



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 21, 2019 – 5:30 p.m.**

*Posted Prior to 5:00 pm
Friday, February 15, 2019*

A G E N D A

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiators: Property – Portion of Bidwell Park along East 8th Street now occupied by Chico Creek Nature Center; Owner – City of Chico. CARD negotiators – General Manager Ann Willmann and Legal Counsel Jeff Carter. Under Negotiation – Terms and conditions of lease.

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 6:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 21, 2019 – 6:00 p.m.

*Posted Prior to 5:00 pm
Friday, February 15, 2019*

BOARD MEMBERS:

Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will

be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate

in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, February 21, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, February 15, 2019*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Special Meeting of the Board of Directors of January 16, 2019

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Regular Meeting of the Board of Directors of January 24, 2019

Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

5.5 Resolution Directing the Preparation of the Engineer's Report for the Continuation of the three (3) Maintenance Assessment Districts: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (Staff Report 19-7) - *Action Requested – that the Board of Directors approve the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2019-20.*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 Funding Measure Strategy Team (Staff Report 19-8) - *Action Requested – that the Board of Directors authorize the General Manager to enter into an agreement with EMC Research in the amount of \$24,500, Isom Advisors in the amount of \$15,000, and Clifford Moss in the amount of \$18,000 to conduct polling, financial planning, and communication strategy.*

8.0 NEW BUSINESS

8.1 Project Bid for the CARD Community Center Roof Project (Staff Report 19-9) - *Action Requested – that the Board of Directors reject the bid from Ginno Construction, Inc. in the amount of \$771,530 with a deductive alternate of \$13,060, and direct the General Manager to seek options for patching the existing roof.*

8.2 Memorial Tree and Plaque Request (Staff Report 19-10) - *Action Requested – that the Board of Directors authorize the planting of a memorial tree and installation of a plaque in honor of Dan Everhart at Community Park.*

8.3 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Change in Check Register, ACH Transfers, and Check Signers (Staff Report 19-11) - *Action Requested – that the Board of Directors adopt Resolution 19-3 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, Board Director Michael McGinnis, General Manager Ann Willmann, Director of Parks and Recreation Terry Zeller, and Human Resource Manager Michelle Niven to sign any and all district checks, ACH Transfers, and check registers.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on March 21, 2019.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
January 16, 2019**

Board Members Present: Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell, Board Member
Dave Donnan, Board Member
Michael McGinnis, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 10:00 a.m., and roll call was taken as noted above.

2.0 PUBLIC COMMENTS

There were no comments.

3.0 AB1234 Board Ethics Training and AB1825 Prevention Training

Legal Counsel Jeff Carter made a presentation to the Board with regard to AB1234 (Board Ethics Training) and AB1825 (Prevention Training). Throughout the presentation, Legal Counsel Jeff Carter answered questions asked by staff and the Board, and at the conclusion of the presentation, the meeting was adjourned.

4.0 ADJOURNMENT

There being no further business, the Special Meeting was adjourned to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on January 24, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
January 24, 2019**

Board Members Present: Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member

Board Members Absent: Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Legal Counsel Jeff Carter stated that the matter was considered by the Board and no action was taken. Direction was given to staff.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis

Noes: None

Abstain: None

Absent: Donnan

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

There was no Unfinished Business

8.0 NEW BUSINESS

8.1 Funding Measure Strategy Team Presentation

General Manager Willmann stated that a Request for Proposal was developed for Pre-Electoral Strategic Consulting Services, which included a request for polling, financial planning, and communications strategy. General Manager Willmann stated that in response to the Request for Proposal, EMC Research, Isom Advisors, and Clifford Moss were selected to present information to the Board.

EMC Research, Isom Advisors, and Clifford Moss presented information to the Board outlining their rolls, experience, and best practices and recommendations in assisting public agencies successfully secure additional funding.

Director Nickell stated that he is concerned about what he is hearing from the community, which is the need for better roads, more police and fire personnel, and the increases in minimum wage and utilities costs. Director Nickell stated that this may not be the best time to ask the community to support a funding measure.

Jon Isom, with Isom Advisors, stated that at this time, the District would just be exploring the idea of adding a tax measure and seeing what the community would support.

Director McGinnis stated that he would like information on what the District's needs are.

General Manager Willmann stated that it may be beneficial to have a Board workshop and review the information and work that has been completed.

Bob Mullholland addressed the Board and stated it would be good to know what CARD wants to spend this money on.

Terry Cleland addressed the Board and stated that prior to running for the CARD Board, he reviewed CARD's budgets, the Master Plan, and several other documents, and thought the Board and staff did a very good job preparing the information. He stated he feels this would be money well spent and noted that if the District does not proceed now, it may be too late.

The consensus of the Board was to schedule a workshop immediately following the park tour on February 19, 2019 to review the District's needs and continue the discussion with regard to the presentations provided by EMC Research, Isom Advisors, and Clifford Moss at the next Regular Board Meeting.

8.2 Maidu Living Village Grant

M/S/C/ (Directors Lando/Nickell) that the Board of Directors authorizes the General Manager to work with the City of Chico and the Mechoopda Tribe to submit a grant application for the Maidu Living Village with the anticipation that CARD would program and operate the Maidu Living Village once constructed.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis

Noes: None

Abstain: None

Absent: Donnan

8.3 Request for Addition of Full-Time Recreation Coordinator Position

M/S/C/ (Directors Nickell/McGinnis) that the Board of Directors authorizes the General Manager to add one full-time Recreation Coordinator position.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis

Noes: None

Abstain: None

Absent: Donnan

8.4 Change in Start Time for the District's Regularly Scheduled Board Meetings

M/S/C/ (Directors Lando/Nickell) that the Board of Directors directs staff to change the start time of the Regular Board Meetings to 6:00 p.m.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis

Noes: None

Abstain: None

Absent: Donnan

8.5 LAFCO Election Ballot

M/S/C/ (Directors Nickell/McGinnis) that the Board of Directors votes for Tom Lando for Regular "Non-Enterprise" Member.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis

Noes: None

Abstain: None

Absent: Donnan

8.6 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing the General Manager to Renew a Revolving Line of Credit with Golden Valley Bank

Director Lando stated that he may have a perceived conflict as a shareholder with Golden Valley Bank and will therefore abstain from this discussion.

M/S/C/ (Directors Nickell/McGinnis) that the Board of Directors adopts Resolution 19-1 authorizing the renewal of the revolving line of credit with Golden Valley Bank.

The vote was as follows: Ayes carried

Ayes: Worley, Nickell, McGinnis

Noes: None

Abstain: Lando

Absent: Donnan

8.7 Board Committee Assignments

Chair Worley appointed members of the Board to serve on District Committees as follows:

- a. Finance Committee: Lando/McGinnis
- b. Doe Mill/Honey Run SPA Ad Hoc Committee: Nickell/Donnan
- c. City/CARD MOU Ad Hoc Committee: Lando/Worley

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

Director Lando stated that LAFCO is reviewing issues related to the Camp Fire, specifically related to how services will be provided.

General Manager Willmann stated that the BCSDA's General Meeting will be on February 22, 2019. She noted that at the meeting, CSDA will be presenting information on financial opportunities.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann stated that the Childcare Task Force continues to meet. She noted that there are current openings for childcare in our area and survey work is being completed to obtain accurate information with regard to community need.

General Manager Willmann reminded the Board that there will be a District Staff Meeting on January 29, 2019 if any of the Board Members are interested in attending.

12.0 STAFF COMMENTS

Finance Manager Childs stated that she attended a California Society of Municipal Finance Officers Conference and learned more about the options available for CalPERS.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 8:35 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on February 21, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

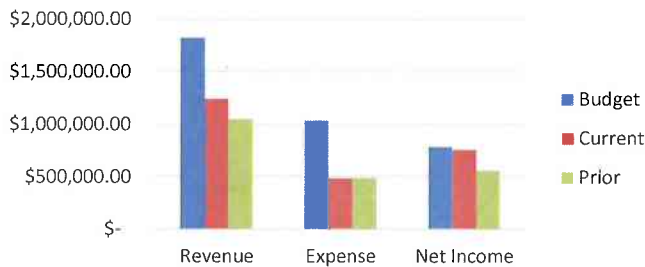
**January 2019
58% of the Year**

AFTERSCHOOL

We are at 68% of Budgeted Revenues and 47% of Budgeted Expenses. Our Net Income is \$198,301.21 over this time last year. Usually we invoice the School District throughout the school year. This year, the School District has already paid the entire contract.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,825,800.00	\$ 1,242,696.25	\$ 1,051,155.60
EXPENSES	\$ 1,039,429.00	\$ 485,760.37	\$ 492,520.93

AFTERSCHOOL

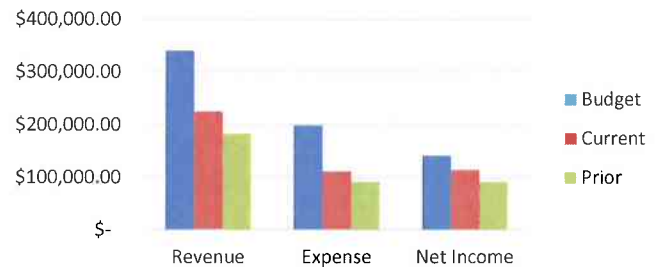


CAMPS

We are at 66% of Budgeted Revenues and 56% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$22,387.50 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 340,270.00	\$ 224,959.58	\$ 183,275.34
EXPENSES	\$ 198,635.00	\$ 111,105.61	\$ 91,808.87

CAMPS

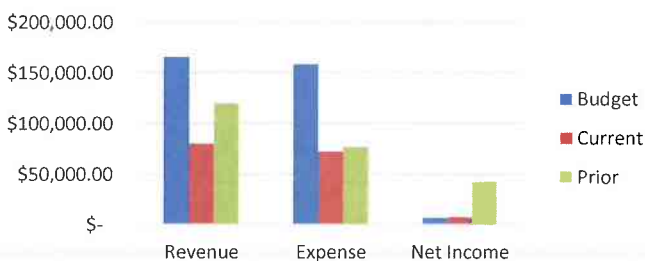


AQUATICS

We are at 48% of Budgeted Revenues and 46% of Budgeted Expenses. Our Net Income is currently \$35,844.38 less than this time last year. Amounts received in the beginning of FY2017/2018 should have been accrued to FY2016/2017 but were not, this overstated FY2017/2018 Revenue. Amounts received in FY2018/2019 were correctly accrued to FY2017/2018.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 166,010.00	\$ 79,843.40	\$ 120,251.67
EXPENSES	\$ 159,115.00	\$ 72,542.32	\$ 77,106.21

AQUATICS

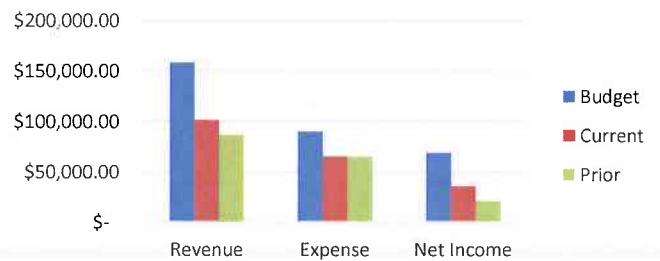


CLASSES

We are at 64% of Budgeted Revenues and 73% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$14,166.40 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 158,500.00	\$ 100,998.55	\$ 86,484.15
EXPENSES	\$ 89,990.00	\$ 72,542.32	\$ 65,061.83

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

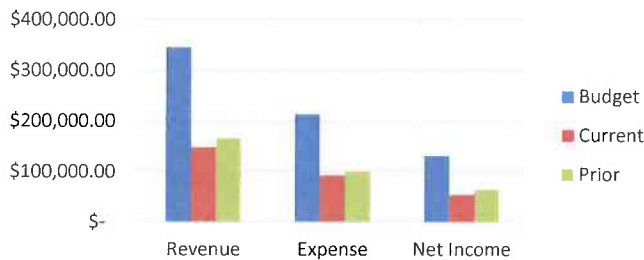
January 2019
58% of the Year

ADULT SPORTS

We are at 43% of Budgeted Revenues and 43% of Budgeted Expenses. Our Net Income is \$9,820.21 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 346,200.00	\$ 148,098.11	\$ 166,133.33
EXPENSES	\$ 214,100.00	\$ 92,892.18	\$ 101,107.19

ADULT SPORTS

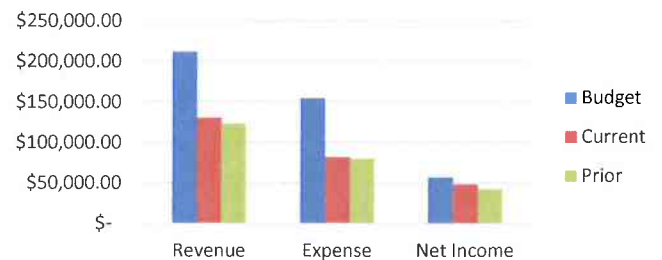


YOUTH SPORTS

We are at 62% of Budgeted Revenues and 53% of Budgeted Expenses. Our Net Income is \$5,301.58 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 212,300.00	\$ 130,705.45	\$ 123,746.46
EXPENSES	\$ 154,890.00	\$ 82,236.91	\$ 80,579.50

YOUTH SPORTS



SENIORS

We are at 50% of Budgeted Revenues and 47% of Budgeted Expenses. Our Net Income is \$4,089.91 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 106,550.00	\$ 53,747.76	\$ 62,914.97
EXPENSES	\$ 108,050.00	\$ 50,505.22	\$ 55,582.52

SENIORS



SPECIAL EVENTS

We are at 46% of Budgeted Revenues and 55% of Budgeted Expenses. Our Net Income is \$428.14 less than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,250.00	\$ 4,286.40	\$ 4,334.40
EXPENSES	\$ 9,300.00	\$ 5,072.52	\$ 4,692.38

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

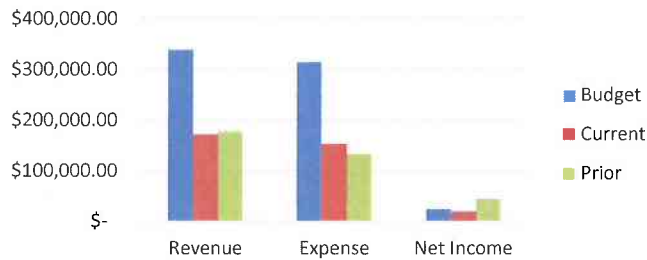
January 2019
58% of the Year

NATURE CENTER

We are at 51% of Budgeted Revenues and 48% of Budgeted Expenses. Our Net Income is \$25,198.08 less than this time last year. The Nature Center has seen high staff costs and purchases for the Nature School start up camp. Camp purchases of supplies that have already been made will also be used when Camps continue later in the year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 339,350.00	\$ 172,336.95	\$ 178,540.19
EXPENSES	\$ 314,800.00	\$ 152,661.83	\$ 133,666.99

NATURE CENTER

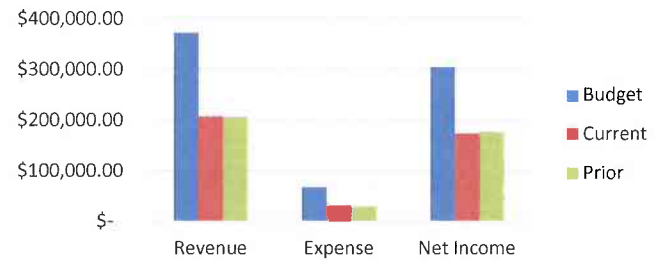


FACILITY RENTAL

We are at 56% of Budgeted Revenues and 48% of Budgeted Expenses. Our Net Income is \$2,739.79 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 373,000.00	\$ 207,390.92	\$ 206,569.49
EXPENSES	\$ 68,000.00	\$ 32,914.98	\$ 29,353.76

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
JANUARY 2019

DESCRIPTION	2018-2019 Budget	January 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	January 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,825,800.00	140,015.54	1,242,896.25	68%	583,103.75	1,591,186.00	407,766.91	1,051,155.60	66%	191,540.65
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(70,940.00)	(4,450.17)	(26,608.28)	38%	(44,331.72)	(62,106.00)	(4,425.64)	(33,669.66)	54%	7,061.38
CONTRACT SERVICES	(3,000.00)	(17.50)	(1,851.85)	62%	(1,148.15)	(3,500.00)	-	-	0%	(1,851.85)
PART-TIME WAGES	(965,489.00)	(69,247.96)	(457,300.24)	47%	(508,188.76)	(817,350.00)	(71,799.34)	(488,851.27)	56%	1,551.03
TOTAL AFTERSCHOOL	786,371.00	66,299.91	756,935.88	96%	29,435.12	708,230.00	331,541.93	558,634.67	79%	198,301.21
				0%	0%				0%	
				0%	0%				0%	
CAMPS										
INCOME	340,270.00	13,254.00	224,959.58	66%	115,310.42	298,240.00	7,988.00	183,325.34	61%	41,634.24
PROGRAM SUPPLIES	(18,500.00)	(274.29)	(5,706.53)	31%	(12,793.47)	(18,700.00)	(0.22)	(4,049.14)	22%	(1,657.39)
PROGRAM TRANSPORTATION	(1,500.00)	-	(735.65)	49%	(764.35)	(1,500.00)	-	(1,255.70)	84%	520.05
CONTRACT SERVICES	(46,800.00)	(1,647.00)	(36,598.09)	78%	(10,201.91)	(46,600.00)	(1,430.22)	(30,162.50)	65%	(6,435.59)
PART-TIME WAGES	(114,335.00)	(3,047.50)	(68,065.34)	60%	(46,269.66)	(91,751.00)	(2,224.25)	(56,341.53)	61%	(11,723.81)
INSTRUCTOR WAGES	(17,500.00)	-	-	0%	(17,500.00)	(18,000.00)	-	-	0%	-
TOTAL CAMPS	141,635.00	8,285.21	113,853.97	80%	27,810.33	121,689.00	4,333.31	91,516.47	75%	22,337.50
				0%	0%				0%	
				0%	0%				0%	
AQUATICS										
INCOME	166,010.00	(278.00)	79,843.40	48%	86,166.60	155,950.00	308.00	120,251.67	77%	(40,408.27)
PROGRAM SUPPLIES	(6,300.00)	-	(2,630.47)	42%	(3,669.53)	(5,165.00)	-	(1,907.73)	37%	(722.74)
CLOTHING	(800.00)	-	-	0%	(800.00)	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	-	(325.00)	0%	325.00	-	(48.75)	(333.75)	0%	8.75
PART-TIME WAGES	(152,015.00)	(358.94)	(69,586.85)	46%	(82,428.15)	(135,477.00)	(480.40)	(74,864.73)	55%	5,277.88
TOTAL AQUATICS	6,895.00	(636.94)	7,301.08	106%	(406.08)	14,508.00	(221.15)	43,145.46	297%	(35,844.38)
				0%	0%				0%	
				0%	0%				0%	
CLASSES										
INCOME	158,500.00	19,046.81	100,998.55	64%	57,501.45	179,150.00	8,854.77	86,484.15	48%	14,514.40
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(3,250.00)	(110.80)	(4,078.73)	125%	828.73	(4,000.00)	(81.32)	(2,981.88)	75%	(1,096.85)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(15,800.00)	(2,595.10)	(15,688.90)	99%	(111.10)	(27,325.00)	(278.60)	(6,071.02)	22%	(9,617.88)
PART-TIME WAGES	(11,740.00)	-	(2,054.00)	17%	(9,686.00)	(11,740.00)	(246.00)	(3,100.98)	26%	1,046.98
INSTRUCTOR WAGES	(60,000.00)	(3,158.00)	(43,588.20)	73%	(16,411.80)	(91,000.00)	(4,302.85)	(52,907.95)	58%	9,319.75
TOTAL CLASSES	67,710.00	13,182.91	35,588.72	53%	32,121.28	45,085.00	3,945.00	21,422.32	48%	14,166.40
				0%	0%				0%	
				0%	0%				0%	
ADULT SPORTS										
INCOME	346,200.00	6,563.14	148,098.11	43%	198,101.89	350,600.00	9,085.55	166,133.33	47%	(18,035.22)
PROGRAM SUPPLIES	(25,500.00)	(585.54)	(8,736.64)	34%	(16,763.36)	(26,300.00)	(615.99)	(11,620.12)	44%	2,883.48
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(181,800.00)	(1,222.00)	(34,112.81)	19%	(147,687.19)	(176,300.00)	(3,958.18)	(36,562.44)	21%	2,449.63
OFFICIALS WAGES	-	(1,517.00)	(50,042.73)	0%	50,042.73	-	(2,694.00)	(52,924.63)	0%	2,881.90
TOTAL ADULT SPORTS	132,100.00	3,238.60	55,205.93	42%	76,894.07	141,200.00	1,817.38	65,026.14	46%	(9,820.21)
				0%	0%				0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
JANUARY 2019

DESCRIPTION	2018-2019 Budget	January 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	January 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	212,300.00	18,179.94	130,705.45	0%	81,594.55	215,100.00	17,635.78	123,746.46	0%	6,958.99
PROGRAM SUPPLIES	(9,600.00)	(971.07)	(6,476.85)	62%	(3,123.15)	(8,600.00)	(786.23)	(4,917.14)	58%	(1,559.71)
PROGRAM TRANSPORTATION	(1,640.00)	-	-	0%	(1,640.00)	(1,600.00)	-	-	0%	-
CLOTHING	(11,400.00)	-	(8,604.65)	75%	(2,795.35)	(10,300.00)	-	(9,545.59)	93%	940.94
CONTRACT SERVICES	(1,250.00)	-	(735.00)	59%	(515.00)	(13,900.00)	-	(1,119.90)	8%	384.90
PART-TIME WAGES	(131,000.00)	(7,608.40)	(66,420.41)	51%	(64,579.59)	(120,300.00)	(7,179.39)	(64,996.87)	54%	(1,423.54)
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	57,410.00	9,600.47	48,468.54	84%	8,941.46	60,400.00	9,670.16	43,166.96	71%	5,301.58
SENIOR PROGRAMS										
INCOME	106,550.00	5,549.14	53,747.76	50%	52,802.24	108,520.00	6,225.03	62,914.97	58%	(9,167.21)
PROGRAM SUPPLIES	(4,900.00)	(214.89)	(2,741.98)	56%	(2,158.02)	(5,250.00)	(469.02)	(2,570.53)	49%	(171.45)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(34,750.00)	(1,537.22)	(12,173.43)	35%	(22,576.57)	(36,700.00)	(1,991.05)	(20,166.91)	55%	7,993.48
PART-TIME WAGES	(43,800.00)	(2,026.67)	(23,218.19)	53%	(20,581.81)	(46,380.00)	(2,566.01)	(22,698.84)	49%	(519.35)
INSTRUCTOR WAGES	(24,600.00)	-	(12,371.62)	50%	(12,228.38)	(20,000.00)	-	(10,146.24)	51%	(2,225.38)
TOTAL SENIOR PROGRAMS	(1,500.00)	1,770.36	3,242.54	-216%	(4,742.54)	190.00	1,198.95	7,332.45	3859%	(4,089.91)
SPECIAL EVENTS										
INCOME	9,250.00	(750.00)	4,286.40	46%	4,963.60	7,250.00	-	4,334.40	60%	(48.00)
PROGRAM SUPPLIES	(6,500.00)	-	(2,133.80)	33%	(4,366.20)	(4,350.00)	(78.00)	(2,178.27)	50%	44.47
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,800.00)	-	(2,938.72)	105%	138.72	(2,800.00)	-	(2,514.11)	90%	(424.61)
PART-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(50.00)	(750.00)	(786.12)	1572%	736.12	100.00	(78.00)	(357.98)	-358%	(428.14)
NATURE CENTER										
INCOME	322,850.00	11,247.01	164,712.95	51%	158,137.05	248,580.00	13,594.41	173,287.01	70%	(8,574.06)
FACILITY RENTALS	2,000.00	-	1,145.00	57%	855.00	2,500.00	30.00	195.00	8%	950.00
FUNDRAISING (DONATIONS)	14,500.00	1,792.00	6,479.00	45%	8,021.00	14,000.00	2,626.71	5,058.18	36%	1,420.82
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	-	-	-	0%	-	-	-	-	0%	-
FULL-TIME WAGES	(59,000.00)	(4,529.63)	(33,946.41)	58%	(25,053.59)	(55,000.00)	(4,168.00)	(31,250.42)	57%	(2,695.99)
PART-TIME WAGES	(170,900.00)	(7,924.12)	(76,733.43)	45%	(94,166.57)	(115,876.00)	(4,535.81)	(60,727.50)	52%	(16,005.93)
FICA	(18,000.00)	(952.71)	(8,467.00)	47%	(9,533.00)	(13,500.00)	(665.84)	(13,067.67)	97%	4,600.67
RETIREMENT	(4,000.00)	(309.92)	(2,001.30)	50%	(1,998.70)	(10,000.00)	(408.45)	(1,910.00)	19%	(91.30)
MEDICAL	(11,500.00)	(946.18)	(8,707.21)	76%	(2,792.79)	(12,000.00)	(280.00)	(4,923.54)	41%	(3,783.67)
WC INSURANCE	(5,000.00)	-	-	0%	(5,000.00)	(8,000.00)	-	-	0%	-
CLOTHING	(7,000.00)	-	(691.77)	10%	(6,308.23)	(3,700.00)	-	(1,604.79)	43%	913.02
STAFF TRAINING	(500.00)	-	(271.86)	54%	(228.14)	(600.00)	(70.00)	(220.91)	37%	(50.95)
ADVERTISING	(500.00)	-	(498.00)	100%	(2.00)	(500.00)	-	-	0%	(498.00)
EQUIPMENT/SOFTWARE	(3,100.00)	(10.00)	(3,065.06)	99%	(34.94)	(3,275.00)	(218.36)	(2,243.73)	69%	(821.33)
COPYING	(500.00)	-	(488.62)	98%	(11.38)	(500.00)	(483.91)	(495.39)	99%	6.77
CONTRACT SERVICES	(5,500.00)	(141.84)	(1,913.32)	35%	(3,586.68)	(1,500.00)	(124.98)	(1,545.07)	103%	(368.25)
PROGRAM SUPPLIES	(28,000.00)	(1,148.84)	(15,708.14)	56%	(12,291.86)	(19,575.00)	(306.41)	(15,598.84)	80%	(109.30)
MILEAGE	(300.00)	-	(169.71)	57%	(130.29)	(500.00)	-	(79.13)	16%	(90.56)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
JANUARY 2019

DESCRIPTION	2018-2019 Budget	January 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	January 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
RENT										
PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	(1,200.00)	-	-	0%	-
TOTAL NATURE CENTER	24,550.00	(2,924.23)	19,675.12	80%	4,874.88	19,354.00	4,989.36	44,873.20	232%	(25,198.08)
FACILITY RENTAL										
INCOME	373,000.00	12,137.83	207,390.92	56%	165,609.08	337,591.00	14,089.54	206,569.49	61%	821.43
PROGRAM SUPPLIES	(8,000.00)	-	(4,351.96)	54%	(3,648.04)	(8,000.00)	(565.96)	(2,113.79)	26%	(2,238.17)
CONTRACT SERVICES	(16,000.00)	(3,444.00)	(4,895.64)	31%	(11,104.36)	(16,000.00)	-	(2,065.48)	13%	(2,830.16)
PART-TIME WAGES	(44,000.00)	(2,062.73)	(23,667.38)	54%	(20,332.62)	(42,000.00)	(2,394.89)	(25,174.49)	60%	1,507.11
TOTAL FACILITY RENTAL	305,000.00	6,631.10	174,475.94	57%	130,524.06	271,591.00	11,128.69	177,215.73	65%	(2,739.79)
RECREATION - MISC. & ADMIN										
INCOME	-	1,729.89	(12,374.14)	0%	12,374.14	-	2,877.65	(5,703.07)	0%	(6,671.07)
PUBLICATIONS/LEGAL NOTICE	(24,000.00)	(165.00)	(8,900.74)	37%	(15,099.26)	(21,000.00)	(60.00)	(12,555.25)	60%	3,654.51
CONFERENCES	(6,000.00)	(221.51)	(849.80)	14%	(5,150.20)	(6,000.00)	-	(7,465.10)	124%	6,615.30
MILEAGE	(1,000.00)	-	(222.19)	22%	(777.81)	(1,000.00)	-	-	0%	(222.19)
OFFICE SUPPLIES	(12,300.00)	(107.70)	(2,375.73)	19%	(9,924.27)	(12,300.00)	(1,842.42)	(5,759.24)	47%	3,383.51
CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	-	(140.21)	70%	140.21
AC/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(7,000.00)	-	311.77	-4%	(7,311.77)	(5,000.00)	-	-	0%	311.77
FULL TIME WAGES	(408,000.00)	(29,829.93)	(231,893.25)	57%	(176,106.75)	(395,000.00)	(32,654.89)	(247,404.70)	63%	15,511.45
TOTAL RECREATION - MISC. & ADMIN	(463,500.00)	(28,594.25)	(256,304.08)	55%	(207,195.92)	(445,500.00)	(31,679.66)	(279,027.57)	63%	22,723.49
TOTAL PROGRAM SUMMARY	1,056,621.00	76,103.14	957,657.52	91%	98,963.48	936,847.00	336,646.97	772,947.85	83%	184,709.67

**CHICO AREA RECREATION AND PARK DISTRICT
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JANUARY 2019**

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NOTE: This completes 7 month of the fiscal year and represents 58% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 JANUARY 2019

	JANUARY 2019	JANUARY 2018
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	6,177,908.99	4,887,170.66
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	926.02	1,641.01
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	137,287.89	90,697.02
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	30,277.26	55,291.98
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	47,522.57	54,462.66
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	115,949.39	101,360.41
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,533.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	332,794.16	130,390.42
PETTY CASH	500.00	500.00
BANK SUSPENSE	33,703.59	116,357.98
SUBTOTAL	6,893,905.35	5,454,906.93
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	(406,582.01)	(104,963.73)
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,825.00
INTEREST RECEIVABLE (GENERAL FUND)	21,556.07	10,692.41
INTEREST RECEIVABLE (PARK FUND)	567.19	204.14
INTEREST RECEIVABLE (OAK WAY)	89.47	75.13
INTEREST RECEIVABLE (PETERSON PARK)	121.96	98.52
INTEREST RECEIVABLE (BARONI PARK)	347.91	209.61
RECEIVABLES	(370,374.41)	(79,858.92)
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	129,858.40	118,569.92
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	129,858.40	118,569.92
TOTAL CURRENT ASSETS	6,653,389.34	5,493,617.93
PREPAID PENSION CONTRIBUTION	214,215.62	244,817.85
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	25,373,368.01	24,769,004.40
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 JANUARY 2019

	JANUARY 2019	JANUARY 2018
EQUIPMENT	873,376.85	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	369,002.10	371,592.10
CONSTRUCTION IN PROGRESS	16,132.60	54,646.86
SUBTOTAL	39,641,331.95	39,053,664.00
ACCUMULATED DEPRECIATION	(13,154,773.84)	(12,290,441.83)
SUBTOTAL	26,486,558.11	26,763,222.17
TOTAL ASSETS	33,354,163.07	32,501,657.95
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,070,448.00	789,365.00

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 JANUARY 2019

	JANUARY 2019	JANUARY 2018
LIABILITIES		
ACCOUNTS PAYABLE	92,679.90	177,773.38
ACCRUED EXPENSES		
ACCRUED PAYROLL	121,771.93	125,199.66
PAYROLL FEDERAL TAXES	8,846.79	8,414.35
PAYROLL STATE TAXES	1,879.11	2,373.42
PAYROLL EMPLOYEE MEDI & FICA	11,744.15	11,527.46
PAYROLL EMPLOYER MEDI & FICA LIAB	11,744.15	10,097.81
PAYROLL SDI	1,526.56	2,931.93
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	228.00	314.21
UNION DUES - SUPERVISORS	511.91	435.17
UNION DUES - PARKS	284.38	244.85
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,052.00	5,398.00
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	4,082.24
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	162,058.14	169,488.26
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	48,086.72	43,729.08
DUE TO GENERAL FUND FROM PETERSON PARK FUND	41,122.31	38,549.11
DUE TO GENERAL FUND FROM BARONI PARK FUND	40,649.37	36,291.73
SUBTOTAL	129,858.40	118,569.92
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(15,560.49)	(178.97)
DEFERRED REVENUE	(61,538.69)	(108,505.18)
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	35.70
UNEARNED REVENUE	4,903.39	3,753.39
PREPAID FACILITY TRANSFER	-	7,219.30
SECURITY DEPOSITS	10,200.00	10,200.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	(62,366.09)	(87,475.76)
TOTAL CURRENT LIABILITIES	322,230.35	378,355.80
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	28,800.96
NOTE PAYABLE - LAKESIDE PAVILLION	-	520.42
NET PENSION LIABILITY	2,838,733.00	2,378,682.00
LIABILITY FOR COMPENSATED ABSENCES	176,892.25	148,022.39
SUBTOTAL	3,015,625.25	2,556,025.77
TOTAL LIABILITIES	3,337,855.60	2,934,381.57

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2019**

	<u>JANUARY 2019</u>	<u>JANUARY 2018</u>
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>136,997.00</u>	<u>121,178.00</u>

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2019**

	JANUARY 2019	JANUARY 2018
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	1,700,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	340,500.00
SUBTOTAL	435,500.00	2,135,500.00
SPENDABLE - UNASSIGNED	2,176,584.42	99,174.68
NON-SPENDABLE	26,219,719.05	26,220,444.05
TOTAL FUND BALANCE - GENERAL FUND	30,033,303.47	29,656,618.73
FUND BALANCE - PARK FUND	118,834.67	38,006.87
FUND BALANCE - OAK WAY	1,404.90	4,943.25
FUND BALANCE - PETERSON PARK	1,012.75	7,718.07
FUND BALANCE - BARONI PARK	63,352.73	58,746.32
NET INCOME (LOSS)		
GENERAL FUND	738,399.06	432,999.20
PARK FUND	30,895.41	52,894.29
OAK WAY	(28,604.61)	(3,925.05)
PETERSON PARK	(11,625.23)	(8,922.13)
BARONI PARK	2,785.32	(3,120.78)
TOTAL NET INCOME (LOSS)	731,849.95	469,925.53
TOTAL FUND BALANCE	30,949,758.47	30,235,958.77

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,479,080	2,137,674.31	61.4%	3,393,656	1,965,929.86	57.9%	171,744.45
OTHER INCOME	499,329	236,079.71	47.3%	463,920	315,623.99	68.0%	(79,544.28)
RDA PASSTHROUGH	1,090,000	641,713.99	58.9%	1,064,000	585,965.02	55.1%	55,748.97
INVESTMENT INCOME	40,000	48,018.00	120.0%	40,000	26,027.02	65.1%	21,990.98
TAX INCOME / COUNTY	3,046,000	1,997,590.57	65.6%	2,896,000	1,893,422.14	65.4%	104,168.43
TOTAL REVENUE	8,154,409	5,061,076.58	62.1%	7,857,576	4,786,968.03	60.9%	274,108.55
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,700,093	3,140,711.63	55.1%	5,389,670	3,043,015.23	56.5%	97,696.40
SERVICES AND SUPPLIES	2,071,268	1,077,111.99	52.0%	1,824,744	1,004,400.11	55.0%	72,711.88
CONTRIB. TO OTHER AGENCIES	15,000	10,188.01	67.9%	15,000	8,728.22	58.2%	1,459.79
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,005	-	0.0%	93,253	10,401.02	11.2%	(10,401.02)
TOTAL OPERATING EXPENDITURES	7,812,366	4,228,011.63	54.1%	7,347,667	4,066,544.58	55.3%	161,467.05
NET REVENUE BEFORE SPEC. EXP.	342,043	833,064.95	243.6%	509,909	720,423.45	141.3%	112,641.50
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	812,500	160,378.61	19.7%	975,000	299,642.35	30.7%	(139,263.74)
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	812,500	160,378.61	19.7%	975,000	299,642.35	30.7%	(139,263.74)
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(65,712.72)	0.0%	-	(12,218.10)	0.0%	(53,494.62)
TOTAL SPECIALLY ALLOCATED	812,500	94,665.89	11.7%	975,000	287,424.25	29.5%	(53,494.62)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(470,457)	738,399.06		(465,091)	432,999.20		305,399.86

**CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,825,800	1,242,696.25	68.1%	1,591,186	1,051,155.60	66.1%	191,540.65
CAMPS	335,870	224,835.93	66.9%	298,240	183,275.34	61.5%	41,560.59
SUBTOTAL	2,161,670	1,467,532.18	67.9%	1,889,426	1,234,430.94	65.3%	233,101.24
AQUATICS	166,010	79,843.40	48.1%	155,950	120,251.67	77.1%	(40,408.27)
CLASSES							
GENERAL CLASSES	75,000	46,071.55	61.4%	70,000	40,846.68	58.4%	5,224.87
ADULT CLASSES	1,500	1,295.20	86.3%	1,650	892.26	54.1%	402.94
SENIOR ADULT CLASSES	44,000	24,823.29	56.4%	43,000	27,416.28	63.8%	(2,592.99)
YOUTH CLASSES	86,400	53,755.45	62.2%	107,500	44,795.21	41.7%	8,960.24
SUBTOTAL	206,900	125,945.49	60.9%	222,150	113,950.43	51.3%	11,995.06
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	51,500	22,122.63	43.0%	49,500	22,351.82	45.2%	(229.19)
BASKETBALL	35,500	16,743.76	47.2%	34,000	20,721.19	60.9%	(3,977.43)
SOFTBALL	209,200	78,737.33	37.6%	215,300	95,682.55	44.4%	(16,945.22)
SOFTBALL TOURNEYS	-	-	0.0%	6,800	-	0.0%	-
SOCCER	50,000	30,494.39	61.0%	45,000	27,377.77	60.8%	3,116.62
SUBTOTAL	346,200	148,098.11	42.8%	350,600	166,133.33	47.4%	(18,035.22)
NATURE CENTER							
PROGRAM FEE INCOME	314,200	164,712.95	52.4%	248,580	173,287.01	69.7%	(8,574.06)
GRANT FUNDING	-	-	0.0%	239,080	-	0.0%	-
SUBTOTAL	314,200	164,712.95	52.4%	487,660	173,287.01	35.5%	(8,574.06)
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(19,786.42)	116.4%	(17,000)	(15,561.78)	91.5%	(4,224.64)
CO-SPONSORED & MISCELLANEOUS	17,000	7,412.28	43.6%	17,000	9,858.71	58.0%	(2,446.43)
SPECIAL EVENTS	9,250	4,286.40	46.3%	7,250	4,334.40	59.8%	(48.00)
SENIOR ADULT PROGRAMS	62,550	28,924.47	46.2%	65,520	35,498.69	54.2%	(6,574.22)
YOUTH SPORTS	212,300	130,705.45	61.6%	215,100	123,746.46	57.5%	6,958.99
SUBTOTAL	284,100	151,542.18	53.3%	287,870	157,876.48	54.8%	(6,334.30)
TOTAL FEE BASED PROGRAMS	3,479,080	2,137,674.31	61.4%	3,393,656	1,965,929.86	57.9%	171,744.45
OTHER INCOME							
FACILITY RENTAL INCOME	375,000	208,535.92	55.6%	340,091	206,764.49	60.8%	1,771.43
REBATES & REIMBURSED COSTS	35,000	14,433.37	41.2%	35,000	13,788.17	39.4%	645.20
REIMBURSEMENTS - CITY PARKS	63,829	-	0.0%	63,829	-	0.0%	-
MISCELLANEOUS	10,000	6,042.42	60.4%	10,000	9,524.65	95.2%	(3,482.23)
ENDOWMENTS	-	-	0.0%	-	-	0.0%	-
DONATIONS	15,500	7,068.00	45.6%	15,000	85,546.68	570.3%	(78,478.68)
TOTAL OTHER INCOME	499,329	236,079.71	47.3%	463,920	315,623.99	68.0%	(79,544.28)
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,090,000	641,713.99	58.9%	1,064,000	585,965.02	55.1%	55,748.97
INVESTMENT INCOME	40,000	48,018.00	120.0%	40,000	26,027.02	65.1%	21,990.98
TAX INCOME / COUNTY	3,046,000	1,997,590.57	65.6%	2,896,000	1,893,422.14	65.4%	104,168.43
TOTAL REVENUE FROM OTHER AGENCIES	4,176,000	2,687,322.56	64.4%	4,000,000	2,505,414.18	62.6%	181,908.38
TOTAL REVENUE	8,154,409	5,061,076.58	62.1%	7,857,576	4,786,968.03	60.9%	274,108.55

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,153,000	1,285,642.64	59.7%	2,036,000	1,165,750.44	57.3%	119,892.20
PART-TIME SALARIES	2,308,193	1,114,193.63	48.3%	2,049,724	1,094,612.60	53.4%	(4,108.07)
ACCUMULATED LEAVE	13,800	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	102,100	55,959.82	54.8%	107,146	67,804.37	63.3%	11,844.55
SUBTOTAL	4,577,093	2,455,796.09	53.7%	4,206,670	2,328,167.41	55.3%	127,628.68
BENEFITS							
FICA	359,000	183,051.56	51.0%	322,500	173,780.33	53.9%	9,271.23
RETIREMENT	369,000	224,813.62	60.9%	375,000	202,564.25	54.0%	22,249.37
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	376,000	223,767.58	59.5%	370,000	192,321.03	52.0%	31,446.55
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	3,413.00	9.8%	37,500	7,817.29	20.8%	(4,404.29)
WORKERS COMP INSURANCE	149,000	146,432.96	98.3%	218,000	221,066.42	101.4%	(74,633.46)
ALLOCATION TO OTHER FUNDS	(165,000)	(96,563.18)	58.5%	(140,000)	(82,701.50)	59.1%	(13,861.68)
SUBTOTAL	1,123,000	684,915.54	61.0%	1,183,000	714,847.82	60.4%	(29,932.28)
TOTAL SALARIES AND BENEFITS	5,700,093	3,140,711.63	55.1%	5,389,670	3,043,015.23	56.5%	97,696.40

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 JANUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	40,500	16,566.37	40.9%	12,500	2,229.07	17.8%	14,337.30
AGRICULTURE	31,200	11,614.10	37.2%	32,854	10,306.69	31.4%	1,307.41
CLOTHING	26,400	14,092.83	53.4%	22,000	15,015.76	68.3%	(922.93)
COMMUNICATIONS	51,775	30,668.15	59.2%	50,609	29,231.04	57.8%	1,437.11
HOUSEHOLD SUPPLIES	40,400	22,029.49	54.5%	38,300	21,535.78	56.2%	493.71
WORK SERVICE SUPPLIES	2,050	1,469.41	71.7%	-	-	0.0%	1,469.41
INSURANCE	77,000	77,030.96	100.0%	75,000	70,372.32	93.8%	6,658.64
EQUIPMENT REPAIRS	18,000	8,661.40	48.1%	18,000	8,397.21	46.7%	264.19
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	424.82	24.3%	1,750	1,094.63	62.6%	(669.81)
PROGRAM EQUIPMENT	-	-	0.0%	750	179.00	23.9%	(179.00)
VEHICLE MAINTENANCE	12,500	9,199.55	73.6%	12,500	5,053.21	40.4%	4,146.34
POOL SUPPLIES	12,000	4,474.02	37.3%	12,000	6,145.71	51.2%	(1,671.69)
POOL EQUIPMENT	4,000	-	0.0%	4,000	148.75	3.7%	(148.75)
STRUCTURE & GROUNDS	87,700	42,664.92	48.6%	74,350	47,599.92	64.0%	(4,935.00)
SHOP SUPPLIES	5,100	3,826.11	75.0%	5,000	2,329.55	46.6%	1,496.56
VANDALISM	4,100	1,720.69	42.0%	5,800	1,986.05	34.2%	(265.36)
MEDICAL FIRST AID	3,200	2,197.35	68.7%	2,800	2,091.38	74.7%	105.97
MEMBERSHIP/PERIODICALS	18,500	16,142.75	87.3%	16,400	15,102.25	92.1%	1,040.50
OFFICE SUPPLIES	26,150	12,301.98	47.0%	26,575	14,914.68	56.1%	(2,612.70)
CONTRACT SERVICES	860,788	413,791.71	48.1%	745,985	361,485.99	48.5%	52,305.72
PUBS/LEGAL NOTICES	24,000	8,900.74	37.1%	21,000	12,555.25	59.8%	(3,654.51)
RENT/LEASE EQUIPMENT	5,400	314.62	5.8%	2,750	1,647.85	59.9%	(1,333.23)
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	3,200	1,600.00	50.0%	-
SMALL TOOLS	3,500	1,402.09	40.1%	3,000	1,433.90	47.8%	(31.81)
EDUCATION & TRAINING	4,000	402.42	10.1%	5,000	1,000.00	20.0%	(597.58)
* DISTRICT OFFICE SPECIAL EXP	9,000	8,550.93	95.0%	9,000	5,723.47	63.6%	2,827.46
PROGRAM SUPPLIES	224,740	97,636.27	43.4%	204,046	94,149.69	46.1%	3,486.58
DISTRICT OFFICE MEETING EXP	5,000	1,714.65	34.3%	6,500	238.13	3.7%	1,476.52
MILEAGE	37,300	21,437.98	57.5%	31,500	20,846.65	66.2%	591.33
PROGRAM TRANSPORTATION	3,140	735.65	23.4%	3,100	1,255.70	40.5%	(520.05)
DIST OFFICE BOARD MTG EXP	10,000	4,728.31	47.3%	10,000	5,496.82	55.0%	(768.51)
USE TAX	1,500	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,000	8,862.95	38.5%	23,100	11,309.48	49.0%	(2,446.53)
SUBTOTAL	1,676,893	845,163.22	50.4%	1,480,569	772,475.93	52.2%	72,687.29
UTILITIES							
WATER	76,625	49,680.41	64.8%	68,675	47,449.94	69.1%	2,230.47
ELECTRICITY	261,400	158,027.40	60.5%	223,350	160,376.31	71.8%	(2,348.91)
GAS	50,450	21,353.95	42.3%	44,550	20,888.40	46.9%	465.55
SEWER	5,900	2,887.01	48.9%	7,600	3,209.53	42.2%	(322.52)
SUBTOTAL	394,375	231,948.77	58.8%	344,175	231,924.18	67.4%	24.59
TOTAL SERVICE & SUPPLY	2,071,268	1,077,111.99	52.0%	1,824,744	1,004,400.11	55.0%	72,711.88

* Camp Fire Expenses are coded in District Office Special Expense. This will cause us to go over budget in this area in the current Fiscal Year.
 Without the Camp Fire Expenses, we would be at \$3,809.18, or 42.3% of Budget.

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
JANUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	7,000	-	0.0%	-
GENERAL ADMISSION	3,500	1,982.00	56.6%	2,500	1,994.00	79.8%	(12.00)
HOME SCHOOL	3,200	-	0.0%	10,830	6,300.00	58.2%	(6,300.00)
FIELD TRIPS	25,000	4,105.00	16.4%	21,000	6,023.00	28.7%	(1,918.00)
CAMPS	200,000	132,329.28	66.2%	158,650	120,071.40	75.7%	12,257.88
PRESCHOOL	50,000	22,466.67	44.9%	17,100	16,827.16	98.4%	5,639.51
TEACHER WORKSHOPS	1,500	-	0.0%	2,500	1,710.00	68.4%	(1,710.00)
SPECIAL EVENTS	20,000	(350.00)	-1.8%	21,000	15,238.00	72.6%	(15,588.00)
MEMBERSHIPS	2,000	330.00	16.5%	2,000	1,073.45	53.7%	(743.45)
FACILITY RENTALS	2,000	1,145.00	57.3%	2,500	195.00	7.8%	950.00
PARTY RENTALS	9,000	3,850.00	42.8%	6,000	4,050.00	67.5%	(200.00)
CAL NAT	8,650	-	0.0%	-	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	14,500	6,479.00	44.7%	14,000	5,058.18	36.1%	1,420.82
TOTAL INCOME	339,350	172,336.95	50.8%	265,080	178,540.19	67.4%	(6,203.24)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	272,100	129,855.35	47.7%	214,376	111,879.13	52.2%	17,976.22
SERVICES AND SUPPLIES							
ADVERTISING	500	498.00	99.6%	500	-	0.0%	498.00
COMMUNICATIONS	2,600	1,560.44	60.0%	1,800	1,549.98	86.1%	10.46
HOUSEHOLD SUPPLIES	2,500	1,606.96	64.3%	2,500	945.57	37.8%	661.39
INSURANCE	1,000	-	0.0%	1,200	-	0.0%	-
STRUCTURES & GROUNDS	4,500	1,306.06	29.0%	4,500	2,440.81	54.2%	(1,134.75)
OFFICE SUPPLIES	3,100	3,065.06	98.9%	3,275	2,243.73	68.5%	821.33
CLOTHING	7,000	691.77	9.9%	-	-	0.0%	-
CONTRACT SERVICES	5,500	1,913.32	34.8%	1,500	1,545.07	103.0%	368.25
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	3,200	1,600.00	50.0%	-
PROGRAM SUPPLIES	28,000	15,708.14	56.1%	19,575	15,598.84	79.7%	109.30
MILEAGE	300	169.71	56.6%	500	79.13	15.8%	90.58
CONFERENCES	500	271.86	54.4%	600	220.91	36.8%	50.95
ELECTRIC	7,200	4,843.22	67.3%	7,500	4,292.08	57.2%	551.14
GAS	2,600	907.82	34.9%	1,900	1,445.20	76.1%	(537.38)
SUBTOTAL	68,500	34,142.36	49.8%	48,550	31,961.32	65.8%	1,489.27
EQUIPMENT/SOFTWARE	500	489	97.7%	500	495	99.1%	(6.77)
TOTAL OPERATING EXPENDITURES	341,100	164,486.33	48.2%	263,426	144,335.84	54.8%	19,458.72
TOTAL INCOME OVER (UNDER) EXPENDITURES	(1,750)	7,850.62		1,654	34,204.35		(25,661.96)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
JANUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	85,000	28,500.00	33.5%	59,375	59,375.00	100.0%	(30,875.00)
INTEREST INCOME	325	1,156.27	355.8%	325	(6,535.66)	-2011.0%	7,691.93
FAIR MARKET VALUE ADJUSTMENT	-	1,239.14	0.0%	-	54.95	0.0%	1,184.19
TOTAL INCOME	85,325	30,895.41	36.2%	59,700	52,894.29	88.6%	(21,998.88)
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	85,325	30,895.41		(21,235)	52,894.29		(21,998.88)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
JANUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	21,892	11,203.40	51.2%	60,966	32,856.45	53.9%	#####
INTEREST	-	180.53	0.0%	-	148.62	0.0%	31.91
FAIR MARKET VALUE ADJUSTMENT	-	210.26	0.0%	-	51.15	0.0%	159.11
TOTAL INCOME	21,892	11,594.19	53.0%	60,966	33,056.22	54.2%	#####
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	30,719.08	58.3%	46,656	26,361.44	56.5%	4,357.64
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	335.40	18.6%	1,842	335.27	18.2%	0.13
HOUSEHOLD SUPPLIES	2,500	946.09	37.8%	1,200	1,916.75	159.7%	(970.66)
STRUCTURES & GROUNDS	4,500	1,486.32	33.0%	4,556	2,510.03	55.1%	(1,023.71)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	115.25	0.0%	350	-	0.0%	115.25
CONTRACT SERVICES	6,000	3,854.16	64.2%	4,680	5,076.11	108.5%	(1,221.95)
WATER	1,500	780.42	52.0%	1,500	781.67	52.1%	(1.25)
ELECTRIC	3,300	1,962.08	59.5%	3,300	-	0.0%	1,962.08
SUBTOTAL	19,700	9,479.72	48.1%	17,528	10,619.83	60.6%	(1,140.11)
TOTAL OPERATING EXPENDITURES	72,361	40,198.80	55.6%	64,184	36,981.27	57.6%	3,217.53
TOTAL INCOME OVER (UNDER) EXPENDITURES	(50,469)	(28,604.61)		(3,218)	(3,925.05)		#####

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
JANUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	22,553.95	53.0%	42,560	23,008.80	54.1%	(454.85)
INTEREST	275	241.51	87.8%	275	202.26	73.5%	39.25
FAIR MARKET VALUE ADJUSTMENT	-	276.52	0.0%	-	72.25	0.0%	204.27
TOTAL INCOME	42,835	23,071.98	53.9%	42,835	23,283.31	54.4%	(211.33)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	30,107	17,562.51	58.3%	26,424	14,989.31	56.7%	2,573.20
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	387.00	20.9%	2,165	386.85	17.9%	0.15
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	2,367.41	94.7%	2,500	326.47	13.1%	2,040.94
VANDALISM	100	228.30	228.3%	100	-	0.0%	228.30
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,367.03	59.2%	2,500	3,798.45	151.9%	(1,431.42)
WATER	16,000	11,689.92	73.1%	14,000	12,611.65	90.1%	(921.73)
ELECTRIC	300	95.04	31.7%	300	92.71	30.9%	2.33
SUBTOTAL	24,750	17,134.70	69.2%	21,565	17,216.13	79.8%	(81.43)
OPERATING EXPENDITURES	54,857	34,697.21	63.3%	47,989	32,205.44	67.1%	2,491.77
TOTAL INCOME OVER (UNDER) EXPENDITURES	(12,022)	(11,625.23)		(5,154)	(8,922.13)		(2,703.10)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
JANUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	71,719	41,480.81	57.8%	65,039	32,298.72	49.7%	9,182.09
INTEREST	300	705.37	235.1%	300	436.56	145.5%	268.81
FAIR MARKET VALUE ADJUSTMENT	-	828.10	0.0%	-	158.13	0.0%	669.97
TOTAL INCOME	72,019	43,014.28	59.7%	65,339	32,893.41	50.3%	10,120.87
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	30,719.08	58.3%	46,656	26,361.44	56.5%	4,357.64
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	193.50	17.9%	1,083	193.43	17.9%	0.07
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	812.66	81.3%	1,000	646.23	64.6%	166.43
VANDALISM	100	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,367.03	59.2%	2,500	3,798.46	151.9%	(1,431.43)
WATER	8,050	6,136.69	76.2%	8,050	5,014.63	62.3%	1,122.06
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	14,433	9,509.88	65.9%	13,383	9,652.75	72.1%	(142.87)
TOTAL OPERATING EXPENDITURES	67,094	40,228.96	60.0%	60,039	36,014.19	60.0%	4,214.77
TOTAL INCOME OVER (UNDER) EXPENDITURES	4,925	2,785.32		5,300	(3,120.78)		5,906.10

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

January 2019

Salary & Benefits	1,392.23
Service & Supply	84,795.17
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	392.50
TOTAL	86,579.90

Check #s 071996-072067

Approved by the Board of Directors

February 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 11, 2019

EMA
 2/11/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/11/2019	071996	AFLAC	\$ 495.10	510000
02/11/2019	071997	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
02/11/2019	071998	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
02/11/2019	071999	DEPT. OF JUSTICE	\$ 256.00	510000
02/11/2019	072000	SEIU LOCAL 1021	\$ 568.06	510000
02/11/2019	072001	AIRGAS USA, LLC	\$ 166.02	520000
02/11/2019	072002	ALAMEDA ELECTRICAL DIST, INC	\$ 301.63	520000
02/11/2019	072003	AMANDA JEAN	\$ 20.35	520000
02/11/2019	072004	ARMED GUARD PRIVATE SECURITY INC	\$ 22,750.50	520000
02/11/2019	072005	AT&T	\$ 921.88	520000
02/11/2019	072006	BATTERIES PLUS BULBS # 311	\$ 24.49	520000
02/11/2019	072007	BIDWELL WRESTLING ACADEMY	\$ 1,725.00	520000
02/11/2019	072008	CALIFORNIA WATER SERVICE	\$ 2,374.81	520000
02/11/2019	072009	CATHY'S SEWING MACHINE & VACUUM	\$ 347.46	520000
02/11/2019	072010	CED - CHICO	\$ 108.34	520000
02/11/2019	072011	CHICO CREEK DANCE CENTRE	\$ 268.10	520000
02/11/2019	072012	CHICO POWER EQUIPMENT INC	\$ 113.27	520000
02/11/2019	072013	CHICO PRINCESS PARTIES, LLC	\$ 1,170.00	520000
02/11/2019	072014	CHICO SPORTS CLUB	\$ 17.50	520000
02/11/2019	072015	CHICO UNIFIED SCHOOL DISTRICT	\$ 661.78	520000
02/11/2019	072016	CITY OF CHICO	\$ 1,573.78	520000
02/11/2019	072017	COLLIER HARDWARE	\$ 220.11	520000
02/11/2019	072018	COMMERCIAL TIRE WAREHOUSE	\$ 30.00	520000
02/11/2019	072019	COMPSTYCH	\$ 1,000.00	520000
02/11/2019	072020	DAN'S ELECTRICAL SUPPLY	\$ 39.07	520000
02/11/2019	072021	DAVID CAVNAR	\$ 156.80	520000
02/11/2019	072022	DELTA WIRELESS INC	\$ 95.91	520000
02/11/2019	072023	DELTA WIRELESS INC	\$ 104.56	520000
02/11/2019	072024	DELTA WIRELESS INC	\$ 135.91	520000
02/11/2019	072025	DELTA WIRELESS INC	\$ 75.00	520000
02/11/2019	072026	DELTA WIRELESS INC	\$ 629.19	520000
02/11/2019	072027	DRAGON GRAPHICS	\$ 195.73	520000
02/11/2019	072028	EWING IRRIGATION PRODUCTS, INC.	\$ 612.87	520000
02/11/2019	072029	FERGUSON ENTERPRISES, INC #686	\$ 23.91	520000
02/11/2019	072030	GATES RESALE	\$ 432.36	520000
02/11/2019	072031	GOLDEN VALLEY BANK	\$ 11,932.57	520000
02/11/2019	072032	GOLDEN VALLEY BANK	\$ 7,482.76	520000/560000
02/11/2019	072033	HAYDEN FIRE PROTECTION	\$ 1,553.22	520000
02/11/2019	072034	HOME DEPOT CREDIT SERVICES	\$ 414.43	520000
02/11/2019	072035	HUNTERS SERVICES, INC.	\$ 371.00	520000
02/11/2019	072036	INDUSTRIAL POWER PRODUCTS	\$ 747.27	520000
02/11/2019	072037	J.C. NELSON SUPPLY CO	\$ 2,708.38	520000
02/11/2019	072038	JOHNSON CONTROLS, INC.	\$ 4,641.50	520000
02/11/2019	072039	LIMEY TEES	\$ 1,433.12	520000
02/11/2019	072040	LOCKSMITHING ENTERPRISES	\$ 172.06	520000
02/11/2019	072041	LOWE'S	\$ 459.22	520000
02/11/2019	072042	MARGARET BRUNELLE	\$ 133.00	520000
02/11/2019	072043	MEEKS BUILDING CENTER	\$ 522.40	520000
02/11/2019	072044	MICHELLE GUSTAFSON	\$ 27.56	520000
02/11/2019	072045	MISSION LINEN & UNIFORM	\$ 141.84	520000

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 11, 2019

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/11/2019	072046	MISSION LINEN & UNIFORM	\$ 2,682.73	520000
02/11/2019	072047	MJB WELDING SUPPLY	\$ 235.74	520000
02/11/2019	072048	NORTHERN STAR MILLS	\$ 62.17	520000
02/11/2019	072049	NORTHGATE PETROLEUM COMPANY	\$ 139.16	520000
02/11/2019	072050	O'REILLY AUTOMOTIVE STORES, INC.	\$ 249.28	520000
02/11/2019	072051	OFFICE DEPOT	\$ 492.80	520000
02/11/2019	072052	PAYLESS BUILDING SUPPLY	\$ 33.16	520000
02/11/2019	072053	PLATT ELECTRIC SUPPLY, INC.	\$ 171.03	520000
02/11/2019	072054	PLAY-WELL TEKNOLOGIES	\$ 792.00	520000
02/11/2019	072055	PLAYERS' CHOICE	\$ 6,720.00	520000
02/11/2019	072056	PRO AGGREGATE INC.	\$ 35.71	520000
02/11/2019	072057	SAFETY DRIVERS ED, LLC	\$ 136.50	520000
02/11/2019	072058	SAVE MART SUPERMARKET	\$ 36.80	520000
02/11/2019	072059	SHERWIN-WILLIAMS CO.	\$ 57.61	520000
02/11/2019	072060	STREAMLINE	\$ 300.00	520000
02/11/2019	072061	SUTHERLAND LANDSCAPE CENTER	\$ 159.26	520000
02/11/2019	072062	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,473.74	520000
02/11/2019	072063	VALLEY TRUCK & TRACTOR CO.	\$ 181.44	520000
02/11/2019	072064	WAL-MART COMMUNITY	\$ 94.84	520000
02/11/2019	072065	WASTE MANAGEMENT	\$ 460.73	520000
02/11/2019	072066	WORK TRAINING CENTER	\$ 1,575.00	520000
02/11/2019	072067	ZEE MEDICAL COMPANY	\$ 61.31	520000

Total of Register

\$ 86,579.90



Ant Willmann
 General Manager

OR

Salary & Benefits	\$ 1,392.23	Acct 510000
Service & Supply	\$ 84,795.17	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 392.50	Acct 560000
Total	\$ 86,579.90	

Terry A. Zeller
 Parks & Recreation Director

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

January 2019

Salary & Benefits	26,697.97
Salary & Benefits-ACH Payroll Tax Transfer	64,026.88
Salary & Benefits-ACH CalPERS	56,581.22
Service & Supply	70,945.01
Fixed Assets	
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	218,251.08

Check #'s 071886-071904
 071968-071986

Approved by the Board of Directors

February 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 8, 2019




JB 1/8/19

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/08/2019	071886	AFLAC	472.30	510000
01/08/2019	071887	ASCAP	1,141.00	520000
01/08/2019	071888	CALIFORNIA WATER SERVICE	5,322.59	520000
01/08/2019	071889	COMCAST	312.12	520000
01/08/2019	071890	JASON ALEXANDER MILLER	250.00	520000
01/08/2019	071891	PACIFIC GAS AND ELECTRIC	12,732.16	520000
01/08/2019	071892	PITNEY BOWES INC.	542.98	520000
01/08/2019	071893	U.S. BANK EQUIPMENT FINANCE, INC.	2,348.36	520000
01/08/2019	071894	VERIZON WIRELESS	2,178.64	520000

Total of Register

\$ 25,300.15


 Amy Willmann
 General Manager

OR

Salary & Benefits	\$ 472.30	Acct 510000
Service & Supply	\$ 24,827.85	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 25,300.15	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 11, 2019

✉ EMAILED
 1/11/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/11/2019	071895	BANNER BANK	3,477.84	510000
01/11/2019	071896	BUTTE COUNTY SHERIFF'S OFFICE	50.00	510000
01/11/2019	071897	CA STATE DISBURSEMENT UNIT	23.07	510000
01/11/2019	071898	IUOE LOCAL 39	450.34	510000
01/11/2019	071899	CHARLIE ROBINSON	280.00	520000
01/11/2019	071900	CLAIR LOUIS HINTON	300.00	520000
01/11/2019	071901	DE SOTO SALES, INC.	184.79	520000
01/11/2019	071902	JASON ALEXANDER MILLER	1,540.00	520000
01/11/2019	071903	LUKE PYLE	133.50	520000
01/11/2019	071904	MIRO VUJIC	210.00	520000

Total of Register

\$ 6,649.54



Arn Willmann
 General Manager

OR

Salary & Benefits	\$ 4,001.25	Acct 510000
Service & Supply	\$ 2,648.29	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 6,649.54	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 23, 2019



EMAILED

1/24/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/23/2019	071968	BLUE SHIELD OF CALIFORNIA	\$ 21,778.86	510000
01/23/2019	071969	MEDICAL EYE SERVICES	\$ 445.56	510000
01/23/2019	071970	BUS-MAN'S HOLIDAY TOURS	\$ 448.20	520000
01/23/2019	071971	CAMERON SCHMIDT	\$ 20.00	520000
01/23/2019	071972	COMCAST	\$ 1,422.00	520000
01/23/2019	071973	COMCAST	\$ 131.76	520000
01/23/2019	071974	DMV	\$ 10.00	520000
01/23/2019	071975	KRONOS SAASHR, INC	\$ 4,175.43	520000
01/23/2019	071976	MOTION PICTURE LICENSING CORP	\$ 248.42	520000
01/23/2019	071977	NORTHSTAR	\$ 11,319.07	520000
01/23/2019	071978	PITNEY BOWES INC.	\$ 1,108.55	520000
01/23/2019	071979	PRO AGGREGATE INC.	\$ 49.08	520000
01/23/2019	071980	ZEE MEDICAL COMPANY	\$ 74.17	520000

Total of Register

\$ 41,231.10


 Anne Willmann

General Manager

OR

Salary & Benefits	\$ 22,224.42	Acct 510000
Service & Supply	\$ 19,006.68	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset		Acct 560000
Total	\$ 41,231.10	


Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 31, 2019

 EMAIL
 1/31/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/31/2019	071981	BUS-MAN'S HOLIDAY TOURS	\$ 50.60	520000
01/31/2019	071982	COMCAST	\$ 312.02	520000
01/31/2019	071983	GEMALTO COGENT, INC.	\$ 555.00	520000
01/31/2019	071984	JASON ALEXANDER MILLER	\$ 5,570.00	520000
01/31/2019	071985	PACIFIC GAS AND ELECTRIC	\$ 15,847.82	520000
01/31/2019	071986	VERIZON WIRELESS	\$ 2,126.75	520000

Total of Register

\$ 24,462.19



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 24,462.19	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset		Acct 560000
Total	\$ 24,462.19	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

January 2019

PPE	Pay Date	Checks	Amount
12/28/2018	1/4/2019	117402-117427	3,483.18
12/28/2018 ACH	1/4/2019	Direct Deposit	92,477.56
12/28/2018 ACH	1/7/2019	Direct Deposit	1,923.58
12/28/2018	1/7/2019	117428	151.51
1/11/2019	1/11/2019	117429	2,553.31
1/11/2019 ACH	1/18/2019	Direct Deposit	92,737.89
1/11/2019	1/18/2018	117430-117451	3,403.33
1/11/2019 ACH	1/24/2019	Direct Deposit	296.89
1/11/2019	1/24/2019	117452-117453	182.70
Total			197,209.95

Approved by the Board of Directors

February 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

January 2019

Service & Supply-Refund Checks	4,305.13
TOTAL	4,305.13

Check #'s

028396-028403	2,231.80
028404-028408	2,073.33

Active Network Credit Card Refunds 11,578.07

Approved by the Board of Directors

February 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

January 2019

Net Revenue

Rents	12,137.83
Reimbursements	10,630.80
Misc.	45.00
Fees	215,607.47
 Sub Total	 238,421.10
 Other Income	 -
Donations	2,421.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 11,875.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 252,717.10

Approved by the Board of Directors

February 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #028409 dated February 7, 2019 in the amount of \$252,717.10

January 2019

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	12,137.83	
	Fees	215,607.47	227,745.30
4700001	Misc.	45.00	
	Rebates/Reimbursements	10,630.80	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	2,421.00	
	Grant Revenue	-	13,096.80
	FUND 2490 total		240,842.10

FUND 2480

280	Trust Obligations	11,875.00
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FUND 2483


4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	-
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Checks Total

252,717.10



 Ann Willmann
 General Manager

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	<u>2/7/2019</u>
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/ CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 227,745.30
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 13,096.80
CARD-Park Fees Trust Obligations		2480	280		\$ 11,875.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$

[Signature]

CARD-General Manager

Check #:	028409
Check Date:	02/07/19
Amount:	\$ 252,717.10

TOTAL	\$ 252,717.10
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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CHECK NO.	CHECK DATE	VENDOR NO.	CHECK NO. 028409
28409	02/07/2019	124000	
GOLDEN VALLEY BANK 190 COHASSET RD. STE 170 CHICO, CA 95926 90-4427/1211			CHECK AMOUNT \$ 252,717.10
Two hundred fifty-two thousand seven hundred seventeen and 10/100 USD			REFUND CHECK
PAY TO THE ORDER OF BUTTE COUNTY TREASURER 25 COUNTY CENTER DR STE 120 OROVILLE CA 95965			CHICO AREA RECREATION AND PARK DISTRICT 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711 VOID 6 MONTHS FROM DATE OF ISSUE <i>[Signature]</i> AUTHORIZED SIGNATURE



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-7
Agenda Item 5.5**

STAFF REPORT

DATE: February 21, 2019

TO: Board of Directors

FROM: Ann Willman, General Manager

SUBJECT: Resolution Directing the Preparation of the Engineer’s Report for the Continuation of the three (3) Maintenance Assessment Districts: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer’s Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer’s Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (the ‘Districts’) for fiscal year 2019-20 as the first step in a three-step process in the levying the annual assessments for fiscal year 2019-20.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer’s Report, including updated budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Districts’ assessments. The services provided by SCI will include the preparation of the Engineer’s Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer’s Report will be presented to the Board for preliminary approval in April of this year.

The services provided by SCI Consulting Group includes the tasks required for the year-round administration of the Districts’ assessments, including comprehensive property base auditing and levy accuracy confirmation, on a parcel by parcel basis, to ensure that the Districts receive the most accurate assessment revenues and directly responding to property owner inquiries on toll free taxpayer assistance line. SCI’s services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

BACKGROUND

Amber Grove/Greenfield Landscape and Lighting Assessment District

In 1994, after gaining property owner ballot support, the Amber Grove/Greenfield Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Amber Grove/Greenfield Park.

Oak Way Landscape and Lighting Assessment District

In 1997, property owners, in an assessment ballot proceeding, voted to continue the funding for Oak Way Landscape and Lighting Assessment District for the maintenance and operations of the Oak Way Park.

Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District

In 2006, after gaining property owner ballot support, the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.

ANALYSIS

In order to continue to levy the assessments, the Board will need to adopt the resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer's Report for fiscal year. This Engineer's Report will include the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel in the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts, the proposed budget for the assessments, and the proposed assessments per single family equivalent benefit unit for fiscal year 2019-20. After the Engineer's Report and assessment roll is completed, they will be brought back to the Board for your review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The preliminary Engineer's Report is scheduled to be presented to the Board on April 18, 2019.

CONCLUSION

It is recommended that the Board approves the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2019-20.

By _____
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 19-2

RESOLUTION DIRECTING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THREE (3) MAINTENANCE ASSESSMENT DISTRICTS: OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE (No. LLD 001-05)

1. On January 13, 1994, the Board of Directors of the Chico Area Recreation and Park District, acting as the legislative body of the Amber Grove/Greenfield Landscaping and Lighting Assessment District, ordered through Resolution 94-01 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Amber Grove/Greenfield Landscaping and Lighting Assessment District, for the purpose of financing certain park and recreational improvements as specified in the District's Master Plan and for the purpose of funding maintenance operations of those facilities.
2. On July 10, 1997, the property owners within the Oak Way Landscaping and Lighting Assessment District approved the continuation of the assessment district for the purpose of financing certain park and recreational improvements and funding maintenance operations of those facilities.
3. On June 20, 2006, the City Council of the City of Chico, acting as the legislative body for the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, ordered through Resolution 70-06 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, for the purpose of funding maintenance operations and recreational improvements as described in the District's Master Plan.
4. The purpose of the Oak Way Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Oak Way Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for

property within the Oak Way Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

5. The purpose of the Amber Grove/Greenfield Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Amber Grove/Greenfield Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Amber Grove/Greenfield Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

6. The purpose of the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 is for the installation, maintenance and servicing of improvements to the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems,

landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage; lights, playground equipment, play courts, and public restrooms; the maintenance and servicing of both, of any of the foregoing; the acquisition of land for park, recreational, or open-space purposes. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy, gas or other illuminating agent for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

7. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Secretary of the Governing Board for submission to the Board.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on February 21, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Michael Worley, Chair
Board of Directors

Ann Willman
Secretary to the Board



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-8
Agenda Item 7.1**

STAFF REPORT

DATE: February 21, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Funding Measure Strategy Team

Discussion

At the January 24, 2019 Regular Board Meeting, the Board received information from three consultants that specialize in assisting public agencies with funding measures. At the conclusion of the presentation, the Board requested that a Board workshop be held after the facility tour to discuss facility needs and priorities, and continue the discussion with regard to the consultants at the next Regular Board Meeting.

Financial Impact

Currently, there is \$60,000 budgeted for Pre-Electoral Strategic Consulting. Since work will continue into next fiscal year, additional funds may be needed in the 2019/2020 budget. The cost for this current fiscal year to explore the public support of a future funding measure would be approximately \$57,500. After exploration, should the Board decide to move forward with placing a funding measure on a future ballot, an additional \$11,000 would be needed for this current fiscal year. The proposed fees from the consultants are outlined below.

Consulting Firm	Task	2018/2019 Fee	Potential Future Fees
EMC Research	Polling	\$24,500	Varies depending on additional polling needed
Isom Advisors	Financial Planning, Identify Funding Program	\$15,000	Approx. \$73,000 (depending on bond program)
Clifford Moss	Communications Strategy	\$18,000	\$5,500 monthly until passing of resolution

Conclusion

Placing a funding measure on a ballot is a complex process. The financial planning and polling are essential to determine the funding mechanism, the annual amount, and public support for a funding measure. The communication strategist would identify and develop how the District would communicate the needs of our community for future facilities.

Based on demonstrated successes of other public agencies, each of these components are conducted in coordination with each other to fully evaluate the viability of a public funding measure.

Recommended Action:

It is recommended that the Board of Directors authorize the General Manager to enter into an agreement with EMC Research in the amount of \$24,500, Isom Advisors in the amount of \$15,000, and Clifford Moss in the amount of \$18,000 to conduct polling, financial planning, and communication strategy.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-9
Agenda Item 8.1**

STAFF REPORT

DATE: February 21, 2019

TO: Board of Directors

FROM: Terry Zeller, Park and Recreation Director

SUBJECT: Project Bid for the CARD Community Center Roof Project

DISCUSSION:

The CARD Community Center roof project was put out to public bid on January 28, 2019. A Notice to Bidders was published on January 28, 2019 and February 4, 2019, with a bid closing date of February 14, 2019. The bid results are as follows:

<u>Company</u>	<u>Base Bid</u>	<u>Deduct Alt #1</u>
Ginno Construction, Inc.	\$771,530	\$13,060

The current budget for the construction phase of the project is \$650,000. Due to the bid exceeding the budgeted amount for this project, and the current bidding climate, staff recommends delaying the project and conducting patch repairs to address current leaks.

RECOMMENDATION/ACTION REQUESTED:

It is recommended that the Board of Directors reject the bid from Ginno Construction, Inc. in the amount of \$771,530 with a deductive alternate of \$13,060, and direct the General Manager to seek options for patching the existing roof.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 19-10
Agenda Item 8.2**

STAFF REPORT

DATE: February 21, 2019
TO: Board of Directors
FROM: Terry Zeller, Director of Parks and Recreation
SUBJECT: Memorial Tree and Plaque Request

DISCUSSION:

Steve Breedlove contacted the District concerning the possibility of installing a memorial tree and plaque at Community Park to honor local community organizer Dan Everhart. Mr. Everhart lived in Chapmantown, was an active member regarding homeless issues in Chico, and frequently visited Community Park.

Attached for your review is a copy of the layout of Community Park indicating where the tree and plaque could be placed. The type of tree recommended by staff is a Scarlet Oak tree that could be placed near the location where a Heritage Oak once stood. Steve Breedlove has agreed to raise funds for the purchase and installation of the tree and plaque, which are estimated to be \$350.

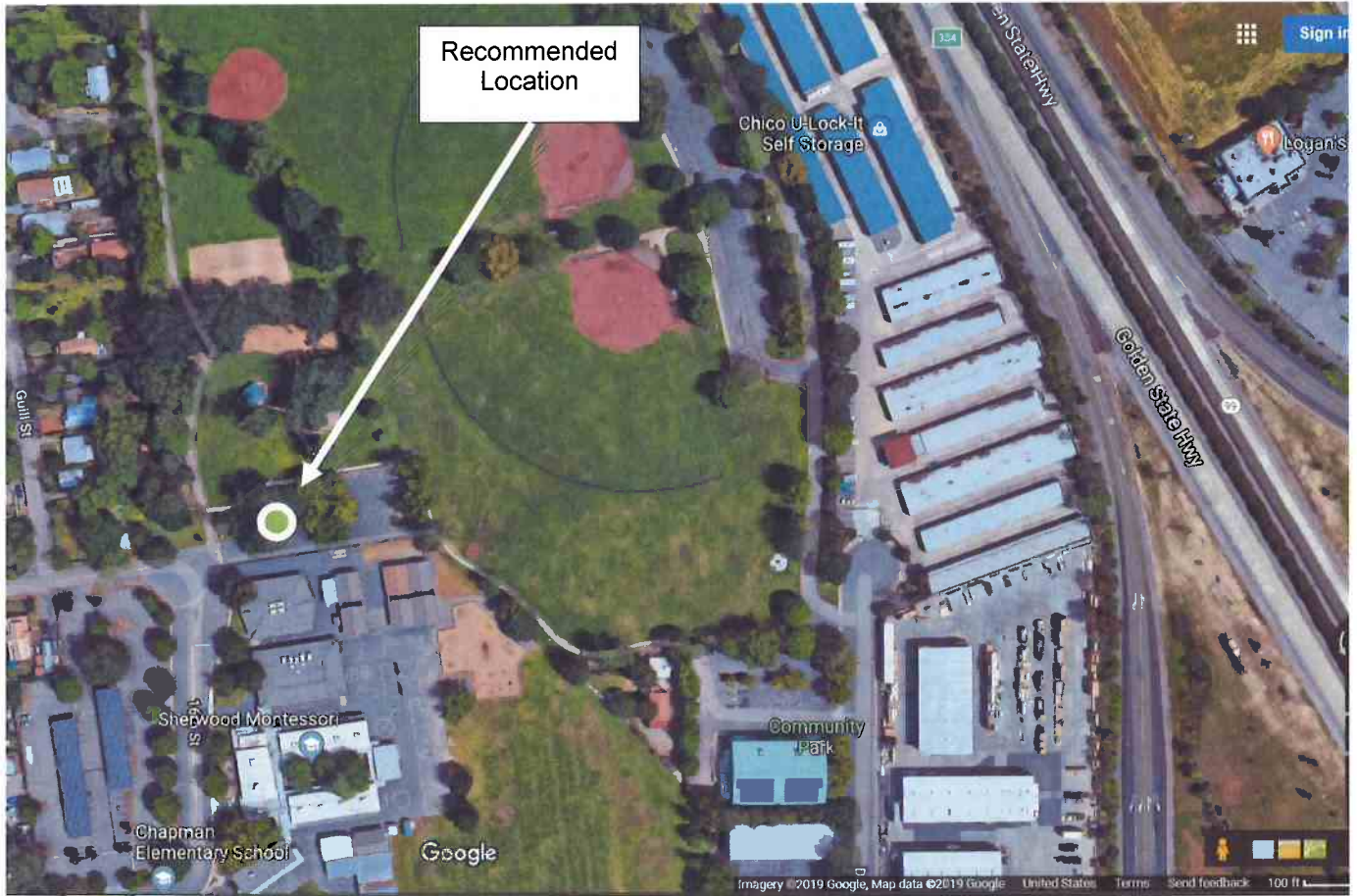
As per the District's Park and Facility Naming and Donation Policy, a copy of which is attached, the Board of Directors has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. This request would fall under Plaques and Markers on Page 3 of the Policy.

Recommendation

It is recommended that the Board of Directors authorize the planting of a memorial tree and installation of a plaque in honor of Dan Everhart at Community Park.

By _____
Terry Zeller
Director of Parks and Recreation

Community Park: Everhart Memorial Tree/Plaque location





Park and Facility Naming and Donation Policy

Purpose:

The Chico Area Recreation and Park District (District) Board of Directors (Board) recognizes the need to promote community involvement and active participation in quality of life components throughout the community and the need to establish a fair, equitable and uniform process for accepting donations to the District and/or naming a park, facility, or amenity. This policy is to establish guidelines by which the Board will make determination regarding park and facility naming and donation acceptance.

The development of public parks and facilities is expected to be the result of careful planning and quality construction, and in accordance with the District's Master Plan. In addition, public parks and facilities are expected to be maintained to a standard acceptable to the Board.

Guidelines established by this policy will apply to all park and facility donations made and/or facilities named after the effective date of this policy.

Definitions

Amenity – enhancements, additions, and/or improvements to a park and/or facility. Examples include, but are not limited to, picnic areas, benches, drinking fountains, playgrounds, sports fields, class rooms or kitchen.

Facility – a building or portion of, owned and managed by the District for recreation purposes. Examples include, but are not limited to, a community center, gymnasium, or aquatic center.

Free Standing Monument or Memorial – a visible, free standing permanent object marking an established point.

Park – a parcel of land or portion of, owned and managed by the District, used for recreation purposes.

Physical Property – a material asset such as a piece of property or a building that is of value to the District in furthering its mission.

Plaque or Marker – A durable object, sign or naming plate commemorating somebody or something. (Typically no larger than 5" X 8")

Policy

The Board of Directors of the Chico Area Recreation and Park District has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. In exercising its discretion, the Board may consider the following criteria and guidelines.

Park and Facility Naming

Geographic Location

A park and/or facility may be named based on immediate geographic location or a logically associated geographic location. For example, a park and/or facility may be named after an adjacent street to the park and/or facility, a subdivision in which the park and/or facility is located, geographical characteristics of the park and/or facility with consideration being given to archeology, geology, topography, botany, or manmade geographical characteristics, a historical person, place, culture, or event associated with the physical location.

Individual or Organization

Parks, facilities and/or amenities should not ordinarily be named for an individual or organization. The District Board may consider such naming under one or more of the following conditions:

1. The individual or organization provided exceptional service to the District. This service should be of substantial length and leadership and be directly related to the local community and mission of the Chico Area Recreation and Park District.
2. The individual or organization has had measurable effect upon the quality of life within the local community, directly related to the mission of the District.
3. The individual or organization has offered a significant non-monetary contribution for the development and/or improvement of a park and/or facility.
4. The individual or organization has offered an appropriate and significant monetary contribution for the acquisition, development, and/or improvement of a park and/or facility.
5. Long-term gifts and endowments may also be considered for naming rights to a park and/or facility.

Renaming of a Park or Facility

To respect the reason for the current name previously granted to a park/facility/amenity, no officially named park/facility/amenity shall be renamed.

Accepting Donations

Monetary Donations, Amenity, Physical Property and/or other Non-Monetary Donations offered to the District in honor of an individual or organization and/or to add, enhance or improve a park and/or facility may be accepted at the sole discretion of the Board.

When making determination regarding acceptance of such donations, the Board may consider the following, as applicable:

1. The donation and any attached conditions should support the District's Master Plan and/or long-range plan for the park and/or facility at which it is intended.
2. The donation and any attached conditions should promote the mission, vision, and goals of the District.
3. The donation and any attached conditions should support the District's objective of providing community-wide services and/or opportunities.
4. Any addition, improvement or enhancement to a park and/or facility as a result of the donation and any attached conditions should be economically feasible for the District
5. Physical property donations should be of adequate size, with geological characteristics suitable for park and/or facility development. Development of such donations should be economically feasible for the District.

If the Board accepts a donation, the donated item will become the property of the District.

Where applicable, design and installation standards will be determined by the District, with costs to be borne by the donor, at the discretion of the Board.

Plaques and Markers:

Plaques or markers in honor of, or in memory of, an individual or organization may be permitted on rare occasions and only if one or more of the following criteria is met:

1. The individual or organization has contributed significantly to the District by way of local volunteerism or public service, or has made a significant financial contribution to the District for the purpose of continuing with the mission of the Chico Area Recreation and Park District. Local volunteerism and public service will only be considered for individuals or organizations who have served for a significant length of time and leadership (minimum of ten years). The Board can make exceptions on rare occasions.
2. The plaque or marker must have a logical connection to the specific site where it is to be placed, and must not duplicate other similar plaques or markers locally, and/or their intent. Locally refers to the Chico Area, as well as Butte County.
3. The Board does not consider the plaque or marker to be offensive to the greater Chico community.
4. The purpose of the plaque or marker does not promote political cause, issue, or event.

Arron Ray Clark Memorial Field House Veterans Name Plaques

Name Plaques in honor of, or in memory of, an individual to be placed under the Veterans Memorial Plaque at the Arron Ray Clark Memorial Field House may be permitted if the following criteria is met:

1. The individual was a service member killed in action during the Iraq and Afghanistan conflicts;
2. The request is submitted by a member of the individual's family, or if proposed by someone other than the individual's family, the person or group making the proposal must be able to assure the Board of Directors that the proposal has the official approval of the individual's family.
3. The individual was a resident or active member of the Chico community for a significant length of time.

If approved, the name plaque must follow the same design as the other name plaques currently placed under the Veterans Plaque at the Arron Ray Clark Memorial Field House.

Freestanding Monuments or Memorials

Freestanding monuments or memorials **will not** be allowed at any park or facility owned or operated by the District.

Maintenance and Repair of Plaques, Markers, and Amenities

Unless otherwise determined by the District Board, cost for maintenance and repair will be borne by the Chico Area Recreation and Park District.

The District reserves the right to remove and/or relocate donated amenities, markers or plaques when they interfere with site safety, maintenance or construction activities, or they become unsightly due to vandalism or age. The District will make every attempt to contact the donor prior to removal or relocation. In certain situations such as safety or emergency, the notification may be made after relocation or removal.

Procedure

To request Board consideration for park and/or facility naming or donation, a formal letter of intent will be sent to the District's General Manager outlining the request.

The General Manager, or his/her designee, will review the request and contact the requesting party for further clarification as necessary. If additional information is required in order to clearly represent the request, the requesting party will be asked to provide such information.

When all information regarding the request has been obtained, a formal report will be presented to the Board for consideration. It shall be required that the requesting party(ies) be present at the scheduled Board meeting during which the request is to be considered.



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 19-11
Agenda Item 8.3**

STAFF REPORT

DATE: February 21, 2019
TO: Board of Directors
FROM: Heather Childs, Finance Manager
SUBJECT: Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Change in Check Register, ACH Transfers, and Check Signers

Discussion:

The attached Resolution and Petition have been updated to remove Board Directors Herman Ellis and Jan Sneed as check signers, and add Board Director Tom Lando and Board Director Michael McGinnis as official check signers of the District.

Recommendation:

It is recommended that the Board of Directors adopt Resolution 19-3 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, Board Director Michael McGinnis, General Manager Ann Willmann, Director of Parks and Recreation Terry Zeller, and Human Resource Manager Michelle Niven to sign any and all district checks, ACH Transfers, and check registers.

By: _____
Heather Childs
Finance Manager

Approved: _____
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 19-3

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT AUTHORIZING CHANGE IN CHECK REGISTER, ACH TRANSFERS, AND CHECK SIGNERS

WHEREAS, the Chico Area Recreation and Park District (CARD) meets on the third Thursday of each month; and

WHEREAS, the Chico Area Recreation and Park District (CARD) payroll is scheduled bi-weekly and various vendors are paid at differing times during the month; and

WHEREAS, all signed check registers are required by the County of Butte in an expedient and timely manner; and

WHEREAS, Federal and State payroll taxes and CalPERS contributions are to be made electronically through EFTPS; and

WHEREAS, the Chico Area Recreation and Park District (CARD) Board of Directors would like to give Board Director Tom Lando, Board Director Michael McGinnis, General Manager Ann Willmann, Director of Parks and Recreation Terry Zeller, and Human Resource Manager Michelle Niven, the authority to sign all check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury in order to pay out debts in an expedient and timely manner.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District hereby delegates to Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Director of Parks and Recreation Terry Zeller, or Human Resource Manager Michelle Niven, the authority to sign all check registers as the original check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury in order to pay out debts in an expedient and timely manner.

PASSED AND ADOPTED by the Board of Directors of the Chico Area Recreation and Park District at its regular meeting on February 21, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Michael Worley
Board Chair

Ann Willmann
Secretary to the Board

PETITION TO ACCEPT CHECK REGISTERS

To: Graciela Gutierrez, Auditor-Controller
County of Butte
25 County Center Drive, Suite 120
Oroville, CA. 95965-3383

FROM: Chico Area Recreation and Park District (CARD)
545 Vallombrosa Avenue
Chico, CA. 95926

The Board of Directors for the Chico Area Recreation and Park District (CARD) hereby requests that you authorize your office to accept Check Registers signed in the following manner that deals with payment of the District's expenses.

Our Board meets on the third Thursday of every month. We pay our employees bi-weekly. Vendors are also paid at various times during the month.

This means that we do not meet in a manner that facilitates formal Board approval of our check registers in a timely manner.

We have passed a resolution (copy attached) that acknowledges that situation and therein authorizes the persons listed below to sign All Check Registers as a means of certifying to you that the expenditures recorded on those registers are reimbursement for services rendered to the District and are legitimate District expenditures. **BASED ON THESE SIGNED REGISTERS, WE ASK THAT YOU ENTER THE INFORMATION CONTAINED THEREON INTO YOUR CHECK CONTROL SYSTEM AND ALLOW THOSE CHECKS TO BE NEGOTIATED.**

The check registers will be formally reviewed following date of issuance at the next board meeting and that fact documented in the Board Minutes. Check registers will be signed and submitted to your office with the expenditure approval signatures required by law. The minimum approval required by law is stated in PRC 5784.19 and GC 935.4 and requires a majority of the Board to authorize expenditures.

We request that you accept Check Registers that have been signed by Tom Lando, or Michael McGinnis, or Ann Willmann, or Terry Zeller, or Michelle Niven, as the permanently signed register submitted to you. We acknowledge that this is a delegation of our powers but find that it is necessary to fulfill our commitment to pay our debts in an expedient and timely manner.

BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT (CARD)

Tom Nickell, Board of Director

Tom Lando, Board of Director

Dave Donnan, Board of Director

Michael McGinnis, Board of Director

Michael Worley, Board of Director

ACCEPTED AND APPROVED BY:

Graciela Gutierrez, Auditor-Controller

Date