
BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, March 26, 2026 – 4:00 P.M.

Board Members Present: Michael McGinnis, Chair
Christopher Norden, Vice Chair
Dave Donnan, Board Member
Tom Lando, Board Member
Jason Roye, Board Member

Board Members Absent:

Staff Members Present: Annabel Grimm, General Manager
Phil Aviles, Finance and Human Resources Director
Holli Drobny, Administrative Director
Erin Morrissey, Recreation Director
Scott Schumann, Parks and Facilities Director

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

There were none.

3. PRESENTATION

3.1. Cybersecurity Enhancement Program Presentation

Stratti IT Business Solutions presented on District cybersecurity enhancement efforts related to a grant awarded from CalOES.

4. CONSENT AGENDA

4.1. Minutes of the Regular Meeting of the Board of Directors on February 26, 2026 - *Action Requested: Approve meeting minutes.*

4.2. February Monthly Financial Report (Staff Report FI-26-08) - *Action Requested: Approve the monthly financials as recommended by the Finance Committee.*

4.3. Recreation Center Fencing Project Bid Award (Staff Report FI-26-09) *Action requested: Approve the bid award to Humboldt Fence Company for the PV Recreation Center Fencing Project, in the amount of \$30,510 plus contingency.*

M/S/C/ (Directors Lando/Donnan) Board of Directors approved the consent agenda.
The motion was unanimously approved.

5. REGULAR AGENDA

5.1. Updated Policies (Staff Report 26-15)

District Staff have updated the following policies as part of the District's ongoing policy maintenance process to ensure regulatory compliance and alignment with current operations.

Board

Policy 4100- Attendance at Meetings

Human Resources

Policy 3470- School & Childcare Activities Leave

Policy 3140- Anti Harassment and Discrimination

Employee Handbook

M/S/C/ (Directors Lando/Norden) Board of Directors approved the updated policies listed above, with a stipulation to change the Board absence notification to the General Manager, and not the Chair.

The motion was unanimously approved.

5.2. Resolution 26-02 Adopting the Preliminary Budget for Fiscal Year 2026-2027 (Staff Report FI-26-10)

Resolution 26-02 adopts the Preliminary Budget for Fiscal Year 2026-2027, makes it available for public inspection, and sets a public hearing for April 23, 2026, at the Regular Board Meeting, with Final Budget adoption anticipated at the Regular Board Meeting on May 28, 2026.

M/S/C/ (Directors Lando/Norden) Board of Directors adopted Resolution 26-02 approving the Preliminary Budget for Fiscal Year 2026-2027.

The motion was unanimously approved.

6. NEW BUSINESS

6.1. Proposed Restructuring of Recreation Division (Staff Report FI-26-11)

Due to growth of the District, restructuring of the Recreation Division was considered by the Board to ensure successful allocation of duties and efficiency. Discussion revolved around understanding the new structure. This item will be combined with the budget review at the April meeting. No action was taken.

6.2. Aquatic Recreation Manager Position Creation and Budget Allocation (Staff Report FI-26-12)

The Board considered creation of the Aquatic Recreation Manager position and authorize the necessary budget allocation in anticipation of the completion of the Aquatic Recreation Center.

M/S/C/ (Directors Lando/Norden) Board of Directors approved the creation of the Aquatic Recreation Manager position and authorized the associated budget allocation.

The motion was unanimously approved.

6.3. California Special Districts Association (CSDA) Board of Directors Call for Nominations
(Staff Report 26-16)

The California Special Districts Association is calling for nomination for its Board of Directors to serve in Seat C.

M/S/C/ (Directors Lando/Donnan) Board of Directors nominated Director Jason Roye to serve on the CSDA Board of Directors.

The motion was unanimously approved.

7. DIRECTORS' COMMENTS

Director Lando asked if the District held Errors and Omissions insurance for Directors and Officers. Jackson Glick, Legal, confirmed that we had Errors and Omissions insurance.

Director Norden brought to the Board's attention new requirements with SB 827. General Manager Grimm took note.

Director Lando asked Director Norden if the Ethics and Finance Trainings are commencing and requested that they be scheduled.

Director Donnan requested a flag burying and burning on Flag Day, June 14th at Veteran's Park.

Director Lando commended the Mad Science Camps.

Director Lando asked clarifying questions about the current marketing strategy, which is currently under District review.

Director Donnan complimented the marketing and public outreach staff.

8. STAFF COMMENTS

9. ADJOURNMENT

Adjourned at 4:40 to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

10. CLOSED SESSION

Closed Session: Conference with Legal Counsel— Anticipated Litigation (Government Code §54956.9(d)(2))

The closed session was not held, no action taken.