



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
April 18, 2019**

**Board Members Present:** Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell, Board Member  
Michael McGinnis, Board Member  
Dave Donnan, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 6:08 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Worley stated that direction was given to staff.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

Kids Leading Everyone Against Nicotine (KLEAN)

Students with the KLEAN program addressed the Board and presented information regarding the group's efforts to clean up cigarette butts in our local parks. They noted that a majority of their efforts have been in Bidwell Park, but they have also visited Community Park, Wildwood Park, and Hooker Oak Park.

The Board thanked the students and commended them for all their efforts.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

## **6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### **7.1 District Update**

General Manager Willmann reviewed her staff report with the Board and provided an update on the Community Polling, Communications-Early Listening, Kite Day, Summer Registration, and Park Rule Progress.

### **7.2 Resolution declaring the Board's Intention to Continue to Levy the Assessments for Fiscal Year 2019-20, Preliminarily Approving the Engineer's Reports, and providing for Notice of a Public Hearing on May 16, 2019, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves Resolution 19-4 that would declare the Board's intention to continue to levy the assessments for fiscal year 2019-20, preliminarily approve the Engineer's Reports for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (the "Assessment Districts"), and provide for the notice of a public hearing on May 16, 2019, regarding continuing the annual assessments for fiscal year 2019-20.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

Director McGinnis stated that at the Finance Committee Meeting, the committee discussed the option of a District wide funding measure and potentially eliminating the three individual assessments currently managed by the District.

## **8.0 NEW BUSINESS**

### **8.1 Memorial Bench and Plaque Request**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors authorizes the installation of a bench and plaque in honor of Jeff Shepard at Rotary Park.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.2 Revisions to District Rules and Regulations and Citation

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors approves the proposed revisions to the District's Rules and Regulations, and approves the Notice of Violation.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.3 Evaluation of Current Use of Park Space

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors authorizes the General Manager to enter into an agreement with Melton Design Group in an amount not to exceed \$15,000 to evaluate the current use of park space at DeGarmo Park, Community Park and Wildwood Park, and evaluate the financial impact of any possible changes.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.4 Contract for Personnel Attorney

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors authorizes the General Manager to contract with a personnel attorney to provide as needed general legal employment advice and counseling.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

The consensus of the Board was for the General Manager to research other personnel attorneys and see if the costs and services are comparable.

8.5 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Signers for Any and All District Checks, ACH Transfers, and Check Registers, and to Execute the Petition to Accept Check Registers

**M/S/C/ (Directors Nickell/Donnan)** that the Board of Directors adopts Resolution 19-5 and approves the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael

McGinnis, or General Manager Ann Willmann, or Human Resource Manager Michelle Niven to sign any and all district checks, ACH Transfers, and check registers.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.6 CalPERS EPMC (Employer Paid Member Contributions) Resolution

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors adopts Resolution 19-6 of the Board of Directors of the Chico Area Recreation and Park District for Employer Paid Member Contributions.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.7 ACA 1 Local Government Financing-Letter of Support

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors authorizes the General Manager to send a letter of support for ACA 1 to Senator Jim Nielsen and Assemblyman James Gallagher.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

Director Nickell stated that he and Director Donnan went on a tour of the Valley's Edge property with Bill Brouhard.

**10.0 DIRECTORS' COMMENTS**

There were no comments.

**11.0 GENERAL MANAGER'S COMMENTS**

11.1 General Manager's Update

There were no comments.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:43 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 16, 2019.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board