



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, March 21, 2019 – 5:45 p.m.**

*Posted Prior to 5:00 pm
Friday, March 15, 2019*

A G E N D A

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiators: Property – Portion of Bidwell Park along East 8th Street now occupied by Chico Creek Nature Center; Owner – City of Chico. CARD negotiators – General Manager Ann Willmann and Legal Counsel Jeff Carter. Under Negotiation – Terms and conditions of lease.

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 6:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, March 21, 2019 – 6:00 p.m.

*Posted Prior to 5:00 pm
Friday, March 15, 2019*

BOARD MEMBERS:

Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will

be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate

in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, March 21, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, March 15, 2019*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Special Meeting of the Board of Directors of February 19, 2019
Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Regular Meeting of the Board of Directors of February 21, 2019
Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 District Update (Staff Report 19-12) - General Manager Willmann will provide an update to the Board of current projects and District updates, including, but not limited to, the Property Tax Backfill, Polling Consultants, Facility Priorities, Maidu Living Village, Lighting Retrofit Program, Upgraded Lighting at Community Park, New CARD Employees, Tree Trimming at CARD Community Center, Spring Preparation for Park Use, Decorative Tiles for Skate Park Bowl.

8.0 NEW BUSINESS

- 8.1 Memorial Bench and Plaque Request (Staff Report 19-13) - *Action Requested – that the Board of Directors authorize the installation of a bench and plaque in honor of H. Bruce Mishoe at DeGarmo Park.*
- 8.2 Enforcement of District Rules and Regulations (Staff Report 19-14) - *Action Requested – that the Board of Directors authorize staff to increase the District’s security services in an amount not to exceed \$16,000 for fiscal year 2018/2019, (2) approve the issuance of citations for rule violations at parks and facilities, and (3) authorize staff to close the Humboldt Avenue Skate Park for up to 48 hours when needed for rule violations.*
- 8.3 Letter of Support for Paradise Recreation and Park District (Staff Report 19-15) - *Action Requested – that the Board of Directors authorize the General Manager to provide the Local Area Formation Commission with a letter of support for the Paradise Recreation and Park District to provide programming for Paradise residents currently living in Chico.*
- 8.4 PERS Unfunded Liability – Finance Manager Heather Childs will be presenting information to the Board with regard to how the District’s unfunded liability is calculated, possible strategies, and the financial impact of each strategy – *Information/Possible Action*

9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO

- 9.2 Other Reports

10.0 DIRECTORS’ COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER’S COMMENTS

- 11.1 General Manager’s Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on April 18, 2019.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
2565 California Park Drive, Chico, CA 95926
(Draft)
MINUTES
February 19, 2019**

Board Members Present: Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member
Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 Call to Order

1.1 Roll Call

The meeting was called to order at 9:00 a.m., and roll call was taken as noted above.

2.0 Public Comments

There were no comments.

3.0 Tour of Various Park and Recreation Facilities

Lakeside Pavilion - General Manager Willmann reviewed the work that was done with the roof replacement. She also informed the Board of the dry rot issues around the windows and stated that the goal is to include this project in the budget for next fiscal year.

Ceres Avenue Park – General Manager Willmann reviewed the acreage available, as well as current available neighborhood park funds. General Manager Willmann also reviewed assessment options and the need to fund the maintenance of the park once it is developed. The consensus of the Board was to have a public meeting and see what amenities the neighborhood would like included in the park.

Pleasant Valley Recreation Center – The Board reviewed and discussed the possible options for renovating the pool and recreation center.

DeGarmo Park - The Board reviewed the available acreage at DeGarmo Park. The consensus of the Board was to review District needs and identify which additional amenities are needed to complete the park.

Henshaw Park - General Manager Willmann reviewed the acreage available, as well as current available neighborhood park funds. General Manager Willmann also reviewed assessment options and the need to fund the maintenance of the park once it is developed.

Humboldt Avenue Skatepark – General Manager Willmann reviewed the new features that were added to the skatepark in 2018.

Community Park – The consensus of the Board was for staff to review the current footprint of the park and see if any additional fields could be added.

4.0 Future Facility Planning

General Manager Willmann reviewed information pertaining to the District's current and future facility needs. The consensus of the Board was that it would be beneficial to have one single document outlining the District's needs and costs associated with them.

Director Donnan stated that it will be important to meet with stakeholders in the near future and identify some of their needs.

Chair Worley appointed Director McGinnis and Director Donnan to serve on an Ad Hoc Committee to work with staff and develop a proposed document identifying the District's facility needs and priorities. Chair Worley requested that the document be provided and reviewed by the Board at a future meeting.

Director Lando and Director McGinnis stated that during the Finance Committee Meeting they requested that staff develop a proposed plan on how to reduce and/or pay off the District's unfunded liability. They noted that they requested that this information be provided to the Board at the Regular Meeting in March.

5.0 Adjournment

The Special Meeting was adjourned at 1:45 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on February 21, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
February 21, 2019**

Board Members Present: Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member
Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Worley stated that direction was given to staff.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Funding Measure Strategy Team

Director Lando stated that he does not want to dilute any funding measures the City may be considering in the near future, but he also recognizes the need for more recreation facilities in our community for the betterment of quality of life. Director Lando suggested that an Ad Hoc Committee be formed to review the survey questions prior to the survey being conducted.

After reviewing and discussing the information, the consensus of the Board was to wait until the survey results are obtained and then determine whether or not to proceed with the contract with Isom Advisors.

Chair Worley appointed Director Nickell and Director McGinnis to serve on an Ad Hoc Committee to review the survey questions and provide input prior to the survey being conducted.

M/S/C/ (Directors Lando/Nickell) that the Board of Directors authorizes the General Manager to enter into an agreement with EMC Research in the amount of \$24,500, and Clifford Moss in the amount of \$18,000.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.0 NEW BUSINESS

8.1 Project Bid for the CARD Community Center Roof Project

M/S/C/ (Directors Lando/Nickell) that the Board of Directors rejects the bid from Ginno Construction, Inc. in the amount of \$771,530 with a deductive alternate of \$13,060, and directs the General Manager to seek options for patching the existing roof.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.2 Memorial Tree and Plaque Request

M/S/C/ (Directors Lando/Nickell) that the Board of Directors authorizes the planting of a memorial tree and installation of a plaque in honor of Dan Everhart at Community Park.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.3 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Change in Check Register, ACH Transfers, and Check Signers

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors adopts Resolution 19-3 and approves the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, Board Director Michael McGinnis, General Manager Ann Willmann, Director of Parks and Recreation Terry Zeller, and Human Resource Manager Michelle Niven to sign any and all district checks, ACH Transfers, and check registers.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

Director Lando stated that LAFCO is reviewing the extension of service for FEMA, as well as further reviewing the last of the annexations in North Chico.

General Manager Willmann stated that the Butte County Special Districts Association was holding their general meeting on February 22, 2019. She noted that there will be presentations from the California Special Districts Association outlining programs and services available for members, and Brandis Tallmann will be reviewing financing options for Special Districts. In addition, a representative from Assemblyman Gallagher's office and Senator Nielsen's office would be in attendance.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann stated that she will be attending the Bidwell Park and Playground Commission meeting on February 25, 2019 to request the addition of an ADA compliant portable restroom at Sycamore Field during Senior Softball's season.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:23 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on March 21, 2019.

Respectfully submitted,

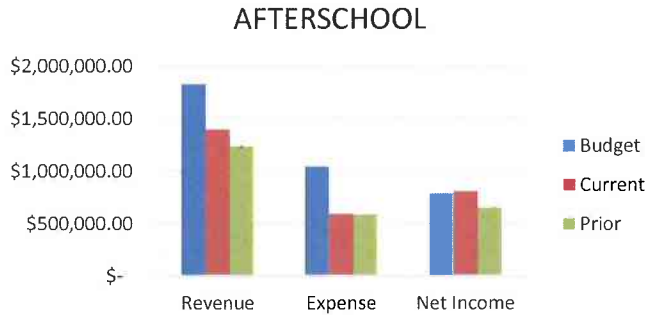
Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019
February 2019
67% of the Year**

AFTERSCHOOL

We are at 76% of Budgeted Revenues and 57% of Budgeted Expenses. Our Net Income is \$153,970.02 over this time last year. Usually we invoice the School District throughout the school year. This year, the School District has already paid the entire contract.

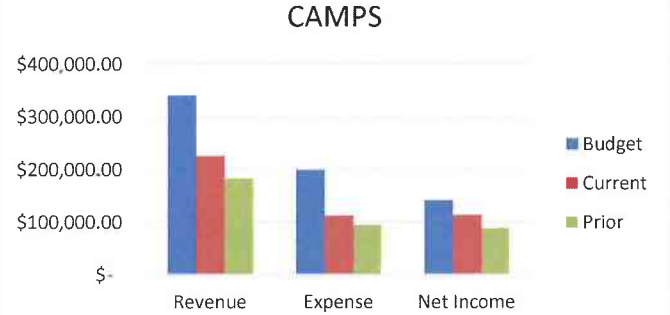
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,825,800.00	\$ 1,391,669.96	\$ 1,231,850.03
EXPENSES	\$ 1,039,429.00	\$ 588,964.09	\$ 583,114.18



CAMPS

We are at 66% of Budgeted Revenues and 56% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$24,342.71 over this time last year.

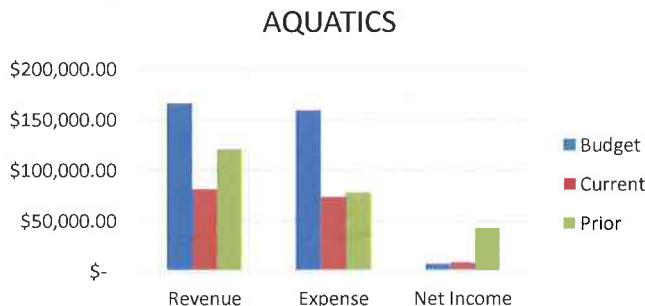
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 340,270.00	\$ 224,959.58	\$ 183,195.34
EXPENSES	\$ 198,635.00	\$ 111,809.49	\$ 94,387.96



AQUATICS

We are at 49% of Budgeted Revenues and 46% of Budgeted Expenses. Our Net Income is currently \$35,032.71 less than this time last year. Amounts received in the beginning of FY2017/2018 should have been accrued to FY2016/2017 but were not, this overstated FY2017/2018 Revenue. Amounts received in FY2018/2019 were correctly accrued to FY2017/2018.

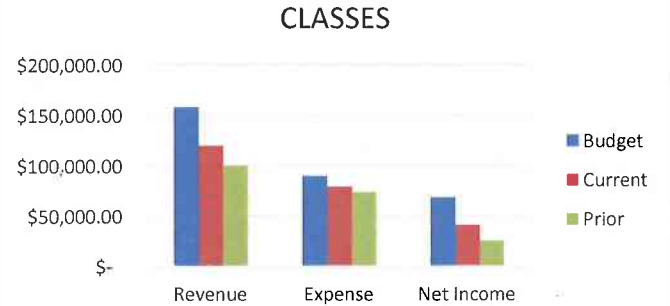
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 166,010.00	\$ 80,663.40	\$ 120,571.67
EXPENSES	\$ 159,115.00	\$ 72,914.52	\$ 77,790.08



CLASSES

We are at 76% of Budgeted Revenues and 88% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$15,153.07 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 158,500.00	\$ 120,021.19	\$ 99,960.72
EXPENSES	\$ 89,990.00	\$ 72,914.52	\$ 74,067.63



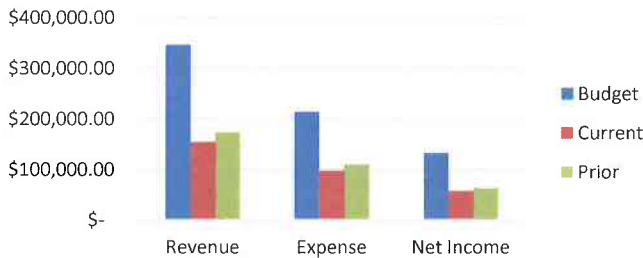
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019
February 2019
67% of the Year**

ADULT SPORTS

We are at 44% of Budgeted Revenues and 45% of Budgeted Expenses. Our Net Income is \$5,963.04 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 346,200.00	\$ 153,728.46	\$ 172,745.16
EXPENSES	\$ 214,100.00	\$ 96,756.68	\$ 109,810.34

ADULT SPORTS

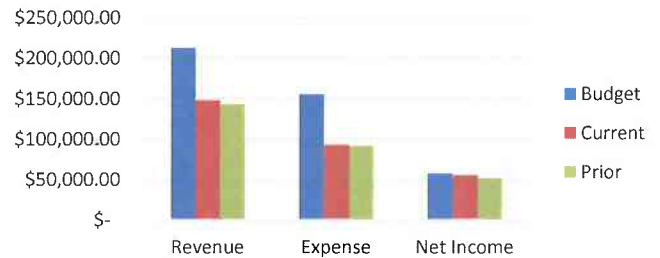


YOUTH SPORTS

We are at 69% of Budgeted Revenues and 60% of Budgeted Expenses. Our Net Income is \$3,542.96 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 212,300.00	\$ 147,505.40	\$ 142,895.42
EXPENSES	\$ 154,890.00	\$ 92,538.69	\$ 91,471.67

YOUTH SPORTS



SENIORS

We are at 58% of Budgeted Revenues and 55% of Budgeted Expenses. Our Net Income is \$5,420.43 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 106,550.00	\$ 61,783.62	\$ 70,112.67
EXPENSES	\$ 108,050.00	\$ 59,952.32	\$ 62,860.94

SENIORS



SPECIAL EVENTS

We are at 46% of Budgeted Revenues and 60% of Budgeted Expenses. Our Net Income is \$41,415.34 less than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,250.00	\$ 4,286.40	\$ 5,179.90
EXPENSES	\$ 9,300.00	\$ 5,571.66	\$ 5,049.82

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019
February 2019
67% of the Year**

NATURE CENTER

We are at 52% of Budgeted Revenues and 55% of Budgeted Expenses. Our Net Income is \$34,509.38 less than this time last year. The Nature Center has seen high staff costs and purchases for the Nature School start up camp. Camp purchases of supplies that have already been made will also be used when Camps continue later in the year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 339,350.00	\$ 178,057.60	\$ 187,779.31
EXPENSES	\$ 314,800.00	\$ 172,007.57	\$ 147,219.90

NATURE CENTER

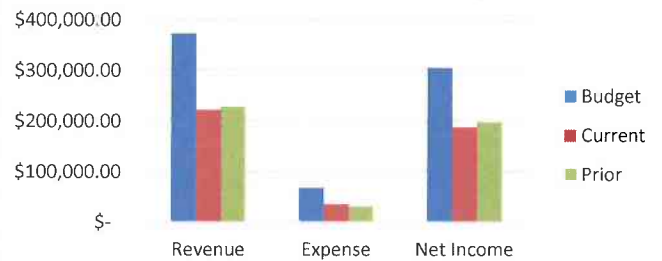


FACILITY RENTAL

We are at 60% of Budgeted Revenues and 52% of Budgeted Expenses. Our Net Income is \$10,064.62 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 373,000.00	\$ 222,420.92	\$ 228,488.16
EXPENSES	\$ 68,000.00	\$ 35,052.89	\$ 31,055.51

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
- JANUARY 2019

DESCRIPTION	2018-2019 Budget	February 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	February 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,825,800.00	148,973.71	1,391,669.96	76%	434,130.04	1,591,186.00	180,694.43	1,231,850.03	77%	159,819.93
PROGRAM SUPPLIES	(70,940.00)	(2,341.80)	(28,950.08)	41%	(41,989.92)	(62,106.00)	(4,129.74)	(37,799.40)	61%	8,849.32
CONTRACT SERVICES	(3,000.00)	-	(1,851.85)	62%	(1,148.15)	(3,500.00)	(3,219.24)	(3,219.24)	92%	1,367.39
PART-TIME WAGES	(965,489.00)	(100,861.92)	(558,162.16)	58%	(407,326.84)	(817,350.00)	(83,244.27)	(542,095.54)	66%	(16,066.62)
TOTAL AFTERSCHOOL	786,371.00	45,789.99	802,705.87	102%	(16,334.87)	708,230.00	90,101.18	648,735.85	92%	153,970.02
CAMPS										
INCOME	340,270.00	-	224,959.58	66%	115,310.42	298,240.00	(80.00)	183,245.34	61%	41,714.24
PROGRAM SUPPLIES	(18,500.00)	(22.38)	(5,728.91)	31%	(12,771.09)	(18,700.00)	(23.26)	(4,072.40)	22%	(1,656.51)
PROGRAM TRANSPORTATION	(1,500.00)	-	(735.65)	49%	(764.35)	(1,500.00)	-	(1,255.70)	84%	520.05
CONTRACT SERVICES	(46,800.00)	-	(36,598.09)	78%	(10,201.91)	(46,600.00)	-	(30,162.50)	65%	(6,435.59)
PART-TIME WAGES	(114,335.00)	(681.50)	(68,746.84)	60%	(45,588.16)	(91,751.00)	(2,555.83)	(58,897.36)	64%	(9,849.48)
INSTRUCTOR WAGES	(17,500.00)	-	-	0%	(17,500.00)	(18,000.00)	-	-	0%	-
TOTAL CAMPS	141,635.00	(703.88)	113,150.09	80%	28,484.91	121,685.00	(2,659.09)	88,857.38	73%	24,292.71
AQUATICS										
INCOME	166,010.00	820.00	80,663.40	49%	85,346.60	155,950.00	320.00	120,571.67	77%	(39,908.27)
PROGRAM SUPPLIES	(6,300.00)	(198.00)	(2,828.47)	45%	(3,471.53)	(5,165.00)	-	(1,907.73)	37%	(920.74)
CLOTHING	(800.00)	-	-	0%	(800.00)	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	(35.75)	(360.75)	0%	360.75	-	(45.00)	(378.75)	0%	18.00
PART-TIME WAGES	(152,015.00)	(138.45)	(69,725.30)	46%	(82,289.70)	(135,477.00)	(638.87)	(75,503.60)	56%	5,778.30
TOTAL AQUATICS	6,895.00	447.80	7,748.88	112%	(853.88)	14,508.00	(363.87)	42,781.59	295%	(35,032.71)
CLASSES										
INCOME	158,500.00	19,022.64	120,021.19	76%	38,478.81	179,150.00	13,476.57	99,960.72	56%	20,060.47
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(3,250.00)	(40.74)	(4,119.47)	127%	869.47	(4,000.00)	(125.45)	(3,107.33)	78%	(1,012.14)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(15,800.00)	(5,269.36)	(20,958.26)	133%	5,158.26	(27,325.00)	(2,815.60)	(8,886.62)	33%	(12,071.64)
PART-TIME WAGES	(11,740.00)	-	(2,054.00)	17%	(9,686.00)	(11,740.00)	(465.00)	(3,565.98)	30%	1,511.98
INSTRUCTOR WAGES	(60,000.00)	(8,255.10)	(51,843.30)	86%	(8,156.70)	(91,000.00)	(5,599.75)	(58,507.70)	64%	6,664.40
TOTAL CLASSES	67,710.00	5,457.44	41,046.16	61%	26,663.84	45,085.00	4,470.77	25,893.09	57%	15,153.07
ADULT SPORTS										
INCOME	346,200.00	5,630.35	153,728.46	44%	192,471.54	350,600.00	6,611.83	172,745.16	49%	(19,016.70)
PROGRAM SUPPLIES	(25,500.00)	-	(8,736.64)	34%	(16,763.36)	(26,300.00)	(352.83)	(11,972.95)	46%	3,236.31
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(181,800.00)	(1,615.00)	(35,727.81)	20%	(146,072.19)	(176,300.00)	(4,518.47)	(41,080.91)	23%	5,353.10
OFFICIALS WAGES	-	(2,249.50)	(52,292.23)	0%	52,292.23	-	(3,831.85)	(56,756.48)	0%	4,464.25
TOTAL ADULT SPORTS	132,100.00	1,765.85	56,971.78	43%	75,128.22	141,200.00	(2,091.32)	62,934.82	45%	(5,963.04)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
JANUARY 2019

DESCRIPTION	2018-2019 Budget	February 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	February 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	212,300.00	16,799.95	147,505.40	0%	64,794.60	215,100.00	19,148.96	142,895.42	0%	4,609.98
PROGRAM SUPPLIES	(9,600.00)	(13.00)	(6,489.85)	69%	(3,110.15)	(8,600.00)	(661.73)	(5,578.87)	66%	(910.98)
PROGRAM TRANSPORTATION	(1,640.00)	-	-	0%	(1,640.00)	(1,600.00)	-	-	0%	-
CLOTHING	(1,400.00)	-	(6,604.65)	75%	(2,795.35)	(10,300.00)	(145.12)	(9,690.71)	94%	1,086.06
CONTRACT SERVICES	(1,250.00)	-	(735.00)	59%	(515.00)	(13,900.00)	(175.00)	(1,294.90)	9%	559.90
PART-TIME WAGES	(131,000.00)	(10,288.78)	(76,709.19)	59%	(54,290.81)	(120,300.00)	(9,910.32)	(74,907.19)	62%	(1,802.00)
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	57,410.00	6,498.17	54,966.71	96%	2,443.29	60,400.00	8,256.79	51,423.75	85%	3,542.96
SENIOR PROGRAMS										
INCOME	106,550.00	8,035.86	61,783.62	0%	44,766.38	108,520.00	7,197.70	70,112.67	0%	(8,329.05)
PROGRAM SUPPLIES	(4,900.00)	-	(2,741.98)	58%	(2,158.02)	(5,250.00)	(325.39)	(2,895.92)	65%	153.94
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(34,750.00)	(4,903.50)	(17,076.93)	49%	(17,673.07)	(36,700.00)	(1,905.80)	(22,072.71)	60%	4,995.78
PART-TIME WAGES	(43,800.00)	(2,514.40)	(25,732.58)	59%	(18,067.41)	(46,380.00)	(3,454.10)	(26,152.94)	56%	420.35
INSTRUCTOR WAGES	(24,600.00)	(2,029.20)	(14,400.82)	59%	(10,199.18)	(20,000.00)	(1,593.13)	(11,739.37)	59%	(2,661.45)
TOTAL SENIOR PROGRAMS	(1,500.00)	(1,411.24)	1,831.30	-122%	(3,331.30)	190.00	(80.72)	7,251.73	3817%	(5,420.43)
SPECIAL EVENTS										
INCOME	9,250.00	-	4,286.40	0%	4,963.60	7,250.00	845.50	5,179.90	0%	(893.50)
PROGRAM SUPPLIES	(6,500.00)	(499.14)	(2,632.94)	46%	(3,867.06)	(4,350.00)	(357.44)	(2,535.71)	71%	(97.23)
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,800.00)	-	(2,938.72)	105%	138.72	(2,800.00)	-	(2,514.11)	90%	(424.61)
PART-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(50.00)	(499.14)	(1,285.26)	2571%	1,235.26	100.00	488.06	130.08	130%	(1,415.34)
NATURE CENTER										
INCOME	322,850.00	5,907.65	170,620.60	0%	152,229.40	248,580.00	8,436.12	181,723.13	0%	(11,102.53)
FACILITY RENTALS	2,000.00	(205.00)	940.00	53%	1,060.00	2,500.00	-	195.00	73%	745.00
FUNDRAISING (DONATIONS)	14,500.00	18.00	6,497.00	47%	8,003.00	14,000.00	803.00	5,861.18	8%	635.82
GRANT FUNDING	-	-	-	0%	-	-	-	-	42%	-
ENDOWMENT	-	-	-	0%	-	-	-	-	0%	-
FULL-TIME WAGES	(59,000.00)	(4,529.61)	(38,476.02)	65%	(20,523.98)	(55,000.00)	(4,168.00)	(35,418.42)	0%	(3,057.60)
PART-TIME WAGES	(170,900.00)	(8,305.64)	(85,039.07)	50%	(85,860.93)	(115,876.00)	(5,504.65)	(66,232.15)	64%	(18,806.92)
FICA	(18,000.00)	(981.90)	(9,448.90)	52%	(8,551.10)	(13,500.00)	(739.96)	(13,807.63)	57%	4,358.73
RETIREMENT	(4,000.00)	(309.92)	(2,311.22)	58%	(1,688.78)	(10,000.00)	(272.30)	(2,182.30)	102%	(128.92)
MEDICAL	(1,500.00)	(1,045.63)	(9,752.84)	85%	(1,747.16)	(12,000.00)	(780.39)	(5,703.93)	22%	(4,048.91)
WC INSURANCE	(5,000.00)	-	-	0%	(5,000.00)	(8,000.00)	-	-	48%	-
CLOTHING	(7,000.00)	(3,884.74)	(4,576.51)	65%	(2,423.49)	(3,700.00)	-	(1,604.79)	0%	(2,971.72)
STAFF TRAINING	(500.00)	-	(271.86)	54%	(228.14)	(600.00)	-	(220.91)	43%	(50.95)
ADVERTISING	(500.00)	-	(498.00)	100%	(2.00)	(500.00)	-	-	37%	(498.00)
COPYING	(3,100.00)	-	(3,065.06)	99%	(34.94)	(3,275.00)	(107.20)	(2,350.93)	0%	(714.13)
EQUIPMENT/SOFTWARE	(500.00)	-	(488.62)	98%	(11.38)	(500.00)	42.47	(452.92)	72%	(35.70)
CONTRACT SERVICES	(5,500.00)	(144.74)	(2,058.06)	37%	(3,441.94)	(1,500.00)	(124.98)	(1,670.05)	91%	(388.01)
PROGRAM SUPPLIES	(28,000.00)	(143.56)	(15,851.70)	57%	(12,148.30)	(19,575.00)	(1,840.65)	(17,439.49)	111%	1,587.79
MILEAGE	(300.00)	-	(169.71)	57%	(130.29)	(500.00)	(57.25)	(136.38)	89%	(33.33)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
JANUARY 2019

DESCRIPTION	2018-2019 Budget	February 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	February 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	(1,200.00)	-	-	0%	-
TOTAL NATURE CENTER	24,550.00	(13,625.09)	6,050.03	25%	18,499.97	19,354.00	(4,313.79)	40,559.41	210%	(34,509.38)
FACILITY RENTAL										
INCOME	373,000.00	15,030.00	222,420.92	60%	150,579.08	337,591.00	21,918.67	228,488.16	68%	(6,067.24)
PROGRAM SUPPLIES	(8,000.00)	-	(4,351.96)	54%	(3,648.04)	(8,000.00)	(20.00)	(2,133.79)	27%	(2,218.17)
CONTRACT SERVICES	(16,000.00)	-	(4,895.64)	31%	(11,104.36)	(16,000.00)	-	(2,065.48)	13%	(2,830.16)
PART-TIME WAGES	(44,000.00)	(2,137.91)	(25,805.29)	59%	(18,194.71)	(42,000.00)	(1,681.75)	(26,856.24)	64%	1,050.95
TOTAL FACILITY RENTAL	305,000.00	12,892.09	187,368.03	61%	117,631.97	271,591.00	20,216.92	197,432.65	73%	(10,064.62)
RECREATION - MISC. & ADMIN										
INCOME	-	(685.06)	(13,059.20)	0%	13,059.20	-	(53.45)	(5,766.52)	0%	(7,302.68)
PUBLICATIONS/LEGAL NOTICE	(24,000.00)	-	(8,900.74)	37%	(15,099.26)	(21,000.00)	(80.00)	(12,635.25)	60%	3,734.51
CONFERENCES	(6,000.00)	-	(849.80)	14%	(5,150.20)	(6,000.00)	-	(7,465.10)	124%	6,615.30
MILEAGE	(1,000.00)	-	(222.19)	22%	(777.81)	(1,000.00)	-	-	0%	(222.19)
OFFICE SUPPLIES	(12,300.00)	(144.07)	(2,519.80)	20%	(9,780.20)	(12,300.00)	(96.14)	(5,855.38)	48%	3,335.58
CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	-	(140.21)	70%	140.21
AC/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(7,000.00)	-	311.77	-4%	(7,311.77)	(5,000.00)	-	-	0%	311.77
FULL TIME WAGES	(408,000.00)	(32,374.29)	(264,267.54)	65%	(143,732.46)	(395,000.00)	(34,158.34)	(281,563.04)	71%	17,295.50
TOTAL RECREATION - MISC. & ADMIN	(463,500.00)	(33,203.42)	(289,507.50)	62%	(173,992.50)	(445,500.00)	(34,387.93)	(313,415.50)	70%	23,908.00
TOTAL PROGRAM SUMMARY	1,056,621.00	23,388.57	981,046.09	93%	75,574.91	936,847.00	79,637.00	852,584.85	91%	128,461.24

**CHICO AREA RECREATION AND PARK DISTRICT
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FEBRUARY 2019**

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NOTE: This completes 8 month of the fiscal year and represents 67% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
FEBRUARY 2019

	FEBRUARY 2019	FEBRUARY 2018
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,810,891.91	4,343,105.58
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	926.02	1,641.01
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	153,912.89	90,697.02
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	30,277.26	55,291.98
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	47,522.57	54,462.66
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	115,949.39	101,360.41
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,533.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	351,161.30	490,357.09
PETTY CASH	500.00	600.00
BANK SUSPENSE	287,005.86	147,735.65
SUBTOTAL	6,815,182.68	5,302,286.19
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	517,527.36	(457,591.30)
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,825.00
INTEREST RECEIVABLE (GENERAL FUND)	21,556.07	10,692.41
INTEREST RECEIVABLE (PARK FUND)	567.19	204.14
INTEREST RECEIVABLE (OAK WAY)	89.47	75.13
INTEREST RECEIVABLE (PETERSON PARK)	121.96	98.52
INTEREST RECEIVABLE (BARONI PARK)	347.91	209.61
RECEIVABLES	553,734.96	(432,486.49)
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	141,144.21	128,243.09
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	141,144.21	128,243.09
TOTAL CURRENT ASSETS	7,510,061.85	4,998,042.79
PREPAID PENSION CONTRIBUTION	214,215.62	244,817.85
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	25,373,368.01	24,769,004.40
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
FEBRUARY 2019**

	FEBRUARY 2019	FEBRUARY 2018
EQUIPMENT	873,376.85	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	369,002.10	371,592.10
CONSTRUCTION IN PROGRESS	16,132.60	54,646.86
SUBTOTAL	39,641,331.95	39,053,664.00
ACCUMULATED DEPRECIATION	(13,154,773.84)	(12,290,441.83)
SUBTOTAL	26,486,558.11	26,763,222.17
TOTAL ASSETS	34,210,835.58	32,006,082.81
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,070,448.00	789,365.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
FEBRUARY 2019

FEBRUARY 2019 FEBRUARY 2018

LIABILITIES

ACCOUNTS PAYABLE	299,088.52	42,346.25
ACCRUED EXPENSES		
ACCRUED PAYROLL	122,298.68	119,464.70
PAYROLL FEDERAL TAXES	9,021.91	8,125.60
PAYROLL STATE TAXES	1,984.87	2,356.77
PAYROLL EMPLOYEE MEDI & FICA	11,830.30	11,024.66
PAYROLL EMPLOYER MEDI & FICA LIAB	11,830.30	9,595.01
PAYROLL SDI	1,537.80	2,866.25
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	228.00	284.31
UNION DUES - SUPERVISORS	511.91	870.34
UNION DUES - PARKS	853.24	737.36
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,052.00	5,398.00
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	4,082.24
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	163,618.17	163,274.40
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	52,475.16	47,495.00
DUE TO GENERAL FUND FROM PETERSON PARK FUND	43,631.24	40,690.44
DUE TO GENERAL FUND FROM BARONI PARK FUND	45,037.81	40,057.65
SUBTOTAL	141,144.21	128,243.09
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(25,431.34)	(160.21)
DEFERRED REVENUE	927,519.86	(131,571.94)
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	35.70
UNEARNED REVENUE	4,903.39	3,753.39
PREPAID FACILITY TRANSFER	-	7,219.30
SECURITY DEPOSITS	11,700.00	9,700.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	918,321.61	(111,023.76)
TOTAL CURRENT LIABILITIES	1,522,172.51	222,839.98
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	0.51
NOTE PAYABLE - LAKESIDE PAVILLION	-	520.42
NET PENSION LIABILITY	2,838,733.00	2,378,682.00
LIABILITY FOR COMPENSATED ABSENCES	176,892.25	148,022.39
SUBTOTAL	3,015,625.25	2,527,225.32
TOTAL LIABILITIES	4,537,797.76	2,750,065.30

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
FEBRUARY 2019

	FEBRUARY 2019	FEBRUARY 2018
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	136,997.00	121,178.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
FEBRUARY 2019**

	FEBRUARY 2019	FEBRUARY 2018
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	1,700,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	340,500.00
SUBTOTAL	435,500.00	2,135,500.00
SPENDABLE - UNASSIGNED	2,176,584.42	99,174.68
NON-SPENDABLE	26,219,719.05	26,220,444.05
TOTAL FUND BALANCE - GENERAL FUND	30,033,303.47	29,656,618.73
FUND BALANCE - PARK FUND	118,834.67	38,006.87
FUND BALANCE - OAK WAY	1,404.90	4,943.25
FUND BALANCE - PETERSON PARK	1,012.75	7,718.07
FUND BALANCE - BARONI PARK	63,352.73	58,746.32
NET INCOME (LOSS)		
GENERAL FUND	408,098.47	130,356.82
PARK FUND	35,645.41	55,269.29
OAK WAY	(35,840.29)	(8,315.11)
PETERSON PARK	(15,941.67)	(11,497.35)
BARONI PARK	(3,381.62)	(7,189.46)
TOTAL NET INCOME (LOSS)	388,580.30	158,624.19
TOTAL FUND BALANCE	30,606,488.82	29,924,657.43

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
FEBRUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,479,080	2,342,179.41	67.3%	3,393,656	2,202,527.52	64.9%	139,651.89
OTHER INCOME	499,329	263,103.70	52.7%	463,920	339,827.68	73.3%	(76,723.98)
RDA PASSTHROUGH	1,090,000	647,815.79	59.4%	1,064,000	594,626.85	55.9%	53,188.94
INVESTMENT INCOME	40,000	48,018.00	120.0%	40,000	26,027.02	65.1%	21,990.98
TAX INCOME / COUNTY	3,046,000	2,011,956.69	66.1%	2,896,000	1,912,620.74	66.0%	99,335.95
TOTAL REVENUE	8,154,409	5,313,073.59	65.2%	7,857,576	5,075,629.81	64.6%	237,443.78
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,700,093	3,540,865.86	62.1%	5,389,670	3,411,402.95	63.3%	129,462.91
SERVICES AND SUPPLIES	2,071,268	1,251,299.11	60.4%	1,824,744	1,103,830.11	60.5%	147,469.00
CONTRIB. TO OTHER AGENCIES	15,000	14,193.51	94.6%	15,000	12,733.72	84.9%	1,459.79
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,005	-	0.0%	93,253	11,697.05	12.5%	(11,697.05)
TOTAL OPERATING EXPENDITURES	7,812,366	4,806,358.48	61.5%	7,347,667	4,539,663.83	61.8%	266,694.65
NET REVENUE BEFORE SPEC. EXP.	342,043	506,715.11	148.1%	509,909	535,965.98	105.1%	(29,250.87)
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	812,500	164,329.36	20.2%	975,000	417,827.26	42.9%	(253,497.90)
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	812,500	164,329.36	20.2%	975,000	417,827.26	42.9%	(253,497.90)
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(65,712.72)	0.0%	-	(12,218.10)	0.0%	(53,494.62)
TOTAL SPECIALLY ALLOCATED	812,500	98,616.64	12.1%	975,000	405,609.16	41.6%	(53,494.62)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(470,457)	408,098.47		(465,091)	130,356.82		277,741.65

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
FEBRUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,825,800	1,391,669.96	76.2%	1,591,186	1,231,850.03	77.4%	159,819.93
CAMPS	335,870	224,835.93	66.9%	298,240	183,195.34	61.4%	41,640.59
SUBTOTAL	2,161,670	1,616,505.89	74.8%	1,889,426	1,415,045.37	74.9%	201,460.52
AQUATICS	166,010	80,663.40	48.6%	155,950	120,571.67	77.3%	(39,908.27)
CLASSES							
GENERAL CLASSES	75,000	54,146.67	72.2%	70,000	47,789.68	68.3%	6,356.99
COMMUNITY BAND	1,500	1,354.72	90.3%	1,650	935.09	56.7%	419.63
SENIOR ADULT CLASSES	44,000	29,366.15	66.7%	43,000	32,192.48	74.9%	(2,826.33)
YOUTH CLASSES	86,400	64,643.45	74.8%	107,500	51,285.95	47.7%	13,357.50
SUBTOTAL	206,900	149,510.99	72.3%	222,150	132,203.20	59.5%	17,307.79
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	51,500	22,572.63	43.8%	49,500	22,951.82	46.4%	(379.19)
BASKETBALL	35,500	20,489.85	57.7%	34,000	25,698.02	75.6%	(5,208.17)
SOFTBALL	209,200	79,057.33	37.8%	215,300	96,717.55	44.9%	(17,660.22)
SOFTBALL TOURNEYS	-	-	0.0%	6,800	-	0.0%	-
SOCCER	50,000	31,608.65	63.2%	45,000	27,377.77	60.8%	4,230.88
	346,200	153,728.46	44.4%	350,600	172,745.16	49.3%	(19,016.70)
NATURE CENTER							
PROGRAM FEE INCOME	314,200	170,620.60	54.3%	248,580	181,723.13	73.1%	(11,102.53)
GRANT FUNDING	-	-	0.0%	239,080	-	0.0%	-
SUBTOTAL	314,200	170,620.60	54.3%	487,660	181,723.13	37.3%	(11,102.53)
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(20,851.48)	122.7%	(17,000)	(16,430.23)	96.6%	(4,421.25)
CO-SPONSORED & MISCELLANEOUS	17,000	7,792.28	45.8%	17,000	10,673.71	62.8%	(2,881.43)
SPECIAL EVENTS	9,250	4,286.40	46.3%	7,250	5,179.90	71.4%	(893.50)
SENIOR ADULT PROGRAMS	62,550	32,417.47	51.8%	65,520	37,920.19	57.9%	(5,502.72)
YOUTH SPORTS	212,300	147,505.40	69.5%	215,100	142,895.42	66.4%	4,609.98
SUBTOTAL	284,100	171,150.07	60.2%	287,870	180,238.99	62.6%	(9,088.92)
TOTAL FEE BASED PROGRAMS	3,479,080	2,342,179.41	67.3%	3,393,656	2,202,527.52	64.9%	139,651.89
OTHER INCOME							
FACILITY RENTAL INCOME	375,000	223,360.92	59.6%	340,091	228,683.16	67.2%	(5,322.24)
REBATES & REIMBURSED COSTS	35,000	26,365.94	75.3%	35,000	14,442.05	41.3%	11,923.89
REIMBURSEMENTS - CITY PARKS	63,829	-	0.0%	63,829	-	0.0%	-
MISCELLANEOUS	10,000	6,305.84	63.1%	10,000	10,392.79	103.9%	(4,086.95)
ENDOWMENTS	-	-	0.0%	-	-	0.0%	-
DONATIONS	15,500	7,071.00	45.6%	15,000	86,309.68	575.4%	(79,238.68)
TOTAL OTHER INCOME	499,329	263,103.70	52.7%	463,920	339,827.68	73.3%	(76,723.98)
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,090,000	647,815.79	59.4%	1,064,000	594,626.85	55.9%	53,188.94
INVESTMENT INCOME	40,000	48,018.00	120.0%	40,000	26,027.02	65.1%	21,990.98
TAX INCOME / COUNTY	3,046,000	2,011,956.69	66.1%	2,896,000	1,912,620.74	66.0%	99,335.95
TOTAL REVENUE FROM OTHER AGENCIES	4,176,000	2,707,790.48	64.8%	4,000,000	2,533,274.61	63.3%	174,515.87
TOTAL REVENUE	8,154,409	5,313,073.59	65.2%	7,857,576	5,075,629.81	64.6%	237,443.78

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
FEBRUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,153,000	1,452,556.20	67.5%	2,036,000	1,320,252.23	64.8%	132,303.97
PART-TIME SALARIES	2,308,193	1,266,517.28	54.9%	2,051,086	1,235,002.06	60.2%	12,475.20
ACCUMULATED LEAVE	13,800	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	102,100	66,244.12	64.9%	105,784	75,764.13	71.6%	9,520.01
SUBTOTAL	4,577,093	2,785,317.60	60.9%	4,206,670	2,631,018.42	62.5%	154,299.18
BENEFITS							
FICA	359,000	207,692.09	57.9%	322,500	196,301.85	60.9%	11,390.24
RETIREMENT	369,000	254,839.45	69.1%	375,000	229,361.58	61.2%	25,477.87
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	376,000	248,379.69	66.1%	370,000	220,353.39	59.6%	28,026.30
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	8,561.99	24.5%	37,500	7,817.29	20.8%	744.70
WORKERS COMP INSURANCE	149,000	146,432.96	98.3%	218,000	221,066.42	101.4%	(74,633.46)
ALLOCATION TO OTHER FUNDS	(165,000)	(110,357.92)	66.9%	(140,000)	(94,516.00)	67.5%	(15,841.92)
SUBTOTAL	1,123,000	755,548.26	67.3%	1,183,000	780,384.53	66.0%	(24,836.27)
TOTAL SALARIES AND BENEFITS	5,700,093	3,540,865.86	62.1%	5,389,670	3,411,402.95	63.3%	129,462.91

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 FEBRUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	40,500	16,566.37	40.9%	12,500	2,729.94	21.8%	13,836.43
AGRICULTURE	31,200	15,757.48	50.5%	32,854	14,089.61	42.9%	1,667.87
CLOTHING	26,400	18,125.35	68.7%	22,000	15,182.31	69.0%	2,943.04
COMMUNICATIONS	51,775	32,533.93	62.8%	50,609	32,318.94	63.9%	214.99
HOUSEHOLD SUPPLIES	40,400	25,039.01	62.0%	38,300	24,681.90	64.4%	357.11
WORK SERVICE SUPPLIES	2,050	1,469.41	71.7%	-	-	0.0%	1,469.41
INSURANCE	77,000	77,030.96	100.0%	75,000	70,372.32	93.8%	6,658.64
EQUIPMENT REPAIRS	18,000	10,883.30	60.5%	18,000	11,052.34	61.4%	(169.04)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	655.63	37.5%	1,750	1,216.00	69.5%	(560.37)
PROGRAM EQUIPMENT	-	-	0.0%	750	179.00	23.9%	(179.00)
VEHICLE MAINTENANCE	12,500	9,729.77	77.8%	12,500	5,486.38	43.9%	4,243.39
POOL SUPPLIES	12,000	4,881.71	40.7%	12,000	6,285.42	52.4%	(1,403.71)
POOL EQUIPMENT	4,000	31.94	0.8%	4,000	148.75	3.7%	(116.81)
STRUCTURE & GROUNDS	87,700	47,949.28	54.7%	74,350	52,663.23	70.8%	(4,713.95)
SHOP SUPPLIES	5,100	4,108.95	80.6%	5,000	2,727.72	54.6%	1,381.23
VANDALISM	4,100	2,059.54	50.2%	5,800	2,031.61	35.0%	27.93
MEDICAL FIRST AID	3,200	2,441.81	76.3%	2,800	2,287.97	81.7%	153.84
MEMBERSHIP/PERIODICALS	18,500	16,322.75	88.2%	16,400	15,272.25	93.1%	1,050.50
OFFICE SUPPLIES	26,150	13,226.09	50.6%	26,575	15,436.25	58.1%	(2,210.16)
CONTRACT SERVICES	860,788	538,954.93	62.6%	745,985	410,588.15	55.0%	128,366.78
PUBS/LEGAL NOTICES	24,000	8,900.74	37.1%	21,000	12,635.25	60.2%	(3,734.51)
RENT/LEASE EQUIPMENT	5,400	1,979.91	36.7%	2,750	1,647.85	59.9%	332.06
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	3,200	1,600.00	50.0%	-
SMALL TOOLS	3,500	1,402.09	40.1%	3,000	1,472.17	49.1%	(70.08)
EDUCATION & TRAINING	4,000	402.42	10.1%	5,000	1,000.00	20.0%	(597.58)
* DISTRICT OFFICE SPECIAL EXP	9,000	8,550.93	95.0%	9,000	5,832.39	64.8%	2,718.54
PROGRAM SUPPLIES	224,740	101,185.25	45.0%	204,046	103,001.60	50.5%	(1,816.35)
DISTRICT OFFICE MEETING EXP	5,000	1,714.65	34.3%	6,500	238.13	3.7%	1,476.52
MILEAGE	37,300	21,753.30	58.3%	31,500	22,478.83	71.4%	(725.53)
PROGRAM TRANSPORTATION	3,140	735.65	23.4%	3,100	1,255.70	40.5%	(520.05)
DIST OFFICE BOARD MTG EXP	10,000	5,653.31	56.5%	10,000	5,496.82	55.0%	156.49
USE TAX	1,500	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,000	8,862.95	38.5%	23,100	13,224.92	57.3%	(4,361.97)
SUBTOTAL	1,676,893	1,000,509.41	59.7%	1,480,569	854,633.75	57.7%	145,875.66
UTILITIES							
WATER	76,625	51,602.78	67.3%	68,675	49,520.79	72.1%	2,081.99
ELECTRICITY	261,400	169,986.98	65.0%	223,350	172,204.31	77.1%	(2,217.33)
GAS	50,450	25,908.58	51.4%	44,550	23,800.82	53.4%	2,107.76
SEWER	5,900	3,291.36	55.8%	7,600	3,670.44	48.3%	(379.08)
SUBTOTAL	394,375	250,789.70	63.6%	344,175	249,196.36	72.4%	1,593.34
TOTAL SERVICE & SUPPLY	2,071,268	1,251,299.11	60.4%	1,824,744	1,103,830.11	60.5%	147,469.00

* Camp Fire Expenses are coded in District Office Special Expense. This will cause us to go over budget in this area in the current Fiscal Year. Without the Camp Fire Expenses, we would be at \$3,809.18, or 42.3% of Budget.

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
FEBRUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	7,000	-	0.0%	-
GENERAL ADMISSION	3,500	2,276.00	65.0%	2,500	2,594.00	103.8%	(318.00)
HOME SCHOOL	3,200	135.00	4.2%	10,830	8,415.00	77.7%	(8,280.00)
FIELD TRIPS	25,000	4,545.00	18.2%	21,000	6,333.00	30.2%	(1,788.00)
CAMPS	200,000	132,033.28	66.0%	158,650	120,263.40	75.8%	11,769.88
PRESCHOOL	50,000	27,356.32	54.7%	17,100	20,911.28	122.3%	6,445.04
TEACHER WORKSHOPS	1,500	-	0.0%	2,500	1,710.00	68.4%	(1,710.00)
SPECIAL EVENTS	20,000	(350.00)	-1.8%	21,000	15,238.00	72.6%	(15,588.00)
MEMBERSHIPS	2,000	360.00	18.0%	2,000	1,173.45	58.7%	(813.45)
FACILITY RENTALS	2,000	940.00	47.0%	2,500	195.00	7.8%	745.00
PARTY RENTALS	9,000	4,265.00	47.4%	6,000	5,085.00	84.8%	(820.00)
CAL NAT	8,650	-	0.0%	-	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	14,500	6,497.00	44.8%	14,000	5,861.18	41.9%	635.82
TOTAL INCOME	339,350	178,057.60	52.5%	265,080	187,779.31	70.8%	(9,721.71)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	272,100	145,028.05	53.3%	214,376	123,344.43	57.5%	21,683.62
SERVICES AND SUPPLIES							
ADVERTISING	500	498.00	99.6%	500	-	0.0%	498.00
COMMUNICATIONS	2,600	1,784.33	68.6%	1,800	1,771.24	98.4%	13.09
HOUSEHOLD SUPPLIES	2,500	1,606.96	64.3%	2,500	1,345.57	53.8%	261.39
INSURANCE	1,000	-	0.0%	1,200	-	0.0%	-
STRUCTURES & GROUNDS	4,500	1,306.06	29.0%	4,500	2,645.06	58.8%	(1,339.00)
OFFICE SUPPLIES	3,100	3,065.06	98.9%	3,275	2,350.93	71.8%	714.13
CLOTHING	7,000	4,576.51	65.4%	-	-	0.0%	-
CONTRACT SERVICES	5,500	2,058.06	37.4%	1,500	1,670.05	111.3%	388.01
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	3,200	1,600.00	50.0%	-
PROGRAM SUPPLIES	28,000	15,851.70	56.6%	19,575	17,439.49	89.1%	(1,587.79)
MILEAGE	300	169.71	56.6%	500	136.38	27.3%	33.33
CONFERENCES	500	271.86	54.4%	600	220.91	36.8%	50.95
ELECTRIC	7,200	5,491.58	76.3%	7,500	4,830.00	64.4%	661.58
GAS	2,600	1,454.69	55.9%	1,900	1,445.20	76.1%	9.49
SUBTOTAL	68,500	39,734.52	58.0%	48,550	35,454.83	73.0%	(296.82)
EQUIPMENT/SOFTWARE	500	489	97.7%	500	453	90.6%	35.70
TOTAL OPERATING EXPENDITURES	341,100	185,251.19	54.3%	263,426	159,252.18	60.5%	21,422.50
TOTAL INCOME OVER (UNDER) EXPENDITURES	(1,750)	(7,193.59)		1,654	28,527.13		(31,144.21)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
FEBRUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	85,000	33,250.00	39.1%	59,375	61,750.00	104.0%	(28,500.00)
INTEREST INCOME	325	1,156.27	355.8%	325	(6,535.66)	-2011.0%	7,691.93
FAIR MARKET VALUE ADJUSTMENT	-	1,239.14	0.0%	-	54.95	0.0%	1,184.19
TOTAL INCOME	85,325	35,645.41	41.8%	59,700	55,269.29	92.6%	(19,623.88)
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	85,325	35,645.41		(21,235)	55,269.29		(19,623.88)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
FEBRUARY 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	21,892	11,203.40	51.2%	60,966	32,856.45	53.9%	#####
INTEREST	-	180.53	0.0%	-	148.62	0.0%	31.91
FAIR MARKET VALUE ADJUSTMENT	-	210.26	0.0%	-	51.15	0.0%	159.11
TOTAL INCOME	21,892	11,594.19	53.0%	60,966	33,056.22	54.2%	#####
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	35,107.52	66.7%	46,656	30,127.36	64.6%	4,980.16
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	598.66	33.3%	1,842	577.75	31.4%	20.91
HOUSEHOLD SUPPLIES	2,500	1,033.77	41.4%	1,200	2,063.08	171.9%	(1,029.31)
STRUCTURES & GROUNDS	4,500	1,822.93	40.5%	4,556	2,631.48	57.8%	(808.55)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	115.25	0.0%	350	-	0.0%	115.25
CONTRACT SERVICES	6,000	5,900.57	98.3%	4,680	5,076.11	108.5%	824.46
WATER	1,500	893.70	59.6%	1,500	895.55	59.7%	(1.85)
ELECTRIC	3,300	1,962.08	59.5%	3,300	-	0.0%	1,962.08
SUBTOTAL	19,700	12,326.96	62.6%	17,528	11,243.97	64.1%	1,082.99
TOTAL OPERATING EXPENDITURES	72,361	47,434.48	65.6%	64,184	41,371.33	64.5%	6,063.15
TOTAL INCOME OVER (UNDER) EXPENDITURES	(50,469)	(35,840.29)		(3,218)	(8,315.11)		#####

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
FEBRUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	22,553.95	53.0%	42,560	23,008.80	54.1%	(454.85)
INTEREST	275	241.51	87.8%	275	202.26	73.5%	39.25
FAIR MARKET VALUE ADJUSTMENT	-	276.52	0.0%	-	72.25	0.0%	204.27
TOTAL INCOME	42,835	23,071.98	53.9%	42,835	23,283.31	54.4%	(211.33)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	30,107	20,071.44	66.7%	26,424	17,130.64	64.8%	2,940.80
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	679.77	36.7%	2,165	629.33	29.1%	50.44
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	2,367.41	94.7%	2,500	326.47	13.1%	2,040.94
VANDALISM	100	228.30	228.3%	100	-	0.0%	228.30
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	3,867.03	96.7%	2,500	3,798.45	151.9%	68.58
WATER	16,000	11,691.87	73.1%	14,000	12,789.54	91.4%	(1,097.67)
ELECTRIC	300	107.83	35.9%	300	106.23	35.4%	1.60
SUBTOTAL	24,750	18,942.21	76.5%	21,565	17,650.02	81.8%	1,292.19
OPERATING EXPENDITURES	54,857	39,013.65	71.1%	47,989	34,780.66	72.5%	4,232.99
TOTAL INCOME OVER (UNDER) EXPENDITURES	(12,022)	(15,941.67)		(5,154)	(11,497.35)		(4,444.32)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
FEBRUARY 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	71,719	41,480.81	57.8%	65,039	32,298.72	49.7%	9,182.09
INTEREST	300	705.37	235.1%	300	436.56	145.5%	268.81
FAIR MARKET VALUE ADJUSTMENT	-	828.10	0.0%	-	158.13	0.0%	669.97
TOTAL INCOME	72,019	43,014.28	59.7%	65,339	32,893.41	50.3%	10,120.87
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	35,107.52	66.7%	46,656	30,127.36	64.6%	4,980.16
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	349.38	32.3%	1,083	401.27	37.1%	(51.89)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	840.96	84.1%	1,000	646.23	64.6%	194.73
VANDALISM	100	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	3,867.03	96.7%	2,500	3,798.46	151.9%	68.57
WATER	8,050	6,231.01	77.4%	8,050	5,109.55	63.5%	1,121.46
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	14,433	11,288.38	78.2%	13,383	9,955.51	74.4%	1,332.87
TOTAL OPERATING EXPENDITURES	67,094	46,395.90	69.2%	60,039	40,082.87	66.8%	6,313.03
TOTAL INCOME OVER (UNDER) EXPENDITURES	4,925	(3,381.62)		5,300	(7,189.46)		3,807.84

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

February 2019

Salary & Benefits	191.20
Service & Supply	52,288.23
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	4,230.00
TOTAL	56,709.43

Check #s 072115-072180

Approved by the Board of Directors

March 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 11, 2019

 EMAILED

3/12/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
03/11/2019	072115	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 180.00	510000
03/11/2019	072116	GEMALTO COGENT, INC.	\$ 11.20	510000
03/11/2019	072117	AFFORDABLE OFFICE FURNITURE	\$ 249.32	520000
03/11/2019	072118	AIRGAS USA, LLC	\$ 150.11	520000
03/11/2019	072119	AMANDA JEAN	\$ 40.74	520000
03/11/2019	072120	AMERICAN RED CROSS	\$ 198.00	520000
03/11/2019	072121	BATTERIES PLUS BULBS # 311	\$ 120.22	520000
03/11/2019	072122	BATTERY SYSTEMS	\$ 97.48	520000
03/11/2019	072123	BIDWELL WRESTLING ACADEMY	\$ 3,850.00	520000
03/11/2019	072124	C&M AUTOMOTIVE	\$ 144.74	520000
03/11/2019	072125	CALIFORNIA WATER SERVICE	\$ 2,536.27	520000
03/11/2019	072126	CHICO CREEK DANCE CENTRE	\$ 307.36	520000
03/11/2019	072127	CHICO FARM AND ORCHARD	\$ 406.96	520000
03/11/2019	072128	CHICO PRINCESS PARTIES, LLC	\$ 525.00	520000
03/11/2019	072129	CHICO SPORTS CLUB	\$ 59.50	520000
03/11/2019	072130	COLLIER HARDWARE	\$ 166.06	520000
03/11/2019	072131	COMMERCIAL TIRE WAREHOUSE	\$ 221.32	520000
03/11/2019	072132	DAN'S ELECTRICAL SUPPLY	\$ 91.16	520000
03/11/2019	072133	DE SOTO SALES, INC.	\$ 743.11	520000
03/11/2019	072134	DRAGON GRAPHICS	\$ 3,884.74	520000
03/11/2019	072135	ENTERPRISE-RECORD, MERCURY-REGISTER	\$ 224.50	560000
03/11/2019	072136	EWING IRRIGATION PRODUCTS, INC.	\$ 1,121.54	520000
03/11/2019	072137	GATES RESALE	\$ 115.62	520000
03/11/2019	072138	GOLDEN VALLEY BANK	\$ 9,810.40	520000
03/11/2019	072139	HAYDEN FIRE PROTECTION	\$ 147.03	520000
03/11/2019	072140	HELENA AGRI-ENTERPRISES, LLC	\$ 3,706.66	520000
03/11/2019	072141	HOLIDAY POOLS & SPAS	\$ 407.69	520000
03/11/2019	072142	HOME DEPOT CREDIT SERVICES	\$ 105.33	520000
03/11/2019	072143	HUNT & SONS, INC.	\$ 93.54	520000
03/11/2019	072144	HUNTERS SERVICES, INC.	\$ 371.00	520000
03/11/2019	072145	INDUSTRIAL POWER PRODUCTS	\$ 951.82	520000
03/11/2019	072146	J.C. NELSON SUPPLY CO	\$ 3,168.04	520000
03/11/2019	072147	J.W. WOOD CO., INC.	\$ 12.69	520000
03/11/2019	072148	JOHNSON CONTROLS, INC.	\$ 2,149.99	520000
03/11/2019	072149	KATI CRANE	\$ 13.00	520000
03/11/2019	072150	LOCKSMITHING ENTERPRISES	\$ 452.30	520000
03/11/2019	072151	LOWE'S	\$ 186.41	520000
03/11/2019	072152	MARGARET BRUNELLE	\$ 66.50	520000
03/11/2019	072153	MEEKS BUILDING CENTER	\$ 563.96	520000
03/11/2019	072154	MIRACLE PLAYSYSTEMS INC	\$ 696.67	520000
03/11/2019	072155	MISSION LINEN & UNIFORM	\$ 144.74	520000
03/11/2019	072156	MISSION LINEN & UNIFORM	\$ 2,206.27	520000
03/11/2019	072157	NORTHERN STAR MILLS	\$ 88.48	520000
03/11/2019	072158	NORTHGATE PETROLEUM COMPANY	\$ 315.32	520000
03/11/2019	072159	O'REILLY AUTOMOTIVE STORES, INC.	\$ 136.72	520000
03/11/2019	072160	OFFICE DEPOT	\$ 583.11	520000
03/11/2019	072161	PAYLESS BUILDING SUPPLY	\$ 77.88	520000
03/11/2019	072162	PBM SUPPLY & MFG INC	\$ 59.03	520000
03/11/2019	072163	PITNEY BOWES INC	\$ 142.25	520000
03/11/2019	072164	PLAY-WELL TEKNOLOGIES	\$ 384.00	520000

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 March 11, 2019

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
03/11/2019	072165	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,236.47	520000
03/11/2019	072166	RENTAL GUYS CHICO	\$ 457.54	520000
03/11/2019	072167	SAFETY DRIVERS ED, LLC	\$ 136.50	520000
03/11/2019	072168	SAVE MART SUPERMARKET	\$ 131.34	520000
03/11/2019	072169	SHERWIN-WILLIAMS CO.	\$ 158.10	520000
03/11/2019	072170	SLAKEY BROTHERS INC.	\$ 88.63	520000
03/11/2019	072171	STOTT OUTDOOR ADVERTISING	\$ 345.50	520000
03/11/2019	072172	STREAMLINE	\$ 300.00	520000
03/11/2019	072173	THOMAS HYDRAULIC, INC.	\$ 11.80	520000
03/11/2019	072174	TURF STAR INC.	\$ 365.61	520000
03/11/2019	072175	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,473.74	520000
03/11/2019	072176	VALLEY TRUCK & TRACTOR CO.	\$ 1,069.01	520000
03/11/2019	072177	WAL-MART COMMUNITY	\$ 282.68	520000
03/11/2019	072178	WASTE MANAGEMENT	\$ 341.77	520000
03/11/2019	072179	WORK TRAINING CENTER	\$ 5,580.50	520000/560000
03/11/2019	072180	ZEE MEDICAL COMPANY	\$ 244.46	520000

Total of Register \$ 56,709.43



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 191.20	Acct 510000
Service & Supply	\$ 52,288.23	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 4,230.00	Acct 560000
Total	\$ 56,709.43	

Terry A. Zeller
 Parks & Recreation Director

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

February 2019

Salary & Benefits	36,308.52
Salary & Benefits-ACH Payroll Tax Transfer	75,468.92
Salary & Benefits-ACH CalPERS	44,010.81
Service & Supply	127,215.94
Fixed Assets	3,726.25
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	286,730.44

Check #'s 071987-071995
 072068-072107

Approved by the Board of Directors

March 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 5, 2019

 EMAILED
 2/5/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/05/2019	071987	BANNER BANK	\$ 3,477.84	510000
02/05/2019	071988	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
02/05/2019	071989	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
02/05/2019	071990	HUMANA INSURANCE CO	\$ 3,192.51	510000
02/05/2019	074991	IUOE LOCAL 39	\$ 450.34	510000
02/05/2019	071992	BUS-MAN'S HOLIDAY TOURS	\$ 486.00	520000
02/05/2019	071993	COSTCO WHOLESALE MEMBERSHIP	\$ 180.00	520000
02/05/2019	071994	JASON ALEXANDER MILLER	\$ 198.00	520000
02/05/2019	071995	MIRO VUJIC	\$ 210.00	520000

Total of Register \$ 8,267.76


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 7,193.76	Acct 510000
Service & Supply	\$ 1,074.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset		Acct 560000
Total	\$ 8,267.76	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 14, 2019

2/19

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/14/2019	072068	EMPLOYMENT DEVELOPMENT DEPT	\$ 5,148.99	510000
02/14/2019	072069	AARP DRIVERS SAFETY PROGRAM	\$ 240.00	520000
02/14/2019	072070	ADVANCED ELECTRIC & SOUND	\$ 660.00	520000
02/14/2019	072071	BUS-MAN'S HOLIDAY TOURS	\$ 648.00	520000
02/14/2019	072072	BUTTE CO ELECTIONS DIVISION	\$ 77,331.88	520000
02/14/2019	072073	CARTER LAW OFFICES	\$ 2,947.50	520000
02/14/2019	072074	CHARLIE ROBINSON	\$ 280.00	520000
02/14/2019	072075	CITY OF CHICO	\$ 59.00	520000
02/14/2019	072076	CLAIR LOUIS HINTON	\$ 300.00	520000
02/14/2019	072077	COMCAST	\$ 1,422.00	520000
02/14/2019	072078	HERC RENTALS INC.	\$ 1,207.75	520000
02/14/2019	072079	JOHN TRENALONE	\$ 60.00	520000
02/14/2019	072080	KRONOS SAASHR, INC	\$ 4,524.29	520000
02/14/2019	072081	LOCKSMITHING ENTERPRISES	\$ 187.54	520000
02/14/2019	072082	MIRO VUJIC	\$ 210.00	520000
02/14/2019	072083	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,331.23	520000
02/14/2019	072084	ROGER LEDERER	\$ 30.00	520000
02/14/2019	072085	ROSA JOHNSON	\$ 19.00	520000
02/14/2019	072086	SCI CONSULTING GROUP	\$ 4,500.00	520000
02/14/2019	072087	NORTHSTAR	\$ 3,726.25	560000

Total of Register \$ 106,833.43


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 5,148.99	Acct 510000
Service & Supply	\$ 97,958.19	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 3,726.25	Acct 560000
Total	\$ 106,833.43	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 21, 2019

 **EMAILED**
 2/21/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/21/2019	072088	BLUE SHIELD OF CALIFORNIA	\$ 22,966.92	510000
02/21/2019	072089	MEDICAL EYE SERVICES	\$ 418.89	510000
02/21/2019	072090	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,814.36	520000
02/21/2019	072091	CITY OF CHICO	\$ 19.00	520000
02/21/2019	072092	COMCAST	\$ 131.76	520000
02/21/2019	072093	GOLDEN VALLEY BANK	\$ 60.45	520000
02/21/2019	072094	HEATHER BOGGS	\$ 200.00	520000
02/21/2019	072095	U.S.DEPT OF THE INTERIOR	\$ 75.00	520000
02/21/2019	072096	VALLEY-WIDE FASTENERS	\$ 17.00	520000

Total of Register \$ 25,703.38


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 23,385.81	Acct 510000
Service & Supply	\$ 2,317.57	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 25,703.38	


Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 28, 2019

 **EMAILED**
 2/28/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
02/28/2019	072097	AFLAC	\$ 495.10	510000
02/28/2019	072098	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
02/28/2019	072099	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
02/28/2019	072100	COURT-ORDERED DEBT COLLECTIONS	\$ 6.23	510000
02/28/2019	072101	COURT-ORDERED DEBT COLLECTIONS	\$ 5.56	510000
02/28/2019	072102	BUS-MAN'S HOLIDAY TOURS	\$ 2,200.00	520000
02/28/2019	072103	COMCAST	\$ 312.02	520000
02/28/2019	072104	JASON ALEXANDER MILLER	\$ 6,585.00	520000
02/28/2019	072105	MIRO VUJIC	\$ 210.00	520000
02/28/2019	072106	PACIFIC GAS AND ELECTRIC	\$ 16,527.00	520000
02/28/2019	072107	SEAN MIDDLEBROOK	\$ 32.16	520000

Total of Register

\$ 26,446.14

Ann Willmann
 General Manager

Salary & Benefits	\$ 579.96	Acct 510000
Service & Supply	\$ 25,866.18	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 26,446.14	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Michelle Niven

Human Resources Manager

Prepared by JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

February 2019

PPE	Pay Date	Checks	Amount
1/25/2019	2/1/2019	117454-117476	5,190.11
1/25/2019 ACH	2/1/2019	Direct Deposit	116,581.82
1/25/2019	2/1/2019	117477	87.69
1/25/2019	2/12/2019	117478	1,206.80
2/8/2019	2/15/2019	117479-117504	9,336.66
2/8/2019 ACH	2/15/2019	Direct Deposit	121,787.34
2/8/2019	2/21/2019	117505-117506	360.02
2/8/2019 ACH	2/21/2019	Direct Deposit	466.32
Total			255,016.76

Approved by the Board of Directors

March 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

February 2019

Service & Supply-Refund Checks	818.00
TOTAL	818.00

Check #'s

028410-028412	793.00
28413	25.00

Active Network Credit Card Refunds 4,947.10

Approved by the Board of Directors

March 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

February 2019

	Net Revenue
Rents	14,825.00
Reimbursements	11,932.57
Misc.	263.42
Fees	204,505.10
 Sub Total	 231,526.09
 Other Income	 -
Donations	3.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 4,750.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 236,279.09

Approved by the Board of Directors

March 21, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028414 dated March 7, 2019 in the amount of \$236,279.09

February 2019

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	14,825.00	
	Fees	204,505.10	219,330.10
4700001	Misc.	263.42	
	Rebates/Reimbursements	11,932.57	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	3.00	
	Grant Revenue	-	12,198.99
	FUND 2490 total		231,529.09

FUND 2480

280	Trust Obligations	4,750.00	
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FUND 2483

4616250	Prop 12 Grant Fund	-	
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FUND 2486

4700001	Chico Rotary/CARD	-	
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Checks Total **236,279.09**

Ann Willmann
General Manager

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	<u>3/7/2019</u>
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 219,330.10
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 12,198.99
CARD-Park Fees Trust Obligations		2480	280		\$ 4,750.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

John W. Allmann

CARD-General Manager

Check #:	028414
Check Date:	03/07/19
Amount:	\$ 236,279.09

TOTAL	\$ 236,279.09
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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CHECK NO.	CHECK DATE	VENDOR NO.
28414	03/07/2019	124000



CHECK NO. 028414

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
548 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Two hundred thirty-six thousand two hundred seventy-nine and 09/100 USD

CHECK AMOUNT
\$ 236,279.09

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER
25 COUNTY CENTER DR STE 120
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE
John W. Allmann
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

1107 PAL 1111 12121111111111 010001 11111111



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-12
Agenda Item 7.1

STAFF REPORT

DATE: March 21, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: District Update

Property Tax Backfill

Due to the Camp Fire, CARD was anticipating a loss in property taxes of approximately \$304,000. Assembly Bill 72 was approved by the State of California authorizing three years of Property Tax backfill. The County will submit a claim to the Department of Finance in April, and we anticipate receiving the funds prior to the end of this fiscal year.

Polling Consultants

We held our first meeting with EMC. The Ad Hoc Committee reviewed draft questions on March 14, and provided recommendations to the consultants. The goal is to finalize the questions and prepare to conduct the polling in mid-April. EMC would then present the findings to the Board at the Regular Board Meeting in May. Staff has also talked with the City of Chico regarding their process and timeline and will coordinate with them as needed.

Facility Priorities

The Facility Priorities Ad Hoc Committee met twice. Once with staff, and once with the communications consultant. Utilizing previous studies and workshop outcomes, staff worked with the Ad Hoc Committee to develop a recommended list of new facilities and upgrades to current facilities. The goal is to present this information to the Board in April.

Maidu Living Village

The grant has been submitted, and we are waiting to hear back from the California Natural Resources Agency regarding next steps. They had established an aggressive timeline, however, they have recognized that due to the number of applications, the timeline will need to be extended. In the near future, we are anticipating a site visit from the agency. We held a public meeting at the Nature Center to discuss the project and had several community members in attendance. We will continue to work with the City of Chico and the Mechoopda Tribe to fine tune our application in preparation for the final submittal deadline.

Lighting Retrofit Program

The North Valley Energy Watch program has been working with local agencies to review lighting and recommend potential upgrades that would yield better lighting and energy savings. This program uses on-bill financing to fund the upgrades. The District's utility bill would remain the same until such time the money generated by the energy savings pays for the improvement. Staff is currently gathering information about potential upgrades and reaching out to other agencies that have used this program to determine if it would be a good fit for CARD. Once research is complete, options will be presented to the Board.

Upgraded lighting at Community Park

In an effort to improve lighting and security, three new flood lights have been installed in the parking lot surrounding the Arron Ray Clark Memorial Field House.

New CARD Employees

We are excited to welcome new staff members to the CARD team. Elaine Baker is CARD's new Marketing and Communications Coordinator. She comes to the District with a strong background in marketing and design. Kati Crane is our new Recreation Coordinator. She has worked for the District on a part-time basis for 11 years. She has strong organizational and customer services skills and is already diving in head first with her new aquatic duties.

Tree Trimming at CARD Community Center

Our Parks team spent several days focusing on the trees and shrubs surrounding the CARD Community Center. As spring approaches, the work should result in a healthier and safer landscape. In late Spring, some new shrubs will be added to refresh the landscaping.

Spring Preparation for Park Use

Currently, staff are working on turf preparation of the athletic fields. This includes overseeding, aeration, and fertilization. The heavy rains have hindered the progress and have also caused many scheduled practices and games to be cancelled. We are looking forward to drier weather to get scheduled activities back on track.

Decorative Tiles for Skate Park Bowl

A decorative tile band was added to the new bowl at the Humboldt Avenue Skate Park the week of March 11. The "tile" band adds polish to the existing bowl and has been used in several other new bowls that have been constructed in other communities. Chico Skatepark Solutions donated the funds to provide the enhancement. We continue to appreciate the dedication and support from Chico Skatepark Solutions.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 19-13
Agenda Item 8.1**

STAFF REPORT

DATE: March 21, 2019
TO: Board of Directors
FROM: Terry Zeller, Director of Parks and Recreation
SUBJECT: Memorial Bench and Plaque Request

DISCUSSION:

Dianna Alesci contacted the District requesting permission to install a park bench with a plaque at DeGarmo Park to honor her nephew, H. Bruce Mishoe, who passed away from heart disease at age 54. Ms. Alesci agreed to fund the purchase and installation of the bench and plaque, which is estimated to be around \$1,500. Attached for your review is a copy of the layout of DeGarmo Park indicating where the bench and plaque could be placed.

As per the District's Park and Facility Naming and Donation Policy, a copy of which is included in the Board Packet, the Board of Directors has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. The justification for this bench and plaque falls under Plaques and Markers on page 3 of the policy.

Recommendation

It is recommended that the Board of Directors authorize the installation of a bench and plaque in honor of H. Bruce Mishoe at DeGarmo Park.

By _____
Terry Zeller
Director of Parks and Recreation

DeGarmo Park: Memorial Bench/Plaque location

**BENCH
LOCATION**





Park and Facility Naming and Donation Policy

Purpose:

The Chico Area Recreation and Park District (District) Board of Directors (Board) recognizes the need to promote community involvement and active participation in quality of life components throughout the community and the need to establish a fair, equitable and uniform process for accepting donations to the District and/or naming a park, facility, or amenity. This policy is to establish guidelines by which the Board will make determination regarding park and facility naming and donation acceptance.

The development of public parks and facilities is expected to be the result of careful planning and quality construction, and in accordance with the District's Master Plan. In addition, public parks and facilities are expected to be maintained to a standard acceptable to the Board.

Guidelines established by this policy will apply to all park and facility donations made and/or facilities named after the effective date of this policy.

Definitions

Amenity – enhancements, additions, and/or improvements to a park and/or facility. Examples include, but are not limited to, picnic areas, benches, drinking fountains, playgrounds, sports fields, class rooms or kitchen.

Facility – a building or portion of, owned and managed by the District for recreation purposes. Examples include, but are not limited to, a community center, gymnasium, or aquatic center.

Free Standing Monument or Memorial – a visible, free standing permanent object marking an established point.

Park – a parcel of land or portion of, owned and managed by the District, used for recreation purposes.

Physical Property – a material asset such as a piece of property or a building that is of value to the District in furthering its mission.

Plaque or Marker – A durable object, sign or naming plate commemorating somebody or something. (Typically no larger than 5" X 8")

Policy

The Board of Directors of the Chico Area Recreation and Park District has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. In exercising its discretion, the Board may consider the following criteria and guidelines.

Park and Facility Naming

Geographic Location

A park and/or facility may be named based on immediate geographic location or a logically associated geographic location. For example, a park and/or facility may be named after an adjacent street to the park and/or facility, a subdivision in which the park and/or facility is located, geographical characteristics of the park and/or facility with consideration being given to archeology, geology, topography, botany, or manmade geographical characteristics, a historical person, place, culture, or event associated with the physical location.

Individual or Organization

Parks, facilities and/or amenities should not ordinarily be named for an individual or organization. The District Board may consider such naming under one or more of the following conditions:

1. The individual or organization provided exceptional service to the District. This service should be of substantial length and leadership and be directly related to the local community and mission of the Chico Area Recreation and Park District.
2. The individual or organization has had measurable effect upon the quality of life within the local community, directly related to the mission of the District.
3. The individual or organization has offered a significant non-monetary contribution for the development and/or improvement of a park and/or facility.
4. The individual or organization has offered an appropriate and significant monetary contribution for the acquisition, development, and/or improvement of a park and/or facility.
5. Long-term gifts and endowments may also be considered for naming rights to a park and/or facility.

Renaming of a Park or Facility

To respect the reason for the current name previously granted to a park/facility/amenity, no officially named park/facility/amenity shall be renamed.

Accepting Donations

Monetary Donations, Amenity, Physical Property and/or other Non-Monetary Donations offered to the District in honor of an individual or organization and/or to add, enhance or improve a park and/or facility may be accepted at the sole discretion of the Board.

When making determination regarding acceptance of such donations, the Board may consider the following, as applicable:

1. The donation and any attached conditions should support the District's Master Plan and/or long-range plan for the park and/or facility at which it is intended.
2. The donation and any attached conditions should promote the mission, vision, and goals of the District.
3. The donation and any attached conditions should support the District's objective of providing community-wide services and/or opportunities.
4. Any addition, improvement or enhancement to a park and/or facility as a result of the donation and any attached conditions should be economically feasible for the District
5. Physical property donations should be of adequate size, with geological characteristics suitable for park and/or facility development. Development of such donations should be economically feasible for the District.

If the Board accepts a donation, the donated item will become the property of the District.

Where applicable, design and installation standards will be determined by the District, with costs to be borne by the donor, at the discretion of the Board.

Plaques and Markers:

Plaques or markers in honor of, or in memory of, an individual or organization may be permitted on rare occasions and only if one or more of the following criteria is met:

1. The individual or organization has contributed significantly to the District by way of local volunteerism or public service, or has made a significant financial contribution to the District for the purpose of continuing with the mission of the Chico Area Recreation and Park District. Local volunteerism and public service will only be considered for individuals or organizations who have served for a significant length of time and leadership (minimum of ten years). The Board can make exceptions on rare occasions.
2. The plaque or marker must have a logical connection to the specific site where it is to be placed, and must not duplicate other similar plaques or markers locally, and/or their intent. Locally refers to the Chico Area, as well as Butte County.
3. The Board does not consider the plaque or marker to be offensive to the greater Chico community.
4. The purpose of the plaque or marker does not promote political cause, issue, or event.

Arron Ray Clark Memorial Field House Veterans Name Plaques

Name Plaques in honor of, or in memory of, an individual to be placed under the Veterans Memorial Plaque at the Arron Ray Clark Memorial Field House may be permitted if the following criteria is met:

1. The individual was a service member killed in action during the Iraq and Afghanistan conflicts;
2. The request is submitted by a member of the individual's family, or if proposed by someone other than the individual's family, the person or group making the proposal must be able to assure the Board of Directors that the proposal has the official approval of the individual's family.
3. The individual was a resident or active member of the Chico community for a significant length of time.

If approved, the name plaque must follow the same design as the other name plaques currently placed under the Veterans Plaque at the Arron Ray Clark Memorial Field House.

Freestanding Monuments or Memorials

Freestanding monuments or memorials **will not** be allowed at any park or facility owned or operated by the District.

Maintenance and Repair of Plaques, Markers, and Amenities

Unless otherwise determined by the District Board, cost for maintenance and repair will be borne by the Chico Area Recreation and Park District.

The District reserves the right to remove and/or relocate donated amenities, markers or plaques when they interfere with site safety, maintenance or construction activities, or they become unsightly due to vandalism or age. The District will make every attempt to contact the donor prior to removal or relocation. In certain situations such as safety or emergency, the notification may be made after relocation or removal.

Procedure

To request Board consideration for park and/or facility naming or donation, a formal letter of intent will be sent to the District's General Manager outlining the request.

The General Manager, or his/her designee, will review the request and contact the requesting party for further clarification as necessary. If additional information is required in order to clearly represent the request, the requesting party will be asked to provide such information.

When all information regarding the request has been obtained, a formal report will be presented to the Board for consideration. It shall be required that the requesting party(ies) be present at the scheduled Board meeting during which the request is to be considered.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-14
Agenda Item 8.2

STAFF REPORT

DATE: March 21, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Enforcement of District Rules and Regulations

Discussion

At the Regular Board Meeting in November 2018, the Board of Directors approved the District's new rules and regulations for parks and facilities. Over the past couple of months, staff has been reviewing the next steps in the process and how to effectively implement and enforce the new rules and regulations. At the Board Meeting, staff will be presenting information outlining the proposed next steps, including the following:

1. Increase in Security: Staff proposes that the District expand its contract with AG Private Security to allow for more coverage at CARD parks and facilities, especially during peak times. The additional services would include dedicated guards that would patrol all CARD parks and facilities throughout the day and evening and address issues when they occur. The additional cost for this current fiscal year would not exceed \$16,000. During preparation of the 2019/2020 budget, the increased security costs would be included.
2. Informational Flyers: In an effort to provide better customer service and inform park users of the District's rules and regulations, staff is preparing informational flyers that can be provided to park users that would include general rules, as well as other pertinent information, such as areas in our community where dogs can run off leash, how to reserve a CARD facility, or other resources available in our community. By having literature available, staff feels it could provide better customer service and be a more helpful experience for park users.
3. Issuing Citations for Rule Violations: In accordance with the new rules and regulations, violation of any District rule or regulation shall subject the violator to ejection from a facility in which the violation occurred for 72 hours. In working with AG Private Security, staff recommends that we start issuing citations to individuals who

continue to violate District rules. A proposed citation prepared by Legal Counsel will be presented to the Board for review at the meeting, along with information on the process for issuing citations.

4. Update Park Rule Signs: Staff is reviewing and evaluating locations at each park where signs may need to be added and/or updated. The goal is to add signs with written general rules at the entry of each park, and include more visual signs with graphics throughout the parks as needed. In addition, staff will work with the Chico Police Department to ensure signage includes necessary enforcement codes.
5. Humboldt Avenue Skate Park: Staff will be presenting proposed options for rule enforcement at the Humboldt Avenue Skate Pak, which includes issuing citations and potentially closing the facility when certain rule violations occur. Prior to the expansion of the skate park, staff and security would close the skate park for 72 hours when rule violations would occur. During that time, it became evident that the participants would encourage positive use of the park so it would remain open. When the expansion was complete, the hope was that we would not need to continue to close the park for rule violations. However, due to an increase in graffiti, vandalism, violence, and drug and alcohol use, staff and security both feel that closing the park once again for rule violations could be a viable solution. At the Board Meeting, staff will be presenting information to the Board on what rule violations would constitute closure of the skate park, how long it would be closed for, and how this information will be communicated to the public.

Based on staff feedback and the polling conducted by EMC Research in 2017, safe and clean parks are a high priority in our Community. As a result, we have updated the District's rules and regulations and are recommending the above methods to proceed with the enforcement of these newly established rules.

Recommendation

It is recommended that the Board of Directors (1) authorize staff to increase the District's security services in an amount not to exceed \$16,000 for fiscal year 2018/2019, (2) approve the issuance of citations for rule violations at parks and facilities, and (3) authorize staff to close the Humboldt Avenue Skate Park for up to 48 hours when needed for rule violations.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”
545 Vallombrosa Avenue, Chico, California 95926
(530) 895-4711, Fax (530) 895-4721

Chico Area Recreation and Park District
Rules and Regulations

Article I - Introduction

The Chico Area Recreation and Park District (CARD) is very proud of its parks and facilities. Throughout the year, our beautiful parks and facilities host a wide variety of activities, such as community-wide events, recreation programs, sporting events, family picnics, weddings, and quiet relaxation. CARD takes pride in ensuring that its parks and facilities are maintained at a high level of service. The following rules and regulations have been developed to make sure that CARD's parks and facilities remain beautiful, inviting, and safe for the community.

We ask for your cooperation to ensure that the integrity of our community's parks and facilities remain intact. If you have specific questions, please call the CARD Office at (530) 895-4711.

Article II - Definitions

- A. District. The word "District" or "CARD" shall mean the Chico Area Recreation and Park District.

- B. Facility or Facilities. The terms "Facility" and "Facilities" shall include any and all of CARD's parks, pools, picnic areas, playgrounds, and community centers, including, but not limited to:

Community Parks

- 1. Community Park
- 2. DeGarmo Park
- 3. Hooker Oak Park
- 4. Wildwood Park
- 5. Humboldt Avenue Skate Park

Neighborhood Parks

- 1. Oak Way Park
- 2. Peterson Park
- 3. Rotary Park
- 4. Baroni Park
- 5. Hancock Park
- 6. Ceres Park
- 7. Alamo/Henshaw Park
- 8. Dorothy F. Johnson Center Park

Community Centers

- 1. Pleasant Valley Recreation Center
- 2. Dorothy F. Johnson Neighborhood Center
- 3. CARD Community Center/Creekside Rose Garden
- 4. Lakeside Pavilion
- 5. Chico Creek Nature Center

Special Purpose Facilities

- 1. Sycamore Field
- 2. Pleasant Valley Pool
- 3. Shapiro Pool
- 4. Community Park Field House
- 5. DeGarmo Dog Park

Article III - General Provisions

All persons entering upon any Facility owned and/or maintained by CARD shall comply with all applicable Federal, State, County, and Local Laws and Regulations, including these Rules and Regulations, and any other Rules and Regulations established by the District.

A. Hours of Operation

1. No person shall enter or remain in any Facility while closed to the public, unless permitted by written agreement with the District. Whenever a threat to public health or safety exists in any Facility, CARD may close it or any part of it to the public for such duration as CARD deems necessary to ensure the safety and well-being of the public. Hours of operation are as follows:
 - a. Community Parks are open between 7:00 a.m. and 11:00 p.m., with the exception of the Humboldt Avenue Skate Park, which is open from 8:00 a.m. to dusk.
 - b. Neighborhood Parks are open from 7:00 a.m. to dusk.
 - c. Special Purpose Facilities are open during District activities, or when permitted by written agreement with the District, with the exception of the following facilities:
 - i. Sycamore Field falls under the hours of operation established for Bidwell Park.
 - ii. DeGarmo Dog Park is open from 7:00 a.m. to dusk, with the exception of Wednesdays when the dog park is closed from 7:00 a.m. to 10:00 a.m. for maintenance.
 - iii. All picnic sites are closed Thursdays for maintenance.
2. Community Centers are open during District activities or when permitted by written agreement with the District.
3. When conditions so require for the preservation and protection of a Facility, or a portion thereof, or for the safety of persons using the Facility, a Facility, or portion thereof, may be closed by posting signage thereat indicating that the Facility, or the affected portion thereof, is closed. No person shall go upon or allow any animal or child in his or her custody to enter into or use such Facility, or the affected portion thereof, so long as it is closed.
4. Any person who trespasses on any Facility may be arrested or issued a citation. This includes the following:
 - a. Entering any Facility when it is closed, whether it is enclosed or unenclosed.
 - b. Willfully opening, tearing down, or otherwise destroying any part of a Facility, including without limitation any fence, gate, chain, bollard, barrier, or landscaping.
 - c. Removing, injuring, unlocking, or tampering with any lock on any gate, fence, or structure of a Facility.
 - d. Refusing or failing to leave any Facility immediately upon request by District staff, representatives, contracted security personnel, or law enforcement.

B. Care of Property and Facilities

No person shall destroy or abuse any Facility or other public property under the charge and control of CARD. This includes injuring, defacing, altering, writing upon, destroying, removing, or tampering with in any way, any Facility or personal property or equipment owned by or under the jurisdiction or control of CARD, including, without limitation, any buildings, signs, gates, fences, equipment, markers, trash receptacles, materials, utilities, water lines, sprinklers, etc.

C. Trees, Plants, Flowers, Shrubs, and Grass

No person shall deface, destroy, injure, cut, or remove any natural condition or part of the landscape of any Facility, including, but not limited to, flowers, shrubbery, plants, vines, trees, grass, wood, or rocks, except with prior written permission from the District.

D. Littering, Polluting, and Dumping

1. Littering means the willful or negligent throwing, dropping, placing, depositing, or sweeping of any waste matter on land or water in other than appropriate storage containers or areas thereat designated for such purpose.
2. No person shall do any of the following:
 - a. Litter in any Facility. All persons shall use receptacles provided for the disposal of refuse.
 - b. Deposit household or commercial refuse in any receptacle at any Facility.
 - c. Engage in unlawful dumping in or at any Facility.
 - d. Deposit or dump any yard clippings, rocks, dirt, mulch, or wood chips in or upon any Facility unless permitted by prior written agreement with the District.

E. Abandoned and Unattended Property

No person shall within or adjacent to any Facility, store or leave unattended personal property or belongings of any kind or nature, unless permitted by prior written agreement with CARD. Any property so abandoned and/or unattended may be impounded and disposed of by CARD in accordance with law.

F. Sanitation

1. No person shall do any of the following:
 - a. Urinate or defecate at, in, or on any Facility, or in or upon any park building, monument or structure thereon, other than in a restroom or portable building specifically designed for such purpose.
 - b. Fail to cooperate in maintaining restrooms at any Facility in a neat and sanitary condition.
 - c. Fail to cleanup feces deposited by their pet.

- d. Use any fountain, drinking fountain, pool, sprinkler, or any other water contained in a Facility, for the purpose of washing or cleaning himself or herself, his or her clothing, or other personal belongings. This shall not apply to those areas within a Facility that are specifically designated for personal hygiene purposes (i.e., bathroom, etc.), provided, however, that no person shall wash his or her clothes or personal belongings in such areas.

G. Animals

1. Dogs and other domestic animals must be on a leash no longer than six feet in length and sufficient strength and durability that they cannot be broken by the animal. Animals must also be under the full and complete physical control of their owner or custodian and be within his or her sight at all times while on District property. Dogs are allowed off-leash only in designated off-leash areas.
2. Any dog brought to a Facility must be licensed by the jurisdiction in which the owner resides and be fully vaccinated. Proof of current vaccination against rabies and proof of current licensing must be provided upon the request of any police officer, contracted security personnel, District employee, or representative.
3. No person shall allow any dog or other animal to do any of the following:
 - a. Enter environmentally sensitive or restricted areas at a Facility.
 - b. Interfere with, bother, or disturb others at any Facility.
 - c. Engage in fighting with other dogs or animals, or allow a dog or animal to harass, threaten, or injure any person, animal, or wildlife.
 - d. Damage District property or property belonging to persons other than the owner or custodian of the animal.
 - e. Leave a Facility without cleaning up after the animal, including any feces left by it.
 - f. Bring or keep a noisy, vicious, or dangerous dog or other animal to any Facility.
 - g. Secure an animal to any stationary object at any Facility.
 - h. Leave a dog or other animal in an unattended vehicle at any Facility without adequate ventilation, or in such manner as to subject the animal to extreme temperatures that adversely affect the animal's health or welfare.
4. Dogs and other animals, other than service animals that assist persons with disabilities, are not permitted in community centers, pool areas, and/or gymnasiums owned and/or maintained by CARD.
5. Any unaccompanied dog or animal found with or without a license or identification tag may be seized and impounded by animal control.
6. Animals such as ponies to provide pony rides for an event, petting zoos, horses, and/or other stock animals are prohibited from entering upon any Facility unless permitted by prior written agreement with the District. Horses are allowed on designated trails.

H. Prohibition on Glass

Glass bottles or other glass containers or items are prohibited in CARD Facilities unless permitted by prior written agreement with the District. This shall not apply to glass bottles or containers used in the care and feeding of infant children.

I. Firearms and Other Weapons

1. Except as set forth in Section 2. below, no person shall possess, use, carry, discharge, or cause to be discharged any gun, firearm, or weapon, including without limitation any air or gas weapon, spring gun, spear, bow and arrow, crossbow, sling shot, animal trap, knife with blade over five inches long, explosive, or any other form of weapon potentially dangerous to wildlife or human safety while at or upon any CARD Facility. No person shall discharge or cause to be discharged any such gun, firearm, or weapon onto or across any Facility from outside park boundaries.
2. Only persons authorized by the State of California in accordance with their official duties, or in writing by the General Manager, shall be authorized to possess any firearm(s) or weapon(s) at or upon any CARD Facility.

J. Prohibited Conduct

1. No person while at or upon any Facility shall do any of the following:
 - a. Harass or otherwise disturb others.
 - b. Accost another person for the purpose of begging or soliciting.
 - c. Be under the influence of intoxicating liquor or dangerous drugs in such a condition that the individual is unable to exercise care for his or her own safety, or the safety of others.
 - d. Engage in loud or disturbing conduct, or any act tending to constitute a breach of the peace.
 - e. Climb upon any wall, fence, shelter, tree, shrub, fountain, or other vegetation, or any structure, statue, or artwork not specifically intended for climbing purposes.
 - f. Engage in any form of gambling or game of chance for money.
 - g. Obstruct vehicular or pedestrian traffic.
 - h. Engage in fighting or assault of any person.
 - i. Engage in any form of sexual activity.
 - j. Appear in public in such a manner that one's genitalia are unclothed or exposed.
 - k. Use a bench, picnic table, or other sitting area so as to interfere with its use by other persons, including storing any materials thereon.
 - l. Engage in a course of conduct or commit acts that endanger the safety of others, or District property.
 - m. Operate a bicycle, motor vehicle, or similar vehicle in a manner that endangers any other person or property.

K. Camping

No person shall camp overnight or possess camping gear at or within any Facility unless permitted by prior written agreement with the District. Camping gear includes sleeping bags, tents, beds, bedrolls, shelters, or other articles associated with overnight camping.

L. Fires

No person shall build, light, or maintain a fire of any nature at or within any Facility except in permanent fixed barbecues or designated areas. Exceptions to this requirement must be obtained in writing from CARD.

M. Barbecues

Barbecue grills are available for use at certain Facilities. Only charcoal briquettes from manufactured sources can be used in said devices. The use of portable propane barbecue devices will be allowed in designated picnic areas at a Facility so long as they are placed in an area that will not scorch, burn, or otherwise damage lawns or table tops and that is at least 30 feet from any flammable material such as grass, weeds, wood chips, brush or buildings. All propane barbecue devices must be from manufactured sources, in good working condition, and used only for their intended uses. Barbecues shall be operated at all times in a manner that does not endanger facilities. After using the barbecues, the fire must be thoroughly extinguished. Live coals must be disposed of in a safe manner and not placed on the grass or into trash receptacles.

N. Smoke-Free Parks

Smoking is prohibited in all CARD Facilities. "Smoking" means inhaling, exhaling, burning or carrying any lighted pipe, cigar, cigarette, weed, plant, or other combustible organic or chemical substance, the smoke from which is specifically designed or intended to be inhaled or drawn into the nose or mouth. In addition, "smoking" includes the use of any e-cigarette or vapor device, of any product name or descriptor, which releases gases, particles or vapors into the air as a result of combustion, electrical ignition, or vaporization intended to be drawn into the nose or mouth (excluding any United States Food and Drug Administration approved nebulized medication).

O. Drugs/Possession of Drug Paraphernalia

Absolutely no drugs, illegal substances, or drug paraphernalia are allowed in or on any Facility.

P. Alcoholic Beverages

No person shall possess, sell, or consume any alcoholic beverage at or within any Facility, unless by permit only at the CARD Community Center/Creekside Rose Garden, Lakeside Pavilion, Pleasant Valley Recreation Center, Dorothy F. Johnson Center, and DeGarmo Park. Permits to serve alcohol at these facilities may be applied for on forms prepared and provided by CARD no later than 30 days prior to the event. Alcohol may not be served or consumed unless the application has been approved and the requisite permit has been issued by the District.

Q. Soliciting

No person or group shall solicit money or other property from persons not known to such person or group at or within any Facility unless permitted by prior written agreement with the District. For the purpose of this section, soliciting shall also include the leafleting, distribution, or posting of any advertisements or other promotional items; delivering any goods or services for a fee; or stationing or placing any stand, cart, or vehicle for display of goods, merchandise, or services.

R. Concessions

No person, group, or business shall sell merchandise or services, or operate a concession at or within any Facility unless permitted by prior written agreement with the District. In the event CARD has permitted such, the person, group or business shall have in its possession at all times while selling merchandise or services such written authorization. If food or beverage items are to be served to the general public (selling or giving away), a health permit is required and must be provided upon request.

S. Vehicles/Parking

1. With the exception of authorized emergency vehicles, or unless permitted by prior written agreement issued by the District, motor vehicle(s) shall be parked at a Facility only in places specifically provided or designated for such purpose during hours of operation. As used in this section, "motor vehicle(s)" shall include any type of motor driven vehicle, including, but not limited to, house trailers, motorcycles, motorized two or three wheel vehicles, buses, and automobiles.
2. No person shall permit a vehicle to be parked or left standing for 72 or more consecutive hours at any Facility. Any vehicle parked or left standing in violation of this section may be removed as provided in the Vehicle Code of the State of California.

T. Bicycles, Skateboards, etc.

1. No person shall use any rolling device such as a bicycle, skateboard, scooter, inline skates, etc., in a manner that may cause potential harm to other people, pets, wildlife, or District property, nor on any sports field, tennis court, playground, off-leash area, or other reserved or restricted areas.
2. Bicyclists shall be permitted to wheel or push bicycles by hand on any grassy area, trail, or path reserved for pedestrian use. All non-motorized vehicles shall be operated at all times with reasonable regard for the safety of others.

U. Bounce House/Inflatables

1. Bounce houses and other inflatables may only be set up in designated areas of a Facility, and must be supervised at all times. Generators must be provided as electricity will not be available.
2. Inflatables and any other items with any type of water feature, water slides, dunk tanks, or any other similar items, are prohibited at all Facilities.

V. Aviation/Drones

No person shall voluntarily bring, operate, or land any aircraft, airplane, aircraft, hot air balloon, parachute, hang glider, drone, or other aerial craft or device (with the exception of kites) in any Facility. Certain areas may be designated appropriate landing places for medical evacuation helicopters, or as permitted by prior written agreement with the District.

W. Miscellaneous Activities

1. No person shall do any of the following:
 - a. Engage in activities that endanger property, public safety, or environmental resources.
 - b. Utilize any Facility for the purpose of teaching for personal profit or financial gain an individual or group any recreational skill unless permitted by prior written agreement with the District.
 - c. Damage, injure, collect, or remove earth, rocks, sand, gravel, fossils, minerals, or any article of paleontological, archaeological or historical interest or value located on any Facility. Special permission may be granted to remove, treat, disturb, or otherwise affect plants or animals or geological, historical, archaeological, or paleontological materials for research, interpretive, educational, or park operational purposes.
 - d. Cut, carve, paint, mark, paste, and/or fasten on any tree, fence, wall, building, monument, or other District property, any bill, advertisement, directional or informational signs, or inscription whatsoever unless permitted by prior written agreement with the District.
 - e. Use airborne projectiles such as rockets, golf balls, archery equipment, javelins, or any other projectile that may harm District property or people at any Facility, except in areas specifically designated for such use.
 - f. Use a metal detector or similar device in any Facility.
 - g. Operate a still, motion picture, video, or other camera for commercial purposes unless prior authorization is received by CARD. This section shall not apply to the commercial operation of cameras as part of bona fide reporting of news.
 - h. Use electrical outlet(s) in or on any Facility for personal use unless prior authorization is received by CARD.
 - i. Bring into or possess commercial shopping carts, whether attended or not, at any Facility.

X. Responsibility for Conduct of Minors

Parents and guardians shall be responsible for the conduct of their minor children and shall not permit such minor children to do any act prohibited by these rules and regulations.

Y. Noise and Audio Devices

No person shall cause a loud or excessive noise within any Facility which exceeds the decibel level allowed under local ordinance or otherwise unreasonably disturbs the peace and quiet of any neighborhood, the quiet enjoyment of property, or of any reasonable person of normal sensitivity residing or working in the area unless permitted by prior written agreement with the District.

Z. Assembly/Permits

1. Certain Facilities shall be made available for the exclusive use for activities which are appropriate as defined in the District's Master Plan for the involved park and/or facility, subject to the prior issuance of a permit by the District.
2. Permits are required for any activity with 75 or more participants, and for special events, sponsored events, or any activity advertised to the public, including but not limited to, fundraisers, entertainment, demonstrations, exhibitions, or tournaments, regardless of the number of participants.
3. Permits will not be issued to any activity that may unreasonably interfere with the enjoyment of a Facility by other users.
4. The decision of whether to approve a permit will be based on the following factors:
 - a. Whether or not the event is contrary to the purpose(s) for which the Facility or Facilities were established.
 - b. The location of the event and such location's vulnerability to damage.
 - c. Whether or not the event will unreasonably interfere with other Facility uses or users, District activities, public safety, or other activities authorized by the District.
 - d. If the event will detract from the general public enjoyment of the Facility, or result in significant conflict with other uses.
 - e. Whether the event or activities associated with the event presents a high risk of personal injury and/or property damage; or presents a clear and present danger to public health and/or safety.
 - f. The number of people expected to be in attendance.
 - g. The type of equipment to be brought onto the site.
 - h. The number of days the permittee would occupy the site.
 - i. Whether or not insurance or other permit conditions can be complied with.
5. Reservation and use of a Facility shall be in strict compliance with all applicable Federal, State, County, Local Laws and Regulations, including these Rules and Regulations, and any other Rules and Regulations established by the District.
6. CARD reserves the right to deny future reservations to anyone who does not comply with the terms and conditions of any permit and/or violates any of CARD's rules and regulations.

Article IV - Enforcement

1. In addition to all other penalties prescribed by law, violation of any of these rules and regulations shall subject the violator to ejection from the Facility in which the violation occurred for 72 hours. If any person violates this order, local law enforcement may be called, and the person may be arrested for criminal trespass.
2. Pursuant to Public Resources Code 5786.17
 - (a) Violation of any rule, regulation, or ordinance adopted by a board of directors is a misdemeanor punishable pursuant to Section 19 of the Penal Code.
 - (b) Any citation issued by a district for violation of a rule, regulation, or ordinance adopted by a board of directors may be processed as an infraction pursuant to subdivision (d) of Section 17 of the Penal Code.
 - (c) To protect property and to preserve the peace at recreation facilities and other property owned or managed by a district, the board of directors may confer on designated uniformed district employees the power to issue citations for misdemeanor and infraction violations of state law, city or county ordinances, or district rules, regulations, or ordinances when the violation is committed within a recreation facility and in the presence of the employee issuing the citation.
3. No person shall refuse to leave a Facility and/or interfere with any police officer, contracted security patrol officer, employee, or representative of CARD when enforcing these rules and regulations. Anyone who intentionally acts in a manner that prevents or attempts to prevent enforcement of these rules and regulations may be ejected from a Facility and/or prosecuted for criminal trespass.
4. These Regulations shall not apply to, or restrict, any police officer, or other governmental agency while acting in the performance of any lawful duty imposed upon such officer or agent by any lawful authority.
5. Should any word, sentence, paragraph, clause or phrase of these rules and regulations be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions, which shall remain in full force and effect.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-15
Agenda Item 8.3

STAFF REPORT

DATE: March 21, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Letter of Support for Paradise Recreation and Park District

Discussion

Since the Camp Fire in November 2018, the Paradise Recreation and Park District (PRPD) has moved its operations to an office in Chico. They have been unable to occupy their community center due to smoke damage and access to water. In addition, they suffered significant loss of their equipment and supplies to service their parks. Much of their programming has been on hold until such time they can return to the Terry Ashe Community Center.

In addition, much of their customer base is currently living in communities surrounding Paradise. Specifically, many children that attend Paradise Unified Schools are now in temporary schools in Chico. PRPD has received a request from some of those schools to create afterschool programming for their students. In addition, there is a desire to create programming specifically for those that are displaced by the Camp Fire in order to foster relationships that were established in their home of Paradise.

In order for PRPD to develop such programming, they must request an Extraterritorial Services Extension from the Local Area Formation Commission (LAFCO). As part of the request process, the Chico Area Recreation and Park District (CARD) is being asked to provide a letter to LAFCO supporting the extension of these services.

At this time, staff would recommend providing a letter of support to LAFCO for PRPD to provide programming for Paradise residents currently located in Chico. This could include afterschool programs at Paradise Unified School District sites located in Chico, classes, and other social gatherings specifically for Paradise residents. A letter from the General Manager of PRPD is attached for your review.

Recommendation

It is recommended that the Board of Directors authorize the General Manager to provide the Local Area Formation Commission with a letter of support for the Paradise Recreation and Park District to provide programming for Paradise residents currently living in Chico.

By _____
Ann Willmann
General Manager



Paradise Recreation & Park District

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Paradise, CA 95969
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Website: www.ParadisePRPD.com

February 20, 2019

Ann Willmann, General Manager
Chico Area Recreation District
545 Vallombrosa Avenue
Chico, CA 95926

Subject : LAFCO Extraterritorial Service Extension Request

Dear Ann,

The Paradise Recreation and Park District is seeking a letter of support from the Chico Area Recreation District to include with our District's request to LAFCO for an Extraterritorial Service Extension.

It is PRPD's goal to serve Paradise residents that are currently displaced by the Camp Fire. We are principally interested in after-school programs that mimic what we provided in Paradise; these programs would be closely associated with Paradise students currently attending Paradise schools at Chico based satellite locations.

We also see a need to maintain community ties and are considering additional activities such as art and writing classes, (perhaps with a therapeutic angle), discussion groups, informational meetings, and drop-in sports.

We could run our programs outside of CARD facilities and advertise as intended for families displaced by the fire. The programs would be open to patrons that are in our system or who previously resided in the Paradise/Magalia area.

We appreciate your consideration of this request. Please contact me if you require additional information.

Sincerely,

Dan Etseff
District Manager

DSE/cc