December of each succeeding year.

The change in the CPI from December 2019 to December 2020 is 2.00%. Therefore, the maximum authorized assessment rate for fiscal year 2021-22 is increased by 2.00%, which equates to \$99.05 per single-family equivalent benefit unit. The estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2021-22 at the rate of \$99.05.

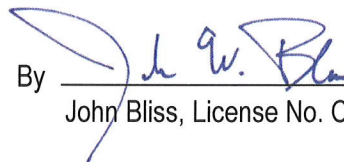
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2021-22. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2021-22 for each parcel or lot of land within the Assessment District.

Dated: April 8, 2021

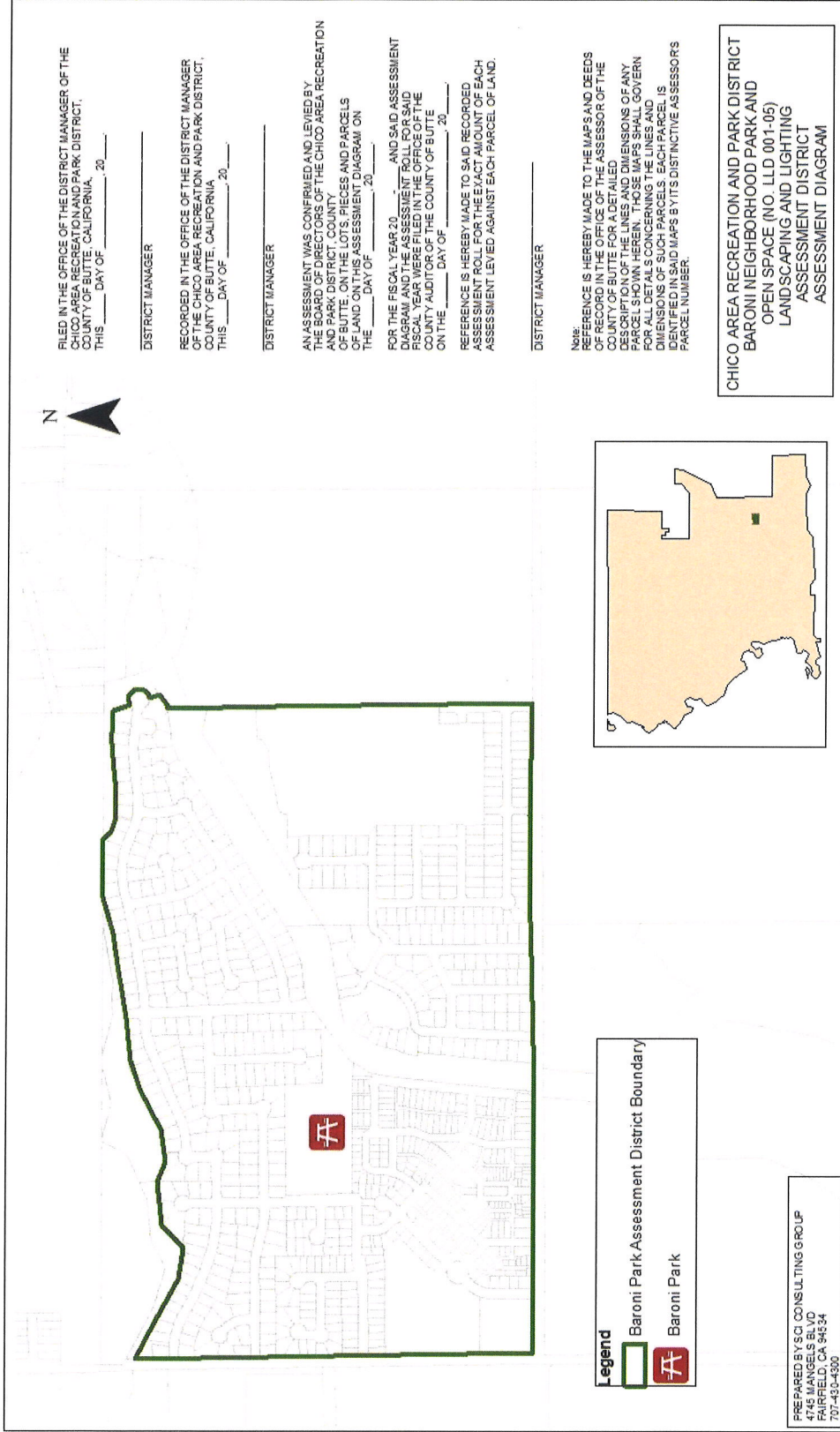


Engineer of Work

By  _____
John Bliss, License No. C52091

ASSESSMENT DIAGRAM

The following page displays the Assessment Diagram of the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05. The diagram shows all of the parcels of real property within this Assessment District. Reference is hereby made to the maps and deeds of record in the office of the Assessor of the County of Butte for a detailed description of the lines and dimensions of any parcels shown herein. Those maps shall govern for all details concerning the lines and dimensions of such parcels. Each parcel is identified in the maps by its distinctive Assessor's Parcel Number.



ASSESSMENT ROLL

The Assessment Roll follows in this Report and is on file in the office of the Chico Area Recreation and Parks District at 545 Vallombrosa Avenue, Chico, CA 95926. The final Assessment Roll is based upon the land use information in the fiscal year 2021-22 Butte County Assessor's Roll.



CARD
CHICO AREA RECREATION & PARK DISTRICT

**CHICO AREA RECREATION AND PARK DISTRICT
OAK WAY PARK LANDSCAPING AND LIGHTING DISTRICT**

ENGINEER'S REPORT

FISCAL YEAR 2021-22

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

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CHICO AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Director
Michael Worley, Director
Dave Donnan, Director

DISTRICT MANAGER

Ann Willmann

FINANCE MANAGER

Heather Childs

ENGINEER OF WORK

SCI Consulting Group

TABLE OF CONTENTS

INTRODUCTION.....	4
OVERVIEW	4
INTRODUCTION TO ENGINEER'S REPORT	4
LEGISLATIVE ANALYSIS.....	5
PLANS AND SPECIFICATIONS.....	8
ESTIMATE OF COSTS AND BUDGET- FISCAL YEAR 2021-22.....	10
METHOD OF APPORTIONMENT	11
METHOD OF APPORTIONMENT.....	11
DISCUSSION OF BENEFIT	11
BENEFIT FACTORS.....	13
GENERAL VERSUS SPECIAL BENEFIT.....	14
BENEFIT FINDING.....	14
METHOD OF ASSESSMENT	15
APPEALS OF ASSESSMENTS LEVIED TO PROPERTY	16
ASSESSMENTS.....	17
ASSESSMENT DIAGRAMS.....	19
ASSESSMENT ROLL.....	21

LIST OF FIGURES

FIGURE 1- OAK WAY PARK LLAD ESTIMATE OF COSTS FISCAL YEAR 2021-22..... 10

FIGURE 2 -THE BENEFIT ASSESSMENT MATRIX 16

FIGURE 3- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2021-22..... 17

INTRODUCTION

OVERVIEW

The Chico Area Recreation and Park District ("CARD") formed the Oak Way Park Landscaping and Lighting Assessment District (the "Assessment District") in order to comply with the District's Master Park and Recreation Plan that was developed in September 1988. The Master Plan outlined three major findings:

1. There exist inadequate neighborhood parks to service the park and recreational needs of the community,
2. Additional large neighborhood parks should be developed within the service area of the District, preferably in conjunction with the development of adjacent school sites and in connection with development of new housing subdivisions, and
3. Emphasize the need to develop a long-range financing program to ensure adequate financial resources to support the development and maintenance of the park and recreational improvements recommended by the Master Plan, including financial alternatives such as park fees, state recreation bonds, and assessments levied pursuant to the Landscaping and Lighting Act of 1972.

In 1992, CARD began the planning process for the Oak Way neighborhood park. On February 25, 1993, the Board approved the Engineer's Report and passed its Resolution of Intent to Form the Oak Way Landscaping and Lighting Assessment District and to Levy and Collect Assessments for Fiscal Year 1993-1994. On April 22, 1993, a public protest hearing was held to hear all written and oral protests of the formation of the proposed assessment district. After a few written protests and no oral protests, the Chico Area Recreation and Park District Board of Directors passed its Resolution Ordering the Formation of the Oak Way Landscaping and Lighting Assessment District and Confirming a Diagram and Assessment for Fiscal Year 1993-94. In 1997, the Park District conducted an assessment balloting proceeding for the Oak Way Assessment District to comply with Proposition 218 requirements which reduced the rate from \$12.00 to \$4.00.

INTRODUCTION TO ENGINEER'S REPORT

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvement and services expenditures that would be funded by the proposed 2021-22 assessment, determine the benefits received from the lighting and landscaping maintenance and improvements by property within CARD and the method of assessment apportionment to lots and parcels within CARD. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the

California Streets and Highways Code (the "Act") and Article XIII D of the California Constitution (the "Article").

This Report describes the Assessment District, any new annexations, changes to the Assessment District, and the proposed assessments for fiscal year 2021-22. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Assessment District.

In each year for which the assessments will be levied, the CARD Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 18, 2021.

Once the Board preliminarily approves this Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for May 20, 2021.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of CARD, may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2021-22. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2021-22.

LEGISLATIVE ANALYSIS

PROPOSITION 218

Many of these Assessment Districts were formed prior to the passage of Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIII C and XIII D of the California Constitution. (Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.) Although these assessments are consistent with Proposition 218, the California judiciary has generally referred to pre-

Proposition 218 assessments as “grandfathered assessments” and held them to a lower standard than post Proposition 218 assessments.

Other Assessment Districts that were formed after Proposition 218 are consistent with the approval procedures and requirements imposed by Proposition 218.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (“SVTA vs. SCCOSA”). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the Assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

In the December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the Assessment District instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010, the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, Greater Golden Hill, and *Dahms* because similar Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

The improvements to be undertaken by the Oak Way Park Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessments, provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, utility right-of-ways, signage, fencing, picnic areas, restrooms, lighting and other improvements and land preparation (such as grading, leveling, cutting, and filling) sod landscaping, irrigation systems, sidewalks and drainage on (1) real property owned by, or encumbered by property rights held by, or maintained by, the Assessment District; or (2) on real property owned by, or encumbered by property rights held by, or maintained by any local agency or non-profit entity within the jurisdictional area of the Assessment District in any of the installations, maintenance and servicing described herein.

"Installation" means the construction of public improvements, including, but not limited to, land preparation, (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any Improvement, including (a) repair, removal, or replacement of all or part of any Improvement; (b) providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; and (d) the cleaning, sandblasting and painting of walls and other Improvements to remove or cover graffiti. (Streets & Highways Code §22531)

"Servicing" means the furnishing of (a) electric current or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other Improvements; and (b) water for irrigation of any landscaping, the operation of any fountains, or the maintenance of any other Improvements. (Streets & Highways Code §22538)

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant

to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526)

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the CARD.

ESTIMATE OF COSTS AND BUDGET- FISCAL YEAR 2021-22

The annual assessment for the Oak Way Park Landscaping and Lighting Assessment District is shown in the figure below:

FIGURE 1- OAK WAY PARK LLAD ESTIMATE OF COSTS FISCAL YEAR 2021-22

Chico Area Recreation and Park District - Oak Way Park Estimate of Costs			
			Preliminary Budget
Re-payment to General Fund for prior year's outlays:			
Maintenance and Servicing Expenditures:			\$93,800
Incidental Expenses ¹			\$4,850
Installation, Maintenance, Servicing and Incidental Costs Total			\$98,650
Contributions from General Fund			(\$74,830)
Net Costs for Maintenance and Servicing			\$23,820
Budget Allocation to Property ²			
	Assessment Units	RATE	BUDGET ³
	5,955.00	\$4.00	\$23,820

Notes:

1. Incidental cost includes county collection charges and project management.
2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report explains of the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the Assessment District.

The method used for apportioning the assessment is based upon the relative special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. The apportionment of special benefit is a two-step process: the first step has been to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Report includes a discussion of the benefits to be provided by the proposed improvements and the method of apportionment of assessments within the Assessment District.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- Proximity to Improved Landscaped Areas and Other Public Improvements within the Assessment District.
- Access to Improved landscaped areas and Other Public Improvements within the Assessment District.
- Improved Views within the Assessment District.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar park improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment funded services upheld by Dahms included streetscape maintenance and security services.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Each of the Assessment District has been narrowly drawn to only include the properties that receive special benefits from the Improvements. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the public improvements funded in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

ACCESS TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaped and park areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICT

CARD, by maintaining permanent public improvements funded by the assessments in each Assessment District, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the specific Improvements funded in their Assessment District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential, commercial and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The landscaped areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable

land area for the direct advantage and special benefit of properties in the Assessment District because such properties have uniquely good and close proximity to the Improvements.

GENERAL VERSUS SPECIAL BENEFIT

In absence of the assessments, the Improvements in each Assessment District would not be provided, so the Improvements are “over and above” what otherwise would be provided. Many of the parcels would not even exist if the assessments were not established because an assessment for the specific Improvements within the Assessment District was a condition of development approval.

All of the Assessment proceeds derived from each Assessment District will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of proximate landscaping, lighting, and other permanent public improvements. The Assessments are also structured to provide specific Improvements within each Assessment District, further ensuring that the Improvements funded by the Assessments are of specific and special benefit to property within each Assessment District.

Although these Improvements may be available to the general public at large, the public landscaping and other public improvements in each Assessment District were specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are either outside an Assessment District or within an Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. Moreover, many of the homes and other improvements on parcels in the Assessment District would not have been built if the Assessments were not established because an assessment for public landscaping and lighting was a condition of development approval.

It is also important to note that the improvements and services funded by the assessments in Pomona (“Dahms”) are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Improvements, particularly setback landscaping improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from closer proximity, access and views of Improvements funded by the Assessments, the creation of developable parcels and from the extension of usable land area provided by the assessments. The Improvements are specifically designed to serve local properties in each Assessment District, not other properties or the public at large. The Assessment District have been narrowly drawn to include those parcels that receive a direct

advantage from the Improvements. The public at large and other properties outside the Assessment District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

METHOD OF ASSESSMENT

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home.

OAK WAY PARK LAND USE CLASSIFICATION

The Land Use Classes for the Oak Park Landscaping and Lighting Assessment District is defined in the original Engineer's Report:

Land Use Classes: Six classes of land usage were established. These are as follows:

Class A: Includes all single family residential lots, single family ag-residential parcels and condominium residential parcels.

Class B: Includes all multi-residential and apartment residential parcels.

Class C: Includes all mobile home residential parcels.

Class D: Includes all retail, commercial and non-residential land use parcels.

Class E: Includes all industrial and mini-storage parcels.

Class F: Includes all parcels classified as exempt from assessment by the County Assessor. Vacant properties, small irregular shaped parcels and property owned by any government entity or utility fall into this class.

ASSESSMENT FACTORS

The Assessment District calculate the Assessment per parcel based on Land Use Classes and the Assessment Factor Index. The Assessment Factor Index and Assessment per Parcel are defined in the previous Oak Way Park Landscaping and Lighting Assessment District Engineer's Reports:

Assessment Factor Index:

The Assessment Matrix also shows the Assessment Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Assessment Factor Index of 1.00. The Assessment Factor Index for other land use classes were determined by dividing the

point total for each particular land use class by the point total for the single family/ condominium residential class.

Assessment Per Parcel:

The total number of dwelling units for each land use class was multiplied by its respective Assessment Factor Index to determine the number of Assessment Units for each land class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Unit per unit.

The final assessment per parcel is determined by multiplying the Base Assessment by the Assessment Factor Index and the number of units for that particular parcel.

FIGURE 2 -THE BENEFIT ASSESSMENT MATRIX

Use of Property	Assessment Factor Index	Rate
Single and Multi-Family Residential, Apartment Unit, or Condominium	1.00	\$4.00
Mobile Homes on a Separate Parcel	0.90	\$3.60
Commercial/Industrial	0.00	\$0.00
Park Facility Fee Credits	0.33	\$4.00

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Chico Area Recreation and Park District, and the decision of the Board shall be final.

ASSESSMENTS

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2021-22 is generally as follows:

FIGURE 3- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2021-22

Installation, Maintenance, Servicing and Incidental Costs Total	\$98,650
Contributions from General Fund	(\$74,830)
Total Oak Way Park LLAD Budget	\$23,820

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate of \$4.00 per single-family residential unit for fiscal year 2021-22 is based on the estimate of cost and budget in this Engineer's Report.

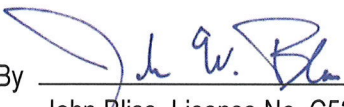
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2021-22. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2021-22 for each parcel or lot of land within the Assessment District.

Dated: April 8, 2021

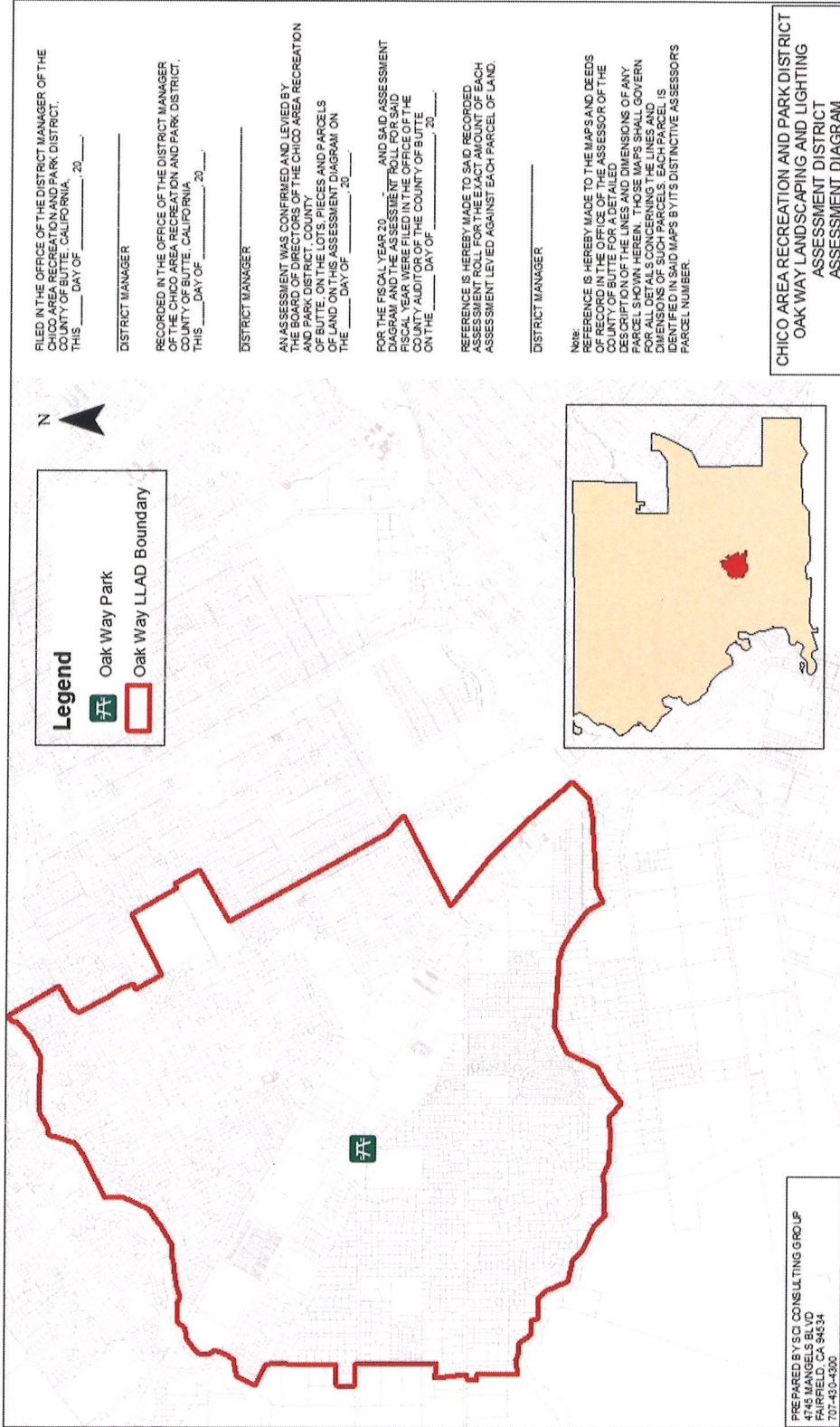


Engineer of Work

By  _____
John Bliss, License No. C52091

ASSESSMENT DIAGRAMS

The boundaries of the Assessment District are displayed on the following Assessment Diagrams. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2021-22, and are incorporated herein by reference, and made a part of this Diagram and this Report.



ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Secretary to the Board of Directors and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 21-18
Agenda Item 7.4**

STAFF REPORT

DATE: May 20, 2021
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Rotary Centennial Park

Discussion

The construction of Rotary Centennial Park is near completion. There have been minimal change orders through the construction process, and even though there were several delays due to weather and COVID restrictions, we are hopeful that the project will be complete by the end of May, early June.

In reviewing the project, staff has identified some additional work that needs to be completed that is not included in the current contract, including fabric and mulch on the interior, mulch on the exterior and tree planting. While all of these items can be addressed with the current budgeted amount, the addition of these tasks will use the full \$1,850,000 that is currently budgeted for construction. In anticipation of additional work to complete the project, and the goal to purchase and install the climbing structure included in phase 2, staff is requesting that an additional \$200,000 be allocated to the project. These funds would come from the District's unassigned fund which has a current balance of \$2.1 million dollars.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to utilize \$200,000 from the District's unassigned fund to complete the Rotary Centennial Park project.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-19
Agenda Item 8.1

STAFF REPORT

DATE: May 20, 2021

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Conveyance of Husa Ranch/Nob Hill Neighborhood Park and Hartley Neighborhood Park

Background

For many years, CARD and the City of Chico have worked cooperatively to find ways to provide park and recreation services that would best benefit the Chico community. To date, the City and CARD have authorized the transfers of Henshaw, Hancock, Highland, Baroni, Wildwood, and the Humboldt Skate Park. Currently, the Board is being presented with a request to transfer two additional parks to CARD; Husa Ranch/Nob Hill Neighborhood Park and Hartley Neighborhood Park as outlined below.

1. Husa Ranch/Nob Hill Neighborhood Park

Husa Ranch is a 2.84 acre neighborhood park located south of Sausalito Street and east of Palo Alto Street. Amenities include a large open grass area, walking path around the perimeter, a playground, basketball court, and disk-golf baskets.

Transfer of ownership of this property would be processed following acceptance by the CARD Board and approval of Resolution 21-10. This transfer is accordance with the Intergovernmental Cooperative Agreement between the City and CARD executed in November 2020.

This would also include the transfer of Landscape and Lighting District (LLD) No. 001-08 to CARD, which includes an annual payment of \$5,939 for a loan on the playground that was added after the park was built. All costs associated with the repayment of the loan, as well as maintenance are included in the LLD. The District will not incur any additional costs as a result of the repayment of the loan or maintenance of the park.

The transfer would include pass through to CARD of those portions of the annual assessments from the Chico Maintenance Districts (CMD) Nos. 503 and 525 that are currently appropriated for the operation and maintenance of the park. Annually, CARD will

provide the updated cost for maintenance to the City of Chico to ensure that all cost increases are being covered by the CMD.

A portion of the annual assessments attributed to operation and maintenance of the storm drainage detention facilities and other public infrastructure outside of the park boundaries would be retained by the City for each park.

2. Hartley Neighborhood Park

As outlined in the current MOU, ownership, maintenance, and operational responsibility of new neighborhood parks would be transferred to CARD once constructed. Hartley Neighborhood Park was constructed in 2020 and is a 4.3-acre neighborhood park located in northwest Chico on DeGarmo Drive. Consultation with CARD did take place to ensure park infrastructure was in line with current CARD operation procedures. Amenities include a large grass area, playground, and basketball court.

Transfer of ownership of this property would be processed following acceptance by the CARD Board and approval of Resolution 21-11. At the Chico City Council meeting on December 15, 2020, the Council authorized the transfer of this property. A copy of the City's Resolution pertaining to this transfer is attached for your review.

The transfer would include pass through to CARD of that portion of the annual assessment from Chico Maintenance District No. 582/A16 that is currently appropriated for the operation and maintenance of the park and surrounding areas within the subdivisions that surround the park. Annually, CARD will provide the updated cost for maintenance to the City of Chico to ensure that all cost increases are being covered by the CMD.

Fiscal Impact

The park and facility inventory for the District continues to grow. In 2016, we added the Rose Garden and the Chico Creek Nature Center. Currently, Rotary Centennial Park is nearing completion and will require full maintenance beginning August 2021. With the addition of Centennial, Husa Ranch/Nob Hill, and Hartley Park, it would add three more locations and approximately 12 acres of parkland to maintain.

The funds from the City of Chico would fully cover all service and supply costs for Husa Ranch/Nob Hill and Hartley and partially fund additional staffing that will be needed for maintenance of these three parks. Staff is currently working on recommendations for staffing and will include proposed positions and costs in the final budget should the Board accept the transfer of Husa and Hartley.

In addition to the staffing costs, there will be a one-time approximate cost of \$48,000 for the purchase of a vehicle and trailer, as well as small engine equipment for regular maintenance.

The filing fee costs for the notices of exemption, and CARD's share of title and escrow fees that will be incurred to convey the properties can be covered within the District's Special Expense account.

Environmental Review

The conveyance of these properties from the City to CARD has been determined not to have a significant effect on the environment consistent with California Environmental Quality Act Categorical Exemption Section 15325(f) Transfer of Ownership of Interest in Land for Park Purposes. If Resolutions 21-10 and 21-11 are adopted, a Notice of Exemption will be filed with the Butte County Clerk.

Conclusion

The consideration for conveyance of both of these parks would be a public benefit to the citizens of the Chico Community. The transfers would be effective upon completion of title and escrow. Reversionary rights secured by a covenant would be recorded against each property under which the property would revert back to City ownership in the event CARD failed to operate and maintain the property as a neighborhood park. In addition, title insurance for both properties would be obtained, which will jointly insure CARD for fee title and the City for the reversionary interest.

Recommendation

It is recommended that the Board of Directors:

1. Approve Resolution 21-10 authorizing the transfer and conveyance of Husa Ranch/Nob Hill Neighborhood Park, Assessors Parcel Nos. 002-640-069 and 002-590-053, and the pass through of that portion of the annual assessment associated with Chico Maintenance District Nos. 503 and 525 appropriated for the operation and maintenance of the park, and approving the exchange and acceptance of the Benefit Assessment District proceeds for Husa Ranch/Nob Hill Neighborhood Park and Open Space Landscape and Lighting District #001-08,
2. Approve Resolution 21-11 authorizing the transfer and conveyance of Hartley Neighborhood Park, Assessors Parcel No. 006-690-052, and the pass through of that portion of the annual assessment associated with Chico Maintenance District No. 582/A16 appropriated for the operation and maintenance of the park, and
3. Authorize the General Manager to utilize up to \$50,000 from the District's General Fund to purchase additional equipment needed for maintenance and operations.

By _____
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 21-10

Resolution of the Chico Area Recreation and Park District Authorizing the Transfer and Conveyance of Husa Ranch/Nob Hill Neighborhood Park from the City of Chico to the Chico Area Recreation and Park District (Assessor's Parcel Nos. 002-640-069 and 002-590-053)

WHEREAS, the City of Chico, a municipal corporation of the State of California ("the City"), is the owner of certain real property located at 868 Palo Alto Street and Blackstone Court, Chico, CA, more particularly described and depicted in the attached Exhibits "A" and "B" ("the Park"), which has been developed as a neighborhood park; and

WHEREAS, all of the territory of the Park presently is within the jurisdiction of both the City of Chico (City) and Chico Area Recreation and Park District, a California recreation and park district (CARD); and

WHEREAS, construction and maintenance of the Park is financed by assessments of the Husa Ranch/Nob Hill Neighborhood Park & Open Space Landscape and Lighting District #001-08 (the LLD); and,

WHEREAS, the assessments of the LLD (the "Assessment Proceeds") can only be used for and in connection with the Park; and

WHEREAS, pursuant to the Intergovernmental Cooperative Agreement between the City and CARD executed November 17, 2020 (the "Agreement"), City wishes to transfer to CARD the obligation to maintain the Park and any and all Assessment Proceeds collected by City from the LLD therefore and CARD wishes to accept the Park, the obligation to maintain it, and the Assessment Proceeds to enable it to do so; and

WHEREAS, in addition to the LLD, Chico Maintenance District Nos. 503 and 525 (CMD 503/525) have been established by the City for, among other things, the operation and maintenance of the Park and other public infrastructure; and

WHEREAS, City wishes to transfer funds from CMD 503/525 (the "Maintenance Funds") as are identified for the operation and maintenance of the Park to CARD; and

WHEREAS, the City and CARD recognize and agree that it is in the best interests of the residents of Chico that CARD own, maintain, and operate the Park; and

WHEREAS, the transfer of property from the City to CARD has been determined not to have a significant effect on the environment consistent with California Environmental Quality Act Categorical Exemption Section 15325(f) Transfer of Ownership of Interest in Land For Park Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Chico Area Recreation and Park District Board of Directors as follows:

1. The Board of Directors hereby approves and accepts the transfer and conveyance of the Park, and the Assessment Proceeds, and of CMD 503/525 to the Chico Area Recreation and Park District by the City of Chico;
2. The Board of Directors authorizes the General Manager or designee to accept the transfer of the Park and the Assessment Proceeds and the Maintenance Funds on behalf of CARD and to execute all documents reasonably necessary to complete the transfer of the Park and the Assessment Proceeds and the Maintenance Funds from City to CARD, subject to the reversionary interest of City should CARD fail to operate and maintain the Park as a neighborhood park. Such reversionary interest shall be secured by a covenant recorded against the Park.

PASSED AND ADOPTED by the Chico Area Recreation and Park District Board of Directors on May 20, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Tom Lando, Chair
Board of Directors

ATTEST: _____
Ann Willmann
Secretary to the Board

HUSA RANCH / NOB HILL
NEIGHBORHOOD PARK

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING LOT "A" AS SHOWN ON THAT CERTAIN MAP ENTITLED "PHASE ONE - NOB HILL - A PUBLIC STREET SUBDIVISION", RECORDED IN BOOK 150 AT PAGE(S) 40 THRU 44, BUTTE COUNTY RECORDS, RESERVING THEREFROM ALL STORM WATER DETENTION FACILITIES LOCATED IN, UNDER, OR ON SAID LOT "A" AND FOR THE PURPOSE OF MAINTENANCE OF SAID FACILITIES TOGETHER WITH PARCEL "E" AS SHOWN ON THAT CERTAIN MAP ENTITLED "HUSA RANCH ESTATES - A PUBLIC STREET SUBDIVISION", RECORDED IN BOOK 156 AT PAGE(S) 18 THRU 24, BUTTE COUNTY RECORDS

CONTAINING - LOT "A" - 1.84 ACRES
PARCEL "E" - 1.00 ACRES

TOTAL - 2.84 ACRES, MORE OR LESS

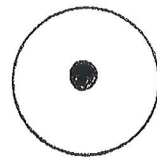
BY: T.R.

CHECKED BY: T.R.

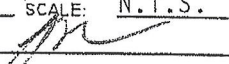
APPROVED BY: JN

DATE: SEPT. 29, 2009



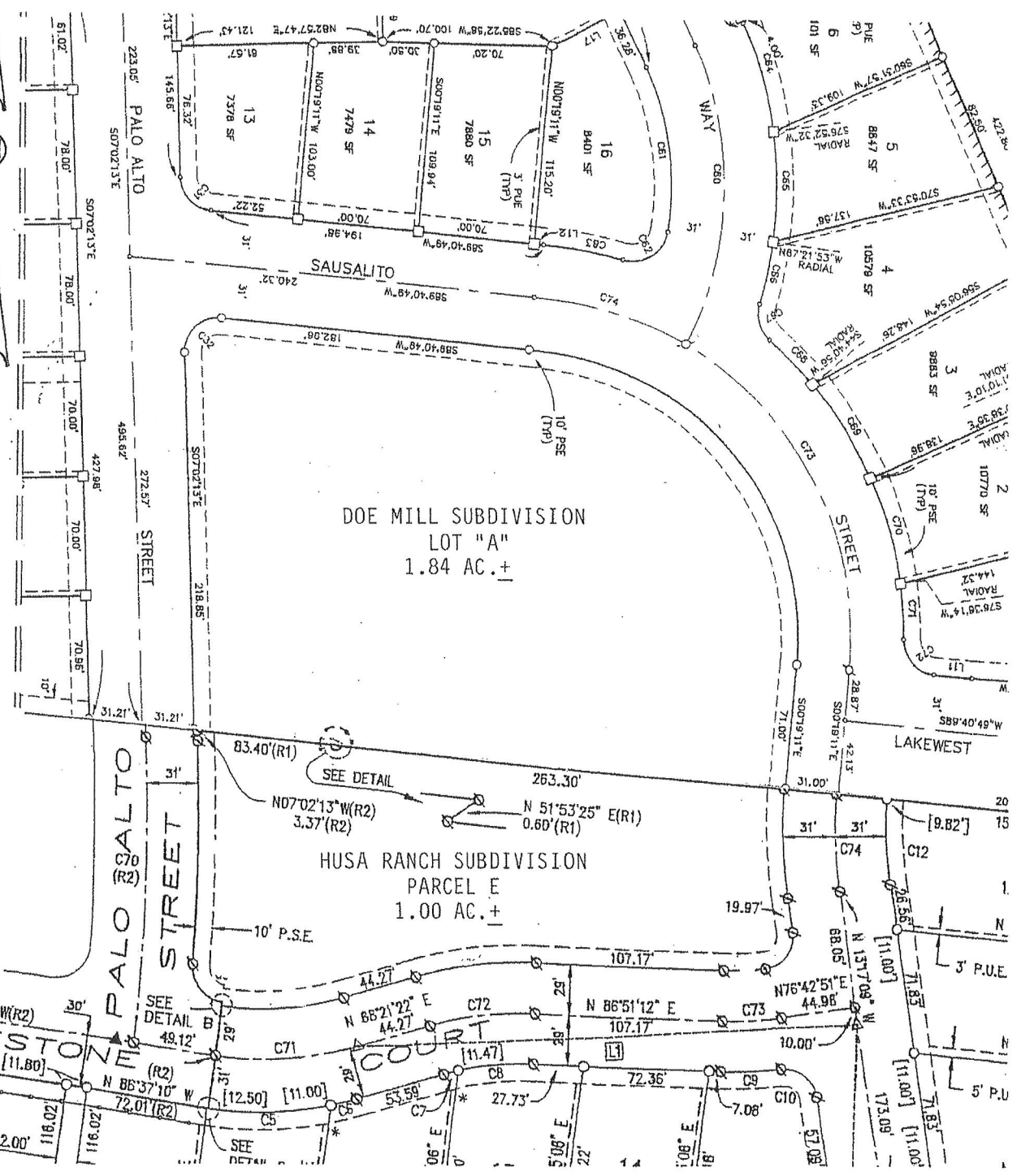

 = LOCATION

CITY OF CHICO

DRAWN BY: GM DATE: 09/08/09
 CHECKED BY: TR SCALE: N.T.S.
 APPROVED BY: 
 DIRECTOR

CONVEYANCE OF REAL PROPERTY
 (HUSA RANCH/NOB HILL NEIGHBORHOOD PARK)
 CITY OF CHICO TO CHICO AREA RECREATION
 AND PARK DISTRICT

EXHIBIT
 "B"
 SHEET 1 OF 2



CITY OF CHICO

DRAWN BY: GM DATE: - 09/08/09
 CHECKED BY: TR SCALE: 1" = 100'
 APPROVED BY: _____
 DIRECTOR

CONVEYANCE OF REAL PROPERTY
 (HUSA RANCH/NOB HILL NEIGHBORHOOD PARK)
 CITY OF CHICO TO CHICO AREA RECREATION
 AND PARK DISTRICT

EXHIBIT
 "B"
 SHEET 2 OF 2



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 21-11

Resolution of the Chico Area Recreation and Park District Authorizing the Transfer and Conveyance of Hartley Neighborhood Park from the City of Chico to the Chico Area Recreation and Park District (Assessor's Parcel No. 006-690-052)

WHEREAS, the City of Chico, a municipal corporation of the State of California ("the City"), is the owner of certain real property located within the Meadow Brook Ranch Subdivision at 3320 Mammoth Lakes Drive, Chico, CA as more particularly described and depicted in the attached Exhibits "A" and "B" ("the Park"), which is being developed as a neighborhood park; and

WHEREAS, City wishes to transfer and convey the Park, which is also located within the boundaries of the Chico Area Recreation and Park District, a California recreation and park district (CARD) to CARD for operation and maintenance; and

WHEREAS, Chico Maintenance District No. 582/A16 has been established for the operation and maintenance of the Park and other public infrastructure; and

WHEREAS, to facilitate CARD's operation and maintenance of the Park, City wishes to transfer to CARD funds from CMD 582/A16 that are identified for the operation and maintenance of the Park; and

WHEREAS, the City and CARD have determined that it is in the best interests of the residents of Chico and CARD that CARD own, maintain, and operate the Park; and

WHEREAS, the transfer of property from the City to CARD has been determined not to have a significant effect on the environment consistent with California Environmental Quality Act Categorical Exemption Section 15325(f) Transfer of Ownership of Interest in Land For Park Purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Chico Area Recreation and Park District Board of Directors as follows:

1. The Board of Directors hereby approves and accepts the transfer and conveyance by the City of the Park and the annual assessments from CMD 582/A16 that are appropriated for the operation and maintenance of the park to CARD.

2. The Board of Directors authorizes the General Manager or designee to accept on behalf of CARD the transfer of the Park and the annual assessments of CMD 582/A16 appropriated for the operation and maintenance of the Park and to execute all documents reasonably necessary to evidence such, subject to a reversionary interest in the City should CARD fail to operate and maintain the Park as a neighborhood park. Such reversionary interest shall be secured by a covenant recorded against the Park.

PASSED AND ADOPTED by the Chico Area Recreation and Park District Board of Directors on May 20, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Tom Lando, Chair
Board of Directors

ATTEST: _____
Ann Willmann
Secretary to the Board

- 1 1. The City Manager is hereby authorized to execute a Grant Deed, an agreement, and any
2 additional documents that are necessary to convey the Park to CARD, subject to a
3 reversionary interest should CARD fail to operate and maintain the Park as a neighborhood
4 park. Such reversionary interest shall be secured by a covenant recorded against the Park.
- 5 2. The Finance Director is hereby directed to pass through to CARD that portion of the annual
6 assessments from Chico Maintenance District No. A16 that are appropriated for the
7 operation and maintenance of the park.

8 **THE FOREGOING RESOLUTION WAS ADOPTED** by the Council of the City of
9 Chico at its meeting held on _____, by the following vote:

10 AYES:

11 NOES:

12 ABSENT:

13 ABSTAINED:

14 DISQUALIFIED:

15 ATTEST:

APPROVED AS TO FORM

16 _____
17 Deborah R. Presson
18 City Clerk

16 _____
17 *Andrew L. Jared*
18 Andrew L. Jared
19 City Attorney*

*Approved pursuant to The Charter of the City of
Chico § 906(E)

**NORTHWEST CHICO SPECIFIC PLAN
NEIGHBORHOOD PARK IRREVOCABLE
OFFER OF DEDICATION
A.P.N. 006-690-052**

PARCEL "A"

All that certain real property situate in the City of Chico, County of Butte, State of California, described as follows:

Being a portion of the southeast quarter of Section 8, Township 22 North, Range 1 East, M.D.B. & M. and all of Parcel 1 as shown on that certain map entitled "NWCSF Developers Group Subdivision (S 06-19)", filed for record in the Office of the Recorder of the County of Butte, State of California, in Book 172 of Maps, at Pages 4 thru 7, more particularly described as follows:

COMMENCING at the center quarter corner of said Section 8 as shown on said NWCSF Developers Group Subdivision map;

THENCE from said POINT OF COMMENCEMENT South 38° 41' 25" East a distance of 824.81 feet to a point on the northwesterly line of Parcel 2 as shown on said subdivision map;

THENCE along said northwesterly line of said Parcel 2 South 52° 14' 50" West a distance of 200.65 feet to the northerly corner of said Parcel 1 and the TRUE POINT OF BEGINNING for the parcel of land herein described;

THENCE from said TRUE POINT OF BEGINNING along said northeasterly line of said Parcel 1 South 38° 02' 40" East a distance of a distance of 401.78 feet to the beginning of a 20.00 foot radius curve (thru which point a radial line bears North 51° 57' 20" East);

Page 1 of 2

THENCE along the arc of said curve thru a central angle of 118° 24' 30" a distance of 41.33 feet to a point on southerly line of said Parcel 1 and a point on the northerly right of way line of DeGarmo Drive;

THENCE along said southerly line of said Parcel 1 and said northerly right of way line of said DeGarmo Drive South 80° 21' 50" West a distance of 593.34 feet to the southwest corner of said Parcel 1 and a point on the north-south centerline of said Section 8;

THENCE along the westerly line of said Parcel 1 and said north-south centerline of said Section 8 North 00° 20' 19" West a distance of 81.57 feet;

THENCE leaving said westerly line of said Parcel 1 and said north-south centerline of said Section 8 North 06° 32' 26" East a distance of 87.34 feet to the beginning of a 535.00 foot radius curve (thru which point a radial line bears South 83° 27' 34" East);

THENCE along the arc of said curve thru a central angle of 06° 52' 34" a distance of 64.21 feet;

THENCE North 00° 20' 08" West a distance of 99.69 feet to the beginning of an 18.00 foot radius curve (thru which point a radial line bears South 89° 39' 52" West);

THENCE along the arc of said curve thru a central angle of 79° 07' 50" a distance of 24.86 feet to the beginning of a 228.00-foot radius reverse curve (thru which point a radial line bears South 11° 12' 17" East);

THENCE along the arc of said curve thru a central angle of 27° 29' 08" a distance of 109.37 feet;

THENCE North 51° 18' 35" East a distance of 190.94 feet to the beginning of an 18.00-foot radius curve (thru which point a radial line bears North 38° 41' 25" West);

THENCE along the arc of said curve thru a central angle of 90° 38' 45" a distance of 28.48 feet;

THENCE South 38° 02' 40" East a distance of 81.50 feet to the TRUE POINT OF BEGINNING;

CONTAINING 4.348 acres, more or less (189,413 square feet).

END OF DESCRIPTION

The property described above is a portion of Assessor's Parcel Numbers 006-690-009 and 010.

Prepared by: BM
Checked by: MJ
Approved by: MJ
Date: 12/14/10

SCALE: 1"=200±



C 1/4 CORNER, SECTION B, T22N, R1E (R1)

P.O.C. PARCEL "A"
P.O.B., PARCEL "B"

[CREEKSIDE LANDING SUBDIVISION (BK. 174/MAPS/PGS. 25-32)]

LOT 1 (R2)

RSN 2004-60755

RSN 2006-46891

PARCEL "B"
5.213 acres±

CREEKSIDE LANDING SUBD.
(BK. 174/MAPS/PGS. 25-32)

PARCEL 2 (R1)

LOT 2 (R2)

DESIGNATED REMAINDER NO. 2
[INNSBROOK SUBD. PHASE 1
(BK. 174/MAPS/PGS. 97-100)]
5.22 AC.

T.P.O.B., PARCEL 1

NORTHWEST CHICO
SPECIFIC PLAN
NEIGHBORHOOD PARK

PARCEL "A"
4.348 acres±
PARCEL 1 (R1)

INNSBROOK SUBD. PHASE 1
(BK. 174/MAPS/PGS. 97-100)

DEGARMO DRIVE

LOT 3 (R2)

WILLOUGHBY GLEN SUBDIVISION, PHASE 2
(BK 158/MAPS/PGS 86-89)

CITY OF CHICO

BUILDING & DEVELOPMENT SERVICES DEPARTMENT

DRAWN BY J.G. DATE DEC., 2010
CHECKED B.M. SCALE 1"=200'±

NORTHWEST CHICO SPECIFIC PLAN
NEIGHBORHOOD PARK IRREVOCABLE
OFFER OF DEDICATION
APN 006-690-052

EXHIBIT
"B"

APPROVED *Matt K*
for BUILDING AND DEVELOPMENT SERVICES DIRECTOR

SHEET 1 OF 2

NORTHWEST CHICO SPECIFIC PLAN AREA

HARTLEY NEIGHBORHOOD PARK





Chico Area Recreation and Park District “Helping People Play”

**Staff Report 21-20
Agenda Item 8.2**

STAFF REPORT

DATE: May 20, 2021
TO: Board of Directors
FROM: Michelle Niven, Human Resources Manager
SUBJECT: Employee COVID 19 Vaccinations

Discussion

The Board requested that staff provide information with regard to employers offering a financial incentive for employees to get vaccinated, as well as employer mandates for staff to be vaccinated.

Generally, employers can require vaccinations for employees if they are (1) job-related and consistent with business necessity, or (2) justified by a direct threat. Certain exceptions may apply if the mandate would violate an employee’s genuine religious beliefs under Title VII, or require an accommodation for the individual’s disability under the Americans with Disabilities Act (ADA). Mandating vaccines does come with some risks and would need to be negotiated via a meet and confer for represented employees.

With regard to financially incentivizing employees to get vaccinated, there are several items to consider:

- For employees who don’t wish to be vaccinated, it may feel like either undue pressure or an unfair benefit they won’t receive.
- It could spark heated debates in the workplace, as vaccinations can be a controversial and emotional topic.
- There will be costs involved that need to be budgeted for.
- Those who can’t get the vaccine—because of medical conditions, for example—may feel this is unfair.

Much, if not all full-time administrative and recreation staff have been fully vaccinated, as well as a significant amount of our full-time parks staff. In reviewing the information, staff recommends that at this time, the District encourage staff to get vaccinated by doing the following:

- Provide updated information on vaccination availability and how to sign up. Simply helping with the logistics can go a long way.
- Post information from the Centers for Disease Control and Prevention (CDC) about vaccine recommendations and FAQs.
- Continue to conform to all current public health guidelines.

Recommendation

It is recommended that the Board of Directors direct staff to how to proceed.

By _____
Michelle Niven
Human Resources Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-21
Agenda Item 8.3

STAFF REPORT

DATE: May 20, 2021
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: General Manager Recruitment

Discussion

With the announcement of the retirement of the current General Manager, recruitment to fill the position should begin as soon as possible. The Board established the goal to secure a new General Manager by September 2021 to allow for cross training and support prior to the departure of the current General Manager.

Due to the current recruiting climate, it is recommended that the District contract with a recruiting agency to advertise, screen, and assist with preliminary interviews of possible candidates.

Attached for your review is a proposal received from Bob Murray and Associates. They are located in the Sacramento area and have extensive experience recruiting for public agencies, including the City of Roseville, City of Rocklin, and Livermore Recreation and Park District. Staff contacted a total of six recruiting agencies, Bob Murray and Associates was the only proposal received.

Financial Impact

The proposed contract includes an \$18,000 fixed cost and \$7,000 in not to exceed costs for reimbursable expenses. The contract will be split between the 2020/21 fiscal year and 2021/22 fiscal year. There are sufficient funds in both budgets to support this contract.

Recommendation

It is recommended that the Board of Directors direct staff to contract with Bob Murray and Associates in an amount not to exceed \$25,000 to assist with the General Manager recruitment.

By _____
Ann Willmann
General Manager



A Proposal to Conduct an Executive Recruitment
for the Position of
GENERAL MANAGER
on behalf of the



1544 Eureka Road, Suite 280
Roseville, CA 95661
(916) 784-9080
(916) 784-1985 fax

May 12, 2021

BOARD OF DIRECTORS
CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE
CHICO, CA 95926

Submitted Via Email To: awillman@chicorec.com

Dear Members of The Board:

Bob Murray & Associates is pleased to submit a proposal to conduct the General Manager recruitment for the Chico Area Recreation & Park District. The following details our qualifications and describes our systematic—yet flexible—method of identifying, recruiting, and screening outstanding candidates on your behalf. It also includes a proposed budget, timeline, and guarantee.

At Bob Murray & Associates, we pride ourselves on providing quality service to local governments, non-profit agencies, and private firms. Our recruitment process helps you to determine the direction of the search and the types of candidates you seek while capitalizing on our decades of experience and vast network of contacts to reach those candidates. Our expertise ensures that the candidates we present to the Chico Area Recreation & Park District will match the criteria you have established, be a good fit for your organization, and be outstanding in their field.

We recognize that we work at the pleasure of the Board of Directors and our job is to facilitate the Board's General Manager search. From the outset of the search, we work to establish a strong partnership with the Board in order to ensure the placement of a General Manager who is ideally suited to its needs. In order to develop an effective search, we will seek the opportunity to meet with Board members individually to discuss their expectations for Chico Area Recreation & Park District. We hope they will speak candidly with us regarding the traits they are looking for in the new General Manager. The insight garnered as a result of these meetings will be invaluable as we recruit and screen candidates for the position.

With respect to the General Manager recruitment and the Chico Area Recreation & Park District, Bob Murray & Associates has an unmatched record of success in recruiting local government professionals, including special districts professionals. We have conducted numerous General Manager/District Manager searches on behalf of large and small cities and special districts throughout the Western United States. We are currently conducting the General Manager recruitments on behalf of the Calaveras Public Utility District, CA, the Sweetwater Authority, CA, and the Town of Discovery Bay Community Services District, CA. We are also currently conducting the Associate General Manager/Assistant to the Board on behalf of the Sweetwater Authority, CA. We most recently conducted the General Manager recruitments on behalf of the Jurupa Community Services District, CA; Laguna Beach County Water District, CA; Mendocino County Russian River Flood Control and Water Conservation Improvement District, CA; Montecito Sanitary District, CA; the Mountain House Community Services District, CA; Nevada Irrigation District, CA; Reclamation District #1000, CA; and the Santa Ana Watershed Project Authority, CA. Previously, we have conducted the Chief Assistant General Manager/Electric

Services recruitment on behalf of the City of Glendale, CA; The General Manager of the recruitments on behalf of the Bear Valley Community Services District, CA; the Fallbrook Public Utility District, CA; the Livermore Area Recreation and Park District, CA; the Santa Ana Watershed Project Authority, CA; the Yuima Municipal Water District, CA; the Cachuma Operation and Maintenance Board, CA; the Hidden Valley Lake Association, CA; the Town of Discovery Bay's Community Services District, CA; the Mendocino County Russian River Flood Control & Water Conservation Improvement District, CA; the Montecito Water District, CA; the Sewer Authority Mid-Coastline, CA; the Tamalpais Community Services District, CA; and the Vallecitos Water District, CA; the District Manager recruitment on behalf of the Rancho Simi Recreation and Park District, CA; and the Assistant General Manager recruitment on behalf of the Santa Clarita Valley Water Agency, CA. As a result, we have an extensive number of contacts that will be valuable when recruiting candidates on behalf of the Chico Area Recreation & Park District.

We work as a team on every search at Bob Murray & Associates. Your Project Leads would be Valerie Gaeta Phillips or Gary Phillips, who would not only direct and supervise the project team from beginning to end but also serve as the Recruiter for the project as well.

To learn first-hand of the quality of our services and why the majority of our engagements come from repeat and referred clients, we invite you to contact the references listed on page 15 of the attached proposal.

We look forward to your favorable consideration of our qualifications. Please do not hesitate to contact us at (916) 784-9080 with any questions.

Sincerely,



Valerie Gaeta Phillips
President, Bob Murray & Associates

TABLE OF CONTENTS

THE RECRUITMENT PROCESS	2
STEP 1 DEVELOP THE CANDIDATE PROFILE	2
<i>Optional Service: Community and Staff Involvement</i>	2
STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS	2
<i>Reaching Diverse Candidates</i>	3
STEP 3 RECRUIT CANDIDATES	3
STEP 4 SCREEN CANDIDATES	4
STEP 5 CONDUCT PRELIMINARY INTERVIEWS	4
STEP 6 SEARCH PUBLIC RECORDS	4
STEP 7 MAKE RECOMMENDATIONS	4
STEP 8 FACILITATE FINAL INTERVIEWS	5
STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS	5
STEP 10 ASSIST IN NEGOTIATIONS	6
COMPLETE ADMINISTRATIVE ASSISTANCE	6
COSTS AND GUARANTEE	7
PROFESSIONAL FEE AND EXPENSES	7
<i>Optional Services</i>	7
GUARANTEE	8
RECRUITMENT SCHEDULE	8
FIRM PROFILE	9
REFERENCES	15

THE RECRUITMENT PROCESS

Bob Murray & Associates' recruiters are specialists in finding the perfect fit, providing security and fairness to candidates and clients while ensuring the integrity of the search process. We understand that superlative recruiting for the General Manager will lead to superlative results for the Chico Area Recreation & Park District. Outlined below are the steps in our proven recruitment process, refined through our 30+ years of experience in executive search.

STEP 1 DEVELOP THE CANDIDATE PROFILE

Our understanding of the Chico Area Recreation & Park District's needs will be key to a successful search. Valerie Gaeta Phillips or Gary Phillips will meet with the Board of Directors and key stakeholders to learn as much as possible about the ideal candidate for the General Manager position. We want to become familiar with the values and culture of the organization, as well as to understand the current and future issues, challenges, and opportunities in the Chico Area Recreation & Park District.

Ms. Gaeta Phillips or Mr. Phillips will review and help define the District's wish-list regarding the ideal candidate's personality, management style, knowledge, skills, and abilities and will work with the District to identify expectations regarding education and experience. The Board of Directors and Ms. Gaeta Phillips or Mr. Phillips will discuss compensation, benefits, and other key information necessary to ensure that outstanding candidates are attracted to this opportunity. The profile we develop together at this stage will drive subsequent recruitment efforts.

Optional Service: Community and Staff Involvement

We find that many of our clients value a recruitment process that opens the opportunity for community members, business leaders, organization representatives, and employees to provide input regarding the ideal candidate. Our recruiters are skilled in designing and facilitating forums, town hall meetings, and online surveys that allow equitable involvement from a variety of constituencies and in consolidating feedback into a cohesive narrative of common themes.

If the Chico Area Recreation & Park District so desires, we will work with the Board of Directors to create a customized community and/or staff input process.

STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS

Ms. Gaeta Phillips or Mr. Phillips and your dedicated Recruitment Coordinator will use the candidate profile developed with the Chico Area Recreation & Park District to create a professional recruitment brochure, with the assistance of our professional graphic designer. The four-page, full-color brochure will describe the community, organization, position, ideal candidate, and compensation and will include pictures provided by the Chico Area Recreation & Park District that you feel best represent your organization and your community.

Upon your approval, Ms. Gaeta Phillips or Mr. Phillips will send the brochure by postal mail and email to a targeted audience, personally inviting potential candidates to apply for the General Manager position. We will also place the recruitment brochure on our website, which attracts over

11,000 unique hits weekly and is a trusted resource for candidates seeking executive and professional positions. Two sample brochures are included in this proposal package for your reference.

Ms. Gaeta Phillips or Mr. Phillips will also design an effective advertising campaign appropriate for the General Manager recruitment. Our broadest outreach comes through our active social media involvement on Facebook, LinkedIn, and Twitter, where upcoming and current positions are posted. Sources such as *Western City Magazine*, PublicCEO, and the Careers in Government website will be used to reach an extensive local government audience, while position-specific postings will be chosen to attract candidates who have built their careers in and are committed to the General Manager field.

Suggested General Manager-specific advertising sources for the Chico Area Recreation & Park District's search include:

- ▼ California Special Districts Association
- ▼ League of Women in Government
- ▼ California Parks & Recreation Society
- ▼ National Recreation & Park Association

Bob Murray & Associates does not typically place ads with job aggregators or general job posting sites such as CareerBuilder, Monster, or Indeed, as we have found that the broad reach of these sites does not necessarily lead to quality candidates for executive and professional positions.

Reaching Diverse Candidates

Bob Murray & Associates, a woman- and minority-owned business, is proud of its commitment to attracting and placing diverse candidates. Not only do we place advertisements with websites designed to attract minority and female candidates, but our President, Valerie Phillips, is a member herself of many diversity-focused organizations including the Local Government Hispanic Network, the League of Women in Government, the Professional Women's Network, Mexican Professionals, and Women Leading Government. She networks frequently with fellow members to gain insight into which potential candidates are leaders in their field.

Ms. Gaeta Phillips or Mr. Phillips will seek to reach candidates in communities and organizations with demographic profiles and populations served like that of the Chico Area Recreation & Park District, to maximize the potential for individuals from a wide variety of backgrounds, cultures, and life experiences to be considered for the General Manager position.

STEP 3 RECRUIT CANDIDATES

The strongest candidates are often those who are successful and content in their current positions and need to be sold on a new opportunity. Our extensive network of contacts, developed through over 1,400 successful placements, is a primary source for identifying and obtaining referrals for these candidates. Our in-house database of 40,000 current and former executive and professional candidates is a valuable resource that can only be built over time—time that we have invested into perfecting our process for finding the right candidates for our clients. Our aggressive outreach efforts are focused on phone calls to personally invite potential applicants, answer questions, and

allay any reservations, and these efforts are essential to the success of the General Manager recruitment.

STEP 4 SCREEN CANDIDATES

Following the closing date for the recruitment, Ms. Gaeta Phillips or Mr. Phillips will screen all resumes we have received, using the criteria established in the candidate profile as a basis upon which to narrow the field of candidates. Internal candidates receive sensitive consideration, and Ms. Gaeta Phillips or Mr. Phillips will discuss with the Board of Directors how the Chico Area Recreation & Park District wishes to proceed with these candidates.

STEP 5 CONDUCT PRELIMINARY INTERVIEWS

Ms. Gaeta Phillips or Mr. Phillips will personally interview the top 10 to 15 candidates from the resume screening, with the goal of determining which candidates have the greatest potential to succeed in your organization. To reduce travel-related expenses to our clients and increase efficiency in the search process, these interviews are typically conducted via Skype, FaceTime, or other convenient videoconferencing applications.

During these in-depth interviews, Ms. Gaeta Phillips or Mr. Phillips will explore each candidate's background and experience as it relates to the General Manager position, such as significant accomplishments, size and scope of responsibility, and organizational culture. In addition, Ms. Gaeta Phillips or Mr. Phillips will discuss with the candidates their motivation for applying for the position and assess his/her knowledge, skills, and abilities. We will devote specific attention to establishing the likelihood of the candidate's acceptance of the position if an offer of employment is made.

STEP 6 SEARCH PUBLIC RECORDS

Under the direction of Ms. Gaeta Phillips or Mr. Phillips, your dedicated Recruitment Coordinator will conduct a review of published print and online articles for each recommended candidate. Sources include Lexis-Nexis™, Google, social media, and our contacts in the field. This will alert Ms. Gaeta Phillips or Mr. Phillips to any further detailed inquiries we may need to make before our recommendations are finalized.

STEP 7 MAKE RECOMMENDATIONS

Based on our findings during the preliminary interview process, Ms. Gaeta Phillips or Mr. Phillips will recommend a limited number of candidates for your further consideration. They will make specific recommendations and will help facilitate discussions regarding the candidate pool, but the final determination of those to be considered will be up to you.

We typically recommend 6-8 candidates that we feel will best match your expectations, and we prepare a detailed written report on each candidate. This bound report provided to each member of the decision-making body includes:

- ◆ Candidate list with Recommended Finalists identified in *Group 1* and *Group 2* (primary and secondary recommendations), as well as *Internal* candidates

- Summary of experience, education, and salary information for each Recommended Finalist candidate
- Complete cover letter and resume for each Recommended Finalist candidate
- List of *Other Applicants* (those who did not meet minimum qualifications or were otherwise unsuitable, based on our screening process)

Bob Murray & Associates maintains all search records for a period of seven (7) years following each recruitment, and we are happy to forward cover letters and resumes for each applicant by postal mail or email as soon as the recruitment closes to new applications.

STEP 8 FACILITATE FINAL INTERVIEWS

Our years of experience will be invaluable as we help you develop an interview process that objectively assesses the qualifications of each candidate. We will work with the Chico Area Recreation & Park District to craft and implement an interview approach that fits your needs. This may include individual and panel interviews by the Board of Directors and key stakeholders, community/employee interview panels, writing and presentation samples, meet-and-greets, or another specialized process element Ms. Gaeta Phillips or Mr. Phillips helps the Chico Area Recreation & Park District to design.

Ms. Gaeta Phillips or Mr. Phillips will be present on-site during the interviews to facilitate as necessary during the process and to guide discussion to consensus regarding final candidates. Bound interview books will be provided to each interview panel member containing:

- Recruitment brochure with candidate profile
- Interview schedule
- Suggested interview questions
- Experience summary, cover letter, resume, and rating form for each candidate
- Ranking forms for use during the panel interview process

We will work closely with your staff to coordinate and schedule interviews and candidate travel. Our goal is to ensure that each candidate has a very positive experience, as the way the entire process is conducted will influence the final candidates' perception of your organization.

STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS

Ms. Gaeta Phillips or Mr. Phillips and your Recruitment Coordinator will conduct detailed reference checks for up to three (3) final candidates. To gain an accurate and honest appraisal of the candidates' strengths and weaknesses, we will talk candidly with people who have direct knowledge of their work and management style. In addition to gaining a 360-degree view of candidates from the perspective of their supervisors, subordinates and peers for the past several years, we will make a point of speaking confidentially to individuals who may have further insight into a candidate's abilities but who may not be on their preferred list of contacts.

Your Recruitment Coordinator will work with candidates and our professional backgrounding firm, HireRight, to conduct credit, civil litigation, and motor vehicle record checks and verify candidates' degrees.

STEP 10 ASSIST IN NEGOTIATIONS

We recognize the critical importance of successful negotiations and can serve as your representative during this process. Ms. Gaeta Phillips or Mr. Phillips knows what other organizations have done to put deals together with great candidates and what the current market is like for General Manager positions in organizations like the Chico Area Recreation & Park District's. They will be available to advise you regarding current approaches to difficult issues, such as housing and relocation. We will represent your interests and advise the chosen candidate and you regarding salary, benefits, and employment agreements, with the goal of putting together a deal that results in the appointment of your chosen candidate. With our proven experience and vested interest in a positive outcome, we can turn a very difficult aspect of the recruitment into one that is straightforward and agreeable for all parties involved.

COMPLETE ADMINISTRATIVE ASSISTANCE

We receive many unsolicited testimonials each year from clients and candidates alike noting our prompt, considerate, accurate, and professional service during the search process. Throughout the recruitment, in time intervals that suit the Chico Area Recreation & Park District, we will provide you with updates on the status of the search and attend to all administrative details on your behalf.

Candidates receive immediate acknowledgement of their applications, as well as personal phone calls and/or emails (as appropriate) advising them of their status at each critical point in the recruitment. Candidates who receive preliminary or final interviews and are not chosen to move forward in the interview process will receive personal calls from Ms. Gaeta Phillips or Mr. Phillips on behalf of the Chico Area Recreation & Park District.

It is our internal company standard that all inquiries from clients and candidates receive a response within the same business day whenever possible, and certainly within 24 hours if the inquiry is received during the work week. Ms. Gaeta Phillips or Mr. Phillips will be available to the Chico Area Recreation & Park District by office phone, cell phone, and email at any time to ensure a smooth and stress-free recruitment process.

COSTS AND GUARANTEE

PROFESSIONAL FEE AND EXPENSES

The fixed, flat professional services fee for conducting the General Manager recruitment on behalf of the Chico Area Recreation & Park District is \$18,000. Services provided for in this fee consist of all steps outlined in this proposal, including two (2) days of meetings on site. The professional fee does not limit the amount of time invested by Bob Murray & Associates in promoting a successful outcome for this project. In fact, our mission for this project is to ensure we assist in identifying the right candidate for the Chico Area Recreation & Park District. Therefore, Ms. Gaeta Phillips or Mr. Phillips will contact the District at the first anniversary of the placement to confirm an effective transition has occurred.

The Chico Area Recreation & Park District will also be responsible for reimbursing expenses Bob Murray & Associates incurs on your behalf. We estimate expenses for this project not to exceed \$7,000. Reimbursable expenses include (but are not limited to) such items as the cost of recruiter travel; clerical support; brochure development; placement of ads; credit and civil background checks; education verification; and public records searches. Postage, printing, photocopying, and telephone charges are allocated costs and included in the expense estimate. *In no instance will expenses exceed this estimate without prior approval from the Chico Area Recreation & Park District.*

Expense reimbursement for candidate travel related to on-site interviews will be the responsibility of the Chico Area Recreation & Park District.

Professional Fees and Reimbursable Expenses	
Professional Services (Fixed Flat Fee)	\$18,000
Reimbursable Expenses	
<i>Example costs and approximate amounts include:</i>	
Brochure Design and Printing (\$1,275)	
Advertising (\$3,100)	\$7,000
Background Checks – 3 candidates (\$550)	
Consultant Travel (\$1,500)	
Other expenses – supplies, shipping, clerical (\$575)	
Not-to-Exceed Total	\$25,000

Optional Services

- Community/Staff Input Forum: \$1,500/day, plus travel expenses
- Online survey with analysis of results: \$250
- Additional on-site meeting days: \$1,500/day, plus travel expenses
- Additional background checks: \$250/candidate
- Additional reference checks: \$500/candidate
- Other services: \$250/hour or \$1,500/day

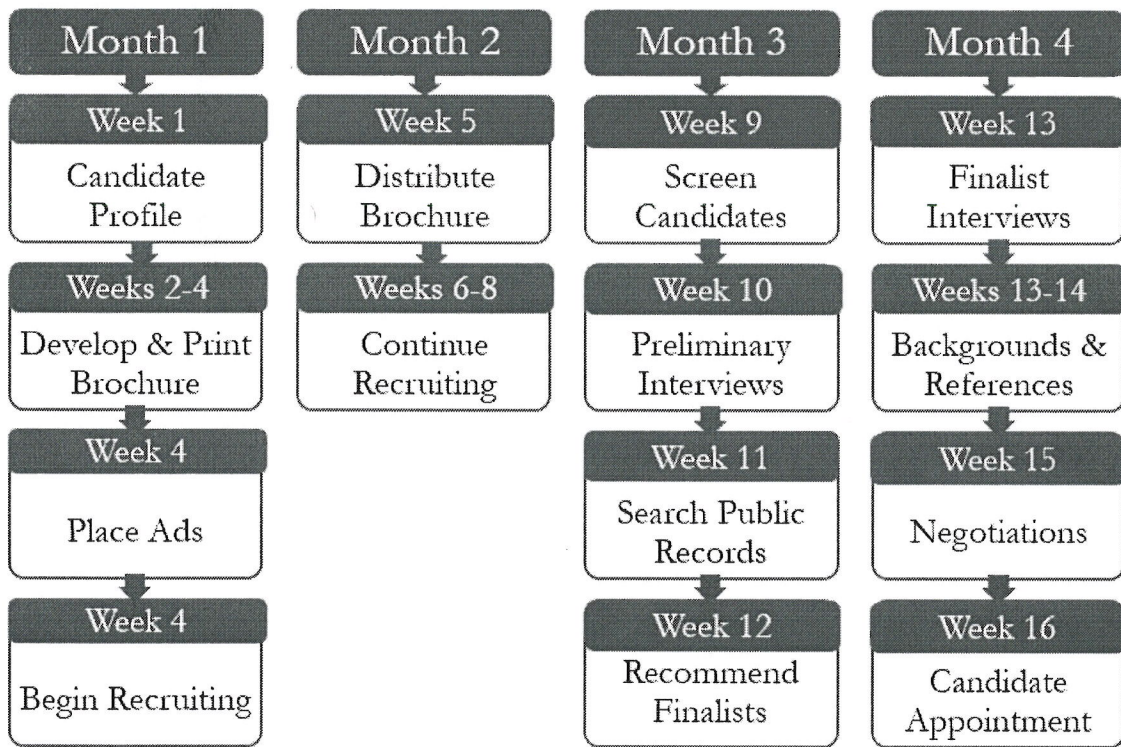
GUARANTEE

Should a candidate recommended by our firm position resign or be terminated within the first 12 months of employment, we will provide the Chico Area Recreation & Park District with professional services to secure a replacement. Services will be provided at no cost, aside from expenses incurred on the Chico Area Recreation & Park District's behalf during the new search. We are confident in our ability to recruit outstanding candidates and do not expect the District to find it necessary to exercise this provision of our proposal.

RECRUITMENT SCHEDULE

We are prepared to start work on this assignment upon receipt of a signed professional services agreement or other written, authorized notification. A full search can be completed in 13-16 weeks from the date of initial meetings with our client.

The final recruitment schedule will be determined in collaboration with Chico Area Recreation & Park District. A typical timeline of tasks and events is included here for reference.



FIRM PROFILE

OUR STAFF

Bob Murray & Associates is a small firm focusing exclusively on executive search services. We have a team of ten (10):

- ✦ Bob Murray, *Founder*
- ✦ Valerie Gaeta Phillips, *President*
- ✦ Gary Phillips, *Executive Vice President*
- ✦ Regan Williams, *Vice President*
- ✦ Joel Bryden, *Vice President*
- ✦ Yasmin Beers, *Senior Executive Recruiter*
- ✦ Carmen Valdez, *Senior Executive Recruiter*
- ✦ Amber Smith, *Principal Recruitment Coordinator*
- ✦ Sky Baclig, *Senior Recruitment Coordinator*
- ✦ Gini Herndon, *Contracts Administrator/Bookkeeper*

BOB MURRAY, FOUNDER

Mr. Murray—known simply as “Bob” to his clients and candidates throughout the western U.S.—brings over 40 years’ experience as a recruiter and is recognized as one of the top local government recruiters in the nation. He conducted hundreds of searches for cities, counties, and special districts and was called on to conduct searches for some of the largest, most complex organizations in the country—and some of the smallest. Bob conducted searches for chief executives, department heads, professional and technical positions, taking the lead on many of the firm’s most difficult assignments with great success. His clients retained him again and again, given the quality of his work and success in finding candidates for difficult to fill positions.

As our Founder, Bob currently takes on few searches personally but continues to be an active presence at Bob Murray & Associates, providing valued insight and experience to our team members regarding all aspects of the recruitment process.

Mr. Murray received his Bachelor of Science Degree in Criminology from the University of California at Berkeley with graduate studies in Public Administration at California State University at Hayward.

VALERIE GAETA PHILLIPS, PRESIDENT AND RECRUITER

Ms. Gaeta Phillips has over 18 years of recruiting experience, including more than a decade of recent experience in executive search for public, private, and startup companies nationwide. Since joining Bob Murray & Associates, Valerie has completed over 165 searches in a diverse range of fields, including city and general management, planning, finance, human resources,

transportation, communication and public relations, community and economic development, information technology, parks and recreation, and operations. She has recruited at all levels of

municipal and non-profit organizations, from technicians and engineers to Executive Directors and Chief Executive Officers.

Valerie is valued for her passion for finding and retaining the most outstanding candidates for even the most difficult or untraditional assignments and for her commitment to her clients' success; she is also active in a variety of industry organizations and in diversity-focused associations. Valerie is called upon often to serve as an expert speaker on topics such as managing one's online reputation, diversity issues in municipal and non-profit leadership, and how to identify a good "fit" for organizational culture.

Ms. Gaeta Phillips, along with Executive Vice President Gary Phillips, has a passion for helping people, evidenced by fundraising, sponsorship, and involvement in raising awareness for organizations such as Autism Speaks, the UC Davis M.I.N.D. Institute, and the Northern California Special Olympics.

GARY PHILLIPS, EXECUTIVE VICE PRESIDENT AND RECRUITER

Since joining Bob Murray & Associates, Mr. Phillips has completed over 125 searches for executives and professionals in a wide variety of fields including animal services, city and general management, planning, legal counsel, cyber security, and human resources. Gary's clients have ranged from municipal government to non-profit and private sector organizations, and he has sourced outstanding candidates for positions from the level of division managers up to City Managers, Executive Directors, and General Managers.

Gary started his career with a New York-based Fortune 100 company and quickly became a Senior Manager, building and running a large customer service organization that eventually expanded to 13 countries in Europe. He proceeded to hold senior leadership positions in several Fortune 500 companies, with noted successes such as building an organization from two to 250 employees worldwide and growing a company from 800 to 1200 employees.

As part of an executive acquisition and recruiting team, Gary helped build a start-up enterprise software company in San Francisco, recruiting top-notch talent and building a world-class organization. He has maintained customer relationships in the public sector and the private sector, including medical and financial institutions. He prides himself on finding key talent and offering the best customer service to his clients.

Mr. Phillips, along with Ms. Gaeta-Phillips, is involved in his community as a soccer coach, as an organizer of fundraisers for Autism Speaks and the UC Davis M.I.N.D. Institute, and as a sponsor of the Northern California Special Olympics. Mr. Phillips received his Associate of Science degree and completed additional coursework at Rochester Institute of Technology, NY.

REGAN WILLIAMS, SENIOR VICE PRESIDENT AND RECRUITER

Mr. Williams brings 30 years of local government experience to Bob Murray & Associates and has over 17 years of experience in executive recruitments with our firm. In his time with Bob Murray & Associates, Regan has conducted over 275 executive searches ranging from managers and department heads to City Managers, Executive Directors, and General Managers. If Regan were

to have a recruiting specialty, it would be public safety positions: he has personally conducted over 60 Police Chief and 20 Fire Chief recruitments.

Prior to joining Bob Murray & Associates, Regan served as Director of Public Safety with the City of Sunnyvale, CA. He was involved in the development of some of Sunnyvale's most innovative public safety programs and has a national reputation for excellence in law enforcement, as well as in law enforcement executive recruiting. Regan's clients find his prompt and personal attention, insight, and expertise in recruitment and selection an asset. He is often called upon to recruit for difficult-to-fill law enforcement positions, such as the position of Police Chief or City Manager in challenging political environments.

Mr. Williams received his Bachelor of Science Degree in Administration of Justice from San Jose State University. He is also a graduate of the FBI National Academy.

JOEL BRYDEN, VICE PRESIDENT AND RECRUITER

Mr. Bryden has over 30 years of local government experience that he brings to the firm, having retired as Chief of Police in Walnut Creek, CA prior to joining Bob Murray & Associates in 2013. Throughout his career, Joel has been involved in public sector consulting, with vast experience in hiring and promotional processes, as well as interviewing candidates for advancement in all aspects of local government.

Joel has a solid reputation as a leader in the public sector and his ability to find and evaluate outstanding applicants for our clients is invaluable in the search process. Since joining Bob Murray & Associates, Joel has conducted over 100 recruitments in a broad range of sectors including police, fire, building, planning, city management, and general management. He is often called upon to recruit specialized or difficult-to-fill positions, such as Independent Police Auditor.

Mr. Bryden is a graduate of the FBI National Academy and obtained his Bachelor of Arts Degree in Communication from San Diego State University. He is currently based in Walnut Creek, CA.

YASMIN BEERS, SENIOR EXECUTIVE RECRUITER

Yasmin Beers brings over 33 years of municipal government experience to Bob Murray and Associates. Yasmin retired as the City Manager for Glendale with a population of over 200,000. She served as Chief Executive Officer overseeing close to 2,000 employees serving in Police, Fire, Public Works, Parks, Community Development, Library Arts & Culture, Innovation Performance & Audit, and Water & Power to name a few.

Yasmin's three decades of experience in public service brings extensive background in public sector finance, human resources management, contract negotiations, strategic planning & organizational leadership, policy development, emergency response & planning, team building and performance improvement. Throughout her career, Yasmin has had a great deal of experience in recruiting, selecting and hiring employees for executive and management level positions with a focus on the organizational needs and culture.

Yasmin currently serves on the Glendale Adventist Medical Center's Civic Advisory Board and the Advisory Board for Village Christian School. Yasmin is a past member of Soroptimist International of Glendale where she served as President in 1999/2000. She is a past board

member of Glendale Healthy Kids, Salvation Army and the American Red Cross. In 2011 the Glendale Chamber of Commerce recognized Yasmin as Woman of the Year; in 2013 she was the recipient of The Armenian American Woman of Excellence Award; in 2014 Yasmin was recognized by the Glendale Educational Foundation for her distinguished service and philanthropic efforts; in 2015, YWCA awarded Yasmin with the Heart & Excellence Award; in 2017, she was recognized by Business Life Magazine as a Women Achiever; and in 2018 the California State Senate recognized Yasmin as one of the Woman of the Year, each a tribute to her core values that represent her civic responsibilities, volunteerism and community service.

Yasmin has a Bachelor of Arts degree in Political Science from California State University, Northridge and a Master's degree in Organizational Leadership from Woodbury University.

CARMEN VALDEZ, SENIOR EXECUTIVE RECRUITER

Carmen Valdez provides executive recruitment and human resource services to municipal government agencies and non-profits. She has more than 25 years' experience in executive search, general human resources, classification and compensation, testing, policy development, performance management, team building, organizational development, discipline, and other employee relations activities.

Carmen has most recently been consulting with Municipal Resource Group, prior to which she spent over 30 years with the City of Milpitas, a Silicon Valley city of 70,000 residents. In this capacity, she was responsible for collective bargaining, PEPRAs and Affordable Care Act implementation, modernizing Human Resource services to improve efficiencies and reduce costs, revamping the Workers Compensation service delivery and completing a City-wide strategic plan. Carmen also spent almost 2 years as the Director of Recreation Services.

In addition to her significant experience in the public sector, Carmen earned a Bachelor of Arts degree in Business from University of Phoenix. She is also a member of Local Government Hispanic Network and League of Women in Government. She is an avid runner and enjoys giving back to her community.

AMBER SMITH, PRINCIPAL RECRUITMENT COORDINATOR

As Principal Recruitment Coordinator with Bob Murray & Associates, Ms. Smith acts as a liaison between clients and candidates from beginning to end of each recruitment process. Under the direction of each client's assigned Recruiter, Amber is responsible for the development and distribution of position recruitment and advertising materials, client research, reference and background checks, responding to requests for proposals, and providing a broad range of support services for the recruiting team. She also provides leadership for our in-house staff and is an invaluable resource.

Amber brings over a decade of client-oriented customer service, administrative, and management experience to Bob Murray & Associates. Since joining our team in 2013, she has shown a commitment to working as a partner with clients and candidates to provide a quality service and experience.

Ms. Smith received her Bachelor of Arts degree in Business Administration from La Sierra University, Riverside, California.

SKY BACLIG, SENIOR RECRUITMENT COORDINATOR

A Ms. Baclig is a Senior Recruitment Coordinator with Bob Murray & Associates and is an essential part of our hiring experience. She partners closely with the executive recruiters to support hiring initiatives and is responsible for facilitating the movement of candidates through the recruitment process.

Her responsibilities entail everything from creating marketing materials, posting available positions to job boards, candidate research, interview scheduling, conducting background checks, and ensuring the overall hiring process runs smoothly.

Sky graduated from California State University Sacramento with her bachelor's degree in Liberal Studies. She has over a decade of client service experience and 5 years in Human Resources. She possesses thorough knowledge of Human Resources best practices and relies on her service-oriented attitude to support management/clients and team.

She has a passion for helping people and connecting both personally and professionally. Outside of the workplace, Sky likes to spend time with her family, her dog, Oliver, and travel the world.

GINI HERNDON, CONTRACTS ADMINISTRATOR/BOOKKEEPER

Ms. Gini Herndon is the Contracts Administrator/Bookkeeper at Bob Murray & Associates. Ms. Herndon is the first point of contact at Bob Murray & Associates and has an extensive administrative background in business law.

Ms. Herndon is known for her collaborative approach as she works closely with our internal team and clients to ensure a successful search. As a first point of contact, Ms. Herndon is highly professional and maintains a high level of confidentiality and sensitivity.

CORPORATION

Bob Murray & Associates was founded in May 2000 and operated under the corporation name MBN Services, Inc. until June 2014; our new corporation name is GVP Ventures, Inc., incorporated in California in 2014. Contact information for the corporation and the firm is as follows:

GVP Ventures, Inc. OR Bob Murray & Associates
1544 Eureka Road, Ste. 280
Roseville, CA 95661
(916) 784-9080
apply@bobmurrayassoc.com

Our corporation and firm are financially sound (and have been so since 2000), with documentation from our accountant available to your organization prior to final execution of a professional service agreement. We have never been involved in any litigation, aside from our personnel serving as expert witnesses when called to do so.

PROFESSIONAL ASSOCIATIONS

Our firm, represented by either our President or our Executive Vice President, are involved in the following organizations to remain engaged with current and future issues relevant to the work we conduct on behalf of clients like Chico Area Recreation & Park District:

- California Special Districts Association – *Member*
- California City Management Foundation (CCMF) – *Member*
- International City/County Management Association (ICMA) – *Member*
- League of California Cities – *League Partner*
- League of Women in Government – *Sponsor/Member*
- Municipal Management Association of Northern California (MMANC) – *Sponsor/Member*
- Municipal Management Association of Southern California (MMASC) – *Sponsor/Member*
- National Forum for Black Public Administrators (NFBPA) – *Committee member for Marketing and Branding*

Members of our leadership team not only attend events sponsored by these associations but are also frequently called upon to serve as panel members and to provide specialized lectures regarding industry-specific issues.

Recent and upcoming speaking engagements and trainings provided by our staff include:

- “Role of the Chief” class, presented by Joel Bryden on behalf of the California Police Chiefs Association
- Organization of Latino Affairs invited speaker, Valerie Phillips for Hispanic Heritage Month; and
- “The Next Step on Your Career Ladder: A Rung Up or a Missed Step? What City Managers are Seeking to Create a Dream Team,” Bob Murray & Associates is a leading participant on the MMANC 2019 Conference Panel

REFERENCES

Clients and candidates are the best testament to our ability to conduct quality searches. Clients for whom Bob Murray & Associates has recently conducted similar searches are listed below:

CLIENT: City of Fairfield, CA
POSITION: Director of Parks & Recreation
REFERENCE: Mr. Stefan Chatwin, City Manager
(707) 428-7400

CLIENT: Mountain House Community Services, CA
POSITION: General manager
REFERENCE: Mr. Steve Pinkerton, General Manager
(209) 831-2300

CLIENT: City of Roseville, CA
POSITION: Director of Parks, Recreation & Libraries
REFERENCE: Mr. Dominic Casey, City Manager
(916) 774-5362

We appreciate the Chico Area Recreation & Park District's consideration of our proposal and look forward to working with you.

