

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 28, 2023 – 4:00 P.M.

Board Members Present: Michael McGinnis, Chair
Dave Donnan, Vice-Chair
Tom Lando, Board Member
Christopher Norden, Board Member
Michael Worley, Board Member

Board Members Absent:

Staff Members Present: Annabel Grimm, General Manager
Angela Carpenter, Finance Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

There was no public correspondence.

3. CONSENT AGENDA

3.1. Minutes of the Regular Meeting of the Board of Directors on August 24, 2023.

Action Requested: Board of Directors approve the minutes as submitted.

3.2. Minutes of the Special Meeting of the Board of Directors on September 6, 2023.

Action Requested: Board of Directors approve the minutes as submitted.

3.3. Monthly Financial Report - *Action Requested: Board of Directors approve the Monthly Financial Report.*

M/S/C/ (Directors Lando/Donnan) Board of Directors approved the consent agenda.

The motion was unanimously approved.

4. REGULAR AGENDA

4.1. Committee Report Out

4.1.1. Finance Committee

4.2. Updated Policies

M/S/C/ (Directors Lando/McGinnis) Board of Directors approved the updated policies.

The motion was unanimously approved.

The policies are:

- Record Retention and Management

- Electronic Record Retention and Management

5. NEW BUSINESS

5.1. Code of Conduct

The current player Code of Conduct Policy is under review and is anticipated to be updated in early 2024. Discussion revolved around items that need further review and updates. The Board agreed that Board involvement in the updates is not necessary and looks forward to reviewing the updated policy.

6. DIRECTORS' COMMENTS

7. STAFF COMMENTS

8. CLOSED SESSION ANNOUNCEMENT

Pursuant to Government Code 54957 Public Employment Performance Evaluation. Closed session announcement: The Board received information from the General Manager. No action was taken.

9. ADJOURNMENT

Adjourned the next meeting of the Board of Directors of the Chico Area Recreation and Park District at 4:20PM.