

BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 23, 2025 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711
Agenda posted prior to 4:00 PM Monday, January 20, 2025

BOARD MEMBERS

Tom Lando, Chair
Dave Donnan, Vice Chair
Michael McGinnis
Christopher Norden
Jason Roye

CARD STAFF

Annabel Grimm, General Manager
Angela Carpenter, Finance Manager
Holli Drobny, Administrative Director
Scott Schumann, Parks and Facilities Director

LEGAL COUNSEL

Jackson Glick, Sac Valley Law

A G E N D A

Zoom Meeting Information:

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

1. CALL TO ORDER

1.1. Roll Call

2. PUBLIC COMMENTS

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. CONSENT AGENDA *Action Requested: Board of Directors approves the consent agenda.*

3.1. Minutes of the Regular Meeting of the Board of Directors on December 12, 2024

3.2. Monthly Financial Reports for November & December 2024 (Staff Report FI-25-001)

3.3. Fiscal Year 2023-2024 Audit (Staff Report FI-25-002) *Action Requested: the Board accepts the audit report for fiscal year 2023-2024 as prepared by Chavan & Associates, LLP.*

3.4. Update Salary Schedule (Staff Report FI-25-003) *Action Requested: The Board approves the updated salary schedule.*

4. REGULAR AGENDA

4.1. Committee Report Out – *Information provided/possible action*

4.1.1. Finance Committee (All agenda items were placed on the consent agenda)

4.1.2. Facility Committee (Meeting summary)

- 4.2. Board of Directors Manual (Staff Report 25-001) *Action Requested: Board of Directors approve the Board of Directors Manual.*

In 2018, the Board of Directors approved a Board of Directors Manual to inform Directors of their roles and responsibilities. An updated version will be reviewed and discussed.

- 4.3. Chico Bike Park Update (Staff Report 25-002) *Information provided, possible action.*

District staff will provide an update on the upcoming Chico Bike Park, located on Humboldt Ave.

- 4.4. General Manager Performance Evaluation *Action Requested: Board of Directors approve increase in the General Manager's salary.*

The General Manager is to receive a 5% increase in their salary based on the annual performance evaluation resulting in an annual salary of \$150,500.

- 4.5. Design Award for Henshaw Neighborhood Park (Staff Report 25-003) *Action Requested: The Board awards the design of Henshaw Neighborhood Park to a design firm.*

The District released a Request for Proposals to solicit eligible firms to design Henshaw Neighborhood Park.

- 4.6. Items Removed from the Consent Agenda

5. NEW BUSINESS

- 5.1. 2025 District Event Calendar (Staff Report 25-004)- *Information provided/possible action.*

District staff have selected dates for Community Events (free) and Special Events (admission required) for the Board of Directors to review.

- 5.2. Proposed Improvements to Veterans Memorial (Staff Report FA-25-001) - *Action Requested: The Board accepts the donation of baseball fields from Central Little League and provide direction on updated park signage and installation of flagpole.*

The Board will review proposed improvements to the park, including the topics of baseball fields, park signage, and installing a flagpole.

- 5.3. Honoring Chico Peppers via Naming Opportunity (Staff Report FA-25-002) - *Action Requested:*

The Committee will review a community request to honor the Chico Peppers, a historic and notable local softball team whose home field was located at Hooker Oak Community Park.

5.4. District Facility Tour - *Information provided/possible action.*

District staff are requesting a discussion related to orienting new Directors to District facilities.

6. DIRECTOR COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

7. STAFF COMMENTS

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 25-005)

Parks and Facilities Update (Staff Report 25-006)

General Manager Update (Staff Report 25-007)

8. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.