

## BOARD OF DIRECTORS REGULAR MEETING MINUTES

Thursday, January 22, 2026 – 4:00 P.M.

**Board Members Present:** Michael McGinnis, Chair  
Christopher Norden, Vice Chair  
Dave Donnan, Board Member  
Tom Lando, Board Member

**Board Members Absent:** Jason Roye, Board Member

**Staff Members Present:** Annabel Grimm, General Manager  
Phil Aviles, Finance and Human Resources Director  
Holli Drobny, Administrative Director  
Erin Morrissey, Recreation Director  
Scott Schumann, Parks and Facilities Director

**Legal Counsel Present:** None

### 1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

### 2. PUBLIC COMMENTS

There were none.

### 3. CONSENT AGENDA

- 3.1. Minutes of the Regular Meeting of the Board of Directors on December 11, 2025 - *Action Requested: Approve meeting minutes.*
- 3.2. December 2025 Monthly Financial Report (Staff Report FI-25-01) - *Action Requested: Approve the monthly financials as recommended by the Finance Committee.*
- 3.3. Butte County Air Quality Management District Carl Moyer Program (Staff Report FI-26-02) - *Action Requested: the Board accepts two grants from the Carl Moyer Program for \$13,500, totaling \$27,000, toward the purchase of two Electric Utility Vehicles.*
- 3.4. Scoreboard Donation (Staff Report FA-26-03) - *Action Requested: Accept the donation of three scoreboards at Hooker Oak Community Park and authorize staff to coordinate installation in accordance with District standards.*
- 3.5. Bench Donation at Rotary Centennial Neighborhood Park (Staff Report FA-26-04) - *Action Requested: Approved the donation and installation of a bench at Rotary Centennial Neighborhood Park and authorize staff to coordinate installation in accordance with District standards.*

**M/S/C/ (Directors Donnan/Norden)** Board of Directors approved the consent agenda.

**The motion was unanimously approved.**

Absent: Lando

#### 4. REGULAR AGENDA

##### 4.1. Committee Report Out

4.1.1. Finance Committee

4.1.2. Facility Committee

Information was provided; no action was taken. A discussion about the need for a standing Facility Committee was requested at the next Regular Meeting.

##### 4.2. Updated Policies (Staff Report 26-02)

- 3116- Employee Classifications
- 3122- Overtime
- Section 4100 Board of Directors
- Section 4200 Board Meetings

**M/S/C/ (Directors Norden/Donnan)** Board of Directors approved the updated policies listed above, with the exception of Policy 4100 for further review.

**The motion was unanimously approved.**

Absent: Lando

##### 4.3. Scholarship Adjustment (Staff Report 26-02) *Action Requested:*

The District has been dedicated to enriching the lives of Chico youth since establishing the Jan Sneed Scholarship Program in 2004, which provides increased access to recreational programming. District staff are suggesting an update to the allocation.

**M/S/C/ (Directors Norden/Donnan)** Board of Directors approved the new recommendations to the Jan Sneed Scholarship Program.

**The motion was unanimously approved.**

Absent: Lando

##### 4.4. Aquatic Center Update (Staff Report 26-03)

District staff provided an update on the construction progress of the Aquatic and Recreation Center. Information was provided about the status of current fundraising and ongoing funding strategies. No action was taken.

##### 4.5. General Manager Performance Evaluation

Based on the annual performance evaluation, the General Manager will receive a 3% salary increase for an annual total of \$155,015.

**M/S/C/ (Directors Norden/Donnan)** Board of Directors approved an increase in the General Manager's salary.

**The motion was unanimously approved.**

Absent: Lando

**5. NEW BUSINESS**

There was no new business.

**6. DIRECTORS' COMMENTS**

**7. STAFF COMMENTS**

**8. ADJOURNMENT**

Adjourned at 4:26PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.