



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, April 19, 2018 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, April 13, 2018*

BOARD MEMBERS:

Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.
Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, April 19, 2018 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, April 13, 2018*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of March 15, 2018

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Special Meeting of the Board of Directors of April 2, 2018

Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 18-13) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, the Community Park Tennis/Pickleball Court Resurfacing, Summer Activity Guide, Facility Needs Assessment and Feasibility Study, and Community Park Road Connection - *Information/Possible Action*

- 7.2 Resolution 18-2 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2018-2019 Fiscal Year (Staff Report 18-14) - *Action Requested – that the Board of Directors adopt Resolution 18-2 which adopts the Preliminary Budget for the 2018-2019 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 21, 2018, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2018-2019 at the Special Board Meeting on July 12, 2018.*
- 7.3 Resolution declaring the Board’s Intention to Continue to Levy the Assessments for Fiscal Year 2018-19, Preliminarily Approving the Engineer’s Reports, and providing for Notice of a Public Hearing on May 17, 2018, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (Staff Report 18-15) - *Action Requested – that the Board of Directors approve Resolution 18-3 that would declare the Board’s intention to continue to levy the assessments for fiscal year 2018-19, preliminarily approve the Engineer’s Reports for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (the "Assessment Districts"), and provide for the notice of a public hearing on May 17, 2018, regarding continuing the annual assessments for fiscal year 2018-19.*

8.0 NEW BUSINESS

- 8.1 Revisions to the Humboldt Avenue Skatepark Rules (Staff Report 18-16) - *Action Requested – that the Board of Directors approve the revisions to the Humboldt Avenue Skatepark Rules.*
- 8.2 Disposal of Surplus Fixed Assets (Staff Report 18-17) - *Action Requested – that the Board of Directors approve the equipment disposals.*
- 8.3 Election Ballot for Consolidated Redevelopment Agency Oversight Board for Butte County (Staff Report 18-18) - *Action Requested – that the Board of Directors vote for one (1) nominee to serve on the Consolidated Redevelopment Agency Oversight Board for Butte County.*

9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

10.0 DIRECTORS’ COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 17, 2018.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

(Draft)
**MINUTES
March 15, 2018**

Board Members Present: Jan Sneed, Chair
Bob Malowney, Vice Chair
Michael Worley, Board Member

Board Members Absent: Herman Ellis, Board Member
Tom Lando, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no public comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Worley/Malowney) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Worley

Noes: None

Abstain: None

Absent: Ellis, Lando

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

8.2 Project Bids for Resurfacing the Courts at Community Park

The Board requested that this Agenda Item be moved up on the Agenda.

M/S/C/ (Directors Malowney/Worley) that the Board of Directors awards the contract to Johnson & Sampson Construction Inc., and authorizes the General Manager to approve payment requests not to exceed \$81,337.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Worley

Noes: None

Abstain: None

Absent: Ellis, Lando

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann and Park and Recreation Director Zeller reviewed their staff report with the Board and provided an update on the Humboldt Avenue Skate Park Improvements, Doe Mill/Honeyrun SPA, Facility Needs Assessment and Feasibility Study, Nexus Study Update, CARD/City of Chico MOU Discussions, and Upcoming Special Events.

7.2 Outfield Fence at Sycamore Field

Tim Klick with the Chico Senior Softball League addressed the Board and stated that the biggest criticism of Sycamore Field is the poor maintenance of the field, and no fence line at 300 feet. He noted that previous discussions with CARD included the placement of a senior softball field at DeGarmo Park, however, the seniors like being at Sycamore Field, and would rather not go to DeGarmo. Mr. Klick stated that he does not see how the fence would impact other programs on the field.

Dave Shoemaker, President of the Chico Senior Softball League, addressed the Board and stated that the type of fence they are requesting would have openings to allow people to walk around and through it. He further noted that the portlet listed on the diagram is further away from the field than they were expecting.

The consensus of the Board was to move the portlet closer to the field if possible.

M/S/C/ (Directors Malowney/Worley) that the Board of Directors directs staff to present a request to the Bidwell Park and Playground Commission for the portlet enclosure, baseline fence extension, electrical upgrades, and a permanent outfield fence.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Worley

Noes: None

Abstain: None

Absent: Ellis, Lando

8.0 NEW BUSINESS

8.1 Community Park Road Connection

M/S/C/ (Directors Worley/Malowney) that the Board of Directors directs staff to conduct community outreach to surrounding neighbors of Community Park to seek input and support for a road connection from the north end of the parking lot at Community Park to Ohio Street.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Worley

Noes: None

Abstain: None

Absent: Ellis, Lando

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Finance Committee

There were no comments.

9.3 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

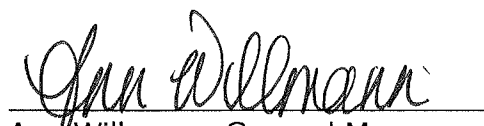
12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:40 p.m. to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on April 2, 2018.

Respectfully submitted,



Ann Willmann, General Manager
Secretary to the Board



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

(Draft)
**MINUTES
April 2, 2018**

Board Members Present: Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis, Board Member
Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 9:00 a.m., and roll call was taken as noted above. Director Worley arrived at 9:20 a.m.

2.0 PUBLIC COMMENTS

There were no public comments.

3.0 DISTRICT BUDGET WORK SESSION

General Manager Willmann reviewed information for the proposed budget for Fiscal Year 2018/2019 and discussed the following:

1. New program opportunities
2. Increase in facility rental fees
3. Upcoming election costs
4. Increase in liability insurance
5. Decrease of Oak Way Assessment
6. Decrease in PERS expenses due to employee contributions
7. Increase in minimum wage
8. Continued operation costs for Shapiro Pool
9. Purchase/financing of large mower

General Manager Willmann also reviewed the facility improvements/repairs for fiscal year 2018/2019 and noted that the first priority would be the CARD Center Roof/HVAC replacement. She stated that depending on funding, the second priority would be the replacement of the HVAC equipment at the Dorothy Johnson Center, and the third priority would be the window replacement at Lakeside Pavilion. General Manager Willmann stated that other potential improvements/repairs could include the Community Park Roadway, new heater at the Pleasant Valley Pool, and rekeying the Nature Center to match the District's key system.

4.0 ADJOURNMENT

There being no further business, the Special Meeting of the Board of Directors was adjourned at 9:48 a.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on April 19, 2018.

Respectfully submitted,

A handwritten signature in cursive script, reading "Anri Willmann", written over a horizontal line.

Anri Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018**

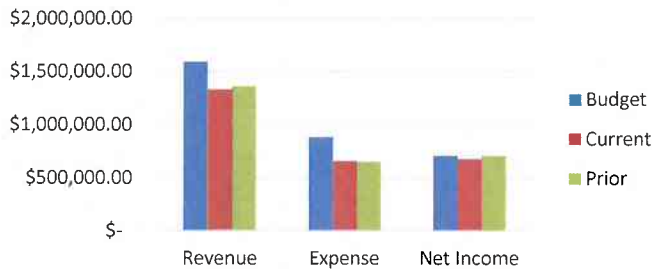
**March 2018
75% of the Year**

AFTERSCHOOL

We are at 84% of Budgeted Revenues and 74% of Budgeted Expenses. The Afterschool Program began on August 21, 2017. Our Net Income is \$33,929.94 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,591,186.00	\$ 1,329,191.53	\$ 1,357,922.12
EXPENSES	\$ 882,956.00	\$ 655,064.60	\$ 649,865.25

AFTERSCHOOL

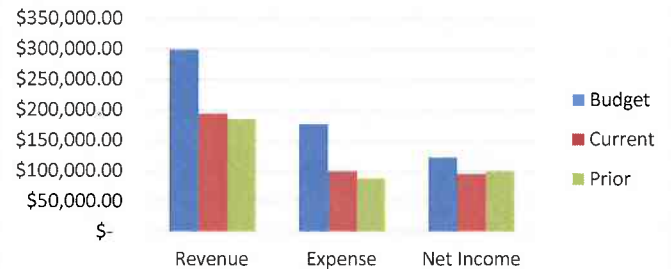


CAMPS

We are at 65% of Budgeted Revenues and 56% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Therefore we are towards the end for CAMPS for the Fiscal Year. Our Net Income is currently \$4,188.76 less than last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 298,240.00	\$ 193,168.34	\$ 185,047.60
EXPENSES	\$ 176,551.00	\$ 98,916.49	\$ 86,606.99

CAMPS

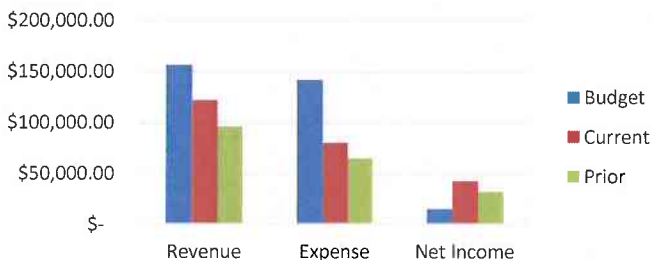


AQUATICS

We are at 78% of Budgeted Revenues and 56% of Budgeted Expenses. Aquatics is seasonal. Programming runs June-August. Therefore we are past the half-way mark for the Fiscal Year. Our Net Income is currently \$10,372.45 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 155,950.00	\$ 121,335.67	\$ 95,782.21
EXPENSES	\$ 141,442.00	\$ 79,554.17	\$ 64,373.16

AQUATICS

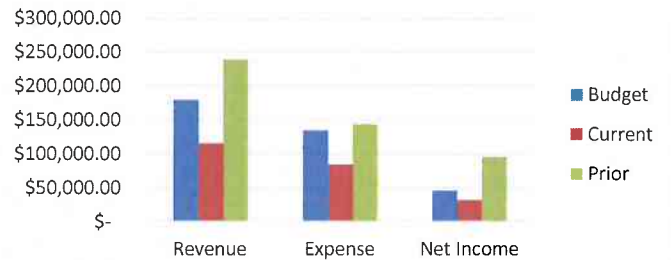


CLASSES

We are at 64% of Budgeted Revenues and 62% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$63,899.27 less than this time last year. This is mainly due to the fact that we no longer have the THRIVE program.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 179,150.00	\$ 114,665.81	\$ 238,479.08
EXPENSES	\$ 133,890.00	\$ 79,554.17	\$ 143,574.95

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018**

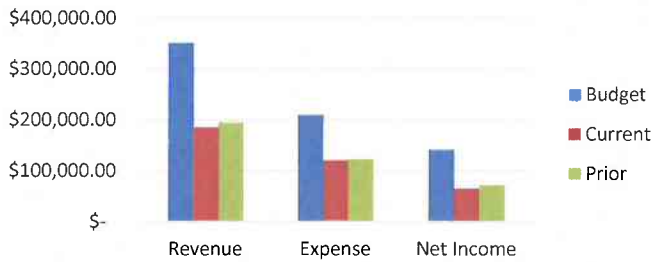
**March 2018
75% of the Year**

ADULT SPORTS

We are at 53% of Budgeted Revenues and 57% of Budgeted Expenses. Our Net Income is \$7,063.70 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 350,600.00	\$ 184,333.09	\$ 194,701.33
EXPENSES	\$ 209,400.00	\$ 119,596.65	\$ 122,901.19

ADULT SPORTS

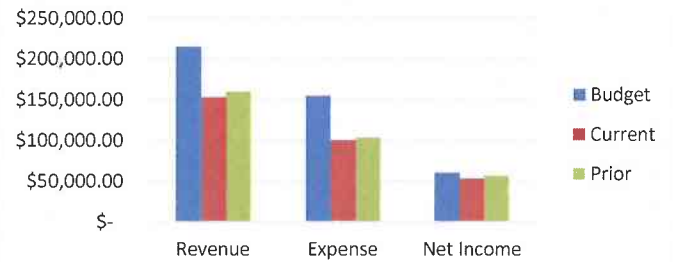


YOUTH SPORTS

We are at 71% of Budgeted Revenues and 65% of Budgeted Expenses. Our Net Income is \$3,445.23 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 215,100.00	\$ 152,895.89	\$ 160,013.84
EXPENSES	\$ 154,700.00	\$ 99,909.86	\$ 103,582.58

YOUTH SPORTS

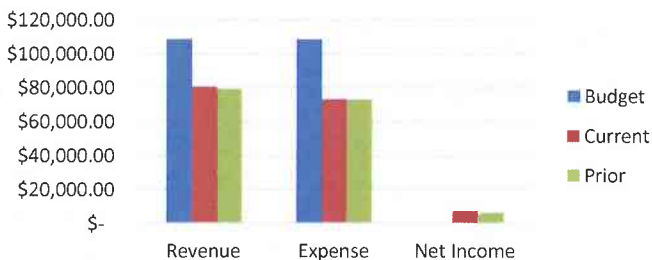


SENIORS

We are at 74% of Budgeted Revenues and 67% of Budgeted Expenses. Our Net Income is \$1,370.50 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 108,520.00	\$ 80,308.20	\$ 78,965.43
EXPENSES	\$ 108,330.00	\$ 72,902.46	\$ 72,930.19

SENIORS

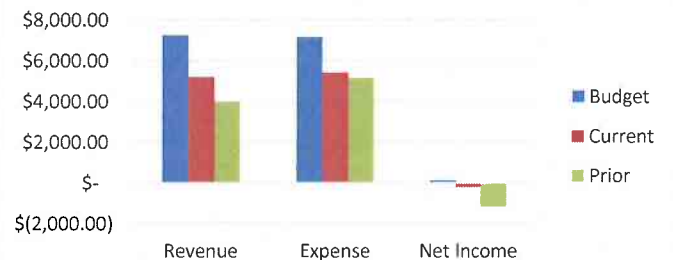


SPECIAL EVENTS

We are at 71% of Budgeted Revenues and 75% of Budgeted Expenses. Our Net Income is \$954.34 over this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 7,250.00	\$ 5,179.90	\$ 3,955.50
EXPENSES	\$ 7,150.00	\$ 5,395.38	\$ 5,125.32

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2017-2018**

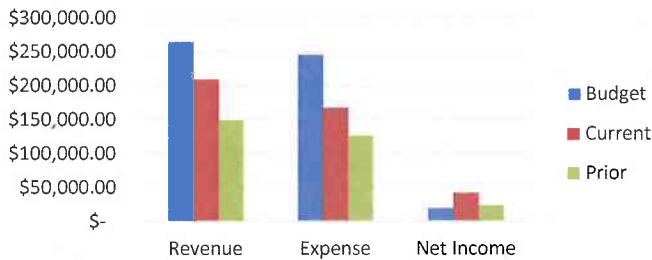
**March 2018
75% of the Year**

NATURE CENTER

We are at 79% of Budgeted Revenues and 68% of Budgeted Expenses. Our Net Income is \$18,558.28 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 265,080.00	\$ 209,386.45	\$ 149,919.28
EXPENSES	\$ 245,726.00	\$ 167,552.11	\$ 126,643.22

NATURE CENTER

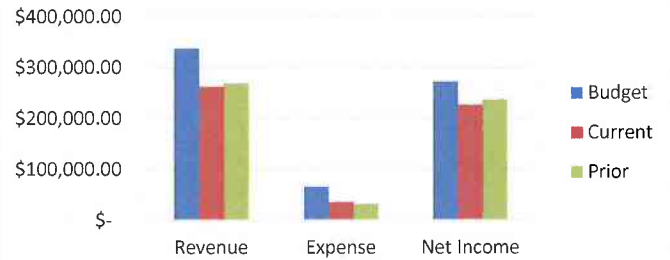


FACILITY RENTAL

We are at 78% of Budgeted Revenues and 55% of Budgeted Expenses. Our Net Income is \$10,829.78 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 337,591.00	\$ 263,021.05	\$ 269,317.32
EXPENSES	\$ 66,000.00	\$ 36,033.30	\$ 31,499.79

FACILITY RENTAL



* Net Revenue may be affected by changes in our registration software

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	March 2018	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	March 2017	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,591,186.00	97,341.50	1,329,191.53	84%	261,994.47	1,750,430.00	191,321.03	1,357,922.12	78%	(28,730.59)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(62,106.00)	(2,075.73)	(39,875.13)	64%	(22,230.87)	(66,840.00)	(5,754.27)	(37,700.16)	56%	(2,174.97)
CONTRACT SERVICES	(3,500.00)	-	(3,219.24)	92%	(280.76)	(3,500.00)	(485.60)	(3,103.20)	89%	(116.04)
PART-TIME WAGES	(817,350.00)	(69,874.69)	(611,970.23)	75%	(205,379.77)	(946,494.00)	(70,772.72)	(609,061.89)	64%	(2,908.34)
TOTAL AFTERSCHOOL	708,230.00	25,391.08	674,126.93	95%	34,103.07	733,596.00	114,308.44	708,056.87	97%	(33,929.94)
				0%					0%	
CAMPS										
INCOME	298,240.00	9,973.00	193,168.34	65%	105,071.66	325,000.00	10,400.00	185,047.60	57%	8,120.74
PROGRAM SUPPLIES	(18,700.00)	(324.28)	(4,396.68)	24%	(14,303.32)	(18,000.00)	(201.57)	(6,494.81)	36%	2,098.13
PROGRAM TRANSPORTATION	(1,500.00)	-	(1,255.70)	84%	(244.30)	(1,500.00)	-	-	0%	-
CONTRACT SERVICES	(46,600.00)	(0.44)	(30,162.94)	65%	(16,437.06)	(57,500.00)	-	(27,206.30)	47%	(2,956.64)
PART-TIME WAGES	(91,751.00)	(4,203.81)	(63,101.17)	69%	(28,649.83)	(97,642.00)	(2,837.97)	(52,905.88)	54%	(10,195.29)
INSTRUCTOR WAGES	(18,000.00)	-	-	0%	(18,000.00)	(30,000.00)	-	-	0%	-
TOTAL CAMPS	121,689.00	5,444.47	94,251.85	77%	27,437.15	120,358.00	7,360.46	98,440.61	82%	(4,188.76)
				0%					0%	
AQUATICS										
INCOME	155,950.00	764.00	121,335.67	78%	34,614.33	126,110.00	1,999.31	95,782.21	76%	25,553.46
PROGRAM SUPPLIES	(5,165.00)	(833.00)	(2,740.73)	53%	(2,424.27)	(4,265.00)	(325.16)	(1,583.80)	37%	(1,156.93)
CLOTHING	(800.00)	-	-	0%	(800.00)	(700.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(3,785.00)	-	-	0%	(3,785.00)	-	-	-	0%	-
PART-TIME WAGES	(135,477.00)	(931.09)	(76,434.69)	56%	(59,042.31)	(114,593.00)	(551.49)	(62,789.36)	55%	(13,645.33)
TOTAL AQUATICS	10,723.00	(1,000.09)	42,160.25	393%	(31,437.25)	6,552.00	1,122.66	31,409.05	479%	10,751.20
				0%					0%	
CLASSES										
INCOME	179,150.00	14,705.09	114,665.81	64%	64,484.19	230,400.00	34,116.66	238,479.08	104%	(123,813.27)
ADVERTISING	-	-	-	0%	-	(750.00)	-	-	0%	-
PROGRAM SUPPLIES	(4,000.00)	(331.37)	(3,438.70)	86%	(561.30)	(7,600.00)	(1,200.32)	(7,966.00)	105%	4,527.30
CLOTHING	-	-	-	0%	-	(750.00)	-	(898.22)	120%	898.22
CONTRACT SERVICES	(27,325.00)	(2,472.00)	(11,358.62)	42%	(15,966.38)	(34,400.00)	(2,515.10)	(15,251.70)	44%	3,893.08
PART-TIME WAGES	(11,740.00)	(330.00)	(3,895.98)	33%	(7,844.02)	(48,360.00)	(6,628.09)	(54,923.71)	114%	51,027.73
INSTRUCTOR WAGES	(91,000.00)	(6,459.95)	(64,967.65)	71%	(26,032.35)	(76,500.00)	(8,446.91)	(64,535.32)	84%	(432.33)
TOTAL CLASSES	45,085.00	5,111.77	31,004.86	69%	14,080.14	62,040.00	15,326.24	94,904.13	153%	(63,899.27)
				0%					0%	
ADULT SPORTS										
INCOME	350,600.00	11,587.93	184,333.09	53%	166,266.91	348,200.00	21,370.88	194,701.33	56%	(10,368.24)
PROGRAM SUPPLIES	(26,300.00)	(5,747.25)	(17,720.20)	67%	(8,579.80)	(25,780.00)	(210.82)	(19,322.79)	75%	1,602.59
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	(3,296.00)	(4,796.00)	71%	4,796.00
PART-TIME WAGES	(176,300.00)	(3,830.06)	(44,910.97)	25%	(131,389.03)	(72,875.00)	(5,041.16)	(84,080.18)	115%	39,169.21
OFFICIALS WAGES	-	(209.00)	(56,965.48)	0%	56,965.48	(100,000.00)	(2,367.00)	(14,702.22)	15%	(42,263.26)
TOTAL ADULT SPORTS	141,200.00	1,801.62	64,736.44	46%	76,463.56	142,745.00	10,455.90	71,800.14	50%	(7,063.70)
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	March 2018	2017-2018 YTD	% of Budget	Remaining Budget	2016-2017 Budget	March 2017	2016-2017 YTD	% of Budget	Difference by Year
YOUTH SPORTS										
INCOME	215,100.00	10,000.47	152,895.89	71%	62,204.11	214,900.00	10,576.41	160,013.84	74%	(7,117.95)
PROGRAM SUPPLIES	(8,600.00)	(276.49)	(5,865.36)	68%	(2,744.64)	(9,375.00)	(512.15)	(5,858.00)	62%	2.64
PROGRAM TRANSPORTATION	(1,600.00)	-	-	0%	(1,600.00)	(1,700.00)	-	-	0%	-
CLOTHING	(10,300.00)	-	(9,690.71)	94%	(609.29)	(10,000.00)	-	(9,820.00)	98%	129.29
CONTRACT SERVICES	(13,900.00)	(245.00)	(1,539.90)	11%	(12,360.10)	(13,750.00)	-	(1,266.99)	9%	(272.91)
PART-TIME WAGES	(120,300.00)	(7,916.70)	(82,823.89)	69%	(37,476.11)	(117,100.00)	(7,130.38)	(86,637.59)	74%	3,813.70
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	60,400.00	1,562.28	52,986.03	88%	7,413.97	62,975.00	2,933.88	56,431.26	90%	(3,445.23)
SENIOR PROGRAMS										
INCOME	108,520.00	10,195.53	80,308.20	74%	28,211.80	113,092.00	8,763.92	78,965.43	70%	1,342.77
PROGRAM SUPPLIES	(5,250.00)	(537.50)	(3,433.42)	65%	(1,816.58)	(5,300.00)	(144.62)	(3,226.84)	61%	(206.58)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(36,700.00)	(3,277.00)	(25,349.71)	69%	(11,350.29)	(37,400.00)	(2,079.00)	(27,819.91)	74%	2,470.20
PART-TIME WAGES	(46,380.00)	(4,197.93)	(30,350.87)	65%	(16,029.13)	(44,680.00)	(3,089.07)	(26,091.67)	58%	(4,259.20)
INSTRUCTOR WAGES	(20,000.00)	(2,029.09)	(13,768.46)	69%	(6,231.54)	(7,500.00)	(2,351.98)	(15,791.77)	211%	2,023.31
TOTAL SENIOR PROGRAMS	190.00	154.01	7,405.74	3898%	(7,215.74)	18,212.00	1,099.25	6,035.24	33%	1,370.50
SPECIAL EVENTS										
INCOME	7,250.00	-	5,179.90	71%	2,070.10	9,150.00	-	3,955.50	43%	1,224.40
PROGRAM SUPPLIES	(4,350.00)	(345.56)	(2,881.27)	66%	(1,468.73)	(7,400.00)	(306.99)	(2,599.99)	35%	(281.28)
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,800.00)	-	(2,514.11)	90%	(285.89)	-	-	(2,525.33)	0%	11.22
PART-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	100.00	(345.56)	(215.48)	-215%	315.48	1,750.00	(306.99)	(1,169.82)	-67%	954.34
NATURE CENTER										
INCOME	248,580.00	20,524.14	202,247.27	81%	46,332.73	219,845.00	13,258.55	135,977.28	62%	66,269.99
FACILITY RENTALS	2,500.00	60.00	255.00	10%	2,245.00	7,000.00	1,288.00	5,643.50	81%	(5,388.50)
FUNDRAISING (DONATIONS)	14,000.00	1,023.00	6,884.18	49%	7,115.82	12,000.00	284.00	8,298.50	69%	(1,414.32)
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	-	-	-	0%	-	5,000.00	-	-	0%	-
FULL-TIME WAGES	(55,000.00)	(4,188.00)	(39,586.42)	72%	(15,413.58)	(48,510.00)	(3,835.20)	(35,357.20)	73%	(4,229.22)
PART-TIME WAGES	(115,876.00)	(8,233.91)	(74,466.06)	64%	(41,409.94)	(106,123.00)	(5,532.41)	(50,785.70)	48%	(23,680.36)
FICA	(13,500.00)	(948.75)	(14,756.38)	109%	1,256.38	(12,163.00)	(716.62)	(6,589.93)	54%	(8,166.45)
RETIREMENT	(10,000.00)	(408.45)	(2,590.75)	26%	(7,409.25)	(5,500.00)	(899.60)	(4,828.66)	88%	2,237.91
MEDICAL	(12,000.00)	(780.39)	(6,484.32)	54%	(5,515.68)	(11,610.00)	(729.37)	(6,323.64)	54%	(160.68)
WC INSURANCE	(8,000.00)	-	-	0%	(8,000.00)	(6,720.00)	-	-	0%	-
CLOTHING	(3,700.00)	-	(1,604.79)	43%	(2,095.21)	(3,480.00)	-	-	0%	(1,604.79)
STAFF TRAINING	(600.00)	(553.36)	(774.27)	129%	174.27	(1,500.00)	-	(393.00)	26%	(381.27)
ADVERTISING	(500.00)	-	-	0%	(500.00)	(1,600.00)	(42.48)	(1,877.17)	117%	1,879.49
COPYING	(3,275.00)	(876.77)	(3,227.70)	99%	(47.30)	(1,500.00)	-	(1,348.21)	90%	(1,879.49)
EQUIPMENT/SOFTWARE	(500.00)	-	(452.92)	91%	(47.08)	(500.00)	-	-	0%	(452.92)
CONTRACT SERVICES	(1,500.00)	(565.00)	(2,235.05)	149%	735.05	(1,000.00)	(480.99)	(3,224.33)	322%	989.28
PROGRAM SUPPLIES	(19,575.00)	(3,797.58)	(21,237.07)	108%	1,662.07	(18,215.00)	(1,950.48)	(15,679.68)	86%	(5,557.39)
MILEAGE	(500.00)	-	(136.38)	27%	(363.62)	(500.00)	-	(235.70)	47%	99.32

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	March 2018	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	March 2017	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
RENT	(1,200.00)	-	-	0%	(1,200.00)	(1,000.00)	-	-	0%	-
PROPERTY & LIABILITY INSUR	19,354.00	1,274.93	41,834.34	216%	(22,480.34)	23,924.00	643.40	23,276.06	97%	18,558.28
TOTAL NATURE CENTER										
FACILITY RENTAL										
INCOME	337,591.00	34,532.89	263,021.05	0%	74,569.95	314,591.00	38,678.08	269,317.32	0%	(6,296.27)
PROGRAM SUPPLIES	(8,000.00)	(54.79)	(2,188.58)	78%	(5,811.42)	(8,000.00)	(905.03)	(2,980.42)	86%	801.84
CONTRACT SERVICES	(16,000.00)	(2,430.00)	(4,495.48)	27%	(11,504.52)	(24,000.00)	-	(5,260.00)	37%	764.52
PART-TIME WAGES	(42,000.00)	(2,493.00)	(29,349.24)	28%	(12,650.76)	(36,000.00)	(2,934.27)	(23,249.37)	22%	(6,099.87)
TOTAL FACILITY RENTAL	271,591.00	29,555.10	226,987.75	70%	44,603.25	246,591.00	34,838.78	237,817.53	65%	(10,829.78)
RECREATION - MISC. & ADMIN										
INCOME	-	(1,026.59)	(6,783.11)	0%	6,783.11	-	1,131.62	(5,184.81)	0%	(1,598.30)
PUBLICATIONS/LEGAL NOTICES	(21,000.00)	(4,358.00)	(16,993.25)	0%	(4,006.75)	(21,000.00)	(1,108.93)	(12,657.58)	0%	(4,335.67)
CONFERENCES	(6,000.00)	(403.22)	(7,868.32)	81%	1,868.32	(6,000.00)	(1,554.06)	(1,966.56)	60%	(5,901.76)
MILEAGE	(1,000.00)	-	-	131%	(1,000.00)	(1,000.00)	-	-	33%	-
OFFICE SUPPLIES	(12,300.00)	(218.24)	(6,073.62)	0%	(6,226.38)	(12,300.00)	(1,453.45)	(7,176.01)	0%	1,102.39
CLOTHING	(200.00)	-	(140.21)	49%	(59.79)	(200.00)	-	-	58%	(140.21)
ACL/OVERTIME	(5,000.00)	-	-	70%	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(5,000.00)	-	-	0	(5,000.00)	(12,000.00)	-	(3,230.60)	0%	3,230.60
FULL TIME WAGES	(395,000.00)	(34,101.18)	(315,664.22)	0%	(79,335.78)	(364,490.00)	(32,487.28)	(294,432.40)	81%	(21,231.82)
TOTAL RECREATION - MISC. & ADMIN	(445,500.00)	(40,107.23)	(353,522.73)	80%	(91,977.27)	(421,990.00)	(35,472.10)	(324,647.96)	77%	(28,874.77)
TOTAL PROGRAM SUMMARY	933,062.00	28,842.38	881,755.98	95%	51,306.02	996,753.00	152,309.92	1,002,353.11	101%	(120,597.13)
		0.00			(0.00)					

**CHICO AREA RECREATION AND PARK DISTRICT
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MARCH 2018**

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NOTE: This completes 9 months of the fiscal year and represents 75% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
MARCH 2018**

	MARCH 2018	MARCH 2017
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,097,824.26	3,977,868.27
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,641.01	2,419.95
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	93,276.16	89,206.16
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	55,367.11	53,496.52
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	54,561.18	60,328.72
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	101,570.02	98,356.83
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,533.83	16,507.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	438,977.44	395,012.11
PETTY CASH	600.00	500.00
BANK SUSPENSE	101,492.87	7,379.00
SUBTOTAL	4,962,344.84	4,701,576.35
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	(674,273.53)	83,118.28
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	16,325.00	(1,575.00)
INTEREST RECEIVABLE (GENERAL FUND)	-	-
INTEREST RECEIVABLE (PARK FUND)	(0.00)	-
INTEREST RECEIVABLE (OAK WAY)	-	-
INTEREST RECEIVABLE (PETERSON PARK)	-	-
INTEREST RECEIVABLE (BARONI PARK)	-	-
RECEIVABLES	(657,948.53)	81,543.28
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	138,221.12	137,916.26
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	138,221.12	137,916.26
TOTAL CURRENT ASSETS	4,442,617.43	4,921,035.89
PREPAID PENSION CONTRIBUTION	244,817.85	275,420.08
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,769,004.40	24,260,700.41
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
MARCH 2018**

	MARCH 2018	MARCH 2017
EQUIPMENT	848,968.25	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	270,450.99
EQUIPMENT - AUTOS	371,592.10	349,973.72
CONSTRUCTION IN PROGRESS	54,646.86	15,753.16
SUBTOTAL	39,053,664.00	38,478,799.57
ACCUMULATED DEPRECIATION	(12,290,441.83)	(11,415,180.23)
SUBTOTAL	26,763,222.17	27,063,619.34
TOTAL ASSETS	31,450,657.45	32,260,075.31
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	789,365.00	385,292.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
MARCH 2018**

	MARCH 2018	MARCH 2017
LIABILITIES		
ACCOUNTS PAYABLE	53,873.88	78,068.15
ACCRUED EXPENSES		
ACCRUED PAYROLL	5,504.48	-
PAYROLL FEDERAL TAXES	8,003.63	9,736.81
PAYROLL STATE TAXES	2,312.40	2,270.75
PAYROLL EMPLOYEE MEDI & FICA	10,723.25	10,292.04
PAYROLL EMPLOYER MEDI & FICA LIAB	9,293.60	10,292.04
PAYROLL SDI	2,805.32	1,184.85
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	(93.18)	458.78
UNION DUES - SUPERVISORS	435.17	-
UNION DUES - PARKS	488.75	-
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	3,502.00	-
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	-
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	4,082.24	4,807.47
ACCRUED INTEREST EXPENSE (PARK FUND)	-	5,917.53
ACCRUED EXPENSES	45,526.82	44,960.27
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	51,383.03	51,260.92
DUE TO GENERAL FUND FROM PETERSON PARK FUND	42,892.41	42,831.77
DUE TO GENERAL FUND FROM BARONI PARK FUND	43,945.68	43,823.57
SUBTOTAL	138,221.12	137,916.26
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(160.71)	(162.00)
DEFERRED REVENUE	(279,687.70)	238,283.63
OTHER LIAB - CLASS CLEARING ACCT	35.70	-
UNEARNED REVENUE	3,753.39	2,931.83
PREPAID FACILITY TRANSFER	7,219.30	-
SECURITY DEPOSITS	11,550.00	51,800.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	(257,290.02)	292,853.46
TOTAL CURRENT LIABILITIES	(19,668.20)	553,798.14
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	0.51	56,361.20
NOTE PAYABLE - LAKESIDE PAVILLION	520.42	542,720.22
NET PENSION LIABILITY	2,378,682.00	1,758,201.00
LIABILITY FOR COMPENSATED ABSENCES	148,022.39	114,705.84
SUBTOTAL	2,527,225.32	2,471,988.26
TOTAL LIABILITIES	2,507,557.12	3,025,786.40

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
MARCH 2018

	MARCH 2018	MARCH 2017
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>121,178.00</u>	<u>347,282.00</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 MARCH 2018

	MARCH 2018	MARCH 2017
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	701,910.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	1,700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	685,500.00
SUBTOTAL	2,135,500.00	1,482,410.00
SPENDABLE - UNASSIGNED	99,174.68	326,227.76
NON-SPENDABLE	26,220,444.05	26,361,709.42
TOTAL FUND BALANCE - GENERAL FUND	29,656,618.73	29,371,847.18
FUND BALANCE - PARK FUND	38,006.87	45,301.69
FUND BALANCE - OAK WAY	4,943.25	6,335.25
FUND BALANCE - PETERSON PARK	7,718.07	13,302.06
FUND BALANCE - BARONI PARK	58,746.32	48,191.49
NET INCOME (LOSS)		
GENERAL FUND	(176,540.24)	(214,340.72)
PARK FUND	60,019.29	35,262.24
OAK WAY	(12,950.14)	(16,004.84)
PETERSON PARK	(14,065.54)	(13,521.27)
BARONI PARK	(11,209.28)	(3,569.36)
TOTAL NET INCOME (LOSS)	(154,745.91)	(212,173.95)
TOTAL FUND BALANCE	29,611,287.33	29,272,803.72

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
MARCH 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,154,576	2,376,592.59	75.3%	3,551,572	2,445,659.58	68.9%	(69,066.99)
OTHER INCOME	463,920	405,471.40	87.4%	461,201	340,806.26	73.9%	64,665.14
RDA PASSTHROUGH	1,064,000	594,626.85	55.9%	1,035,000	1,079,251.45	104.3%	(484,624.60)
INVESTMENT INCOME	40,000	26,027.02	65.1%	24,000	20,183.42	84.1%	5,843.60
TAX INCOME / COUNTY	2,896,000	1,912,620.74	66.0%	2,806,000	1,275,543.16	45.5%	637,077.58
TOTAL REVENUE	7,618,496	5,315,338.60	69.8%	7,877,773	5,161,443.87	65.5%	153,894.73
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,389,670	3,785,428.19	70.2%	5,388,906	3,652,452.20	67.8%	132,975.99
SERVICES AND SUPPLIES	1,824,144	1,238,240.98	67.9%	1,885,789	1,284,049.94	68.1%	(45,808.96)
CONTRIB. TO OTHER AGENCIES	15,000	12,733.72	84.9%	15,000	14,880.57	99.2%	(2,146.85)
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	96,914	11,697.05	12.1%	107,577	12,489.45	11.6%	(792.40)
TOTAL OPERATING EXPENDITURES	7,350,728	5,048,099.94	68.7%	7,422,272	4,963,872.16	66.9%	84,227.78
NET REVENUE BEFORE SPEC. EXP.	267,768	267,238.66	99.8%	455,501	197,571.71	43.4%	69,666.95
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	975,500	455,997.00	46.7%	467,000	380,586.79	81.5%	75,410.21
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	975,500	455,997.00	46.7%	467,000	380,586.79	81.5%	75,410.21
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(12,218.10)	0.0%	-	31,325.64	0.0%	(43,543.74)
TOTAL SPECIALLY ALLOCATED	975,500	443,778.90	45.5%	467,000	411,912.43	88.2%	(43,543.74)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(707,732)	(176,540.24)		(11,499)	(214,340.72)		37,800.48

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
MARCH 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,591,186	1,329,191.53	83.5%	1,750,430	1,357,922.12	77.6%	(28,730.59)
CAMPS	298,240	193,168.34	64.8%	325,000	185,047.60	56.9%	8,120.74
SUBTOTAL	1,889,426	1,522,359.87	80.6%	2,075,430	1,542,969.72	74.3%	(20,609.85)
AQUATICS	155,950	121,335.67	77.8%	126,110	95,782.21	76.0%	25,553.46
CLASSES							
GENERAL CLASSES	70,000	55,960.50	79.9%	55,000	56,360.99	102.5%	(400.49)
ADULT CLASSES	1,650	990.15	60.0%	1,400	2,528.48	180.6%	(1,538.33)
SENIOR ADULT CLASSES	43,000	36,697.51	85.3%	40,000	35,337.70	88.3%	1,359.81
YOUTH CLASSES	107,500	57,765.16	53.7%	174,000	179,589.61	103.2%	(121,824.45)
SUBTOTAL	222,150	151,413.32	68.2%	270,400	273,816.78	101.3%	(122,403.46)
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	49,500	24,725.95	50.0%	46,000	28,140.54	61.2%	(3,414.59)
BASKETBALL	34,000	26,597.21	78.2%	35,500	25,234.56	71.1%	1,362.65
SOFTBALL	215,300	103,331.86	48.0%	217,400	117,648.78	54.1%	(14,316.92)
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	45,000	29,678.07	66.0%	42,500	23,677.45	55.7%	6,000.62
SUBTOTAL	350,600	184,333.09	52.6%	348,200	194,701.33	55.9%	(10,368.24)
NATURE CENTER							
PROGRAM FEE INCOME	248,580	202,247.27	81.4%	219,845	135,977.28	61.9%	66,269.99
GRANT FUNDING	-	-	0.0%	214,445	-	0.0%	-
SUBTOTAL	248,580	202,247.27	81.4%	434,290	135,977.28	31.3%	66,269.99
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(17,907.82)	105.3%	(17,000)	(10,053.70)	59.1%	(7,854.12)
CO-SPONSORED & MISCELLANEOUS	17,000	11,124.71	65.4%	17,000	4,868.89	28.6%	6,255.82
SPECIAL EVENTS	7,250	5,179.90	71.4%	9,150	3,955.50	43.2%	1,224.40
SENIOR ADULT PROGRAMS	65,520	43,610.69	66.6%	73,092	43,627.73	59.7%	(17.04)
YOUTH SPORTS	215,100	152,895.89	71.1%	214,900	160,013.84	74.5%	(7,117.95)
SUBTOTAL	287,870	194,903.37	67.7%	297,142	202,412.26	68.1%	(7,508.89)
TOTAL FEE BASED PROGRAMS	3,154,576	2,376,592.59	75.3%	3,551,572	2,445,659.58	68.9%	(69,066.99)
OTHER INCOME							
FACILITY RENTAL INCOME	340,091	263,276.05	77.4%	321,591	274,960.82	85.5%	(11,684.77)
REBATES & REIMBURSED COSTS	35,000	15,615.68	44.6%	35,000	11,800.52	33.7%	3,815.16
REIMBURSEMENTS - CITY PARKS	63,829	25,012.72	39.2%	76,610	33,805.36	44.1%	(8,792.64)
MISCELLANEOUS	10,000	14,128.58	141.3%	10,000	7,623.40	76.2%	6,505.18
ENDOWMENTS	-	-	0.0%	5,000	-	0.0%	-
DONATIONS	15,000	87,438.37	582.9%	13,000	12,616.16	97.0%	74,822.21
TOTAL OTHER INCOME	463,920	405,471.40	87.4%	461,201	340,806.26	73.9%	64,665.14
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,064,000	594,626.85	55.9%	1,035,000	1,079,251.45	104.3%	(484,624.60)
INVESTMENT INCOME	40,000	26,027.02	65.1%	24,000	20,183.42	84.1%	5,843.60
TAX INCOME / COUNTY	2,896,000	1,912,620.74	66.0%	2,806,000	1,275,543.16	45.5%	637,077.58
TOTAL REVENUE FROM OTHER AGENCIES	4,000,000	2,533,274.61	63.3%	3,865,000	2,374,978.03	61.4%	158,296.58
TOTAL REVENUE	7,618,496	5,315,338.60	69.8%	7,877,773	5,161,443.87	65.5%	153,894.73

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
MARCH 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,036,000	1,471,282.59	72.3%	1,928,000	1,409,721.45	73.1%	61,561.14
PART-TIME SALARIES	2,027,870	1,378,354.62	68.0%	2,131,521	1,282,909.16	60.2%	(17,583.92)
ACCUMULATED LEAVE	13,800	-	0.0%	15,350	-	0.0%	-
INSTRUCTORS	129,000	78,736.11	61.0%	124,309	135,250.80	108.8%	56,514.69
SUBTOTAL	4,206,670	2,928,373.32	69.6%	4,199,180	2,827,881.41	67.3%	100,491.91
BENEFITS							
FICA	322,500	218,627.56	67.8%	316,000	211,949.67	67.1%	6,677.89
RETIREMENT	375,000	268,819.46	71.7%	416,000	277,342.17	66.7%	(8,522.71)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	370,000	247,420.14	66.9%	367,000	245,099.79	66.8%	2,320.35
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	37,500	7,817.29	20.8%	42,500	26,811.00	63.1%	(18,993.71)
WORKERS COMP INSURANCE	218,000	221,066.42	101.4%	190,000	169,698.66	89.3%	51,367.76
ALLOCATION TO OTHER FUNDS	(140,000)	(106,696.00)	76.2%	(141,774)	(106,330.50)	75.0%	(365.50)
SUBTOTAL	1,183,000	857,054.87	72.4%	1,189,726	824,570.79	69.3%	32,484.08
TOTAL SALARIES AND BENEFITS	5,389,670	3,785,428.19	70.2%	5,388,906	3,652,452.20	67.8%	132,975.99

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 MARCH 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	12,500	3,598.43	28.8%	14,350	6,602.60	46.0%	(3,004.17)
AGRICULTURE	32,854	15,044.70	45.8%	34,200	16,357.34	47.8%	(1,312.64)
CLOTHING	22,000	15,308.41	69.6%	22,130	15,213.71	68.7%	94.70
COMMUNICATIONS	50,609	39,300.18	77.7%	51,709	39,527.49	76.4%	(227.31)
HOUSEHOLD SUPPLIES	38,300	27,018.18	70.5%	35,000	28,413.43	81.2%	(1,395.25)
INSURANCE	75,000	70,372.32	93.8%	66,000	64,279.29	97.4%	6,093.03
EQUIPMENT REPAIRS	18,000	11,659.67	64.8%	17,500	15,072.14	86.1%	(3,412.47)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	46.73	0.0%	(46.73)
FIELD EQUIPMENT	1,750	1,216.00	69.5%	1,750	326.05	18.6%	889.95
PROGRAM EQUIPMENT	750	179.00	23.9%	750	214.23	28.6%	(35.23)
VEHICLE MAINTENANCE	12,500	6,350.99	50.8%	12,500	9,628.81	77.0%	(3,277.82)
POOL SUPPLIES	12,000	6,661.84	55.5%	12,000	9,454.28	78.8%	(2,792.44)
POOL EQUIPMENT	4,000	148.75	3.7%	4,000	809.74	20.2%	(660.99)
STRUCTURE & GROUNDS	74,350	62,118.42	83.5%	77,400	55,833.98	72.1%	6,284.44
SHOP SUPPLIES	5,000	3,065.25	61.3%	5,000	3,758.63	75.2%	(693.38)
VANDALISM	5,550	2,031.61	36.6%	5,800	2,523.22	43.5%	(491.61)
MEDICAL FIRST AID	2,600	2,436.45	93.7%	2,800	1,587.34	56.7%	849.11
MEMBERSHIP/PERIODICALS	16,400	16,368.25	99.8%	16,400	15,176.76	92.5%	1,191.49
OFFICE SUPPLIES	26,575	16,702.28	62.8%	24,800	19,269.16	77.7%	(2,566.88)
CONTRACT SERVICES	745,985	468,391.59	62.8%	821,375	542,872.19	66.1%	(74,480.60)
PUBS/LEGAL NOTICES	21,000	16,993.25	80.9%	21,000	12,657.58	60.3%	4,335.67
RENT/LEASE EQUIPMENT	2,750	1,811.51	65.9%	2,500	1,955.23	78.2%	(143.72)
RENT/LEASE STRUCTURES	3,200	2,400.00	75.0%	2,400	1,826.95	76.1%	573.05
SMALL TOOLS	2,850	1,472.17	51.7%	2,825	1,933.58	68.4%	(461.41)
EDUCATION & TRAINING	5,000	1,000.00	20.0%	5,000	773.00	15.5%	227.00
DISTRICT OFFICE SPECIAL EXP	9,000	5,869.83	65.2%	9,000	4,526.83	50.3%	-
PROGRAM SUPPLIES	204,046	118,975.66	58.3%	211,775	124,957.30	59.0%	(5,981.64)
DISTRICT OFFICE MEETING EXP	6,500	238.13	3.7%	6,500	297.80	4.6%	(59.67)
MILEAGE	31,500	24,899.93	79.0%	38,500	17,640.72	45.8%	7,259.21
PROGRAM TRANSPORTATION	3,100	1,255.70	40.5%	3,200	-	0.0%	1,255.70
DIST OFFICE BOARD MTG EXP	10,000	6,121.82	61.2%	10,000	5,506.54	55.1%	615.28
USE TAX	1,200	-	0.0%	1,200	1,658.28	138.2%	(1,658.28)
CONFERENCES	23,100	14,556.50	63.0%	25,000	15,293.84	61.2%	(737.34)
SUBTOTAL	1,479,969	963,566.82	65.1%	1,564,364	1,036,025.23	66.2%	(73,801.41)
UTILITIES							
WATER	68,675	51,837.45	75.5%	67,675	48,077.32	71.0%	3,760.13
ELECTRICITY	223,350	184,930.70	82.8%	209,500	159,296.07	76.0%	25,634.63
GAS	44,550	33,774.66	75.8%	35,950	36,518.33	101.6%	(2,743.67)
SEWER	7,600	4,131.35	54.4%	8,300	4,132.99	49.8%	(1.64)
SUBTOTAL	344,175	274,674.16	79.8%	321,425	248,024.71	77.2%	26,649.45
TOTAL SERVICE & SUPPLY	1,824,144	1,238,240.98	67.9%	1,885,789	1,284,049.94	68.1%	(47,151.96)

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
MARCH 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	7,000	536.70	7.7%	-	-	0.0%	536.70
GENERAL ADMISSION	2,500	2,962.00	118.5%	5,400	2,088.00	38.7%	874.00
HOME SCHOOL	10,830	13,050.00	120.5%	45,000	5,955.00	13.2%	7,095.00
FIELD TRIPS	21,000	8,073.00	38.4%	14,000	5,550.50	39.6%	2,522.50
CAMPS	158,650	130,009.40	81.9%	123,125	89,939.94	73.0%	40,069.46
PRESCHOOL	17,100	23,419.72	137.0%	4,320	9,537.42	220.8%	13,882.30
TEACHER WORKSHOPS	2,500	1,710.00	68.4%	4,500	1,390.00	30.9%	320.00
SPECIAL EVENTS	21,000	15,238.00	72.6%	13,500	19,894.52	147.4%	(4,656.52)
MEMBERSHIPS	2,000	1,263.45	63.2%	6,000	1,746.90	29.1%	(483.45)
FACILITY RENTALS	2,500	255.00	10.2%	7,000	5,643.50	80.6%	(5,388.50)
PARTY RENTALS	6,000	5,985.00	99.8%	4,000	(125.00)	-3.1%	6,110.00
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	5,000	-	0.0%	-
FUNDRAISING (DONATIONS)	14,000	6,884.18	49.2%	12,000	8,298.50	69.2%	(1,414.32)
TOTAL INCOME	265,080	209,386.45	79.0%	243,845	149,919.28	61.5%	59,467.17
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	214,376	137,883.93	64.3%	190,626	103,885.13	54.5%	33,998.80
SERVICES AND SUPPLIES							
ADVERTISING	500	-	0.0%	1,600	1,877.17	117.3%	(1,877.17)
COMMUNICATIONS	1,800	1,993.05	110.7%	1,800	1,486.06	82.6%	506.99
HOUSEHOLD SUPPLIES	2,500	1,715.88	68.6%	3,000	1,802.40	60.1%	(86.52)
INSURANCE	1,200	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	2,677.79	59.5%	5,000	2,497.88	50.0%	179.91
OFFICE SUPPLIES	3,275	3,227.70	98.6%	1,500	1,348.21	89.9%	1,879.49
CLOTHING	3,700	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,500	2,235.05	149.0%	1,000	3,224.33	322.4%	(989.28)
RENT/LEASE STRUCTURES	3,200	2,400.00	75.0%	2,400	1,826.95	76.1%	573.05
PROGRAM SUPPLIES	19,575	21,237.07	108.5%	18,215	15,679.68	86.1%	5,557.39
MILEAGE	500	136.38	27.3%	500	235.70	47.1%	(99.32)
CONFERENCES	600	774.27	129.0%	1,500	393.00	26.2%	381.27
ELECTRIC	7,500	5,326.32	71.0%	8,400	4,668.11	55.6%	658.21
GAS	1,900	1,846.86	97.2%	1,800	1,575.82	87.5%	271.04
SUBTOTAL	52,250	43,570.37	83.4%	47,715	36,615.31	76.7%	6,955.06
EQUIPMENT/SOFTWARE	500	453	90.6%	500	-	0.0%	452.92
TOTAL OPERATING EXPENDITURES	267,126	181,907.22	68.1%	238,841	140,500.44	58.8%	41,406.78
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,046)	27,479.23		5,004	9,418.84		18,060.39

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
MARCH 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	59,375	66,500.00	112.0%	59,375	42,750.00	72.0%	23,750.00
INTEREST INCOME	325	(6,535.66)	-2011.0%	325	307.52	94.6%	(6,843.18)
FAIR MARKET VALUE ADJUSTMENT	-	54.95	0.0%	-	(320.58)	0.0%	375.53
TOTAL INCOME	59,700	60,019.29	100.5%	59,700	42,736.94	71.6%	17,282.35
NOTES PAYABLE / LEASE PYMTS	82,222	-	0.0%	80,935	7,474.70	9.2%	(7,474.70)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,522)	60,019.29		(21,235)	35,262.24		24,757.05

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
MARCH 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	60,966	32,856.45	53.9%	59,137	29,809.75	50.4%	3,046.70
INTEREST	-	148.62	0.0%	175	131.45	75.1%	17.17
FAIR MARKET VALUE ADJUSTMENT	-	51.15	0.0%	-	(147.57)	0.0%	198.72
TOTAL INCOME	60,966	33,056.22	54.2%	59,312	29,793.63	50.2%	3,262.59
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	34,015.39	72.9%	45,191	33,893.28	75.0%	122.11
SERVICES AND SUPPLIES							
AGRICULTURE	1,842	577.75	31.4%	1,450	1,496.78	103.2%	(919.03)
HOUSEHOLD SUPPLIES	1,200	2,296.84	191.4%	670	1,374.44	205.1%	922.40
STRUCTURES & GROUNDS	4,556	2,631.48	57.8%	4,556	2,490.38	54.7%	141.10
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	350	-	0.0%	75	150.00	200.0%	(150.00)
CONTRACT SERVICES	4,680	5,475.47	117.0%	4,679	5,120.77	109.4%	354.70
WATER	1,500	1,009.43	67.3%	1,500	1,272.82	84.9%	(263.39)
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	17,528	11,990.97	68.4%	16,330	11,905.19	72.9%	85.78
TOTAL OPERATING EXPENDITURES	64,184	46,006.36	71.7%	61,521	45,798.47	74.4%	207.89
TOTAL INCOME OVER (UNDER) EXPENDITURES	(3,218)	(12,950.14)		(2,209)	(16,004.84)		3,054.70

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
MARCH 2018**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	23,008.80	54.1%	42,560	23,498.80	55.2%	(490.00)
INTEREST	275	202.26	73.5%	275	198.11	72.0%	4.15
FAIR MARKET VALUE ADJUSTMENT	-	72.25	0.0%	-	(230.05)	0.0%	302.30
TOTAL INCOME	42,835	23,283.31	54.4%	42,835	23,466.86	54.8%	(183.55)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	26,424	19,332.61	73.2%	25,696	19,271.97	75.0%	60.64
SERVICES AND SUPPLIES							
AGRICULTURE	2,165	629.33	29.1%	1,850	923.11	49.9%	(293.78)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	501.93	20.1%	2,500	777.87	31.1%	(275.94)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	3,798.45	151.9%	2,500	3,687.55	147.5%	110.90
WATER	14,000	12,967.95	92.6%	14,000	12,209.19	87.2%	758.76
ELECTRIC	300	118.58	39.5%	300	118.44	39.5%	0.14
SUBTOTAL	21,565	18,016.24	83.5%	21,250	17,716.16	83.4%	300.08
TOTAL OPERATING EXPENDITURES	47,989	37,348.85	77.8%	46,946	36,988.13	78.8%	360.72
TOTAL INCOME OVER (UNDER) EXPENDITURES							
	(5,154)	(14,065.54)		(4,111)	(13,521.27)		(544.27)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
MARCH 2018

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	65,039	32,298.72	49.7%	63,341	40,284.60	63.6%	(7,985.88)
INTEREST	300	436.56	145.5%	300	313.27	104.4%	123.29
FAIR MARKET VALUE ADJUSTMENT	-	158.13	0.0%	-	(362.82)	0.0%	520.95
TOTAL INCOME	65,339	32,893.41	50.3%	63,641	40,235.05	63.2%	(7,341.64)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	34,015.39	72.9%	45,191	33,893.28	75.0%	122.11
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	401.27	37.1%	850	464.14	54.6%	(62.87)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	680.98	68.1%	1,000	657.46	65.7%	23.52
VANDALISM	550	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	3,798.46	151.9%	2,500	3,687.57	147.5%	110.89
WATER	8,050	5,206.59	64.7%	8,050	5,101.96	63.4%	104.63
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	13,383	10,087.30	75.4%	13,150	9,911.13	75.4%	176.17
TOTAL OPERATING EXPENDITURES	60,039	44,102.69	73.5%	58,341	43,804.41	75.1%	298.28
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	(11,209.28)		5,300	(3,569.36)		(7,639.92)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

March 2018

Salary & Benefits	3,522.39
Service & Supply	50,039.84
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	311.65
TOTAL	53,873.88
Check #'s	069706-069782

Approved by the Board of Directors

April 19, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

**EMAILED**

4/10/18 R

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 10, 2018

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/10/2018	069706	AG PRIVATE PROTECTION	\$ 2,000.00	520000
4/10/2018	069707	AIRGAS USA, LLC	\$ 152.82	520000
4/10/2018	069708	AMERICAN RED CROSS	\$ 420.00	520000
4/10/2018	069709	AT&T	\$ 984.93	520000
4/10/2018	069710	AWARDS CO.	\$ 239.50	520000
4/10/2018	069711	AWARE	\$ 1,187.70	520000
4/10/2018	069712	BATTERIES PLUS BULBS # 311	\$ 64.21	520000
4/10/2018	069713	BATTERY SYSTEMS	\$ 104.71	520000
4/10/2018	069714	C&M AUTOMOTIVE	\$ 830.82	520000
4/10/2018	069715	CARTER LAW OFFICES	\$ 832.50	520000
4/10/2018	069716	CASCADE ATHLETIC SUPPLY	\$ 486.87	520000
4/10/2018	069717	CATHY'S SEWING MACHINE & VACUUM	\$ 25.72	520000
4/10/2018	069718	CHICO ELECTRIC CO	\$ 323.46	520000
4/10/2018	069719	CHICO SPORTS CLUB	\$ 238.00	520000
4/10/2018	069720	CHICO SPRINKLER, INC.	\$ 1,152.13	520000
4/10/2018	069721	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,688.75	520000
4/10/2018	069722	CITY OF CHICO	\$ 2,324.13	520000
4/10/2018	069723	COLLIER HARDWARE	\$ 211.24	520000
4/10/2018	069724	COMMERCIAL TIRE WAREHOUSE	\$ 20.00	520000
4/10/2018	069725	DEPT. OF JUSTICE	\$ 1,007.00	510000
4/10/2018	069726	DRAGON GRAPHICS	\$ 392.54	520000
4/10/2018	069727	EAGLE SECURITY SYSTEMS	\$ 70.00	520000
4/10/2018	069728	ENLOE MEDICAL CENTER	\$ 1,309.00	510000
4/10/2018	069729	EWING IRRIGATION PRODUCTS, INC.	\$ 1,735.86	520000
4/10/2018	069730	FASTENAL COMPANY	\$ 70.36	520000
4/10/2018	069731	FERGUSON ENTERPRISES, INC #686	\$ 16.74	520000
4/10/2018	069732	GEMALTO COGENT, INC.	\$ 23.80	510000
4/10/2018	069733	HAYDEN FIRE PROTECTION	\$ 303.95	520000
4/10/2018	069734	HOLIDAY POOLS & SPAS	\$ 457.38	520000
4/10/2018	069735	HOME DEPOT CREDIT SERVICES	\$ 370.60	520000
4/10/2018	069736	HUNTERS SERVICES, INC.	\$ 371.00	520000
4/10/2018	069737	INDUSTRIAL POWER PRODUCTS	\$ 545.48	520000
4/10/2018	069738	IUOE LOCAL 39	\$ 435.17	510000
4/10/2018	069739	J.C. NELSON SUPPLY CO	\$ 2,511.13	520000
4/10/2018	069740	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 427.90	520000
4/10/2018	069741	LASH'S GLASS	\$ 20.37	520000
4/10/2018	069742	LEANNE MILLER	\$ 64.60	520000
4/10/2018	069743	LIMEY TEES	\$ 81.00	520000
4/10/2018	069744	LOCKSMITHING ENTERPRISES	\$ 279.84	520000
4/10/2018	069745	LOWE'S	\$ 489.43	520000
4/10/2018	069746	MAGOON SIGNS	\$ 173.75	520000
4/10/2018	069747	MEEKS BUILDING CENTER	\$ 940.07	520000
4/10/2018	069748	MID-AMERICA SPORTS ADVANTAGE	\$ 495.72	520000
4/10/2018	069749	MILLER GLASS INC	\$ 801.18	520000
4/10/2018	069750	MISSION LINEN & UNIFORM	\$ 123.00	520000
4/10/2018	069751	MISSION LINEN & UNIFORM	\$ 2,316.99	520000
4/10/2018	069752	NORMAC INC.	\$ 805.29	520000
4/10/2018	069753	NORTHERN STAR MILLS	\$ 91.74	520000
4/10/2018	069754	NORTHGATE PETROLEUM COMPANY	\$ 96.97	520000
4/10/2018	069755	NORTHSTAR	\$ 777.50	520000
4/10/2018	069756	O'REILLY AUTOMOTIVE STORES, INC.	\$ 30.46	520000
4/10/2018	069757	OFFICE DEPOT	\$ 798.04	520000/560000
4/10/2018	069758	PAVILION FALLS PROPERTY OWNER'S ASSOC.	\$ 1,096.00	520000
4/10/2018	069759	PAYLESS BUILDING SUPPLY	\$ 77.88	520000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 10, 2018

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/10/2018	069760	PLATT ELECTRIC SUPPLY, INC.	\$ 42.08	520000
4/10/2018	069761	PLAY-WELL TEKNOLOGIES	\$ 2,472.00	520000
4/10/2018	069762	PRO AGGREGATE INC.	\$ 48.91	520000
4/10/2018	069763	RECOLOGY BUTTE COLUSA COUNTIES	\$ 2,049.38	520000
4/10/2018	069764	RENTAL GUYS CHICO	\$ 403.21	520000
4/10/2018	069765	SAVE MART SUPERMARKET	\$ 118.34	520000
4/10/2018	069766	SEIU LOCAL 1021	\$ 747.42	510000
4/10/2018	069767	SHERWIN-WILLIAMS CO.	\$ 310.03	520000
4/10/2018	069768	SITEONE LANDSCAPE SUPPLY, LLC	\$ 748.22	520000
4/10/2018	069769	SPORT & CYCLE	\$ 4,489.85	520000
4/10/2018	069770	STREAMLINE	\$ 300.00	520000
4/10/2018	069771	SUTHERLAND LANDSCAPE CENTER	\$ 53.57	520000
4/10/2018	069772	THRIFTY ROOTER	\$ 99.00	520000
4/10/2018	069773	TURF PLUS OF CHICO LLC	\$ 90.00	520000
4/10/2018	069774	TURF STAR INC.	\$ 128.72	520000
4/10/2018	069775	U. S. BANK EQUIPMENT FINANCE, INC.	\$ 2,071.30	520000
4/10/2018	069776	UNITED RENTALS, INC.	\$ 39.52	520000
4/10/2018	069777	VALLEY-WIDE FASTENERS	\$ 8.60	520000
4/10/2018	069778	WAL-MART COMMUNITY	\$ 435.74	520000
4/10/2018	069779	WASTE MANAGEMENT	\$ 251.28	520000
4/10/2018	069780	WESTERN WEB	\$ 4,348.00	520000
4/10/2018	069781	WORK TRAINING CENTER	\$ 1,575.00	520000
4/10/2018	069782	ZEE MEDICAL COMPANY	\$ 148.48	520000

Total of Register

\$ 53,873.88



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 3,522.39	Acct 510000
Service & Supply	\$ 50,039.84	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 311.65	Acct 560000
Total	\$ 53,873.88	

Terry A. Zeller
Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

March 2018

Salary & Benefits	34,693.70
Salary & Benefits-ACH Payroll Tax Transfer	69,278.70
Salary & Benefits-ACH CalPERS	53,241.79
Service & Supply	122,445.49
Fixed Assets	
Contingency to other Agency	
Principal Repayment	
Interest Expense	
TOTAL	279,659.68

Check #'s 069565-069577
 Void 069575
 069638-069693

Approved by the Board of Directors

April 19, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 1, 2018

FAXED
 3/1/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/1/2018	069565	BLUE SHIELD OF CALIFORNIA	\$ 22,491.24	510000
3/1/2018	069566	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
3/1/2018	069567	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
3/1/2018	069568	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
3/1/2018	069569	HUMANA INSURANCE CO	\$ 3,018.39	510000
3/1/2018	069570	MEDICAL EYE SERVICES	\$ 411.29	510000
3/1/2018	069571	EAGLE SECURITY SYSTEMS	\$ 372.00	520000
3/1/2018	069572	JASON ALEXANDER MILLER	\$ 250.00	520000
3/1/2018	069573	MIRO VUJIC	\$ 210.00	520000
3/1/2018	069574	NEPTUNE WATER SOLUTIONS, INC	\$ 289.25	520000

Total of Register \$ 27,223.24

Aryn Willmann

Aryn Willmann
 General Manager

OR

Salary & Benefits	\$ 26,101.99	Acct 510000
Service & Supply	\$ 1,121.25	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 27,223.24	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 2, 2018

FAXED
 3/2/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/2/2018	069576	BUS-MAN'S HOLIDAY TOURS	\$ 1,764.00	520000
3/2/2018	069577	SAVANNAH NAVARRO	\$ 167.68	510000

Total of Register

\$ 1,931.68



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 167.68	Acct 510000
Service & Supply	\$ 1,764.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 1,931.68	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 8, 2018

 **EMAILED**
 3/8/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/8/2018	069638	BANNER BANK	\$ 4,737.56	510000
3/8/2018	069639	ACTIVE NETWORK, LLC	\$ 2,500.50	520000
3/8/2018	069640	AG PRIVATE PROTECTION	\$ 4,430.00	520000
3/8/2018	069641	CAITLIN REILLY	\$ 128.00	520000
3/8/2018	069642	CHARLIE ROBINSON	\$ 280.00	520000
3/8/2018	069643	CITY OF CHICO	\$ 800.00	520000
3/8/2018	069644	CLAIR LOUIS HINTON	\$ 300.00	520000
3/8/2018	069645	MIRO VUJIC	\$ 210.00	520000
3/8/2018	069646	NORTH STATE AUDIO VISUAL, INC	\$ 165.00	520000

Total of Register \$ 13,551.06


 Arh Willmann
 General Manager

OR

Salary & Benefits	\$ 4,737.56	Acct 510000
Service & Supply	\$ 8,813.50	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 13,551.06	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 13, 2018

 **EMAILED**
 3/13/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/13/2018	069647	DEPT. OF JUSTICE	\$ 1,199.00	510000
3/13/2018	069648	ENLOE MEDICAL CENTER	\$ 1,310.00	510000
3/13/2018	069649	GEMALTO COGENT, INC.	\$ 27.30	510000
3/13/2018	069650	AARP DRIVERS SAFETY PROGRAM	\$ 275.00	520000
3/13/2018	069651	AT&T	\$ 1,083.32	520000
3/13/2018	069652	CARTER LAW OFFICES	\$ 2,317.50	520000
3/13/2018	069653	CHRISTINE HOOD	\$ 46.43	520000
3/13/2018	069654	CITY OF FOSTER CITY	\$ 980.82	520000
3/13/2018	069655	COMCAST	\$ 1,422.00	520000
3/13/2018	069656	CREATIVE COMPOSITION	\$ 85.80	520000
3/13/2018	069657	HERMAN ELLIS	\$ 150.00	520000
3/13/2018	069658	J.W. PEPPER & SON, INC.	\$ 259.27	520000
3/13/2018	069659	JANIS A. SNEED	\$ 125.00	520000
3/13/2018	069660	JOHNSON CONTROLS, INC.	\$ 2,584.07	520000
3/13/2018	069661	LOCAL'S CHOICE PRINTING	\$ 768.49	520000
3/13/2018	069662	MICHAEL WORLEY	\$ 100.00	520000
3/13/2018	069663	NORTHSTAR	\$ 1,084.90	520000
3/13/2018	069664	ROBERT H MALOWNEY	\$ 100.00	520000
3/13/2018	069665	THOMAS J. LANDO	\$ 150.00	520000

Total of Register

\$ 14,068.90



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 2,536.30	Acct 510000
Service & Supply	\$ 11,532.60	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 14,068.90	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 15, 2018



EMAILED

3-15-18 (ca)

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/15/2018	069666	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
3/15/2018	069667	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
3/15/2018	069668	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
3/15/2018	069669	SAVE MART SUPERMARKET	\$ 8.17	520000

Total of Register

\$ 189.24

Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 181.07	Acct 510000
Service & Supply	\$ 8.17	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 189.24	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 26, 2018



EMAILED

3/26/18A

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/26/2018	069670	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 40.00	510000
3/26/2018	069671	COMCAST	\$ 437.04	520000
3/26/2018	069672	GATES RESALE	\$ 139.71	520000
3/26/2018	069673	KRONOS	\$ 3,935.88	520000
3/26/2018	069674	PACIFIC GAS AND ELECTRIC	\$ 22,712.58	520000
3/26/2018	069675	RAY MORGAN COMPANY	\$ 137.95	520000
3/26/2018	069676	RECOLOGY BUTTE COLUSA COUNTIES	\$ 2,049.38	520000
3/26/2018	069677	VERIZON WIRELESS	\$ 954.30	520000

Total of Register \$ 30,406.84

Ann Willmann
 General Manager

OR


 Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

Salary & Benefits	\$ 40.00	Acct 510000
Service & Supply	\$ 30,366.84	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 30,406.84	

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 30, 2018



EMAILED

3/30/18

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/30/2018	069678	AFLAC	\$ 610.64	510000
3/30/2018	069679	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
3/30/2018	069680	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
3/30/2018	069681	CA STATE DISBURSEMENT UNIT	\$ 10.05	510000
3/30/2018	069682	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
3/30/2018	069683	COURT-ORDERED DEBT COLLECTIONS	\$ 117.67	510000
3/30/2018	069684	COURT-ORDERED DEBT COLLECTIONS	\$ 9.67	510000
3/30/2018	069685	AMERICAN RED CROSS-HEALTH & SAFETY	\$ 413.00	520000
3/30/2018	069686	CALIFORNIA WATER SERVICE	\$ 3,166.90	520000
3/30/2018	069687	GOLDEN VALLEY BANK	\$ 13,136.49	520000
3/30/2018	069688	GOLDEN VALLEY BANK	\$ 9,454.58	520000
3/30/2018	069689	GRINDLINE SKATEPARKS, INC.	\$ 35,150.00	520000
3/30/2018	069690	JASON ALEXANDER MILLER	\$ 6,375.00	520000
3/30/2018	069691	JOB GLACKEN	\$ 61.10	520000
3/30/2018	069692	JOHNSON CONTROLS, INC.	\$ 917.06	520000
3/30/2018	069693	JUMP N JAX	\$ 165.00	520000

Total of Register

\$ 69,768.23

Ann Willmann

Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 929.10	Acct 510000
Service & Supply	\$ 68,839.13	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 69,768.23</u></u>	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

March 2018

PPE	Pay Date	Checks	Amount
2/23/2018	3/2/2018	116202-116256	12,478.10
2/23/2018	3/2/2018	116257	0.73
2/23/2018	3/2/2018	116258	329.09
2/23/2018 ACH	3/2/2018	Direct Deposit	101,408.14
3/9/2018	3/16/2018	116259-116310	12,141.84
3/9/2018	3/16/2018	116311	210.10
3/9/2018 ACH	3/16/2018	Direct Deposit	109,196.67
3/23/2018	3/30/2018	116312-116359	10,921.93
3/23/2018 ACH	3/30/2018	Direct Deposit	100,065.91
Total			346,752.51

Approved by the Board of Directors

April 19, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

March 2018

Service & Supply-Refund Checks	4,274.50
TOTAL	4,274.50

Check #'s

028251-028253	637.50
028255-028258	1,552.00
028259-028264	2,085.00
028265	18.00
Void 028237	(18.00)
Active Network Credit Card Refunds	7,123.65

Approved by the Board of Directors

April 19, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

March 2018

	Net Revenue
Rents	34,592.89
Reimbursements	1,173.63
Misc.	3,735.79
Fees	374,065.07
 Sub Total	 413,567.38
 Other Income	 -
Donations	1,128.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	25,012.72
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 4,750.00
 Fund 2486 Chico Rotary/CARD	 0.69
 TOTAL	 444,458.79

Approved by the Board of Directors

April 19, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028266 dated April 5, 2018 in the amount of \$444,458.79

March 2018

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	34,592.89	
	Fees	374,065.07	408,657.96
4700001	Misc.	3,735.79	
	Rebates/Reimbursements	1,173.63	
	City of Chico Reimbursements	25,012.72	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	1,128.00	
	Grant Revenue	-	31,050.14
	FUND 2490 total		439,708.10

FUND 2480

280	Trust Obligations	4,750.00
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FUND 2483

4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	0.69
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Checks Total **444,458.79**



 Ann Willmann
 General Manager

**COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965**

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	<u>4/5/2018</u>
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
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CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 408,657.96
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CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 31,050.14
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CARD-Park Fees Trust Obligations		2480	280		\$ 4,750.00
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CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ 0.69
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T. A. Allen

CARD-Parks & Recreation Director

Check #:	028266
Check Date:	04/05/18
Amount:	\$ 444,458.79

TOTAL	\$ 444,458.79
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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CHECK NO.	CHECK DATE	VENDOR NO.
28266	04/05/2018	124000



CHECK NO. 028266

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Four hundred forty-four thousand four hundred fifty-eight and 79/100 US

CHECK AMOUNT
444,458.79

REFUND CHECK

AY BUTTE COUNTY
O THE 25 COUNTY CENTER DR STE 120
RDER OF OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

T. A. Allen
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028266⑈ ⑆121144272⑆ 0100043835⑈



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-13
Agenda Item 7.1

STAFF REPORT

DATE: April 19, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: District Update

Community Park Tennis/Pickleball Court Resurfacing

The project has started with the setting of the new pickleball nets and installation of the new court fencing. The resurfacing will begin as soon as there are consecutive dry days. The project should be completed in approximately 25 days once construction commences.

Summer Activity Guide

The Summer Activity Guide has been mailed and registration for summer began on April 9. The first day of registration resulted in 673 registrations for summer programs.

Facility Needs Assessment and Feasibility Study

Joel Feldman from Convention Sports and Leisure (CSL) kicked off the study with two days of meetings with current CARD users, as well as other stakeholders. The meetings also included tours of our current facilities, as well as the identified property of Everybody Healthy Body (EBHB). The next steps will include review of current program usage, area inventory, and potential areas of growth. Staff will continue to work with CSL to provide information and review draft reports. The final report should be completed by July.

Community Park Road Connection

A schedule is being developed to conduct community outreach meetings in the neighborhood adjacent to the park. This will be an opportunity to share the proposed project, as well as the Master Plan Map of Community Park and the Dorothy Johnson Center. Meetings will be held at both the Dorothy Johnson Center and Baptist Church next to the park on Ohio Street.

By 
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-14
Agenda Item 7.2

STAFF REPORT

DATE: April 19, 2018

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Resolution 18-2 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2018-2019 Fiscal Year

DISCUSSION:

Adoption of the Preliminary Budget is the first legal step required in the budget adoption process for the District. The Preliminary Budget will be available for inspection at the District Office. Changes to the Preliminary Budget may be made prior to adoption of the Final Budget based on information not yet available from Butte County or the State of California.

Following are excerpts from California Resources Code:

5788. On or before July 1 of each year, the Board of Directors shall adopt a preliminary budget that shall conform to the accounting and budgeting procedures for special districts contained in Subchapter 3 (commencing with Section 1031.1) of, and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2 of Title 2 of the California Code of Regulations. The Board of Directors may divide the preliminary budget into categories, including, but not limited to:

- (a) Maintenance and operation.
- (b) Employee compensation.
- (c) Capital outlay.
- (d) Interest and redemption for indebtedness.
- (e) Restricted reserve for capital outlay.
- (f) Restricted reserve for contingencies.
- (g) Unallocated general reserve and fund balances.

5788.1.(a) On or before July 1 of each year, the board of directors shall publish a notice stating all of the following:

- (1) That it has adopted a preliminary budget that is available for inspection at a time and place within the district specified in the notice.

- (2) The date, time, and place when the board of directors will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items.
- (b) The board of directors shall publish the notice at least two weeks before the hearing in at least one newspaper of general circulation in the district pursuant to Section 6061 of the Government Code.

5788.3. At the time and place specified for the meeting, any person may appear and be heard regarding any item in the budget or regarding the addition of other items. The hearing on the budget may be continued from time to time.

5788.5. On or before August 30 of each year, after making any changes in the preliminary budget, the board of directors shall adopt a final budget. The board of directors shall forward a copy of the final budget to the auditor of each county in which the district is located.

5788.7. At any regular meeting or properly noticed special meeting after the adoption of its final budget, the board of directors may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the restricted reserve for capital outlay and the restricted reserve for contingencies.

5788.9. (a) In its annual budget, the board of directors may establish a restricted reserve for capital outlay and a restricted reserve for contingencies. When the board of directors establishes a restricted reserve, it shall declare the exclusive purposes for which the funds in the reserve may be spent. The funds in the restricted reserve shall be spent only for the exclusive purposes for which the board of directors established the restricted reserve. The reserves shall be maintained according to generally accepted accounting principles.

(b) Any time after the establishment of a restricted reserve, the board of directors may transfer any funds to that restricted reserve.

(c) If the board of directors finds that the funds in a restricted reserve are no longer required for the purpose for which the restricted reserve was established, the board of directors may, by a four-fifths vote of the total membership of the board of directors, discontinue the restricted reserve or transfer any funds that are no longer required from the restricted reserve to the district's general fund.


5788.11. On or before July 1 of each year, the board of directors shall adopt a resolution establishing its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B of the California Constitution and Division 9 (commencing with Section 7900) of Title 1 of the Government Code.

5788.13. The auditor of each county in which a district is located shall allocate to the district its share of property tax revenue pursuant to Chapter 6 (commencing with Section 95) of Part 0.5 of Division 1 of the Revenue and Taxation Code.

The General Manager shall adjust the Preliminary Budget as necessary to accommodate changes that result from decisions made by the California State Legislation and approved by the Governor and/or others that dictate adjustments that may be made to the Final Budget during the 2018/2019 Fiscal Year.

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 18-2 which adopts the Preliminary Budget for the 2018-2019 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 21, 2018, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2018-2019 at the Special Board Meeting on July 12, 2018.

By 
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 18-2

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ADOPTING THE PRELIMINARY BUDGET FOR THE 2018-2019 FISCAL YEAR

WHEREAS, the Chico Area Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resources Code, State of California; and

WHEREAS, pursuant to Section 5784.1 of the Public Resources Code of the State of California, the Board of Directors of the Chico Area Recreation and Park District is required to adopt a Preliminary Budget and to make it available for public inspection; and

WHEREAS, pursuant to Section 5784.1 of the Public Resources Code of the State of California, the Board of Directors of the Chico Area Recreation and Park District is required to conduct a Public Hearing prior to the adoption of the Final Budget;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of the Chico Area Recreation and Park District, in accordance with certain provisions of the Public Resources Code of the State of California, adopts the 2018-2019 Preliminary Budget, and does, by this action, hereby make it available for public inspection; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Chico Area Recreation and Park District, in accordance with the Public Resources Code of the State of California, has determined that a Public Hearing on the Preliminary Budget for the Fiscal Year 2018-2019 will be conducted at 7:00 pm on the 21st day of June, 2018 at the CARD Center, 545 Vallombrosa Avenue, Chico, California, and the Board of Directors will consider adoption of the Final Budget for the Fiscal Year 2018-2019 on the 12th of July, 2018.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Chico Area Recreation and Park District on the 19th of April, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Jan Sneed, Chair
Board of Directors

Ann Willmann
Secretary to the Board



**2018-2019
PRELIMINARY BUDGET**

4/19/2018

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET: 2018-2019
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April 19, 2018

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2018-2019 Preliminary Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2018-2019 Preliminary Budget for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for the coming year.

The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$140,928 towards capital projects.
- Capital projects are currently budgeted at \$622,500. As we move further along in the process we will be able to better forecast where those funds will come from.
- It is too early to accurately estimate Fund Balance. Therefore the preliminary budget does not contain the Fund Balance Sheet.
- This is an election year, therefore we have budgeted \$92,000 for the election.
- The Part-Time Salary Schedule Effective January 2019 is still under review, therefore it is not included as part of the preliminary budget.
- Staff will enter into a 5-year purchase agreement for a large capacity mower. This is shown on the Note/Lease Summary Page.
- The Oakway Park assessment has decreased by approximately \$40,000.

Thank you to staff and the Board for their assistance in this important process.

Respectfully submitted,

Ann Willmann
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET CALENDAR
PRELIMINARY BUDGET: 2018-2019, Version 1**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
December 21, 2017	Regular	Adopt Budget Calendar
March 16, 2018	N/A	Staff Budgets submitted to Business Office
April 2, 2018	Special	Budget Work Session - 9:00 a.m.
April 19, 2018	Regular	Budget Presentation and Adopt Preliminary Budget
June 21, 2018	Regular	Public Hearing on the Preliminary Budget
July 12, 2018	Regular	Adopt Final Budget
August 10, 2018	N/A	Submit Final Budget to Auditor-Controller

CHICO AREA RECREATION AND PARK DISTRICT
 BUDGET SUMMARY - ALL FUNDS
 PRELIMINARY BUDGET: 2018-2019, Version 1



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE						
FEE BASED PROGRAM INCOME	3,451,397					3,451,397
OTHER INCOME & FACILITY RENTALS	467,420					467,420
RDA PASSTHROUGH	1,064,000					1,064,000
INVESTMENT INCOME	40,000	325	-	275	300	40,900
TAX INCOME / COUNTY	2,896,000					2,896,000
PARK IMPACT FEES		85,000				85,000
ASSESSMENTS			21,892	42,560	71,719	136,171
TOTAL REVENUE	7,918,817	85,325	21,892	42,835	72,019	8,140,888
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	5,688,781		52,661	30,107	52,661	5,824,211
SERVICES AND SUPPLIES	2,048,103		19,700	24,750	14,433	2,106,986
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
NOTES PAYABLE / LEASE PYMTS	1,005	-				1,005
TOTAL OPERATING EXPENDITURES	7,777,889	-	72,361	54,857	67,094	7,972,202
NET INCOME (LOSS) FROM OPERATIONS	140,928	85,325	(50,469)	(12,022)	4,925	168,686
ALLOCATIONS AND FUND BALANCE ACTIVITY						
ALLOCATION TO CAPITAL PROJECTS	(140,928)	-	-	-	-	(140,928)
RESTRICTED	-	-	-	-	-	-
	(140,928)	-	-	-	-	(140,928)
NET ACTIVITY	-	85,325	(50,469)	(12,022)	4,925	27,758

CAPITAL PROJECTS						
CAPITAL PROJECTS	622,500					622,500
CAPITAL PROJECTS' REIMBURSEMENTS						-
NET CAPITAL PROJECTS COSTS	622,500	-	-	-	-	622,500
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	(140,928)					(140,928)
ALLOCATION FROM BARONI PARK OPERATIONS					-	-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(481,572)					(481,572)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED					-	-
	-	-	-	-	-	-

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	3,451,397	296,821	3,154,576	2,376,542.59	75.3%	3,062,282	3,106,741.87	101.5%
OTHER INCOME & FACILITY RENTALS	467,420	3,500	463,920	405,471.40	87.4%	461,201	454,956.38	98.6%
RDA PASSTHROUGH	1,064,000	-	1,064,000	594,626.85	55.9%	1,035,000	1,093,021.18	105.6%
INVESTMENT INCOME	40,000	-	40,000	26,027.02	65.1%	24,000	44,619.75	185.9%
TAX INCOME / COUNTY	2,896,000	-	2,896,000	1,912,620.74	66.0%	2,806,000	3,227,106.74	115.0%
TOTAL REVENUE	7,918,817	300,321	7,618,496	5,315,288.60	69.8%	7,388,483	7,926,445.92	107.3%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	5,688,781	295,326	5,393,455	3,812,878.73	70.7%	5,388,906	5,141,813.83	95.4%
SERVICES AND SUPPLIES	2,048,103	223,109	1,824,994	1,243,322.64	68.1%	1,885,789	1,806,347.30	95.8%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	12,733.72	84.9%	15,000	14,880.57	99.2%
CONTINGENCIES	25,000	-	25,000	-	0.0%	25,000	-	0.0%
NOTES PAYABLE / LEASE PYMTS	1,005	(95,909)	96,914	11,697.05	12.1%	107,577	27,132.86	25.2%
TOTAL OPERATING EXPENDITURES	7,777,889	422,526	7,355,363	5,080,632.14	69.1%	7,422,272	6,990,174.56	94.2%
NET INCOME (LOSS) FROM OPERATIONS	140,928	(122,205)	263,133	234,656.46	89.2%	(33,789)	936,271.36	-2770.9%
ALLOCATIONS AND FUND BALANCE ACTIVITY								
CAPITAL / REPAIR PROJECTS	(140,928)	(122,205)	(263,133)	(455,997.00)	173.3%	33,789	(25,193.70)	-74.6%
CASH FUNDED DEPRECIATION	-	-	-	-	-	-	-	-
NET FUND BALANCE ACTIVITY	(140,928)	(122,205)	(263,133)	(455,997.00)	173.3%	33,789	(25,193.70)	-74.6%
TOTAL GENERAL FUND ACTIVITY	-	(244,410)	-	(221,340.54)		-	911,077.66	
CAPITAL PROJECTS								
CAPITAL PROJECTS	622,500	(353,000)	975,500	455,997.00	46.7%	467,500	25,193.70	5.4%
CAPITAL PROJECTS' REIMBURSEMENTS	-	-	-	-	-	-	-	-
NET CAPITAL PROJECTS COSTS	622,500	(353,000)	975,500	455,997.00	46.7%	467,500	25,193.70	5.4%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	(140,928)	(122,205)	(263,133)	(455,997.00)	173.3%	33,789	(25,193.70)	-74.6%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(481,572)	(230,795)	(712,367)	-	0.0%	(501,289)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-

CHICO AREA RECREATION AND PARK DISTRICT
 REVENUE SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,837,917	246,731	1,591,186	1,329,191.53	83.5%	1,750,430	1,713,945.17	97.9%
CAMPS	321,870	23,630	298,240	193,168.34	64.8%	325,000	290,928.26	89.5%
SUBTOTAL	2,159,787	270,361	1,889,426	1,522,359.87	80.6%	2,075,430	2,004,873.43	96.6%
AQUATICS	166,010	10,060	155,950	121,335.67	77.8%	126,110	142,634.20	113.1%
CLASSES								
ADULT CLASSES	-	-	-	-	0.0%	-	-	0.0%
GENERAL CLASSES	75,000	5,000	70,000	55,960.50	79.9%	-	77,225.71	0.0%
COMMUNITY BAND	1,500	(150)	1,650	990.15	60.0%	1,400	3,082.89	220.2%
SENIOR ADULT CLASSES	44,000	1,000	43,000	36,697.51	85.3%	40,000	48,484.60	121.2%
THRIVE	-	-	-	-	0.0%	60,000	135,841.33	226.4%
YOUTH CLASSES	-	-	-	-	0.0%	-	-	0.0%
YOUTH KARATE & TINY TOTS	77,000	(30,500)	107,500	57,715.16	53.7%	114,000	105,640.07	92.7%
SUBTOTAL	197,500	(24,650)	222,150	151,363.32	68.1%	215,400	370,274.60	171.9%
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	51,500	2,000	49,500	24,725.95	50.0%	46,000	47,908.99	104.1%
BASKETBALL	35,500	1,500	34,000	26,597.21	78.2%	35,500	29,587.06	83.3%
SOFTBALL	209,200	(6,100)	215,300	103,331.86	48.0%	217,400	187,955.22	86.5%
SOFTBALL TOURNEYS	-	(6,800)	6,800	-	0.0%	6,800	-	0.0%
SOCCER	48,000	3,000	45,000	29,678.07	66.0%	42,500	44,418.39	104.5%
SUBTOTAL	344,200	(6,400)	350,600	184,333.09	52.6%	348,200	309,869.66	89.0%
NATURE CENTER								
PROGRAM FEE INCOME	299,800	51,220	248,580	202,247.27	81.4%	-	-	-
GRANT FUNDING	-	-	-	-	0.0%	-	-	-
SUBTOTAL	299,800	51,220	248,580	202,247.27	81.4%			
OTHER PROGRAMS								
SCHOLARSHIPS	(17,000)	-	(17,000)	(17,907.82)	105.3%	(17,000)	(16,182.58)	95.2%
CO-SPONSORED & MISCELLANEOUS	17,000	-	17,000	11,124.71	65.4%	17,000	11,245.06	66.1%
SPECIAL EVENTS	9,250	2,000	7,250	5,179.90	71.4%	9,150	6,055.50	66.2%
SENIOR ADULT PROGRAMS	62,550	(2,970)	65,520	43,610.69	66.6%	73,092	59,306.73	81.1%
YOUTH SPORTS	212,300	(2,800)	215,100	152,895.89	71.1%	214,900	218,665.27	101.8%
SUBTOTAL	284,100	(3,770)	287,870	194,903.37	67.7%	297,142	279,089.98	93.9%
TOTAL FEE BASED PROGRAMS	3,451,397	296,821	3,154,576	2,376,542.59	75.3%	3,062,282	3,106,741.87	101.5%
OTHER INCOME								
FACILITY RENTAL INCOME	349,091	9,000	340,091	263,276.05	77.4%	321,591	357,635.44	111.2%
REBATES & REIMBURSED COSTS	35,000	-	35,000	15,615.68	44.6%	35,000	17,742.04	50.7%
REIMBURSEMENTS - CITY PARKS	63,829	-	63,829	25,012.72	39.2%	76,610	43,208.04	56.4%
MISCELLANEOUS	10,000	-	10,000	14,128.58	141.3%	10,000	11,028.98	110.3%
ENDOWMENTS	-	-	-	-	0.0%	5,000	-	0.0%
DONATIONS	9,500	(5,500)	15,000	87,438.37	582.9%	13,000	25,341.88	194.9%
TOTAL OTHER INCOME	467,420	3,500	463,920	405,471.40	87.4%	461,201	454,956.38	98.6%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,064,000	-	1,064,000	594,626.85	55.9%	1,035,000	1,093,021.18	105.6%
INVESTMENT INCOME	40,000	-	40,000	26,027.02	65.1%	24,000	44,619.75	185.9%
TAX INCOME / COUNTY	2,896,000	-	2,896,000	1,912,620.74	66.0%	2,806,000	3,227,106.74	115.0%
TOTAL REVENUE FROM OTHER AGENCIES	4,000,000	-	4,000,000	2,533,274.61	63.3%	3,865,000	4,364,747.67	112.9%
TOTAL REVENUE	7,918,817	300,321	7,618,496	5,315,288.60	69.8%	7,388,483	7,926,445.92	107.3%

CHICO AREA RECREATION AND PARK DISTRICT
 SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
SALARIES								
FULL-TIME SALARIES	2,153,000	117,000	2,036,000	1,471,282.59	72.3%	1,928,000	1,904,334.76	98.8%
PART-TIME SALARIES	2,282,381	254,511	2,027,870	1,399,685.88	69.0%	2,141,830	1,958,564.16	91.4%
ACCUMULATED LEAVE	13,800	-	13,800	-	0.0%	15,350	64,584.09	420.7%
INSTRUCTORS	97,100	(35,685)	132,785	57,404.85	43.2%	114,000	147,502.13	129.4%
SUBTOTAL	4,546,281	335,826	4,210,455	2,928,373.32	69.6%	4,199,180	4,074,985.14	97.0%
BENEFITS								
FICA	356,500	34,000	322,500	218,627.56	67.8%	316,000	303,057.16	95.9%
RETIREMENT	375,000	-	375,000	268,819.46	71.7%	416,000	386,171.94	92.8%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	(9,696.00)	0.0%
HEALTH INSURANCE	376,000	6,000	370,000	274,870.68	74.3%	367,000	326,327.96	88.9%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	35,000	(2,500)	37,500	7,817.29	20.8%	42,500	33,042.97	77.7%
WORKERS COMP INSURANCE	165,000	(53,000)	218,000	221,066.42	101.4%	190,000	169,698.66	89.3%
ALLOCATION TO OTHER FUNDS	(165,000)	(25,000)	(140,000)	(106,696.00)	76.2%	(141,774)	(141,774.00)	100.0%
SUBTOTAL	1,142,500	(40,500)	1,183,000	884,505.41	74.8%	1,189,726	1,066,828.69	89.7%
TOTAL SALARIES & BENEFITS	5,688,781	295,326	5,393,455	3,812,878.73	70.7%	5,388,906	5,141,813.83	95.4%

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	40,500	28,000	12,500	3,598.43	28.8%	14,350	15,074.01	105.0%
AGRICULTURE	30,000	(2,854)	32,854	15,044.70	45.8%	34,200	26,422.10	77.3%
CLOTHING	22,800	800	22,000	15,308.41	69.6%	22,130	21,631.39	97.7%
COMMUNICATIONS	51,875	1,266	50,609	39,300.18	77.7%	51,709	53,257.89	103.0%
HOUSEHOLD SUPPLIES	40,400	2,100	38,300	27,018.18	70.5%	35,000	38,293.06	109.4%
WORK SERVICE SUPPLIES	2,050	2,050	-	-	0.0%	-	-	0.0%
INSURANCE	80,000	5,000	75,000	70,372.32	93.8%	66,000	64,279.29	97.4%
EQUIPMENT REPAIRS	18,000	-	18,000	11,659.67	64.8%	17,500	18,654.44	106.6%
HOUSEHOLD EQUIPMENT	-	-	-	-	0.0%	-	46.73	0.0%
FIELD EQUIPMENT	1,250	(500)	1,750	1,216.00	69.5%	1,750	326.05	18.6%
PROGRAM EQUIPMENT	-	(750)	750	179.00	23.9%	750	747.22	99.8%
VEHICLE MAINTENANCE	12,500	-	12,500	6,350.99	50.8%	12,500	13,838.26	110.7%
POOL SUPPLIES	12,000	-	12,000	6,661.84	55.5%	12,000	14,614.92	121.8%
POOL EQUIPMENT	4,000	-	4,000	148.75	3.7%	4,000	4,390.70	109.8%
STRUCTURE & GROUNDS	77,700	3,350	74,350	62,118.42	83.5%	77,400	83,619.44	108.0%
SHOP SUPPLIES	3,450	(1,550)	5,000	3,065.25	61.3%	5,000	4,949.58	99.0%
VANDALISM	5,600	(200)	5,800	2,031.61	35.0%	5,800	3,863.84	66.6%
MEDICAL FIRST AID	3,200	150	3,050	2,436.45	79.9%	2,800	2,350.79	84.0%
MEMBERSHIP/PERIODICALS	18,500	2,100	16,400	16,368.25	99.8%	16,400	16,471.76	100.4%
OFFICE SUPPLIES	26,550	(25)	26,575	16,702.28	62.8%	24,800	21,196.19	85.5%
CONTRACT SERVICES	843,438	97,453	745,985	472,771.43	63.4%	821,375	748,606.47	91.1%
PUBS/LEGAL NOTICES	21,000	-	21,000	17,695.07	84.3%	21,000	24,222.24	115.3%
RENT/LEASE EQUIPMENT	5,400	2,650	2,750	1,811.51	65.9%	2,500	2,260.86	90.4%
RENT/LEASE STRUCTURES	3,200	-	3,200	2,400.00	75.0%	2,400	2,426.95	101.1%
SMALL TOOLS	3,500	500	3,000	1,472.17	49.1%	2,825	2,629.72	93.1%
EDUCATION & TRAINING	5,000	-	5,000	1,000.00	20.0%	5,000	1,913.00	38.3%
DISTRICT OFFICE SPECIAL EXP	9,000	-	9,000	5,869.83	65.2%	9,000	6,206.62	69.0%
PROGRAM SUPPLIES	224,700	20,654	204,046	118,975.66	58.3%	211,775	202,695.28	95.7%
DISTRICT OFFICE MEETING EXP	5,000	(1,500)	6,500	238.13	3.7%	6,500	1,212.96	18.7%
MILEAGE	34,500	3,000	31,500	24,899.93	79.0%	38,500	27,466.12	71.3%
PROGRAM TRANSPORTATION	3,140	40	3,100	1,255.70	40.5%	3,200	1,260.00	39.4%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	6,121.82	61.2%	10,000	9,021.02	90.2%
USE TAX	1,500	300	1,200	-	0.0%	1,200	1,658.28	138.2%
CONFERENCES	23,100	-	23,100	14,556.50	63.0%	25,000	22,733.09	90.9%
SUBTOTAL	1,642,853	162,034	1,480,819	968,648.48	65.4%	1,564,364	1,458,360.73	93.2%
UTILITIES								
WATER	84,225	15,550	68,675	51,837.45	75.5%	67,675	65,633.78	97.0%
ELECTRICITY	269,400	46,050	223,350	184,930.70	82.8%	209,500	225,853.38	107.8%
GAS	44,525	(25)	44,550	33,774.66	75.8%	35,950	51,034.21	142.0%
SEWER	7,100	(500)	7,600	4,131.35	54.4%	8,300	5,465.20	65.8%
SUBTOTAL	405,250	61,075	344,175	274,674.16	79.8%	321,425	347,986.57	108.3%
TOTAL SERVICE & SUPPLY	2,048,103	223,109	1,824,994	1,243,322.64	68.1%	1,885,789	1,806,347.30	95.8%

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET
INCOME					
GENERAL PROGRAM INCOME	-	(7,000)	7,000	536.70	7.7%
GENERAL ADMISSION	2,500	-	2,500	2,962.00	118.5%
HOME SCHOOL	14,000	3,170	10,830	13,050.00	120.5%
FIELD TRIPS	24,000	3,000	21,000	8,073.00	38.4%
CAMPS	190,000	31,350	158,650	130,009.40	81.9%
PRESCHOOL	37,800	20,700	17,100	23,419.72	137.0%
TEACHER WORKSHOPS	3,000	500	2,500	1,710.00	68.4%
SPECIAL EVENTS	20,000	(1,000)	21,000	15,238.00	72.6%
MEMBERSHIPS	1,500	(500)	2,000	1,263.45	63.2%
PARTY RENTALS	7,000	1,000	6,000	5,985.00	99.8%
FACILITY RENTALS	1,500	(1,000)	2,500	255.00	10.2%
GRANTS	-	-	-	-	0.0%
ENDOWMENT	-	-	-	-	0.0%
FUNDRAISING (DONATIONS)	8,500	(5,500)	14,000	6,884.18	49.2%
TOTAL INCOME	309,800	44,720	265,080	209,386.45	79.0%
OPERATING EXPENDITURES					
SALARIES AND BENEFITS	243,710	29,334	214,376	138,384.32	64.6%
SERVICES AND SUPPLIES					
ADVERTISING	500	-	500	-	0.0%
COMMUNICATIONS	2,200	400	1,800	1,993.05	110.7%
HOUSEHOLD SUPPLIES	2,500	-	2,500	1,715.88	68.6%
INSURANCE	1,300	100	1,200	-	0.0%
STRUCTURES & GROUNDS	4,500	-	4,500	2,677.79	59.5%
OFFICE SUPPLIES	3,500	225	3,275	3,227.70	98.6%
CLOTHING	3,400	(300)	3,700	1,604.79	43.4%
CONTRACT SERVICES	1,500	-	1,500	2,235.05	149.0%
RENT/LEASE STRUCTURES	3,200	-	3,200	2,400.00	75.0%
PROGRAM SUPPLIES	29,295	9,720	19,575	21,237.07	108.5%
MILEAGE	500	-	500	136.38	27.3%
CONFERENCES	600	-	600	774.27	129.0%
ELECTRIC	8,200	700	7,500	5,326.32	71.0%
GAS	1,200	(700)	1,900	1,846.86	97.2%
SUBTOTAL	62,395	10,145	52,250	45,175.16	86.5%
EQUIPMENT/SOFTWARE	500	-	500	453	90.6%
TOTAL OPERATING EXPENDITURES	306,605	39,479	267,126	184,012.40	68.9%
TOTAL INCOME OVER (UNDER) EXPENDITURES	3,195	5,241	(2,046)	25,374.05	

**CHICO AREA RECREATION AND PARK DISTRICT
 PRELIMINARY BUDGET: 2018-2019, Version 1
 NOTES PAYABLE - LEASE PAYMENTS SUMMARY**



	Debt Service		Note/Lease	2018-2019		
	Payment Amounts	Interest/Principal Balance 7/1/2018	Principal Balance 7/1/2018	Total Payment	Principal	Interest
GENERAL FUND						
\$115,428.90 Large Capacity Mower Payment TurfStar Western, 5 year term beginning 2018 Monthly payments of \$2,166.60 including interest at 4.778% Final Payment Due 2023	2,167	129,996	115,429	25,999	20,938	5,061
TOTAL GENERAL FUND	<u>2,167</u>	<u>129,996</u>	<u>115,429</u>	<u>25,999</u>	<u>20,938</u>	<u>5,061</u>
TOTAL NOTES/LEASE PAYMENTS	<u>2,167</u>	<u>129,996</u>	<u>115,429</u>	<u>25,999</u>	<u>20,938</u>	<u>5,061</u>

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET: 2018-2019, Version 1
CAPITAL PROJECTS SUMMARY**



HOOKER OAK RECREATION AREA	
Tree hazard assessment and pruning	<u>25,000</u>
COMMUNITY CENTER	
Roof replacement	<u>575,000</u>
	<u>575,000</u>
FIXED ASSETS	
Computer and information technology equipment	<u>12,500</u>
	<u>12,500</u>
FIELD EQUIPMENT	
Field Equipment	<u>10,000</u>
	<u>10,000</u>

TOTAL	622,500
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PROJECTS FUNDING SUMMARY:	
Funded By General Fund Current Operations	140,928
Funded by General Fund - Fund Balance Spendable: Assigned	-
Funded by General Fund - Fund Balance Spendable: Unassigned	<u>481,572</u>
	<u>622,500</u>

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
PRELIMINARY BUDGET: 2018-2019, Version 1**



	2018-2019 BUDGET	2017-2018 BUDGET	CHANGE
ADMINISTRATIVE SERVICES			
COMPUTER ANNUAL LICENCE FEES	-	-	-
REGISTRATION SUPPORT FEES	120,000	110,000	10,000
	<u>120,000</u>	<u>110,000</u>	<u>10,000</u>
OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	10,613	10,665	(52)
COMPUTER HELP DESK	75,600	75,600	-
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	62,800	56,970	5,830
COPY MACHINE	18,000	21,000	(3,000)
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	4,600	6,000	(1,400)
	<u>171,813</u>	<u>170,435</u>	<u>1,378</u>
AUDIT & RELATED SERVICES			
AUDIT	17,000	17,000	-
GASB 68 REPORTS	1,350	1,350	-
AUDIT & RELATED SERVICES	<u>18,350</u>	<u>18,350</u>	<u>-</u>
LEGAL SERVICES			
	<u>20,000</u>	<u>20,000</u>	<u>-</u>
PROFESSIONAL SERVICES			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
EMPLOYEE BACKGROUND CHECK			
	<u>18,000</u>	<u>18,000</u>	<u>-</u>
OFFICE ALARM SYSTEM SERVICE			
	<u>-</u>	<u>1,000</u>	<u>(1,000)</u>
CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	20,000	20,000	-
FRAUD HOTLINE	1,075	1,075	-
COMMUNICATIONS CONSULTANT	-	-	-
FUTURE FACILITIES PREPARATION	60,000	80,000	(20,000)
ELECTION	92,000	-	92,000
	<u>173,075</u>	<u>101,075</u>	<u>72,000</u>
TOTAL ADMINISTRATIVE CONTRACT SERVICES	<u>528,238</u>	<u>445,860</u>	<u>82,378</u>

**CHICO AREA RECREATION AND PARK DISTRICT
 PARKS ADMINISTRATIVE CONTRACT SERVICES
 PRELIMINARY BUDGET: 2018-2019, Version 1**



	2018-2019 BUDGET	2017-2018 BUDGET	CHANGE
PARKS ADMIN - DISTRICT GENERAL			
HOUSEHOLD	23,000	-	23,000
REPAIRS AND MAINTENANCE	27,500	-	27,500
SAFETY	2,500	-	2,500
SECURITY	72,000	-	72,000
UTILITIES	33,000	-	33,000
	<u>158,000</u>	-	<u>158,000</u>
 <u>SITE SPECIFIC</u>			
OAK WAY PARK			
PROFESSIONAL SERVICES	4,000	-	4,000
UTILITIES	2,000	-	2,000
	<u>6,000</u>	-	<u>6,000</u>
PETERSON PARK			
PROFESSIONAL SERVICES	4,000	-	4,000
BARONI PARK			
PROFESSIONAL SERVICES	4,000	-	4,000
COMMUNITY CENTER			
LANDSCAPING	19,000	-	19,000
REPAIRS AND MAINTENANCE	2,000	-	2,000
UTILITIES	600	-	600
	<u>21,600</u>	-	<u>21,600</u>
HOOKER OAK			
LANDSCAPING	1,700	-	1,700
COMMUNITY PARK			
UTILITIES	4,800	-	4,800
LAKESIDE PAVILION			
REPAIRS AND MAINTENANCE	3,000	-	3,000
DFJ CENTER			
REPAIRS AND MAINTENANCE	400	-	400
 TOTAL PARKS ADMINISTRATIVE CONTRACT SERVICES			
	<u><u>203,500</u></u>	-	<u><u>203,500</u></u>

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
 PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
INCOME								
PARK IMPACT FEES	85,000	25,625	59,375	66,500.00	112.0%	59,375	61,750.00	104.0%
INTEREST INCOME	325	-	325	(6,535.66)	-2011.0%	325	7,634.84	2349.2%
TOTAL INCOME	85,325	25,625	59,700	59,964.34	100.4%	59,700	69,384.84	116.2%
NOTES PAYABLE / LEASE PYMTS	-	(82,222)	82,222	73,332.00	89.2%	74,140	68,222.17	92.0%
UTILIZATION OF FUND BALANCE	-	107,847	(22,522)	73,332.00		(14,440)	66,665.00	
TOTAL INCOME OVER (UNDER) EXPENDITURES	85,325	-	-	59,964.34		-	67,827.67	

SPENDABLE - UNRESTRICTED - ASSIGNED FUND BALANCE

Notes:

The Park Fund collects park impact fees on new development in CARD's boundaries.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
 PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
INCOME								
ASSESSMENTS	21,892	(39,074)	60,966	32,856.45	53.9%	59,137	58,589.90	99.1%
INTEREST	-	-	-	148.62	0.0%	175	460.23	263.0%
TOTAL INCOME	21,892	(39,074)	60,966	33,005.07	54.1%	59,312	59,050.13	99.6%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	52,661	6,005	46,656	34,015.39	72.9%	45,191	45,191.04	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,800	(42)	1,842	577.75	31.4%	1,450	1,884.78	130.0%
HOUSEHOLD SUPPLIES	2,500	1,300	1,200	2,296.84	191.4%	670	2,115.35	315.7%
STRUCTURES & GROUNDS	4,500	(56)	4,556	2,631.48	57.8%	4,556	3,675.72	80.7%
VANDALISM	100	-	100	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	(350)	350	-	0.0%	75	150.00	200.0%
CONTRACT SERVICES	6,000	1,320	4,680	5,475.47	117.0%	4,679	5,600.24	119.7%
WATER	1,500	-	1,500	1,009.43	67.3%	1,500	1,626.28	108.4%
ELECTRIC	3,300	-	3,300	-	0.0%	3,300	-	0.0%
SUBTOTAL	19,700	2,172	17,528	11,990.97	68.4%	16,330	15,052.37	92.2%
TOTAL OPERATING EXPENDITURES	72,361	8,177	64,184	46,006.36	71.7%	61,521	60,243.41	97.9%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(50,469)	(8,177)	(3,218)	(13,001.29)		(2,209)	(1,193.28)	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
 PRELIMINARY BUDGET: 2018-2019, Version 1



	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
INCOME								
ASSESSMENTS	42,560	-	42,560	23,008.80	54.1%	42,560	42,377.60	99.6%
INTEREST	275	-	275	202.26	73.5%	275	542.18	197.2%
TOTAL INCOME	42,835	-	42,835	23,211.06	54.2%	42,835	42,919.78	100.2%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	30,107	3,683	26,424	19,332.61	73.2%	25,696	25,695.96	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,850	(315)	2,165	629.33	29.1%	1,850	1,481.54	80.1%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	2,500	-	2,500	501.93	20.1%	2,500	1,263.76	50.6%
VANDALISM	100	-	100	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,000	1,500	2,500	3,798.45	151.9%	2,500	3,687.55	147.5%
WATER	16,000	2,000	14,000	12,967.95	92.6%	14,000	15,927.96	113.8%
ELECTRIC	300	-	300	118.58	39.5%	300	144.70	48.2%
SUBTOTAL	24,750	3,185	21,565	18,016.24	83.5%	21,250	22,505.51	105.9%
TOTAL OPERATING EXPENDITURES	54,857	6,868	47,989	37,348.85	77.8%	46,946	48,201.47	102.7%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(12,022)	(6,868)	(5,154)	(14,137.79)		(4,111)	(5,281.69)	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
 PRELIMINARY BUDGET: 2018-2019, Version 1



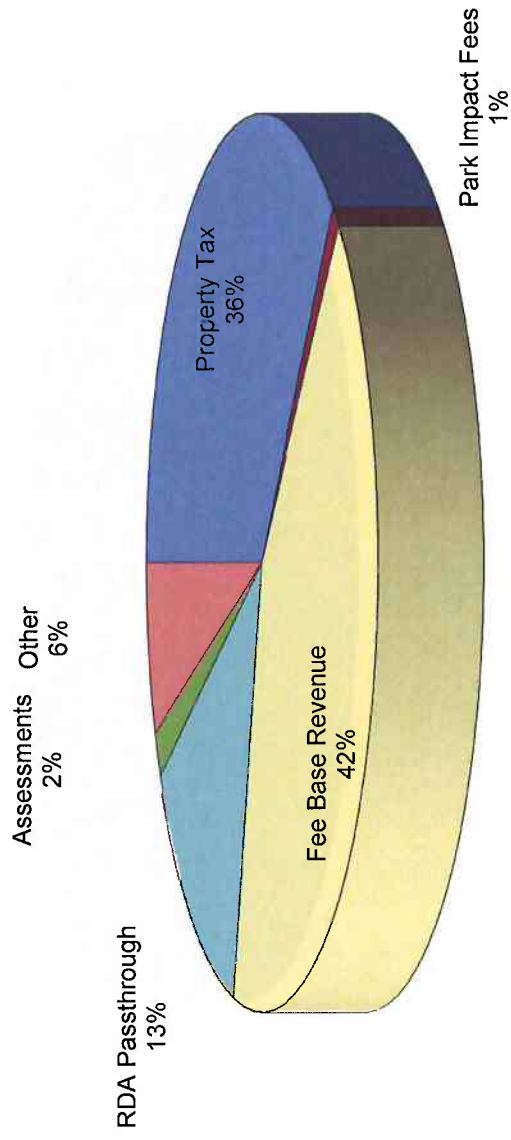
	2018-2019 BUDGET	INCREASE (DECREASE)	2017-2018 BUDGET	2017-2018 ACTUAL YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 ACTUAL	2016-2017 % BUDGET
INCOME								
ASSESSMENTS	71,719	6,680	65,039	32,298.72	49.7%	63,341	68,610.36	108.3%
INTEREST	300	-	300	436.56	145.5%	300	869.18	289.7%
TOTAL INCOME	72,019	6,680	65,339	32,735.28	50.1%	63,641	69,479.54	109.2%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	52,661	6,005	46,656	34,015.39	72.9%	45,191	45,191.04	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,083	-	1,083	401.27	37.1%	850	734.14	86.4%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	1,000	-	1,000	680.98	68.1%	1,000	783.84	78.4%
VANDALISM	100	(450)	550	-	0.0%	550	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,000	1,500	2,500	3,798.46	151.9%	2,500	3,687.57	147.5%
WATER	8,050	-	8,050	5,206.59	64.7%	8,050	8,007.17	99.5%
ELECTRIC	200	-	200	-	0.0%	200	-	0.0%
SUBTOTAL	14,433	1,050	13,383	10,087.30	75.4%	13,150	13,212.72	100.5%
TOTAL OPERATING EXPENDITURES	67,094	7,055	60,039	44,102.69	73.5%	58,341	58,403.76	100.1%
TOTAL INCOME OVER (UNDER) EXPENDITURES	4,925	(375)	5,300	(11,367.41)	-214.5%	5,300	11,075.78	209.0%
ALLOCATION TO CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	4,925	6,005	5,300	(11,367.41)		5,300	11,075.78	
CAPITAL PROJECTS								
CAPITAL PROJECTS	-	-	-	-	0.0%	15,000	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	-	0.0%	(15,000)	-	0.0%

Notes:

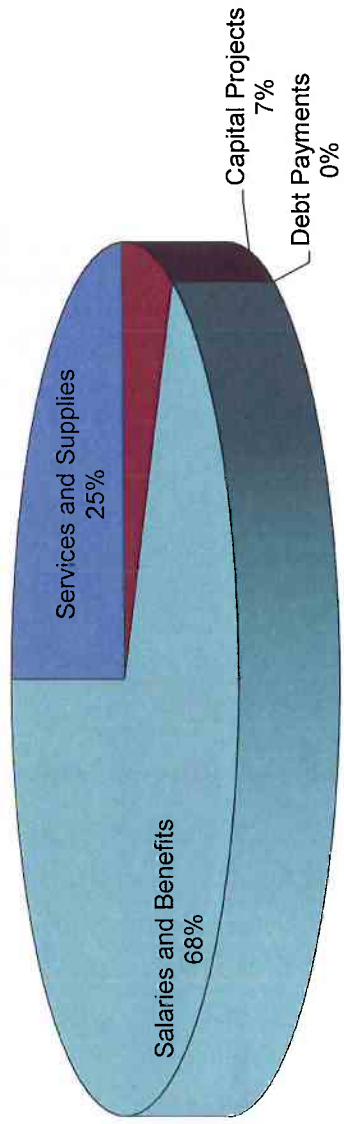
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET: 2018-2019
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue
Size: 3 acres
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street
Size: 3.25 acres
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street
Size: 3 acres
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive
Size: 1.6 acres
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue
Size: 1.1 acres
Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way
Size: .44 acres
Facilities: Swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway
Size: 40 acres
Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court
Size: 36 acres
Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET: 2018-2019
PARK SITES AND FACILITIES**



Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue

Size: 35 acres

Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

Wildwood Park

Location: 100 Wildwood Avenue

Size: 18 acres

Facilities: Pavilion and picnic area, playground and two softball fields

OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive

Size: 7.285 acres

Facilities: Playground, basketball court, picnic area and open space

Ceres Park

Location: Glenshire Lane

Size: 5 acres

Facilities: Undeveloped

Hancock Park

Location: North Marigold Ave.

Size: 3.61 acres

Facilities: Grassland and pathways

Henshaw Avenue Park

Location: Henshaw Avenue

Size: 5 acres

Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street

Size: .89 acres

Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue

Size: 8.7 acres

Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive

Size: 5.5 acres

Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway

Size: .7 acres

Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area

Size: 3.5 acres

Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
PRELIMINARY BUDGET: 2018-2019
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN 2018



* indicates change in job title or description from prior budget

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RANGE C					
Recreation Leader II, Park Labor III, Office Worker II, Lifeguard I, Swim Instructor, Facility Attendent I	\$11.00	\$11.44	\$11.90		
RANGE D					
Park Labor IV, Office Worker III, Recreation Leader III, Assistant Director, Lifeguard II, Swim Coach	\$12.00	\$12.48	\$12.98		
RANGE E					
Director, Specialist, Office Worker IV, Lifeguard III, Assistant Pool Manager, Hourly Program Instructor Facility Attendent II	\$13.00	\$13.52	\$14.06		
RANGE F					
1. Finance Clerk, HR Clerk	\$15.60	\$16.38	\$17.20		
2. Recreation Coordinator	\$18.87	\$19.81	\$20.80		
3. Facility Rental Coordinator	\$20.86	\$21.90	\$23.00		
RANGE G - Instructors					
1. Enrichment Teacher	\$13.00	\$15.00	\$17.00	\$20.00	\$22.00
2. Program Manager Nature Center Asst. Dir. Tiny Tots/KR Prog. Mgr	\$20.00	\$20.25	\$20.50	\$20.75	\$21.00
NOTES:	1) Part time/Temporary/Seasonal employees will be initially employed at step one of the pay range unless the supervisor submits a written memorandum to the General Manager for approval that sets forth the justification for initially employing the employee at step two. No employee can be initially employed at a salary range above step two. 2) Part time employees are limited to working no more than 28 hours per week. They may work in excess of 970 hours per year if they have been approved as an extended Cal-PERS retirement plan participant by the General Manager. 3) Temporary part time employees are limited to working no more than 28 hours per week and no more than 970 hours per Fiscal Year (July 1 - June 30) 4) Seasonal employees work for a defined season of 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single calendar year. Examples of seasonal programs include summer aquatics and summer camps. 5) Instructors under contract shall be compensated in accordance with the negotiated contract.				

RANGE H	STEP 1	STEP 2	STEP 3
1. Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2. Baseball League Game Rates (2.5 hour games)			
a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
b. Bases	\$ 32.00		
3. Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00



4. Soccer League Game Rates

a.	Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
b.	Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
c.	7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00

5. Flag Football League Game Rates (1 hour games)

a.	Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
b.	Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
 - a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
 - b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

Management

July 1, 2018-June 30, 2019	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks & Recreation Director										
Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 52.21
Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 9,050
Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 108,597
Finance Manager										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
HR Manager										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794

Other Full Time Employees

July 1, 2018-June 30, 2019	Step A	Step B	Step C	Step D	Step E	Merit Range		
						Step F	Step G	Step H
Executive Assistant								
Hourly	\$ 28.06	\$ 29.46	\$ 30.94	\$ 32.48	\$ 34.11	\$ 35.81	\$ 37.60	\$ 39.48
Monthly	\$ 4,864	\$ 5,107	\$ 5,362	\$ 5,630	\$ 5,912	\$ 6,207	\$ 6,518	\$ 6,844
Annually	\$ 58,365	\$ 61,283	\$ 64,347	\$ 67,565	\$ 70,943	\$ 74,490	\$ 78,214	\$ 82,125
Finance Assistant								
Hourly	\$ 25.32	\$ 26.59	\$ 27.92	\$ 29.31	\$ 30.78	\$ 32.32	\$ 33.93	\$ 35.63
Monthly	\$ 4,389	\$ 4,608	\$ 4,839	\$ 5,081	\$ 5,335	\$ 5,601	\$ 5,881	\$ 6,175
Annually	\$ 52,666	\$ 55,299	\$ 58,064	\$ 60,967	\$ 64,015	\$ 67,216	\$ 70,577	\$ 74,106
HR Payroll Specialist								
Hourly	\$ 17.93	\$ 18.83	\$ 19.77	\$ 20.76	\$ 21.79	\$ 22.88	\$ 24.03	\$ 25.23
Monthly	\$ 3,107.87	\$ 3,263	\$ 3,426	\$ 3,598	\$ 3,777.63	\$ 3,967	\$ 4,165	\$ 4,373
Annually	\$ 37,294	\$ 39,159	\$ 41,117	\$ 43,173	\$ 45,332	\$ 47,598	\$ 49,978	\$ 52,477
Finance Specialist								
Hourly	\$ 17.93	\$ 18.83	\$ 19.77	\$ 20.76	\$ 21.79	\$ 22.88	\$ 24.03	\$ 25.23
Monthly	\$ 3,107.87	\$ 3,263	\$ 3,426	\$ 3,598	\$ 3,777.63	\$ 3,967	\$ 4,165	\$ 4,373
Annually	\$ 37,294	\$ 39,159	\$ 41,117	\$ 43,173	\$ 45,332	\$ 47,598	\$ 49,978	\$ 52,477
Facility Coordinator								
Hourly	\$ 22.67	\$ 23.80	\$ 24.99	\$ 26.24	\$ 27.56	\$ 28.93	\$ 30.38	\$ 31.90
Monthly	\$ 3,929	\$ 4,126	\$ 4,332	\$ 4,549	\$ 4,776	\$ 5,015	\$ 5,266	\$ 5,529
Annually	\$ 47,154	\$ 49,511	\$ 51,987	\$ 54,586	\$ 57,315	\$ 60,181	\$ 63,190	\$ 66,350
Customer Service Rep II								
Hourly	\$ 22.67	\$ 23.80	\$ 24.99	\$ 26.24	\$ 27.56	\$ 28.93	\$ 30.38	\$ 31.90
Monthly	\$ 3,929	\$ 4,126	\$ 4,332	\$ 4,549	\$ 4,776	\$ 5,015	\$ 5,266	\$ 5,529
Annually	\$ 47,154	\$ 49,511	\$ 51,987	\$ 54,586	\$ 57,315	\$ 60,181	\$ 63,190	\$ 66,350
Customer Service Rep I								
Hourly	\$ 19.33	\$ 20.30	\$ 21.31	\$ 22.38	\$ 23.50	\$ 24.67	\$ 25.90	\$ 27.20
Monthly	\$ 3,351	\$ 3,518	\$ 3,694	\$ 3,879	\$ 4,073	\$ 4,276	\$ 4,490	\$ 4,715
Annually	\$ 40,206	\$ 42,217	\$ 44,328	\$ 46,544	\$ 48,871	\$ 51,315	\$ 53,880	\$ 56,574
Marketing Coordinator								
Hourly	\$ 24.83	\$ 26.07	\$ 27.38	\$ 28.74	\$ 30.18	\$ 31.69	\$ 33.27	\$ 34.94
Monthly	\$ 4,304	\$ 4,519	\$ 4,745	\$ 4,982	\$ 5,231	\$ 5,493	\$ 5,768	\$ 6,056
Annually	\$ 51,646	\$ 54,229	\$ 56,940	\$ 59,787	\$ 62,777	\$ 65,915	\$ 69,211	\$ 72,672
Recreation Coordinator								
Hourly	\$ 20.51	\$ 21.54	\$ 22.61	\$ 23.74	\$ 24.93	\$ 26.18	\$ 27.49	\$ 28.86
Monthly	\$ 3,555	\$ 3,733	\$ 3,919	\$ 4,115	\$ 4,321	\$ 4,537	\$ 4,764	\$ 5,002
Annually	\$ 42,661	\$ 44,794	\$ 47,034	\$ 49,385	\$ 51,854	\$ 54,447	\$ 57,170	\$ 60,028
Sr. Recreation Supervisor								
Hourly	\$ 29.19	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$ 5,060	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$ 60,715	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor								
Hourly	\$ 26.96	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41	\$ 36.13	\$ 37.94
Monthly	\$ 4,673	\$ 4,907	\$ 5,152	\$ 5,410	\$ 5,680	\$ 5,964	\$ 6,262	\$ 6,575
Annually	\$ 56,077	\$ 58,881	\$ 61,825	\$ 64,916	\$ 68,162	\$ 71,570	\$ 75,148	\$ 78,906
Nature Center Director								
Hourly	\$ 26.96	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41	\$ 36.13	\$ 37.94
Monthly	\$ 4,673	\$ 4,907	\$ 5,152	\$ 5,410	\$ 5,680	\$ 5,964	\$ 6,262	\$ 6,575
Annually	\$ 56,077	\$ 58,881	\$ 61,825	\$ 64,916	\$ 68,162	\$ 71,570	\$ 75,148	\$ 78,906
Park Supervisor								
Hourly	\$ 26.96	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41	\$ 36.13	\$ 37.94
Monthly	\$ 4,673	\$ 4,907	\$ 5,152	\$ 5,410	\$ 5,680	\$ 5,964	\$ 6,262	\$ 6,575
Annually	\$ 56,077	\$ 58,881	\$ 61,825	\$ 64,916	\$ 68,162	\$ 71,570	\$ 75,148	\$ 78,906
Utility II								
Hourly	\$ 24.41	\$ 25.63	\$ 26.91	\$ 28.26	\$ 29.67	\$ 31.15	\$ 32.71	\$ 34.35
Monthly	\$ 4,231	\$ 4,443	\$ 4,665	\$ 4,898	\$ 5,143	\$ 5,400	\$ 5,670	\$ 5,954
Annually	\$ 50,773	\$ 53,311	\$ 55,977	\$ 58,776	\$ 61,715	\$ 64,800	\$ 68,040	\$ 71,442
Utility I								
Hourly	\$ 21.08	\$ 22.13	\$ 23.24	\$ 24.40	\$ 25.62	\$ 26.90	\$ 28.25	\$ 29.66
Monthly	\$ 3,654	\$ 3,837	\$ 4,028	\$ 4,230	\$ 4,441	\$ 4,663	\$ 4,897	\$ 5,141
Annually	\$ 43,846	\$ 46,039	\$ 48,341	\$ 50,758	\$ 53,296	\$ 55,960	\$ 58,758	\$ 61,696



STAFF REPORT

DATE: April 19, 2018

TO: The Board of Directors

FROM: Ann Willman, General Manager

SUBJECT: Resolution declaring the Board's Intention to Continue to Levy the Assessments for Fiscal Year 2018-19, Preliminarily Approving the Engineer's Reports, and providing for Notice of a Public Hearing on May 17, 2018, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts

RECOMMENDATION

It is recommended that the Board approve a Resolution that would declare the Board's intention to continue to levy the assessments for fiscal year 2018-19, preliminarily approve the Engineer's Reports for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (the "Assessment Districts"), and provide for the notice of a public hearing on May 17, 2018, regarding continuing the annual assessments for fiscal year 2018-19.

RESULT OF RECOMMENDED ACTION

The Board will declare its intention to continue to levy the assessments for fiscal year 2018-19, will preliminarily approve the Engineer's Reports, including the proposed rates included in the Engineer's Reports for the Assessment Districts. The Engineer will administer and process the current parcel data to establish current assessments for each parcel in the assessment districts boundaries. The Engineer and will cause a Notice to be published in a local newspaper in order to notify the public of the hearing that will be held on May 17, 2018, for the continued levy of the assessments.

BACKGROUND

1. In 1993, after gaining property owner ballot support, the Oak Way Landscaping and Lighting Assessment District was first established to provide funding the maintenance and operations of the Oak Way Park. In 1997, the Park District conducted an assessment ballot proceeding within Oak Way Landscape and Lightning District to comply with Proposition 218 requirements.

- a. Board Approval of 1st Year Assessment Levies: April 22, 1993

- b. Fiscal Year 2018-19 Approved Rate: \$4.00 per year for each single family residential parcel, or \$4.00 per single family residential unit for credit for Park Facility Fees
- 2. In 1994, after gaining property owner ballot support, the Amber Grove/Greenfield Landscaping and Lighting Assessment District was first established to provide funding the maintenance and operations of the Amber Grove/Greenfield Park.
 - a. Board Approval of 1st Year Assessment Levies: January 13, 1994
 - b. Fiscal Year 2018-19 Approved Rate: \$5.83 per month or \$70.00 per year for each single family residential parcel
- 3. In 2006, after gaining property owner ballot support, the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.
 - a. Board Approval of 1st Year Assessment Levies: June 20, 2006
 - b. Fiscal Year 2018-19 Maximum Basic Rate: \$90.72 for the Basic Park Design.
 - c. Fiscal Year 2018-19 Rate Used: \$74.15 which is less than the authorized maximum rate.

On February 15, 2018, the Board adopted a resolution directing SCI Consulting Group, the District's assessment engineer and assessment administration firm, to prepare Engineer's Reports for the Assessment Districts for fiscal year 2018-19. SCI Consulting Group has prepared the Engineer's Reports for fiscal year 2018-19 and these Reports are included with this staff report.

PROPOSED RATE

The proposed assessment rates and the approximate amount of revenues for the 2018-19 by Assessment Districts are listed below:

Assessment District	Rate	Revenue
Oak Way	\$4.00	\$21,892
Amber Grove/Greenfield	\$70.00	\$42,560
Baroni Park	\$74.15	\$71,719

CONCLUSION

It is recommended that the Board approve the Resolution of Intention to Continue to Levy the Assessments for Fiscal Year 2018-19, Preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on May 17, 2018, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

By 
 Ann Willmann
 General Manger



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 18-3

A RESOLUTION OF INTENTION TO CONTINUE TO LEVY THE ASSESSMENTS FOR FISCAL YEAR 2018-19, PRELIMINARILY APPROVING ENGINEER'S REPORTS, AND PROVIDING FOR NOTICE OF A PUBLIC HEARING FOR THE OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE (No. LLD 001-05) LANDSCAPING AND LIGHTING ASSESSMENT DISTRICTS

WHEREAS, the Chico Area Recreation and Park District is authorized, pursuant to the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) and Article XIIIID of the California Constitution, to levy assessments for park and recreation improvements; and

WHEREAS, on February 23, 1993, the Board of Directors of the Chico Area Recreation and Park District ordered through Resolution 93-07 the formation of the Oak Way Landscaping and Lighting Assessment District (the "Oak Way Assessment District") for the purpose of financing certain park and recreational improvements;

WHEREAS, in 1997, the Park District conducted an assessment balloting proceeding for the Oak Way Assessment District to comply with Proposition 218 requirements.

WHEREAS, on January 13, 1994, the Board of Directors of the Chico Area Recreation and Park District ordered through Resolution 94-01 the formation of the Amber Grove/Greenfield Landscaping and Lighting Assessment District (the "Amber Grove/Greenfield Assessment District") for the purpose of financing certain park and recreational improvements;

WHEREAS, on June 20, 2006, the City County of the City of Chico ordered through Resolution 70-06 the formation of the Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment District for the purpose of financing certain park and recreational improvements;

WHEREAS, effective July 1, 2010, the City of Chico transferred ownership and maintenance and operational responsibility of Baroni Park to the District, and the District was also tasked to maintain the assessments from the established Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment to provide funding for the operation and maintenance of the park.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Chico Area Recreation and Park District (“Board”) that:

SECTION 1. The Board hereby proposes to continue to levy the Oak Way Landscaping and Lighting Assessment District, Amber Grove/Greenfield Landscaping and Lighting Assessment District, and the Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts (the “Assessment Districts”) benefit assessments pursuant to the Act and Article XIIID of the California Constitution. The Board appoints SCI Consulting Group as the Engineer of Work and directs SCI Consulting Group to perform the professional services necessary to continue the benefit assessments for fiscal year 2018-19.

SECTION 2. SCI Consulting Group, the Engineer of Work, has prepared Engineer’s Reports in accordance with Article XIIID of the California Constitution and the Act (the “Reports”). The Reports have been made, filed with the Secretary of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Reports shall stand as the Engineer’s Reports for all subsequent proceedings under and pursuant to the foregoing resolution.

SECTION 3. It is the intention of this Board to continue to levy and collect assessments within the Assessment Districts for fiscal year 2018-19. Within the Assessment Districts, the existing improvements are generally described as the maintenance and servicing of public areas and public facilities such as property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, park grounds, park facilities, landscaping, natural lands, open space areas, landscape corridors, ground cover, shrubs and trees, street frontages, irrigation systems, playground equipment and hardcourt areas, recreational facilities, drainage systems, lighting, fencing, entry monuments and signage, security guards, land acquisition, land preparation, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment.

SECTION 4. The Assessment Districts consists of the lots and parcels shown on the assessment diagrams of the Assessment Districts on file with the Secretary of the Board, and reference is hereby made to such diagram for further particulars.

SECTION 5. Reference is hereby made to the Report for a full and detailed description of the improvements, the boundaries of the Assessment Districts and the proposed assessments upon assessable lots and parcels of land within the Assessment Districts. The Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.

SECTION 6. The proposed assessment rate for the Oak Way Landscaping and Lighting Assessment District is \$4.00 per year single family residential parcel which is equal to the maximum authorized assessment rate.

SECTION 7. The proposed assessment rate for the Amber Grove/Greenfield Landscaping and Lighting Assessment District is \$5.83 per month or \$70.00 per year per single family residential parcel which is equal to the maximum authorized assessment rate.

SECTION 8. The proposed assessment rate for the Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment District is \$74.15 per year per single family residential parcel which is less than the maximum authorized assessment rate of \$90.72. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the change in the CPI from December to December plus any Unused CPI.

SECTION 9. Notice is hereby given that on May 17, 2018, at the hour of 7:00 p.m. at the Chico Area Recreation and Park District, 545 Vallombrosa Avenue, Chico, CA, the Board will hold a public hearing to consider the levy of the assessments for fiscal year 2018-19. The Secretary of the Board is hereby authorized and directed to cause a notice of the hearing to be given by publishing a notice once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

SECTION 10. To get additional information about the assessments or the Assessment Districts, contact: Chico Area Recreation and Park District, 545 Vallombrosa Avenue, Chico, CA 95926, or call (530) 895.4711.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on April 19, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Jan Sneed, Chair
Board of Directors

Ann Willmann
Secretary to the Board



CHICO AREA RECREATION AND PARK DISTRICT
OAK WAY PARK LANDSCAPING AND LIGHTING DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2018-19

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
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CHICO AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis, Director
Tom Lando, Director
Michael Worley, Director

DISTRICT MANAGER

Ann Willman

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

The Chico Area Recreation and Park District ("CARD") formed the Oak Way Park Landscaping and Lighting Assessment District (the "Assessment District") in order to comply with the District's Master Park and Recreation Plan that was developed in September 1988. The Master Plan outlined three major findings:

1. There exist inadequate neighborhood parks to service the park and recreational needs of the community,
2. Additional large neighborhood parks should be developed within the service area of the District, preferably in conjunction with the development of adjacent school sites and in connection with development of new housing subdivisions, and
3. Emphasize the need to develop a long-range financing program to ensure adequate financial resources to support the development and maintenance of the park and recreational improvements recommended by the Master Plan, including financial alternatives such as park fees, state recreation bonds, and assessments levied pursuant to the Landscaping and Lighting Act of 1972.

In 1992, CARD began the planning process for the Oak Way neighborhood park. On February 25, 1993, the Board approved the Engineer's Report and passed its Resolution of Intent to Form the Oak Way Landscaping and Lighting Assessment District and to Levy and Collect Assessments for Fiscal Year 1993-1994. On April 22, 1993, a public protest hearing was held to hear all written and oral protests of the formation of the proposed assessment district. After a few written protests and no oral protests, the Chico Area Recreation and Park District Board of Directors passed its Resolution Ordering the Formation of the Oak Way Landscaping and Lighting Assessment District and Confirming a Diagram and Assessment for Fiscal Year 1993-94. In 1997, the Park District conducted an assessment balloting proceeding for the Oak Way Assessment District to comply with Proposition 218 requirements which reduced the rate from \$12.00 to \$4.00.

INTRODUCTION TO ENGINEER'S REPORT

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvement and services expenditures that would be funded by the proposed 2018-19 assessment, determine the benefits received from the lighting and landscaping maintenance and improvements by property within CARD and the method of assessment apportionment to lots and parcels within CARD. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIII D of the California Constitution (the "Article").

This Report describes the Assessment District, any new annexations, changes to the Assessment District, and the proposed assessments for fiscal year 2018-19. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Assessment District.

In each year for which the assessments will be levied, the CARD Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 15, 2018.

The Board will preliminarily approve the Report and the proposed assessments by resolution on April 19, 2018. A notice of assessment levies will be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for May 17, 2018.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of CARD, may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2018-19. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2018-19.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessment Number by the Assessor's Office. The Butte County Auditor/Controller uses Assessment Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments. These numbers are shown by Assessment District in detail in the Report.

LEGISLATIVE ANALYSIS

PROPOSITION 218

Many of these Assessment Districts were formed prior to the passage of Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIII C and XIII D of the California Constitution. (Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public

improvement which benefits the assessed property.) Although these assessments are consistent with Proposition 218, the California judiciary has generally referred to pre-Proposition 218 assessments as "grandfathered assessments" and held them to a lower standard than post Proposition 218 assessments.

Other Assessment Districts that were formed after Proposition 218 are consistent with the approval procedures and requirements imposed by Proposition 218.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the Assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

In the December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the Assessment District instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010, the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Buetz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Buetz*, Greater Golden Hill, and *Dahms* because similar Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

The improvements to be undertaken by the Oak Way Park Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessments, provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, utility right-of-ways, signage, fencing, picnic areas, restrooms, lighting and other improvements and land preparation (such as grading, leveling, cutting, and filling) sod landscaping, irrigation systems, sidewalks and drainage on (1) real property owned by, or encumbered by property rights held by, or maintained by, the Assessment District; or (2) on real property owned by, or encumbered by property rights held by, or maintained by any local agency or non-profit entity within the jurisdictional area of the Assessment District in any of the installations, maintenance and servicing described herein.

"Installation" means the construction of public improvements, including, but not limited to, land preparation, (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any Improvement, including (a) repair, removal, or replacement of all or part of any Improvement; (b) providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; and (d) the cleaning, sandblasting and painting of walls and other Improvements to remove or cover graffiti. (Streets & Highways Code §22531)

"Servicing" means the furnishing of (a) electric current or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other Improvements; and (b) water for irrigation of any landscaping, the operation of any fountains, or the maintenance of any other Improvements. (Streets & Highways Code §22538)

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant

to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526)

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the CARD.

ESTIMATE OF COSTS AND BUDGET- FISCAL YEAR 2018-19

ESTIMATE OF COSTS AND BUDGET

The annual assessment for the Oak Way Park Landscaping and Lighting Assessment District is shown in the figure below:

FIGURE 1- OAK WAY PARK LLAD ESTIMATE OF COSTS FISCAL YEAR 2018-19

	<u>Preliminary Budget</u>
Re-payment to General Fund for prior year's outlays:	
Maintenance and Servicing Expenditures:	\$66,361
Incidental Expenses ¹	<u>\$3,625</u>
Installation, Maintenance, Servicing and Incidental Costs Total	\$69,986
 Contributions from General Fund	 (\$48,094)
 Net Costs for Maintenance and Servicing	 \$21,892
Budget Allocation to Property ²	
<u>Assessment Units</u>	<u>RATE</u>
5,472.90	\$4.00
	<u>BUDGET ³</u>
	\$21,892

Notes:

1. Incidental cost includes county collection charges and project management.
2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report explains of the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the Assessment District.

The method used for apportioning the assessment is based upon the relative special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. The apportionment of special benefit is a two-step process: the first step has been to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Report includes a discussion of the benefits to be provided by the proposed improvements and the method of apportionment of assessments within the Assessment District.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- Proximity to Improved Landscaped Areas and Other Public Improvements within the Assessment District.
- Access to Improved landscaped areas and Other Public Improvements within the Assessment District.
- Improved Views within the Assessment District.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar park improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment funded services upheld by Dahms included streetscape maintenance and security services.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Each of the Assessment District has been narrowly drawn to only include the properties that receive special benefits from the Improvements. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the public improvements funded in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

ACCESS TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaped and park areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICT

CARD, by maintaining permanent public improvements funded by the assessments in each Assessment District, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the specific Improvements funded in their Assessment District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential, commercial and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The landscaped areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable

land area for the direct advantage and special benefit of properties in the Assessment District because such properties have uniquely good and close proximity to the Improvements.

GENERAL VERSUS SPECIAL BENEFIT

In absence of the assessments, the Improvements in each Assessment District would not be provided, so the Improvements are “over and above” what otherwise would be provided. Many of the parcels would not even exist if the assessments were not established because an assessment for the specific Improvements within the Assessment District was a condition of development approval.

All of the Assessment proceeds derived from each Assessment District will be utilized to fund the cost of providing a level of tangible “special benefits” in the form of proximate landscaping, lighting, and other permanent public improvements. The Assessments are also structured to provide specific Improvements within each Assessment District, further ensuring that the Improvements funded by the Assessments are of specific and special benefit to property within each Assessment District.

Although these Improvements may be available to the general public at large, the public landscaping and other public improvements in each Assessment District were specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are either outside an Assessment District or within an Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. Moreover, many of the homes and other improvements on parcels in the Assessment District would not have been built if the Assessments were not established because an assessment for public landscaping and lighting was a condition of development approval.

It is also important to note that the improvements and services funded by the assessments in Pomona (“Dahms”) are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Improvements, particularly setback landscaping improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from closer proximity, access and views of Improvements funded by the Assessments, the creation of developable parcels and from the extension of usable land area provided by the assessments. The Improvements are specifically designed to serve local properties in each Assessment District, not other properties or the public at large. The Assessment District have been narrowly drawn to include those parcels that receive a direct

advantage from the Improvements. The public at large and other properties outside the Assessment District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

METHOD OF ASSESSMENT

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home.

OAK WAY PARK LAND USE CLASSIFICATION

The Land Use Classes for the Oak Park Landscaping and Lighting Assessment District is defined in the original Engineer's Report:

Land Use Classes: Six classes of land usage were established. These are as follows:

Class A: Includes all single family residential lots, single family ag-residential parcels and condominium residential parcels.

Class B: Includes all multi-residential and apartment residential parcels.

Class C: Includes all mobile home residential parcels.

Class D: Includes all retail, commercial and non-residential land use parcels.

Class E: Includes all industrial and mini-storage parcels.

Class F: Includes all parcels classified as exempt from assessment by the County Assessor. Vacant properties, small irregular shaped parcels and property owned by any government entity or utility fall into this class.

ASSESSMENT FACTORS

The Assessment District calculate the Assessment per parcel based on Land Use Classes and the Assessment Factor Index. The Assessment Factor Index and Assessment per Parcel are defined in the previous Oak Way Park Landscaping and Lighting Assessment District Engineer's Reports:

Assessment Factor Index:

The Assessment Matrix also shows the Assessment Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Assessment Factor Index of 1.00. The Assessment Factor Index for other land use classes were determined by dividing the

point total for each particular land use class by the point total for the single family/ condominium residential class.

Assessment Per Parcel:

The total number of dwelling units for each land use class was multiplied by its respective Assessment Factor Index to determine the number of Assessment Units for each land class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Unit per unit.

The final assessment per parcel is determined by multiplying the Base Assessment by the Assessment Factor Index and the number of units for that particular parcel.

FIGURE 2 -THE BENEFIT ASSESSMENT MATRIX

Use of Property	Assessment Factor Index	Rate
Single and Multi-Family Residential, Apartment Unit, or Condominium	1.00	\$4.00
Mobile Homes on a Separate Parcel	0.90	\$3.60
Commercial/Industrial	0.00	\$0.00
Park Facility Fee Credits	0.33	\$4.00

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Chico Area Recreation and Park District, and the decision of the Board shall be final.

ASSESSMENTS

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2018-19 is generally as follows:

FIGURE 3- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2018-19

	FY 2018-19
Installation, Maintenance, Servicing and Incidental Costs Total	\$69,986
Net Costs for Maintenance and Servicing	(\$48,094)
Total Oak Way Park LLAD Budget	\$21,892

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate of \$4.00 per single-family residential unit for fiscal year 2018-19 is based on the estimate of cost and budget in this Engineer's Report.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2018-19. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018-19 for each parcel or lot of land within the Assessment District.

Dated: March 26, 2018

Engineer of Work

By _____
John Bliss, License No. C52091

ASSESSMENT DIAGRAMS

The boundaries of the Assessment District are displayed on the following Assessment Diagrams. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2018-19, and are incorporated herein by reference, and made a part of this Diagram and this Report.

FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE CHICO AREA RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA, THIS _____ DAY OF _____, 20____.

DISTRICT MANAGER _____

RECORDED IN THE OFFICE OF THE DISTRICT MANAGER OF THE CHICO AREA RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA, THIS _____ DAY OF _____, 20____.

DISTRICT MANAGER _____



AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 20____.


FOR THE FISCAL YEAR 20____-20____ AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF BUTTE ON THE _____ DAY OF _____, 20____.

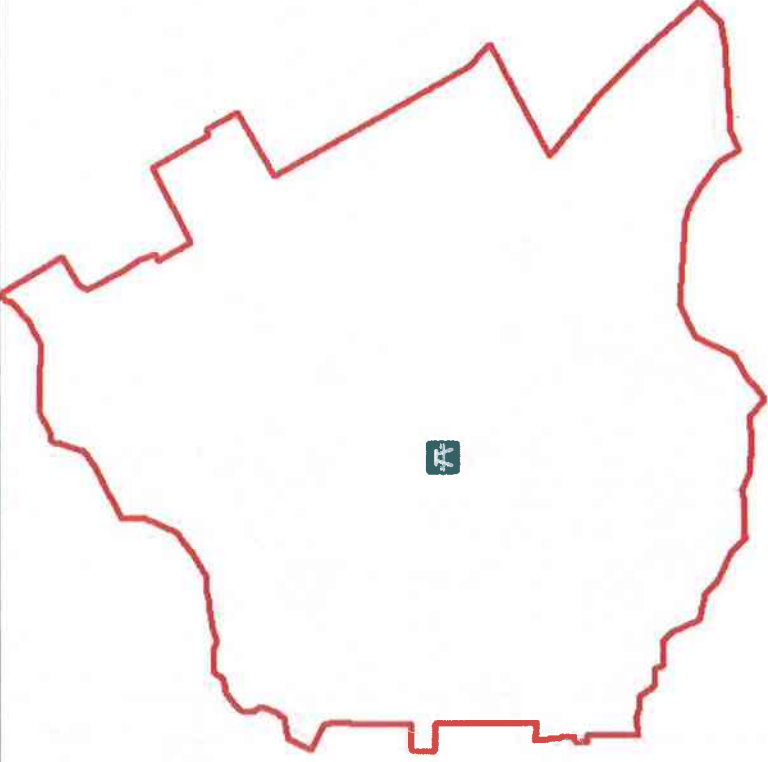
REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.


DISTRICT MANAGER _____

Legend

-  Oak Way Park
-  Oak Way LLAD Boundary







**CHICO AREA RECREATION AND PARK DISTRICT
OAK WAY LANDSCAPING AND LIGHTING
ASSESSMENT DISTRICT
ASSESSMENT DIAGRAM**

PREPARED BY SCI CONSULTING GROUP
4745 MANVELS BLVD
FAIRFIELD, CA 94534
707-433-4300

ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Secretary to the Board of Directors and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.



**CHICO AREA RECREATION AND PARK DISTRICT
AMBER GROVE/GREENFIELD LANDSCAPING AND LIGHTING DISTRICT**

ENGINEER'S REPORT

FISCAL YEAR 2018-19

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BOULEVARD
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FAX 707.430.4319
www.sci-cg.com

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CHICO AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis, Director
Tom Lando, Director
Michael Worley, Director

DISTRICT MANAGER

Ann Willman

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

The Chico Area Recreation and Park District ("CARD") formed the Amber Grove/Greenfield Park Landscaping and Lighting Assessment District (the "Assessment District") in order to comply with the District's Master Park and Recreation Plan that was developed in September 1988. The Master Plan outlined three major findings:

1. There exist inadequate neighborhood parks to service the park and recreational needs of the community,
2. Additional large neighborhood parks should be developed within the service area of the District, preferably in conjunction with the development of adjacent school sites and in connection with development of new housing subdivisions, and
3. Emphasize the need to develop a long-range financing program to ensure adequate financial resources to support the development and maintenance of the park and recreational improvements recommended by the Master Plan, including financial alternatives such as park fees, state recreation bonds, and assessments levied pursuant to the Landscaping and Lighting Act of 1972.

In 1992, Webb Homes contacted CARD to develop a neighborhood park on approximately five acres of land. Webb Homes offered to construct the park in exchange for CARD assuming responsibility for continued maintenance of the Amber Grove/Greenfield Park once the park was completed. CARD agreed provided that the costs incurred by the District for continuing maintenance and servicing of the park would be paid by levying assessments on property owners with the Amber Grove/Greenfield subdivision areas. On November 11, 1993, the Board approved the Engineer's Report and passed its Resolution of Intent to Form the Amber Grove/Greenfield Landscaping and Lighting Assessment District and to Levy and Collect Assessments for Fiscal Year 1994-1995. On January 13, 1994, a public protest hearing was held to hear all written and oral protests of the formation of the proposed assessment district. After no written or oral protests, the CARD Board of Directors passed its Resolution Ordering the Formation of the Amber Grove/Greenfield Landscaping and Lighting Assessment District and Confirming a Diagram and Assessment for Fiscal Year 1994-1995.

INTRODUCTION TO ENGINEER'S REPORT

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvement and services expenditures that would be funded by the proposed 2018-19 assessment, determine the benefits received from the lighting and landscaping maintenance and improvements by property within CARD and the method of assessment apportionment to lots and parcels within CARD. This Report and the proposed assessments have been

made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

This Report describes the Assessment District, any new annexations, changes to the Assessment District, and the proposed assessments for fiscal year 2018-19. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Assessment District.

In each year for which the assessments will be levied, the CARD Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 15, 2018.

The Board will preliminarily approve the Report and the proposed assessments by resolution on April 19, 2018. A notice of assessment levies will be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing will be used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for May 17, 2018.

Following consideration of public comments at a public hearing, and review of the Final Annual Engineer's Report, the Board of Directors ("the Board") of CARD, may order amendments to the Report or confirm the Report as submitted.

At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2018-19. If so confirmed and approved, the assessments would be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2018-19.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessment Number by the Assessor's Office. The Butte County Auditor/Controller uses Assessment Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments. These numbers are shown by Assessment District in detail in the Report.

LEGISLATIVE ANALYSIS

PROPOSITION 218

Many of these Assessment Districts were formed prior to the passage of Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. (Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.) Although these assessments are consistent with Proposition 218, the California judiciary has generally referred to pre-Proposition 218 assessments as "grandfathered assessments" and held them to a lower standard than post Proposition 218 assessments.

Other Assessment Districts that were formed after Proposition 218 are consistent with the approval procedures and requirements imposed by Proposition 218.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the Assessment District. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

In the December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the Assessment District instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the Assessment District; and the Improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with Buetz, Greater Golden Hill, and Dahms because similar Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

The improvements to be undertaken by the Amber Grove/Greenfield Landscaping and Lighting Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessments, provide special benefit to parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, property owned or property rights, easements and/or rights of entry, leases or dedications including, but not limited to, parks, recreation facilities, open space lands, greenbelts, playground equipment, trails, utility right-of-ways, signage, fencing, picnic areas, restrooms, lighting and other improvements and land preparation (such as grading, leveling, cutting, and filling) sod landscaping, irrigation systems, sidewalks and drainage on (1) real property owned by, or encumbered by property rights held by, or maintained by, the Assessment District; or (2) on real property owned by, or encumbered by property rights held by, or maintained by any local agency or non-profit entity within the jurisdictional area of the Assessment District in any of the installations, maintenance and servicing described herein.

"Installation" means the construction of public improvements, including, but not limited to, land preparation, (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, and lights.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any Improvement, including (a) repair, removal, or replacement of all or part of any Improvement; (b) providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; (c) the removal of trimmings, rubbish, debris, and other solid waste; and (d) the cleaning, sandblasting and painting of walls and other Improvements to remove or cover graffiti. (Streets & Highways Code §22531)

"Servicing" means the furnishing of (a) electric current or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other Improvements; and (b) water for irrigation of any landscaping, the operation of any fountains, or the maintenance of any other Improvements. (Streets & Highways Code §22538)

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant

to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526)

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the CARD.

ESTIMATE OF COSTS AND BUDGET- FISCAL YEAR 2018-19

AMBER GROVE/GREENFIELD

ESTIMATE OF COSTS AND BUDGET

The annual assessment for the Amber Grove/Greenfield Landscaping and Lighting Assessment District is shown in the figure below:

FIGURE 1- AMBER GROVE/GREENFIELD PARK ESTIMATE OF COSTS FISCAL YEAR 2018-19

	<u>Preliminary Budget</u>	
Maintenace and Servicing Expenditures:		
Salary and Benefits	\$30,107	
Total Salary and Benefits	\$30,107	
Service and Supply		
Agriculture	\$1,850	
Maintenance Structure & Grounds	\$2,500	
District Vandalism	\$100	
Utilities	\$16,300	
Contract Services ¹	\$3,625	
Total Service and Supply	\$24,375	
Installation, Maintenance, Servicing and Incidental Costs Total	\$54,482	
Contributions from General Fund	(\$11,922)	
Net Costs for Maintenance and Servicing	\$42,560	
Budget Allocation to Property ²		
<u>Assessment Units</u>	<u>RATE</u>	<u>BUDGET</u> ³
608	\$70.00	\$42,560

Notes:

1. Incidental cost includes county collection charges and project management.

2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.

3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report explains of the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the Assessment District.

The method used for apportioning the assessment is based upon the relative special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The assessment is apportioned to lots and parcels in proportion to the relative special benefit from the improvements. The apportionment of special benefit is a two-step process: the first step has been to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Report includes a discussion of the benefits to be provided by the proposed improvements and the method of apportionment of assessments within the Assessment District.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- Proximity to Improved Landscaped Areas and Other Public Improvements within the Assessment District.
- Access to Improved landscaped areas and Other Public Improvements within the Assessment District.
- Improved Views within the Assessment District.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar park improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment funded services upheld by Dahms included streetscape maintenance and security services.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Each of the Assessment District has been narrowly drawn to only include the properties that receive special benefits from the Improvements. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the public improvements funded in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

ACCESS TO IMPROVED LANDSCAPED AND PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaped and park areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICT

CARD, by maintaining permanent public improvements funded by the assessments in each Assessment District, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the specific Improvements funded in their Assessment District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential, commercial and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The landscaped areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable

land area for the direct advantage and special benefit of properties in the Assessment District because such properties have uniquely good and close proximity to the Improvements.

GENERAL VERSUS SPECIAL BENEFIT

In absence of the assessments, the Improvements in each Assessment District would not be provided, so the Improvements are "over and above" what otherwise would be provided. Many of the parcels would not even exist if the assessments were not established because an assessment for the specific Improvements within the Assessment District was a condition of development approval.

All of the Assessment proceeds derived from each Assessment District will be utilized to fund the cost of providing a level of tangible "special benefits" in the form of proximate landscaping, lighting, and other permanent public improvements. The Assessments are also structured to provide specific Improvements within each Assessment District, further ensuring that the Improvements funded by the Assessments are of specific and special benefit to property within each Assessment District.

Although these Improvements may be available to the general public at large, the public landscaping and other public improvements in each Assessment District were specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are either outside an Assessment District or within an Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. Moreover, many of the homes and other improvements on parcels in the Assessment District would not have been built if the Assessments were not established because an assessment for public landscaping and lighting was a condition of development approval.

It is also important to note that the improvements and services funded by the assessments in Pomona ("Dahms") are similar to the improvements and services funded by the Assessments described in this Engineer's Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Improvements, particularly setback landscaping improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from closer proximity, access and views of Improvements funded by the Assessments, the creation of developable parcels and from the extension of usable land area provided by the assessments. The Improvements are specifically designed to serve local properties in each Assessment District, not other properties or the public at large. The Assessment District have been narrowly drawn to include those parcels that receive a direct

advantage from the Improvements. The public at large and other properties outside the Assessment District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

METHOD OF ASSESSMENT

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home.

AMBER GROVE/GREENFIELD LAND USE CLASSIFICATION

The Land Use Classes for the Amber Grove/Greenfield Landscaping and Lighting Assessment District is defined in the original Engineer's Report:

Land Use Classes:

Three classes of land usage were established. These are as follows:

1. Class A: *Includes all single family residential lots, single family ag-residential parcels, condominium residential parcels and all multi-residential and apartment residential parcels.*
2. Class B: *Includes all retail, commercial and non-residential land use parcels.*
3. Class C: *Includes all parcels classified as exempt from assessment by the County Assessor. Vacant properties, small irregular shaped parcels and property owned by any government entity or utility fall into this class.*

ASSESSMENT FACTORS

The Assessment District calculate the Assessment per parcel based on Land Use Classes and the Assessment Factor Index. The Assessment Factor Index and Assessment per Parcel are defined in the previous Amber Grove/Greenfield Landscaping and Lighting Assessment District Engineer's Reports:

Assessment Factor Index:

The Assessment Matrix also shows the Assessment Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Assessment Factor Index of 1.00. The Assessment Factor Index for other land use classes were determined by dividing the point total for each particular land use class by the point total for the single family/ condominium residential class.

Assessment Per Parcel:

The total number of dwelling units for each land use class was multiplied by its respective Assessment Factor Index to determine the number of Assessment Units for each land class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Unit per unit.

The final assessment per parcel is determined by multiplying the Base Assessment by the Assessment Factor Index and the number of units for that particular parcel.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Engineer or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the District Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the General Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the District Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Engineer or his or her designee shall be referred to the Board of Directors of the Chico Area Recreation and Park District, and the decision of the Board shall be final.

ASSESSMENTS

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2018-19 is generally as follows:

FIGURE 2- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2018-19

	FY 2018-19
Installation, Maintenance, Servicing and Incidental Costs Total	\$54,482
Net Costs for Maintenance and Servicing	(\$11,922)
Total Amber Grove/Greenfield LLAD Budget	\$42,560

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The maximum authorized assessment rate of \$70.00 per single-family residential unit for fiscal year 2018-19 is based on the estimate of cost and budget in this Engineer's Report.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2018-19. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018-19 for each parcel or lot of land within the Assessment District.

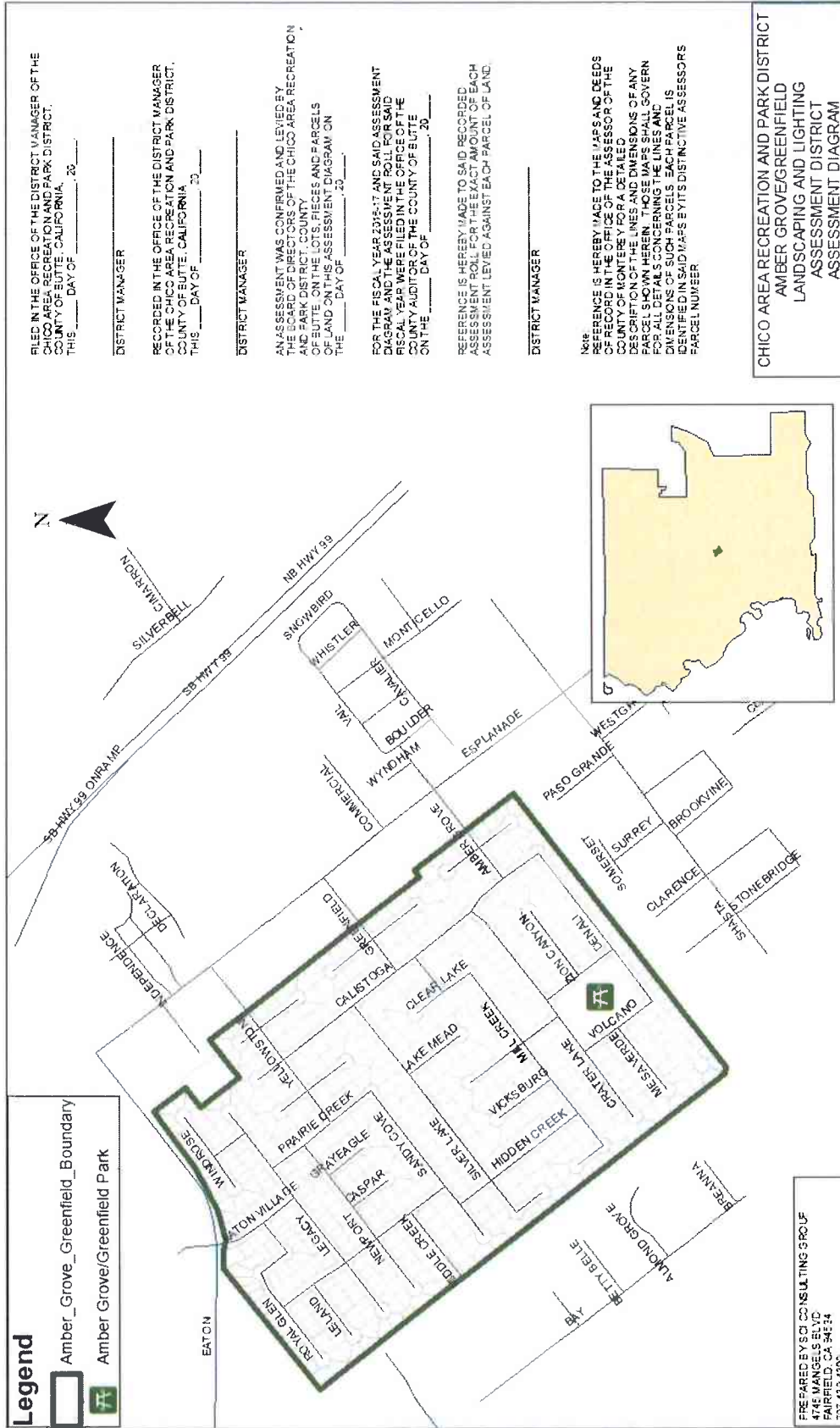
Dated: March 26, 2018

Engineer of Work

By _____
John Bliss, License No. C52091

ASSESSMENT DIAGRAMS

The boundaries of the Assessment District are displayed on the following Assessment Diagrams. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2018-19, and are incorporated herein by reference, and made a part of this Diagram and this Report.



FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE CHICO AREA RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA, THIS _____ DAY OF _____, 20____.

DISTRICT MANAGER
 OF THE CHICO AREA RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA
 THIS _____ DAY OF _____, 20____.

DISTRICT MANAGER
 AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 20____.

FOR THE FISCAL YEAR 2018-17 AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF BUTTE ON THE _____ DAY OF _____, 20____.

REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL AND THE ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

DISTRICT MANAGER

Note
 REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS RECORDED IN THE PUBLIC RECORDS OF THE COUNTY OF BUTTE, CALIFORNIA, FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSORS PARCEL NUMBER.

CHICO AREA RECREATION AND PARK DISTRICT
 AMBER GROVE/GREENFIELD
 LANDSCAPING AND LIGHTING
 ASSESSMENT DISTRICT
 ASSESSMENT DIAGRAM

Legend
 [Green Outline] Amber_Grove_Greenfield_Boundary
 [Green Square with 'A'] Amber Grove/Greenfield Park

PREPARED BY SCI CONSULTING GROUP
 4746 MANGELS BLVD
 FAIRFIELD, CA 94534
 707-433-4995

ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Secretary to the Board of Directors and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor's records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

Non-assessable lots or parcels include government owned land and public utility owned property.



CHICO AREA RECREATION & PARK DISTRICT
BARONI NEIGHBORHOOD PARK AND OPEN SPACE
(No. LLD 001-05) LANDSCAPE AND LIGHTING ASSESSMENT
DISTRICT
ENGINEER'S REPORT

FISCAL YEAR 2018-19

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972
AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

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CHICO AREA RECREATION & PARK DISTRICT

BOARD OF DIRECTORS

Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis, Director
Tom Lando, Director
Michael Worley, Director

DISTRICT MANAGER

Ann Willman

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

The Chico Area Recreation and Park District ("CARD") was formed in 1948 and covers approximately 255 square miles within Butte County. The District provides parks, park maintenance, and recreational programs and facilities to the residents of the City of Chico, the unincorporated community of Nord and other rural areas of unincorporated Butte County.

Baroni Park is a multi-use neighborhood park and open space that occupies 7.285 acres. It was completed in 2007 and is located in Southeast Chico along Baroni Drive. On April 18, 2006, the City Council of the City of Chico ("City") passed its Resolution of Intent to Form the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 ("Assessment District") pursuant to the provisions of the City's Maintenance District Ordinance of 1997, being Chapter 3.81 of Title 3 of the Chico Municipal Code.

Effective July 1, 2010, the City transferred ownership and maintenance and operational responsibility of Baroni Park to CARD. CARD was also tasked to maintain the assessments from the Assessment District which is to provide funding for the operation and maintenance of the park.

ASSESSMENT FORMATION

On June 20, 2006, the City Council of the City of Chico ordered by Resolution No. 70-06, the formation of, and levied the first assessment within, the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

ASSESSMENT CONTINUATION

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and continued assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments, and establish the date for a public hearing on the continuation of the assessments. This Engineer's Report was prepared pursuant to the direction of the Board on February 15, 2018.

This Report was prepared to establish the budget for the continued services that would be funded by the proposed 2018-19 continued assessments and to define the benefits received from the improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the continued assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code and Article XIID of the California Constitution (the "Article").

If the Board preliminarily approves this Engineer's Report and the continuation of the assessments by resolution, a notice of the proposed assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for May 17, 2018. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2018-19. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2018-19.

LEGISLATIVE ANALYSIS

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIII C and XIII D of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeals amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("Dahms"). On July 22, 2009, the California Supreme Court denied

review. In *Dahms* the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, in *Bonander v. Town of Tiburon* ("*Bonander*"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision in *Steven Beutz v. County of Riverside* ("*Beutz*"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the *Golden Hill Neighborhood Association v. City of San Diego* appeal (commonly known as "*Greater Golden Hill*"). This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the *SVTA* decision and with the requirements of Article XIIC and XIID of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the Improvement District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Improvement District and such special benefits provide a direct advantage to property in the Improvement District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because, the improvements will directly benefit property in the Improvement District and the general benefits have been excluded from the Assessments, and the special and general benefits have been separated and quantified. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and proportional special benefit to each property.

PLANS AND SPECIFICATIONS

The proposed improvements associated with the Basic Park Design provides for the development of the western portion of the 7.285 acre park (west of the drainage swale) to be developed as a more traditional active park site; and the remaining portion (east of the drainage swale) to be more representative of a passive park (natural or native) site. This Basic Park Design incorporates, but is not limited to the following improvements:

- Approximately 201,977 square feet of irrigated park area (active park area located west of the drainage swale) that includes approximately 90,400 square feet of turf area, 14,377 square feet of trees, shrubs, and groundcover (plant areas), and 97,200 square feet of swale area;
- Approximately 120,000 square feet of non-irrigated area (passive park area east of the drainage swale) that includes trees and natural vegetation; and a decomposed granite trail that connects the park's concrete paths to the open space trails; and
- Public lighting facilities including all safety lighting and ornamental lighting installed as part of the approved Master Plan for the Baroni Neighborhood Park;
- Miscellaneous park facilities including but not limited to: park signage, fencing; playground equipment; concrete pathway surrounding the turf area; a picnic area including tables and barbeque facilities; and bench/seating at various locations.
- All appurtenant facilities, equipment, materials and utilities related to the aforementioned improvements.

In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements (the "Improvements") are generally described as follows:

Installation, maintenance and servicing of public facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, street lighting, public lighting facilities, fencing, picnic areas, entry signs and associated appurtenances and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by CARD. Any plans and specifications for these improvements will be filed with the District Manager of CARD and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, benches, and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid

waste, and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes if any pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Assessment District plus Incidental expenses. Reference is made to the plans and specifications, including specific expenditure and improvement plans by park/recreation site, which are on file with the Chico Area Recreation and Park District.

ESTIMATE OF COST – FISCAL YEAR 2018-19

FIGURE 1 – BARONI PARK LLAD ESTIMATE OF COST 2018-19

	Preliminary Budget
Maintenace and Servicing Expenditures:	
Salaries and Benefits	\$52,661
Total Salaries and Benefits	\$52,661
Services and Supplies	
Maintenance Structure & Grounds	\$2,083
District Vandalism	\$100
Contract Services ¹	\$3,625
Utilities	\$8,250
Total Services and Supplies	\$14,058
Capital Equipment Replacement Reserves	\$5,000
Total for Installation, Maintenance, Servicing and Incidental Costs	\$71,719
Budget Allocation to Property²	
	BUDGET³
Maximum Assessment Allowed	\$87,749
Assessment After Net Costs Calculation	\$71,719

Notes:

1. Incidental cost includes county collection charges and project management.
2. The Act stipulates that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Assessment District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year, June 30, must be carried over to the next fiscal year.
3. The assessment amounts are rounded down to the even penny for purposes of complying with the collection requirements from the County Auditor-Controller. Therefore, the total assessment amount for all parcels subject to the assessments may vary slightly from the net amount to assessment.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the maintenance, operation, and servicing of improvements throughout the Assessment District, and the methodology used to apportion the total assessment to land uses within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05 as defined by the Assessment Diagram shown in this report and the Assessor Parcel Numbers listed within the included levy roll. The parcels include all privately or publicly owned parcels within the boundaries. The method used for apportioning the total assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the District's facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with the assessment proceeds.

These categories of special benefit are summarized as follows:

- Proximity and access to improved parks and recreational facilities.
- Improved views.
- Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.

In this case, the recent the *SVTA* decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The *SVTA* decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The *SVTA* decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the basis of these assessments.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED PUBLIC LANDSCAPING, LIGHTING, PARKS AND OTHER PERMANENT PUBLIC FACILITIES

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the Baroni Park and recreation areas in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by

parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

Since the parcels in the Assessment District enjoy close access to the Improvements, they directly benefit from this unique close access to improved park and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS

CARD, by maintaining the landscaping areas provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

The public parks and landscaped areas within certain Districts provide additional outdoor areas that serve as an effective extension of the land area for proximate properties. The park improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radius close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

Moreover, Baroni Park does not provide a restroom or parking lot. Such public amenities were specifically excluded from neighborhood parks because neighborhood parks are designed to be an extension of usable land area specifically for properties in close proximity, and not the public at large or other non-proximate property. The occupants of proximate property do not need to drive to their local park and do not need restroom facilities because they can easily reach their local neighborhood park and can use their own restroom facilities as needed. This is further tangible evidence of the effective extension of land area provided by the Improvements to proximate parcels in the Assessment District and the unique direct advantage the proximate parcels receive from the Improvements.

GENERAL VERSUS SPECIAL BENEFIT

The Chico Area Recreation and Park District is a special district created pursuant to the laws of the State of California. There are many types of special districts that provide a variety of urban services. Special districts, like the Chico Area Recreation and Park District, are created to provide a higher level of service within their boundaries than what would be provided in their service area in absence of the special district. The Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessments allow the District to provide its park and recreation Improvements to the Baroni Park at a much higher level than what otherwise would be provided in absence of the Assessments. Moreover, in absence of the Assessments, no other agency would provide the Improvements nor would the District, because it does not have alternative available funds to provide the Improvements.

All of the Assessment proceeds derived from the Assessment District will be utilized to fund the cost of providing a level of tangible "special benefits" in the form of proximate parks, recreation facilities, landscaped corridors, project entrances, signs, walkways, parks, and other improvements and costs incidental to providing the Improvements and collecting the Assessments.

Although these Improvements may be available to the general public at large, the Baroni Park and trail system/open space in the Assessment District was specifically designed, located and created to provide additional and improved public resources for the direct advantage of property inside the Assessment District, and not the public at large. Other properties that are outside the Assessment District do not enjoy the unique proximity, access, views and other special benefit factors described previously.

These Improvements are of special benefit to properties located within the Assessment District because they provide a direct advantage to properties in the Assessment District that would not be provided in absence of the Assessments. Without the Assessments, the Baroni Park and recreation facilities within the Assessment District would be closed and would turn into brown, unmaintained and unusable lands. If this happened, it would create a significant and material negative impact on the desirability, utility and value of property in the Assessment District. In fact, it is reasonable to assume that if Assessments were not collected and the Baroni Park and recreation facilities were closed as a result, properties in the Assessment District would decline in desirability, utility and value by significantly more than the amount of the Assessment. We therefore conclude that all the park and recreation Improvements funded by this Assessment are of special benefit to certain benefiting properties located within the Assessment District and that the value of the special benefits from the Improvements to property in the Assessment District reasonably exceeds amount of the Assessments for every assessed parcel in the Assessment District. (In other words, as required by Proposition 218: the reasonable cost of the proportional special benefit conferred on each parcel reasonably exceeds the cost of the assessments.)

Special Note Regarding General Benefit and the SVTA Decision:

There is no widely-accepted or statutory formula for calculating general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA decision provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

QUANTIFICATION OF GENERAL BENEFIT

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits are general. General benefits cannot be funded by these assessments - the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including Chico Area Recreation and Park District, the County of Butte, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds. This funding from other sources more than compensates for general benefits, if any, received by the properties within the assessments district.

In the 2009 *Dahms* case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona (*Dahms*) are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found those improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, *Dahms* establishes a basis for minimal or zero general benefits from the Assessments.

The General Benefits from this assessment may be quantified as illustrated in the following table.

FIGURE 2 – GENERAL BENEFIT CALCULATION

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Extension of recreation area	40	10%	4
Proximity to improved public landscaping, lighting, parks and other permanent public facilities	30	10%	3
Improved views	30	10%	3
	100		10
Total Calculated General Benefit =			10.0%

The costs of this 10% General Benefit cannot be funded by the assessments. Non-assessment funding does contribute to the overall maintenance of Baroni Park in the following components:

The City of Chico owns, maintains, rehabilitates and replaces curb and gutter along the border of the Assessment District improvements. This curb and gutter serves to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation and replacement of the curb and gutter is conservatively estimated to be 1%.

The City maintains a storm drainage system along the border of the Assessment District improvements. This system serves to prevent flooding and associated damage to the improvements, and manage urban runoff including local pollutants loading from the improvements. The contribution from the City towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 1%.

The City maintains local public streets along the border of the Assessment District improvements. These public streets provide access to the improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance local public streets is conservatively estimated to be 1%.

The value of the initial construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs, and is conservatively estimated to contribute 25%.

The total non-assessment funding contribution sums to 28%. Therefore the total General Benefit is conservatively quantified at 10% which is more than offset by the total non-assessment contribution towards general benefit of 28%.

METHOD OF ASSESSMENT

The step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home. The Land Use Classes for the Assessment District is defined in the original Engineer's Report:

Single-Family Residential

This land use is defined as a fully subdivided residential home site with or without a structure. This land use is assessed 1.00 EBU per lot or parcel. This is the base value that all other properties are compared and weighted against (i.e. Equivalent Benefit Unit EBU).

Planned Development

This land use is defined as any property for which a tentative or final map has been filed and approved (a specific number of residential lots and units or non-residential use has been identified) and the property is expected to be developed or subdivided in the near future or is part of the overall improvement and development plan for the District (Planned Subdivision). This land use classification often times involves more than a single parcel (e.g. the approved map encompasses more than a single APN). Each parcel that is part of the approved map shall be assessed proportionately for the proposed or estimated residential units or non-residential use to be developed on that parcel as part of the approved map. Accordingly, each parcel is assigned an appropriate number of benefit units that reflects the development of that property at build-out. (The EBU assigned to each parcel shall represent the combination of single-family, condominium, multi-family units or non-residential use associated with the development).

Non-Residential Property

This land use is defined as property developed for non-residential use. One acre of non-residential property is equivalent to four (4) single-family residential lots per acre within the District. Therefore, 4.0 EBU per gross acre will be assigned to parcels classified as non-residential property. Parcels less than 1.0 acres are assigned a minimum of 4.0 EBU.

Vacant Property

This land use is defined as property currently zoned for residential or non-residential development, but a tentative or final map for the property has not yet been approved. Vacant Property will be assigned 1.00 EBU per acre rounded to the nearest acre. Properties less than one acre are assigned 1.00 EBU.

Exempt Parcels

This land use identifies properties that are not assessed and are assigned 0.00 EBU. This land use classification may include but is not limited to:

Lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County);

Dedicated public easements including open space areas, utility rights-of-way, greenbelts, parkways, detention or retention basins, parks or other publicly owned properties that are part of the District improvements or may provide other benefits to private properties within the District;

Private properties that cannot be developed independently from an adjacent property, such as common areas, sliver parcels or bifurcated lots or properties with very restrictive development use;

These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment, but shall be reviewed annually by the assessment engineer to confirm the parcels current development status.

Government owned properties or public properties are not necessarily exempt properties and shall be subject to special benefit assessment unless it qualifies for an exempt status.

Special Cases

In many districts where multiple land use classifications are involved, there may be one or more properties that the standard land use classifications does not accurately identify the special benefits received from the improvements. For example, a parcel may be identified as a Vacant Property, however only a small percentage of the parcel's total acreage can actually be developed. In this case, an appropriate calculation would be based on the net acreage that can be utilized rather than the gross acreage of the parcel.

The following table provides a summary of land use classifications and the Equivalent Benefit Unit calculations previously outlined.

Property Type	Equivalent Benefit Units	Multiplier
Single Family Residential	1.00	per Unit/Lot/Parcel
Single Family Residential	1.00	per Planned SF-Residential Lot
Planned Development (V130)	0.75	per Planned Condominium
	0.75	per Unit for the First 50 Units
	0.50	per Unit for Units 51-100
	0.25	per Unit for all remaining Units
Vacant Land	1.00	per acre (1.0 Minimum)
Non-Residential 4.000 per acre (1.0 Minimum)	4.00	per acre (1.0 Minimum)
Exempt Parcels	0.00	per Parcel

Land Uses and Equivalent Benefit Units

The following formula is used to calculate each parcel's EBU (proportional benefit).

$$\text{Parcel Type EBU} \times \text{Acres or Units} = \text{Parcel EBU}$$

The total number of Equivalent Benefit Units (EBU's) is the sum of all individual EBU's applied to parcels that receive special benefit from the improvements. An assessment amount per EBU (Assessment Rate) for the improvements is established by taking the total cost of the improvements and dividing that amount by the total number of EBU's of all parcels benefiting from the improvements. This Rate is then applied back to each parcel's individual EBU to determine the parcel's proportionate benefit and assessment obligation for each zone.

$$\begin{aligned} \text{Total Balance to Levy (Budget)} / \text{Total EBUs} &= \text{Assessment Rate per EBU} \\ \text{Assessment Rate per EBU} \times \text{Parcel's EBU} &= \text{Levy per Parcel} \end{aligned}$$

DURATION OF ASSESSMENT

It is proposed that the Assessment be levied for fiscal year 2006-07 and continued every year thereafter, so long as the Baroni Park and recreational areas need to be maintained and serviced, and the Chico Area Recreation and Park District requires funding from the Assessments for its continued Improvements in the Assessment District. As noted previously, the Assessment can continue to be levied annually after the Chico Area Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the District Administrator or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the District Administrator or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the District Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Administrator, or her or his designee, shall be referred to the Board of Directors of the Chico Area Recreation and Park District and the decision of the Board of Directors of the Chico Area Recreation and Park District shall be final.

ASSESSMENT STATEMENT

WHEREAS, said the Board directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of the Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Chico Area Recreation and Park District hereby make the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2018-19 is generally as follows:

FIGURE 3- SUMMARY ESTIMATE OF COSTS FISCAL YEAR 2018-19

	FY 2018-19
Total Salaries and Benefits	\$52,661
Total Services and Supplies	\$14,058
Capital Equipment Replacement Reserves	\$5,000
Total Baroni Park LLAD Budget	\$71,719

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"). Any change in the CPI that is unused shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year



the assessment was continued adjusted annually by the 1) annual CPI or 2) the change in the CPI plus any Unused CPI as described above.

The change in the CPI from December 2016 to December 2017 is 2.94%. Therefore, the maximum authorized assessment rate for fiscal year 2018-19 is increased by 2.94%, which equates to \$90.72 per single-family equivalent benefit unit. The estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2018-19 at the rate of \$74.15, which is less than the maximum authorized assessment rate.

The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2018-19. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County. I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018-19 for each parcel or lot of land within the Assessment District.

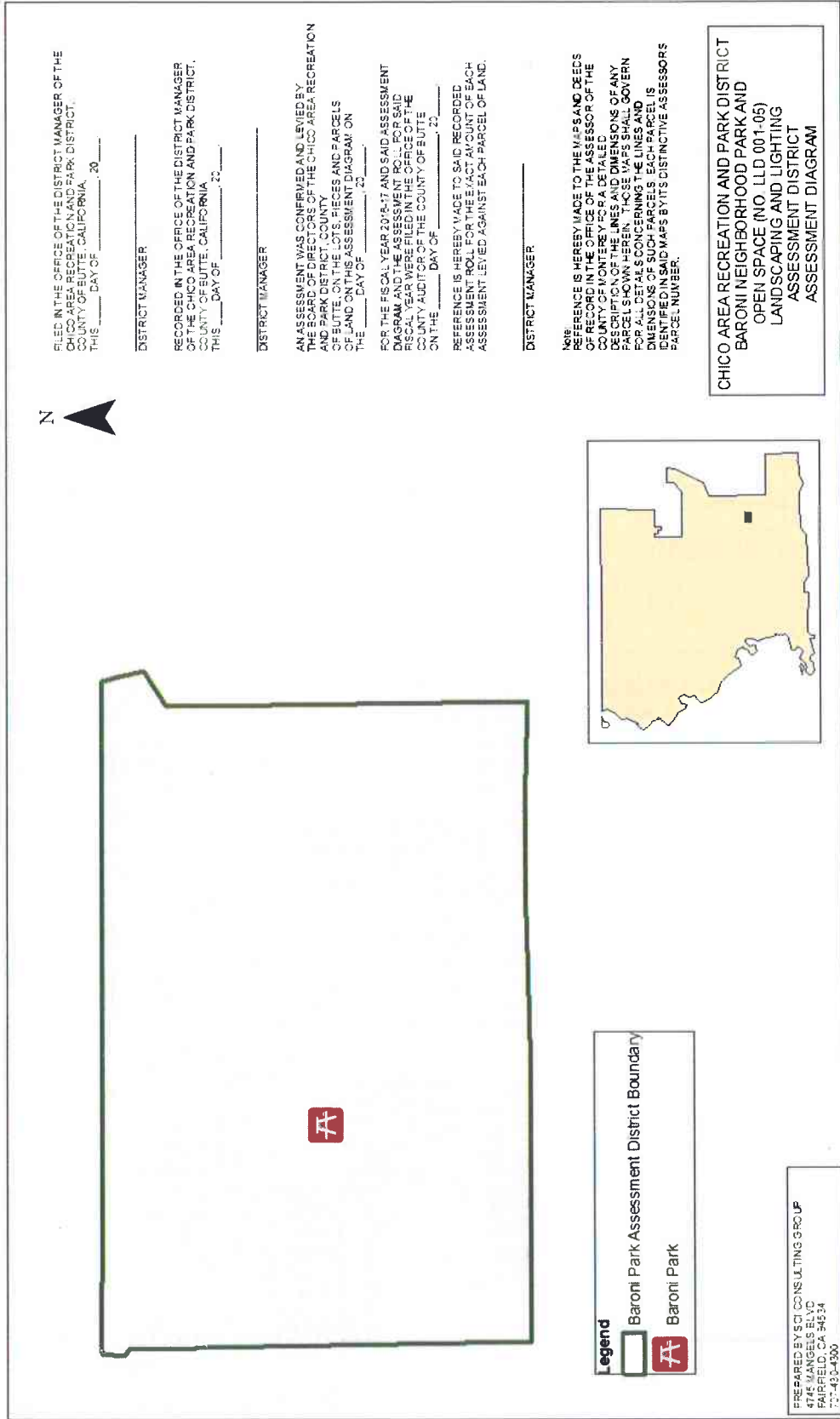
Dated: March 26, 2018

Engineer of Work

By _____
John Bliss, License No. C52091

ASSESSMENT DIAGRAM

The following page displays the Assessment Diagram of the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment District No LLD 001-05. The diagram shows all of the parcels of real property within this Assessment District. Reference is hereby made to the maps and deeds of record in the office of the Assessor of the County of Butte for a detailed description of the lines and dimensions of any parcels shown herein. Those maps shall govern for all details concerning the lines and dimensions of such parcels. Each parcel is identified in the maps by its distinctive Assessor's Parcel Number.



ASSESSMENT ROLL

The Assessment Roll follows in this Report and is on file in the office of the Chico Area Recreation and Parks District at 545 Vallombrosa Avenue, Chico, CA 95926. The final Assessment Roll is based upon the land use information in the fiscal year 2018-19 Butte County Assessor's Roll.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-16
Agenda Item 8.1

STAFF REPORT

DATE: April 19, 2018

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Revisions to the Humboldt Avenue Skatepark Rules

DISCUSSION:


The improvements at the Humboldt Avenue Skatepark are complete and the park is open to the public. With the improvements, staff felt it was necessary to review and update the rules of the park. Over the past couple of years, it has been recognized that the park is enjoyed by not only skateboarders, but also individuals riding BMX bikes and scooters. While the rules state that only skateboards are to be used in the park, there is frequent use of scooters and bikes in the park.

Staff contacted the District's insurance carrier to determine if only skateboards can be allowed, and based on the information received, there are no insurance restrictions that limit the use to only skateboards. In talking with the users of the skatepark, they do not see a need to limit the use to skateboards only.

Based on the above information, the rules have been revised to reflect approved use of bikes and scooters. In addition, the rules were reviewed and revisions were made to more clearly communicate the rules to users. Attached for your review are the current and revised Humboldt Avenue Skatepark Rules.

RECOMMENDATION:

It is recommended that the Board of Directors approve the revisions to the Humboldt Avenue Skatepark Rules.

By: 
Ann Willmann
General Manager

Current

PARK AND PLAYGROUND REGULATIONS

Chapter 12.17

HUMBOLDT NEIGHBORHOOD PARK

Section:

12.17.010 Uses.

12.17.020 Days and hours of operation.

12.17.030 Closure.

12.17.040 Safety requirements.

12.17.050 Amplified sounds prohibited.

12.17.060 Smoking - Prohibited. 12.17.070

Tagging, graffiti and defacing.

12.17.080 Violation of rules - Additional penalties - Violator subject to removal.

12.17.010 Uses.

- A. Only persons using skateboards and skates, including but not limited to roller skates, in-line skates and/or roller blades, are allowed on the skateboard track.
- B. Persons using bicycles are not allowed on the skateboard track.
- C. Persons without skateboards or skates are not allowed on the skateboard track. (Ord. 2196)

12.17.020 Days and hours of operation.

The Humboldt Neighborhood Park skateboard track shall be open daily according to the following schedule:

<u>Month(s)</u>	<u>Open</u>	<u>Close</u>
January	8:00 a.m.	5:30 p.m.
February	8:00 a.m.	6:00 p.m.
March	8:00 a.m.	6:30 p.m.
April	8:00 a.m.	8:00 p.m.
May	8:00 a.m.	8:30 p.m.
June and July	8:00 a.m.	9:00 p.m.
August	8:00 a.m.	8:30 p.m.
September	8:00 a.m.	7:30 p.m.
October	8:00 a.m.	7:00 p.m.
November and December	8:00 a.m.	5:00 p.m.

No person shall be allowed in the designated skateboard track area outside of the abovementioned hours of operation.
(Ord. 2196)

12.17.030 Closure.

The Park Director may close the Humboldt Neighborhood Park skateboard track whenever the Director determines that such closure is necessary for the protection of public property or public safety.
(Ord. 2196)

12.17.040 Safety requirements.

The following safety requirements shall apply to all persons using the skateboard track:

- A. Every person using the skateboard track shall wear a helmet, wrist supports, elbow pads and knee pads at all times;
- B. Persons without skateboards or skates shall not be allowed within the skateboard track;
- C. No food or drink are allowed within the skateboard track surface area; and
- D. Additional obstacles or other materials, including but not limited to ramps, jumps and lights, shall not be brought into the skateboard track by any person at any time.

Any person failing to comply with the abovementioned safety requirements will be subject to citation under this ordinance.

(Ord. 2196)

12.17.050 Amplified sounds prohibited.

Amplified sounds are not permitted in the Humboldt Neighborhood Park. No person shall wear any headset or earplugs while skating or otherwise using the skateboard track. (Ord. 2196)

12.17.060 Smoking - Prohibited.

No person shall light matches or smoke cigars, pipes, cigarettes or any other smoking device in Humboldt Neighborhood Park.

(Ord. 2196)

12.17.070 Tagging, graffiti and defacing.

Tagging, graffiti and/or any other form of defacing park property is not permitted. (Ord. 2196)

12.17.080 Violation of rules - Additional penalties - Violator subject to removal.

Any person who violates the rules of this chapter shall, in addition to any other criminal or civil penalties provided by this Code, be subject to removal from the Humboldt Neighborhood Park upon order of the Park Director or any authorized employee or officer of the City. Failure to leave the park when ordered to do so is a violation of this section. Removal, if ordered, includes exclusion from such area for a 24-hour period.

(Ord. 2196)



Chico Area Recreation and Park District "Helping People Play"

Revised

**HUMBOLDT AVENUE SKATEPARK
RULES**

- The Humboldt Avenue Skatepark shall be open daily at 8:00 a.m. and close at sunset. No person shall be allowed in the designated park area outside of these hours of operation. CARD reserves the right to change the park schedule/hours of operation as necessary. The park will not be open during inclement weather.
- Park users shall use the park at their own risk. CARD will not be liable for any injuries.
- CARD is not responsible for personal property brought to the park.
- Skateboards, BMX bikes, in-line skates, and scooters are allowed in the park.
- Safety equipment is highly recommended, including helmets, kneepads, elbow pads, wrist guards, and proper shoes.
- All park users must practice safety at all times and avoid collisions with others.
- Fighting or other disruptive behavior will result in loss of skating/riding privilege.
- Profanity and abusive language is prohibited.
- Persons without skateboards, BMX bikes, in-line skates, or scooters shall not be allowed within the skateboard track.
- The use of the park is prohibited at all times when it is raining, or when the skating/riding area is wet.
- Inspect the skating/riding surfaces before you begin; remove any trash, debris or objects that may prevent a smooth, safe ride. Do not skate/ride if hazardous conditions exist.
- Do not proceed down a ramp until clear of other skaters/riders.
- Know your ability and skate/ride accordingly.
- Additional ramps, jumps, or obstacles are not allowed in the park. No modifications to the skating/riding surface or features are allowed. No skating/riding on park structures not specifically designed for that purpose.
- No glass objects are allowed in the park.
- All equipment used by park users must be in good condition and not damage the park or its structures.
- Notify CARD staff of any unsafe conditions found inside or outside of the park.
- The Humboldt Avenue Skatepark is a drug and alcohol free area. No drugs, alcohol, or tobacco products are allowed in the park.

- No animals/pets are allowed in the park with the exception of recognized service animals.
- No knives, guns, or weapons of any nature shall be permitted in any portion of the park.
- All forms of graffiti, tagging or other means of defacing the property is strictly prohibited.
- Amplified sounds are not permitted in the park. No person shall wear any headset or earplugs while skating/riding or otherwise using the skateboard track.
- No contests of any sort are allowed in the park unless prior written approval is obtained from CARD.
- No person or group shall provide instruction, coaching, or teaching in the park for any fee or compensation unless prior written approval is obtained from CARD. No person shall pay another person at the park for instruction, coaching, or teaching unless prior written approval is obtained from CARD.
- CARD reserves the right to close the facility for any circumstances deemed necessary, and to restrict entry to the facility and to ask persons to leave the facility if any of the rules are not followed, or if unsafe behavior is observed.
- Any person who violates these rules shall, in addition to any other criminal or civil penalties, be subject to removal from the Humboldt Avenue Skatepark upon order of the General Manager, or any authorized employee, security personnel, or police officer. Removal, if ordered, includes exclusion from such area for 24 hours.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 18-17
Agenda Item 8.2

STAFF REPORT

DATE: April 19, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Disposal of Surplus Fixed Assets

DISCUSSION:

The items listed below are assets no longer utilized by CARD. These assets will be removed from the fixed asset detail report maintained by the District, and will either be donated or sold.

- Pitney Bowes Folding Machine
- (9) Computer CPU's
- (4) Computer Monitors
- 1997 Ford F150 truck
- 1966 GMC C20 truck body with dump bed

RECOMMENDATION:

It is recommended that the Board of Directors approve the equipment disposals.

By *Ann Willmann*
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 18-18
Agenda Item 8.3**

STAFF REPORT

DATE: April 19, 2018

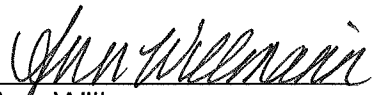
TO: Board of Directors

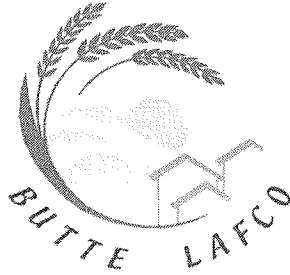
FROM: Ann Willmann, General Manager

SUBJECT: Election Ballot for Consolidated Redevelopment Agency Oversight Board for Butte County

RECOMMENDATION:

It is recommended that the Board of Directors of the Chico Area Recreation and Park District vote for one (1) nominee to serve on the Consolidated Redevelopment Agency Oversight Board for Butte County. The District's vote must be made by official Board action and returned no later than April 23, 2018.

By 
Ann Willmann
General Manger



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C

Oroville, CA 95965

(530) 538-7784

ELECTION BALLOT

Special District Representative Consolidated Redevelopment Agency Oversight Board for Butte County

There are two (2) nominations for the Special District Representative to the Consolidated Redevelopment Agency Oversight Board for Butte County. Please vote for one nominee by marking the corresponding box.

- Bob Malowney - Chico Area Recreation & Park District
- Al McGreehan - Paradise Area Recreation & Park District

Certification of Ballot

District Board Chair or Designee

District Manager/Secretary of the Board

Name of District

Date