



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
August 15, 2019**

**Board Members Present:** Michael Worley, Chair  
Thomas Nickell, Board Member  
Michael McGinnis, Board Member  
Dave Donnan, Board Member

**Board Members Absent:** Tom Lando, Vice Chair

**Staff Members Present:** Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Nickell/McGinnis)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Lando

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### **7.1 District Update**

General Manager Willmann reviewed her staff report with the Board and provided an update on Community Outreach, Nature Center Lease Agreement, Summer Programming, and Community Meeting Regarding Proposed Road Connection at Community Park.

### **7.2 Update on Enforcement of District Rules and Regulations**

Executive Assistant Marciales provided an update to the Board with regard to the enforcement of the District's Updated Rules and Regulations. She noted that the results have been very positive and effective. She provided an overview of the enforcement process, as well as the Notices of Violation that have been issued. Executive Assistant Marciales stated that several community members have approached staff and security to say thank you for all their efforts. She noted that the process will continue and further updates will be provided to the Board.

## **8.0 NEW BUSINESS**

### **8.1 SDRMA Election Ballot**

**M/S/C/ (Directors McGinnis/Donnan)** that the Board of Directors votes for Bob Swan, Patrick K. O'Rourke, and Sandy Seifert-Raffelson to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors.

**The vote was as follows: Ayes** carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Lando

### **8.2 General Manager Performance Evaluation and Possible Salary Adjustment**

**M/S/C/ (Directors McGinnis/Nickell)** that the Board of Directors approved an annual salary increase of \$12,001 for the General Manager effective July 1, 2019.

**The vote was as follows: Ayes** carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Lando

Chair Worley created an Ad Hoc Committee to review and propose suggested modifications to the General Manager's job description. The Board Members appointed to this Committee are Director McGinnis and Director Nickell.

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

**10.0 DIRECTORS' COMMENTS**

There were no comments.

**11.0 GENERAL MANAGER'S COMMENTS**

There were no comments.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:51 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on September 19, 2019.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board